

Lewiston-Porter High School
Lewiston-Porter Middle School
2018-2019

Instrumental Music Handbook

Grades 7-12



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Lewiston-Porter Central School District

High School Music Department

Tuesday September 4, 2018

Dear Parents and Students,

Welcome to the 2018/2019 school year!

This handbook contains important class information and a calendar of events. After reading through this handbook, **please sign, and return the last page by Friday, September 7th.**

We are looking to build on the tremendous success that both ensembles achieved last year. Both bands have grown exponentially and our level of performance continues to rise year after year.

I am excited to let you know that construction of our new high school music rooms is finished! I greatly appreciate the patience and cooperation shown by both you and the students throughout the construction and changing of concert venues. If you have questions, please contact me at any time via phone or email. Thank you for your support and I look forward to an exciting and productive year.

Sincerely,

Amanda J. Burdick
Director

GENERAL EXPECTATIONS

1. Instruments must be kept in good working order at all times.
2. Instruments and music are to be taken home on a regular basis throughout the week and always over weekends and holidays. Students are expected to come to rehearsals and lessons with their parts and assignments well practiced.
3. Food, gum, and beverages (other than bottled water) are not allowed in the rehearsal room, practice rooms, or auditorium.
4. Clean up after yourself. Help keep our space and equipment clean and organized.
5. Keep your hands to yourself. Do not touch equipment/instruments that do not belong to you.
6. Athletic equipment, musical equipment, and other personal belongings are not to be stored in practice rooms, offices, or other music spaces without permission from a music teacher.
7. Students are to be in the classroom by the bell. Within three minutes of the bell, students should be seated, organized, warmed up, and ready to play. Students who are tardy will be assigned to detention.
8. Throughout rehearsal, students are expected to maintain the highest levels of etiquette, courtesy, and focus.

Instruments & Supplies

All students are required to have an instrument that is in good working condition. Students attending lessons or rehearsals without a playable instrument or required accessories will be considered unprepared for class and subject to a loss of points for that day.

All students are expected to have access to an instrument at home, whether the instrument is transported back and forth, or two instruments are maintained, one at school and one at home. Large instruments such as euphoniums, tubas, bass clarinets and bassoons may be borrowed from the school. **Students who utilize a school instrument typically need to provide their own accessories and mouthpiece.**

The following page outlines the required supplies and equipment needed for basic participation in the music program. The list is cumulative from middle school, meaning that most of this equipment should already be on hand.

BAND SUPPLY LIST

All Students	Tuner/Metronome/Tone Generator combo Music stand for home practice Pencil
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WOODWIND	Flute	Cleaning swab		
	Clarinet	Cleaning swab Cork grease Reed case Rovner Ligature	<u>Mouthpiece:</u> Hite Premier OR Vandoren B45 OR Vandoren M30	<u>Reeds (always 3-4 on hand):</u> Vandoren, strength 2.5/3
	Bass Clarinet	Cleaning rag Cork grease Reed case Rovner Ligature	<u>Mouthpiece:</u> Vandoren B45 OR Yamaha 4C	<u>Reeds (always 3-4 on hand):</u> Vandoren, strength 2.5/3
	All Saxophones	Cleaning swab Cork grease Reed case Padded neck strap Rovner Ligature	<u>Mouthpiece:</u> Selmer C* OR Yamaha 4C	<u>Reeds (always 3-4 on hand):</u> Vandoren, strength 2.5/3
	Oboe/Bassoon	Cleaning swab Cork grease Reed case		<u>Reeds (always 3-4 on hand):</u> Shenk, med or med hard OR Ann Hodges, med or med hard

BRASS	Trumpet	Valve oil Tuning slide grease Cleaning rag	<u>Mouthpiece:</u> Bach 3C	<u>Mutes:</u> Metal straight mute
	French Horn	Rotary valve oil Tuning slide grease Mouthpiece case Cleaning rag	<u>Mouthpiece:</u> Holton Farkas MDC OR Schilke 34	
	Trombone	Tuning slide grease Slide-o-Mix or SuperSlick Small spray bottle	<u>Mouthpiece:</u> Bach 6½ AL	<u>Mutes:</u> Metal straight mute
	Euphonium	Valve oil Tuning slide grease Cleaning rag	<u>Mouthpiece:</u> Bach 6½ AL	
	Tuba	Valve oil Tuning slide grease Cleaning rag	<u>Mouthpiece:</u> Bach 24 AW OR Bach 18	

Percussion	Stick bag Chromatic pitch pipe	Mike Balter Blue Yarn #13F mallets (fiberglass handles) Mike Balter Lt Green Rubber #4F mallets (fiberglass handles) Vic Firth T1 General Timpani mallets Vic Firth SD1 General Snare sticks
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Lessons

The lesson program is the core of our music program. It is only through lessons that students receive the instrument-specific instruction necessary to advance their technique. Students will study solo repertoire, perform duets/trios, and study technical exercises designed specifically for their instrument. Please be aware of the following:

1. Students are responsible for attending all scheduled music lessons. Numerous reminders are provided and upcoming lessons are posted on the classroom board and website.
2. A working instrument, pencil, and assigned music are required at all lessons.
3. Missed lessons will be graded as a zero.
4. **Make-up lessons will only be available to students who were absent on the day of their lesson, or who had a lab or test scheduled the same period as their lesson.** Make-up lessons must be completed before two lesson rotations. Special arrangements may be made in advance with extenuating circumstances. Lessons not made up will remain graded as a zero.
5. Students are responsible for the work assigned at each lesson whether they were in attendance or not. Students can obtain lesson assignments from the teacher's website or from another student.
6. Ensemble and lesson work should be treated just like any other homework assignment.
7. The lowest lesson grade for each marking period is automatically dropped. Lesson grades are assigned based on the rubric on the next page.

Band Lesson Grading Guide

Grade	Evidence of Practice	Overall Performance	Grade
100	<ul style="list-style-type: none"> ◆ Knows what was assigned ◆ Pencil markings used to indicate problem spots ◆ Has questions regarding the assignment 	◆ A high-quality performance of all assigned material, minimal or no issues	100
95		◆ A well prepared performance which shows independent effort, minor issues	95
90		◆ A performance that shows independent effort to a degree not completely executing notes and rhythms correctly but shows a general knowledge of the assignment at a steady tempo	90
85			85
80			80
75	<ul style="list-style-type: none"> ◆ No knowledge of assignment ◆ No pencil markings 	◆ A performance that shows little independent effort, many concerns	75
70		◆ Showed up	70

Performance of assigned material should take into consideration:

- Appropriate tempo
- Proper technique
- Accurate notes & rhythms
- Intonation
- Tone quality
- Dynamics/phrasing

Homework

Homework will be assigned over the course of the year. These assignments will typically involve students listening to a portion of our rehearsal or performance online and answering questions or providing a critique. An internet connection is required to do the homework. The library will be made accessible for students who do not have internet at home.

All assignments will be posted on the teacher's Google Classroom and will be due 2-3 days afterwards in order for students to work around any technical problems. Incomplete or missing assignments will be assigned to Homework Hall and will be scored at 75% of its original value in accordance with the LPHS grading guidelines.

School-Owned Sheet Music

During the year, students will frequently use original sheet music. All sheet music, whether individual band/orchestra parts, solos, chamber music, etudes, method books, etc., are considered text books and all school and district policies will apply. The full cost of replacing lost or damaged sheet music shall be the responsibility of the student. Under no circumstances should anything be written on the music in ink. **USE ONLY PENCIL!**

Concert Dress

<u>GIRLS</u>	<u>BOYS</u>
<p>HS</p> <ul style="list-style-type: none"> -short-sleeved black dress (ankle length, neckline around collarbone) - black or flesh colored nylons - flat or low-heeled black shoes <p>Cousin's Concert Attire #103 Black Sweetheart Neckline</p> <p>MS</p> <ul style="list-style-type: none"> -Green poloshirt -Black pants or long black skirt, or knee-length skirt and black tights or leggings. <p>9 Please do not wear leggings by themselves.</p> <ul style="list-style-type: none"> -Black flats or low heels 	<p>HS</p> <ul style="list-style-type: none"> -solid black suit (pants and jacket to simulate a tux - solid white undershirt - long-sleeve white dress shirt - black bowtie - black socks that go above ankle - solid black dress shoes <p>MS</p> <ul style="list-style-type: none"> -Green polo shirt -Black pants, socks and shoes <p>Please avoid sneakers</p>

CONCERT ATTENDANCE & ETIQUETTE

Attendance at all concert events is mandatory. Orchestra and Band are performance-oriented classes and nothing can replace the performance experience. Furthermore, ensembles are dependent upon 100% participation from each and every member, especially if there are solos or only a couple students covering a part. Sports, dance recitals, trips, vacations, or work are examples of conflicts that are NOT considered legitimate.

1. In the event of extenuating or emergency circumstances such as personal illness or death in the family, please contact the teacher by phone as soon as possible. Any such cases will be handled on an individual basis.
2. Students are to be dressed in uniform, in their seats and prepared to play at the designated warm-up time, not simply entering the room. Please plan on dropping off students at least 10 minutes prior to the warm-up time.
3. Concerts present the result of months of dedicated hard work. There are often community members, music teachers and students from other schools, administrators, school board members and other individuals in attendance besides family and friends. Nothing less than the highest levels of concentration and exemplary behavior are expected.
4. Students are expected to stay for the entire concert. It is rude and disrespectful to the audience and the members of other ensembles when parents and students leave early.
5. Proper audience etiquette must be observed by students when sitting in the auditorium. There is to be absolutely no talking or noise while a performance is taking place. Applause is the only acceptable gesture of appreciation. Booing, hooting, whistling, yelling or shouting are unacceptable.
6. Concert dress is required. Students who are not dressed properly may not be allowed to perform.



Grading Policies

Quarterly marks will be based upon the average grades earned in three areas:

1. Lessons (50%)

- Each lesson will receive a mark of 70-100 based on the performance of weekly assignments.
- Missed lessons will be recorded as a zero unless a make-up is completed as outlined on page 5.
- Students will be penalized five points for not having music, a pencil, or required supplies.
- The lowest lesson grade at the end of each marking period will be dropped.

2. Concerts and Performance Exams (25%)

- Students enter into each concert with 100 points. Points will be deducted as outlined below:
 - 5 points if late to warm-up
 - 7 points for each dress infraction
 - 15 points for each behavior or etiquette infraction
- An absence from a concert will result in a grade of zero.
- Performance exams will be completed prior to each concert. Students will perform excerpts of their ensemble music individually.
- A midterm and final exam will be given.

3. Rehearsals and Homework (25%)

- Students begin each rehearsal with 10 points. Points will be deducted for violations of the policies and rules outlined on page 3:
 - 2 points for gum, food, or beverages in class
 - 3 points for missing pencil or required accessories
 - 5 points for disruptive behavior
- A student will receive a zero for the day if they come to class unprepared or are removed from class for poor behavior.
- Late or missing homework assignments will be graded in accordance with the school's general homework/grading policy.

Final grades will be calculated by averaging the four marking period grades and final exam grades together.

NCMEA/NYSSMA AUDITIONS

Students are encouraged to participate in the All-County and/or All-State solo festivals.

This is a great way for students to receive additional feedback on their skills and musicianship. Ratings are also necessary to be considered for All-County Festivals, Area All-State Festivals, Conference All-State, and for many camps and other honor ensembles. Prior to each festival, students will be required to submit complete a permission slip which outlines specific rules for that audition. A solo from the NYSSMA manual must be chosen and prepared along required scales and sight reading. In order to perform at the solo festival, students must meet individually with the teacher a specified number of times to properly prepare their solo. Students who participate in the solo festival represent not only themselves, but their school and their teachers. If a student is not adequately prepared to perform, they will not be allowed to attend.

Graduation Band (HS)

All band members are required to participate in Graduation Band. This performance will be considered the first concert grade of the following school year. Students who fail to meet the graduation band commitment will receive a zero for the performance and may face reduced music department privileges. Standard concert dress will be expected for this performance.

Varsity Letter Awards (HS)

The music program offers students a varsity letter and other awards through participation in various music department-sponsored activities. In order to qualify, students must maintain specific requirements as listed on the varsity letter application form on the next page. Points are accumulated each year. Missing a performance for any reason will disqualify a student from receiving a varsity award.

Music Passes

Students who wish to come to the music rooms during the day must obtain a music pass from Miss Burdick. Students are always welcome to come down to practice, help out, or do work, but it is important to get permission ahead of time! Music passes need to be signed by the classroom teacher showing that they have given permission to the student to come down to the music room.

Jazz Ensemble

Jazz Ensemble will meet Wednesday mornings from 6:45-7:30am. All students are welcome to join the ensemble. Students who are interested in Jazz Ensemble are expected to make a formal commitment to the group. Because of the extremely limited rehearsal time, regular attendance is crucial! A student will be dropped from the group after missing two rehearsals. Participation in Jazz Ensemble is a privilege and may be revoked for poor behavior, lack of preparation, or academic ineligibility.

Cell Phone & Electronic Device Policy

Cell phones, iPads, iPods, and other devices will rarely, if ever, be utilized by students during rehearsals or lessons. During rehearsal, devices are not to be on music stands, in student laps, or anywhere they may prove a distraction or disturbance to the rehearsal process. It is suggested that students leave their devices in their lockers or cases during rehearsal. Students found to be distracted by their phone or other device during lessons or rehearsal will be asked once to put the

device away. Further instances will result in confiscation until the end of rehearsal and/or a disciplinary referral.

Field Trip Regulations

As a member of the school music program, there will be a number of field trip opportunities to various performance locations. Participation in these activities is a privilege and the following guidelines must be followed at all times:

1. Any trip is an official school function and consequently all school rules and regulations are in effect (dress code, behavior, smoking, etc.).
2. Students are expected to maintain the highest musical standards as a member of the Lewiston-Porter High School Band and Orchestra and the highest standards of behavior as a student of Lewiston-Porter High School.
3. No individual or group may stray off without the permission of the teacher.
4. Only personal music devices with headphones are permissible on the bus. Students should not use music devices off the bus.
5. Students are expected to use school transportation to and from all events.
6. All chaperones, whether teachers, parents or bus drivers, are to be strictly obeyed. No student is ever to confront a chaperone in any manner. Any problem should be handled by a director and never a student.

Any violation of these rules can jeopardize trips in the future for both the individual and the group.

Student Officers (HS)

Below are each of the positions and the associated responsibilities. Elections will be conducted during the first full week of school. Students who wish to be an officer must be full-time members of an ensemble.

President - Assist with administrative activities, write concert invitations, write thank-you notes, and coordinate morning concert announcements

Treasurer - Coordinate fundraisers, organize shirt orders, take in money for deposit, authorize checks, and update student accounts

Secretary - Take attendance at all rehearsals and performances, check for pencils and music, collect homework, handout papers, make and distribute concert posters

Librarian - Distribute and collect music, copy parts, keep music library organized

Stage Crew - Coordinate stage setup/teardown for concerts and rehearsals, move equipment, keep rehearsal room organized

Suggested Repair and Supply Vendors

Below is a list of local and online music stores to purchase supplies and instruments or have repair work completed. **If you are unsure of what supplies to purchase, what repairs to do, or are considering purchasing an instrument, consult with Miss Burdick beforehand!**

General Supplies

Lewiston Music
784 Center Street
Lewiston, NY 14092
(716) 754-0120

Band Instrument Repairs

Socha's Band Instrument Repair
247 Market St. Suite 12
Lockport, NY 14094
433-6125 or 525-3317

Sheet Music

Al Hemer Music
Corp.
4190 N. Buffalo St
Orchard Park, NY 14127
800-856-9527

Percussion Specialty/Repairs

Jackson Music Center
2475 Grand Island Blvd
Grand Island, NY 14072
(716) 773-5339

Band Specialty/Repairs

Alder Creek Music
2880 Niagara Falls Blvd
North Tonawanda, NY 14120
(716) 693-5456

Buffalo Drum Outlet
934 Walden Ave
Buffalo, NY 14211
(716) 897-0950

Steve Weiss Percussion
www.steveweissmusic.com

Private Teachers

Students are strongly encouraged to take private lessons. Below is a list of private teachers in Niagara and Erie County.

Flute

Christine Bailey 836-5431
Karen Bull 836-3557
Ellen Cool 838-2862
Marlene Witnauer 636-0104
Pam Stoberl 731-2593

Oboe/English Horn

Alex Hughes 649-6613
Sue Meyers 773-2913
Ron Richards 836-0743
Zenja Ohsiek 632-8358

Clarinet

Marty Allen 773-2371
Carrie DeCarolis 773-3738
Bill Mosher 876-8697
Sandra Sweeley 833-0737
Pam Stoberl 731-2593

Saxophone

Russ Carere 695-1754
Sandra Sweeley 833-0737
Pam Stoberl 731-2593

Bassoon

Reno Fusani 633-2919
Mary Kay Ortalano 741-8878

Trumpet

Phil Christner 836-2685
Rich Reiderer 775-1316
Christine Reiderer 775-1316
Nelson Starr 775-0722
Paul Wos

French Horn

Marty Allen 773-2371
Milton Kicklighter 773-9043
Rich Reiderer 775-1316
Tim Schwartz 688-7393
Dan Sweeley 833-0735
Dan Witmer 837-6395

Trombone/Baritone

Marty Allen 773-2371
Richard Meyers 773-2913
Rich Reiderer 775-1316
Christine Reiderer 775-1316

Tuba

Marty Allen 773-2371
Richard Meyers 773-2913

Percussion

Ray Bennett 523-1911
Matt Bassett 216-272-8069
Joe Brennan

2018-2019 Instrumental Music Calendar

Bold items indicate required performances (*for 7/8)

Day	Date	Time	Event
Friday	Oct. 5	---	All-County Solo Sign-up Deadline
Thursday	Nov. 1	7:00pm	HS Band/Orchestra Concert
Friday-Saturday	Nov. 16-17	---	SH Area All-State @ Fredonia
*Tuesday	Nov. 27	---	7/8 Grade Concert
Saturday	Dec. 8	---	All-County Auditions @ Lockport
TBD	TBD	TBD	Dress Rehearsal w/ Choir
Thursday	Dec. 13	7:00pm	HS Winter Concert
Fri-Sun	Feb. 15-18	7:00/2:00	HS Musical Production
Friday	Feb. 1	---	NYSSMA Solo/Ens Signup Deadline
Friday-Saturday	Feb. 1-2	---	NCMEA Fest I @ Newfane SH Band, JH Orch, JH Jazz, El Chor
Friday-Saturday	Feb. 8-9	---	NCMEA Fest II @ Niagara Falls SH Orch, SHVJ, JH Chor, El Band
Friday-Saturday	Mar. 1-2	---	NCMEA Festival III @ Lockport SH Chor, JH Band, SH Jazz, El Orch
*Tuesday	March 12	9:30-11:15am	Band Kaleidoscope Rehearsal
*Thursday	March 14	7:00pm	Band Kaleidoscope Concert
Thursday	April 4	7:00pm	Student Recital @1 st Pres Ytown
Saturday	April 6		NYSSMA Solo Fest @ LPMS
Friday/Saturday	May 3-4	---	NYSSMA Solo Festival @ Frontier
TBD	TBD	TBD	NYSSMA Majors @ TBD
Wednesday	May 29	7:00pm	HS Band/Orchestra Concert
*Thursday	May 30	7:00pm	7/8 Spring Concert
Monday	June 3	6:30pm	IEC Parent Instrument Night
Saturday	June 15	---	Darien Lake Trip
TBD	TBD	TBD	Graduation Band Rehearsal
Friday	June 21	5:30-7:30pm	Graduation Band

Please note that dates/times may be added or changed as the year progresses. We will do our best to keep everyone well informed of all activities with as much advance notice as possible.

PLEASE POST DATES ON THE FAMILY CALENDAR!

Student & Parent Acknowledgement Form

Please print and return this page by Friday, September 7th

I, _____, have read the *Instrumental Music Handbook* and agree to fulfill my obligations as a member of the Lewiston-Porter High School instrumental music program. I understand the policies and procedures established in the handbook and will accept the consequences should I choose not to follow them.

Student Signature

Date

As the parent/guardian of the above student, I have read the *Instrumental Music Handbook* and understand the policies, obligations, and commitments that my son/daughter will be responsible for as a member of the LPHS/MS band.

Parent Signature

Date

Parent Email (not shared, used only for parent/teacher communications!)

LP MUSIC BOOSTERS EMAIL LIST

Would you like to be added to the Music Boosters email list? Stay up to date on what is happening with the music program and learn how you can help. We need your support more than ever to keep the strongest possible music program for our students at Lew-Port. Contact Doug DeCroix with any questions at ddecroix@wnyheritagepress.org.

☐ YES, please add me to the LP Music Boosters email list

☐ No thanks