



# Lewiston-Porter Middle School Chromebook Use Agreement



In addition to the terms of the Lewiston-Porter Acceptable Use Policy, students agree to the following guidelines regarding use of school-issued chromebooks.

## Respect and Protect Yourself

- Keep passwords private.
- Be mindful/careful when posting personal information.
- Post only text and images that are appropriate for school.
- Be aware of whom you are sharing your files and images with - teachers, classmates or the public.
- Report inappropriate behavior directed at you to a teacher, librarian, counselor or other adult at school.

## Respect and Protect Others

- Do not use your chromebook or any device to bully or harass other people.
- Never log in with another student's username and password or trespass into another student's drive, documents, files, or profile.
- Don't disrupt other people's ability to use chromebooks.
- Never forward or share inappropriate materials or hurtful comments. Don't spread rumors.
- Report inappropriate behavior directed at fellow students to a teacher, librarian, counselor, or other adult at school.

## Respect and Protect the Learning Environment

- Limit web browsing to academics.
- Do not visit inappropriate websites. If inappropriate content comes up, immediately close the browser and report to an adult.
- Conserve your battery charge - no games or YouTube on school chromebooks without specific teacher permission/instructions.
- No Social Media, including but not limited to, instant messages, online forums, chat or social media apps without specific teacher permission/instruction.
- School-appropriate images should only be used for profile pictures and backgrounds. Prior permission is required.

## Honor Intellectual Property

- Don't plagiarize. Cite and give credit for all online information you use.
- Use Noodletools or other citation tool to create works cited lists for every research project.
- Images used in presentations should also be cited - include the source in a small but visible text box.

By signing this agreement, you acknowledge that you have read, understand, and accept the terms of the **Chromebook Use Agreement** and that you are financially responsible for the repair or replacement cost\* should your device be lost, stolen, or damaged (on or off campus), including but not limited to:

*\*Lewiston-Porter Middle School reserves the right to adjust pricing as warranted, based upon incident details.*

Total replacement of Chromebook:	<b>\$300</b>	Replacement Charger:	<b>\$20</b>
Replacement screen:	<b>\$65</b>	Defacement ( <i>stickers, markings, scratches, etc.</i> )	<b>\$20</b>
Replacement keyboard/touchpad:	<b>\$25</b>	Replacement keys:	<b>\$10</b>

Student Name (print): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Name (print): \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_