



Lewiston-Porter Central School District

Aiming Higher

August 4, 2014

Dear Parents/Guardians and Students:

Welcome to your senior year at Lew-Port! I hope that you are enjoying your summer break. I want to inform you that on Tuesday, August 19th from 9:00 a.m. – 11:00 a.m. we will be taking applications from seniors for parking permits. This will take place in the high school main lobby outside of the main office.

Parking spots are assigned on a first-come, first-served **lottery** basis by row of the parking lot. This means that all of the first row spot permits will be placed in a box and seniors will pick a hang tag for a corresponding spot. After all of the first row spots are gone we will continue with rows 2 – 7 until all spots are assigned.

Enclosed is a packet with **Parking Regulations, Parking Permit Application, Cell Phone Free Driving Pledge, Student Parking Checklist and parking lot map**. These documents must be filled out completely and brought in with you when you apply for your parking permit.

Please be sure to bring all necessary forms, paperwork, and \$25.00 with you or you will not be able to apply and receive a hang tag at that time.

If you have any questions please call the High School office at 286-7261.

Enjoy the rest of your summer! I look forward to seeing you on August 19th!

Sincerely,

John Evert
Assistant Principal

Paul J. Casseri, High School Principal
4061 Creek Road, Youngstown, NY 14174
Attendance: 716-286-7270 Main Office: 716-286-7261 Guidance: 716-286-7259
Fax: 716-286-7852 www.lew-port.com

Paid _____
Date _____

Please make sure to fill out all areas completely in order for the parking permit to be processed.

Lewiston-Porter High School
Parking Permit Application 2014-2015

Student Name: _____

Address: _____

Town: _____

Telephone number: (h) _____ **(c)** _____
_____ Senior _____ Junior

Automobile information (1): Year: _____ Make: _____
Model: _____ Color: _____ License Plate #: _____

Automobile information (2): Year: _____ Make: _____
Model: _____ Color: _____ License Plate #: _____

Reason for driving:

_____ Senior Privilege
_____ Work- Employer name: _____
Employer phone number: _____
_____ Medical
_____ College Courses
_____ Sports- Fall: _____
Winter: _____
Spring: _____
Other: _____

Do you hold a valid driver's license? YES NO Driver's License # _____ - _____ - _____

Lewiston-Porter High School
Parking Permit Agreement

Both the student applicant and their parent/guardian must sign below.

Affidavit: I have read and accept all of the conditions for parking at Lewiston-Porter High School. I agree to abide to the parking regulations, the criteria for maintaining the permit, and accept the penalties for failure to do so.

(Student's signature)

(Date)

(Parent's signature)

(Date)

(Administrator's Signature)

(Date)

Lewiston-Porter High School

2014 - 2015

Parking Regulations

Rationale:

1. In creating and maintaining a user-friendly school culture, the faculty and administration of Lewiston-Porter High School seek to accommodate individual student needs and requests to the best of our ability. Unlike schools where student parking is prohibited, Lewiston-Porter allows limited student parking.
2. While fostering a user-friendly culture, we recognize our responsibility to maintain student safety and the orderly operation of the school for learning.

It is necessary to regulate parking in such a way as to meet both of the above goals. This is a difficult task, and we earnestly request the full support and cooperation of student drivers, their parents and guardians, and the faculty and staff, in order for this plan to succeed for the mutual benefit of all!

Regulations:

1. **Registration** - ALL VEHICLES MUST BE REGISTERED with the Main Office.
2. **Hang Tag** - When registering a vehicle, each student will receive a Parking hang tag. This hang tag must be placed on the rear-view mirror. This allows for ready and accurate supervision of the parking lot.
3. **Application Form** - A parking permit application form, available in the Main Office, must be filled out and signed by the student applicant, the parent/guardian, or college official. The year, make, model, color and license plate number of each vehicle must be on the form.
4. **Agreement with Regulations** - As an integral part of applying for a parking permit, each student applicant and his or her parent/guardian must sign the Agreement to uphold the parking regulations and to accept any penalties listed herein.

Failure to accept and sign the regulations in good faith indicates an unwillingness to cooperate with the safe management of student parking, and will result in the disapproval of the application.

5. **Parking Areas** - Student parking is limited to the spaces on the side of the High School by the gym.
6. **Distracted Driving** - New York lawmakers passed a bill that prohibits all drivers from using portable electronic devices to text or e-mail while operating a motor vehicle that took effect on November 1, 2009. The law prohibits all drivers from using portable electronic devices to send text messages or e-mail while driving. The Lewiston Porter Central School District adheres to this law and prohibits cell phone use while driving on campus. Violators will lose their driving privileges for an amount of time to be determined by the administration up to the full school year.
7. **Safety** - Posted speed limits MUST be observed, as well as the NYS motor vehicle regulations: There will be no reckless driving! Drivers are NOT to pass stopped school buses loading or discharging students. Student safety is our number one concern.
8. **Riders** - ONLY members of the driver's immediate family or students with their own parking permits **and permission** to ride with a specified driver, (car pool) may ride with the driver. Parents should recognize the potential liability involved with their son or daughter breaking this rule!
9. **Temporary Hang Tag** - *One Day* and/or *Handicapped One-Day* - A single day permit may be obtained from the Main Office at no charge. A student must request a temporary parking permit *at least one day* in advance and place it on the car's rearview mirror immediately. Temporary permits will be given out for special circumstances by administration. A student who does not contact the Main Office will be considered illegally parked.
10. **Penalties** - Violations of the above-mentioned, reasonable rules will result in disciplinary consequences which may include, but are not limited to:

Lewiston Police Ticket
Detention

Tow Away
In-School Suspension

Revocation of Permit
Out-of-School Suspension

Parent Conference
Suspension of Permit

Student Driving:

Student parking at Lewiston-Porter High School during the regular school day is *by permit only*. Students must be licensed, the vehicle must be covered by insurance, registered with the NYS DMV, and students must fully understand their responsibility.

Parking Permits:

1. In general, parking permits will be issued for situations when regular school bus transportation is unavailable.
2. Temporary permits for students, who need to drive for reasons such as a doctor's appointment, must be obtained at least one day prior to such need. *Students who drive without prior administrative approval are subject to **penalties** listed above.*
3. Cars parked on campus without a parking permit, or in violation of parking regulations, may receive, a Lewiston Police Ticket, **and/or may be towed at the driver's expense**, and students will face disciplinary consequences.
4. Ninth and tenth graders *will not* be issued a parking permit under any circumstances.
5. All permit registrations will be processed through the High School Administration.
6. A \$25.00 parking permit fee is payable in the Main Office.
7. Student parking is strictly limited to those students with permits. Students may not transfer permits to anyone else.
8. The speed limit is 10 mph. **All stop signs must be observed.** Failure to obey safe driving practices may result in the loss of parking privileges.
9. Student vehicles may be subject to search if there are reasonable grounds to believe that drugs, alcohol, stolen property or other contraband might be present in that vehicle.
10. Tardiness/absence related to driving may result in immediate revocation of driving privileges to and from school.
11. Under the Vehicle and Traffic Law, Section 1670, all rules and regulations governing school grounds are entirely under the discretion of school officials.
12. Students are *not to loiter or visit* in the parking lot.
13. Cars and drivers are subject to all motor vehicle laws which may be enforced by law enforcement personnel.
14. A parking permit is not to be used as an excuse to leave campus early without **both** parental permission and proper sign-out procedures in the attendance office.

Criteria for Selecting and Maintaining Student Parking Permits:

- Student must be in good standing.
- Academically eligible (**ineligibility rules apply to parking**).
- **The ability of the student to arrive to school on time and remain here for all classes.**
- Minimal disciplinary referrals.
- Availability of spaces (student parking is limited.)
- Parking permits are a senior *privilege*.
- Juniors – The Administration will determine permission on a limited case-by-case basis (documentation is required).
- Driving violations/accidents could result in the loss of parking privileges.

Student Parking Checklist

This is for you to use to make sure that you bring all of the necessary forms and paperwork for parking permit registration.

1. _____ Driver's license
2. _____ Insurance Card
3. _____ Automobile registration
4. _____ \$25.00 permit fee
5. _____ Cell Phone Free Driving pledge
6. _____ **Parking Permit Application and Agreement** sheet with
parent and student signatures



Lewiston-Porter Central School District

Aiming Higher

To: Lewiston Porter High School Student Drivers
From: John Evert, Assistant Principal
Subject: Cell Phone Free Driving
Date: August 4, 2014

In an effort to keep our students safe while driving we have decided to require each student to sign the pledge below. This pertains to driving on and off campus and we feel that distracted driving is a major safety risk for drivers.

I, _____ pledge to not use my cell phone while driving. I pledge not to text, email or talk on my phone without a handsfree device while I am driving my car. I understand distracted driving is dangerous to me and the others on the road. I pledge to pass this message along to those I care about.

Student Signature: _____

Date: _____

Parent Signature: _____

Date: _____

MARC PARENT
LEW-PORT HIGH SCHOOL PARKING LOT
1-5-09

STAFF3
STAFF2
STAFF1
Parent1b
Parent1a
MR DASSEL

No Parking	3
STAFF30	30
STAFF29	29
STAFF43	28
STAFF42	27
STAFF41	26
STAFF40	25
STAFF39	24
STAFF38	23
STAFF37	22
STAFF36	21
STAFF34	19
STAFF33	18
STAFF32	17
STAFF31	16
STAFF30	15
STAFF29	14
STAFF28	13
HOND32	12
HOND31	11
STAFF27	10
STAFF26	9
STAFF25	8
STAFF24	7
STAFF23	6
STAFF22	5
STAFF21	4
STAFF20	3
STAFF19	2
STAFF18	1
No Parking	

No Parting 5	
SILVER 50 TRUCK JUL	SILVER 50 TRUCK JUL
60	90
59	89
58	88
57	87
56	86
55	85
54	84
53	83
52	82
51	81
50	80
49	79
48	78
47	77
46	76
45	75
44	74
43	73
42	72
41	71
40	70
39	69
38	68
37	67
36	66
35	65
34	64
33	63
32	62
31	61
No Parting	

No Parking :	
BLZ	NOIC
NOIC	NOIC
NOIC	NOIC
NOIC	NOIC
NOIC	NOIC
120	150
119	149
118	148
117	147
116	146
115	145
114	144
113	143
112	142
111	141
110	140
109	139
108	138
107	137
106	136
105	135
104	134
103	133
102	132
101	131
100	130
99	129
98	128
97	127
96	126
95	125
94	124
93	123
92	122
91	121
No Parking :	

GAS TANK	
NO PARKING	
BUS 5	
BUS 4	
BUS 3	
BUS 2	
BUS 1	
165	180
164	179
163	178
162	177
161	176
160	175
159	174
158	173
157	
156	172
155	171
154	170
153	169
152	168
151	167

HIGH SCHOOL GYM

FIRE LANE

FACULTY PARKING, VISITORS & HANDICAPPED