

LEWISTON-PORTER ALUMNI ASSOCIATION
MINUTES
Wednesday, November 17, 2010

PRESENT: President Jack James, High School Principal Paul Casseri, Treasurer Norma Marshall and Secretary John Mac Arthur. Also attending were Membership/Newsletter Chair Ann Johnston, Webmaster Joe Lauzonis, and Directors, Peggy Shear (teleconference), Bill Vrooman (teleconference), Ken Kenney, Doug Diez, Judy Abbott Jarvis, Mary Grace Baker-Luff, Josh Janese, Gary J. Raby Sr., Ray Tracy, Dorothy Wedge, and James Oddy.

WELCOME AND CALL TO ORDER: President Jack James called the meeting to order at 6:00 P.M., and thanked those who were present for attending. Jack stated that he toured the new Alumni Association office suite in the Lew-Port Community Resource/Administration Building and stated that it is already computer/Internet accessible and complete with desks, chairs, printer, meeting table, file cabinets, and phone. It is accessible to any one who needs to use it. Our special thanks and appreciation to Superintendent of Schools Mr. R. Christopher Roser, and the Board of Education for providing the office and furnishing it for our meetings and Association activities.

MINUTES: Board member Doug Diez stated that on page 3 of the draft minutes, under the "Peach Festival" paragraph the names of Russell Orsi, and Doug Diez should be added to those who marched in the Peach Festival Parade on September 11th. With that correction noted, and no more comments, Norma Marshall moved, second by Doug Diez, the minutes of the September 29, 2010 meeting be approved as corrected. Motion carried.

OFFICER ELECTION: The Nominating Committee Chairperson Mary Grace Baker-Luff stated that one nomination was received, and therefore, the Nominating Committee would like to nominate Douglas Diez as Vice President of the Lew-Port Alumni Association. President James asked if any other nominations from the floor. None were offered. Therefore, board member Bill Vrooman moved, second by board member Peggy Shear, to nominate Douglas Diez as Vice President of the Lew-Port Alumni Association. Motion carried. Congratulations Doug on your election as Vice President of the Lew-Port Alumni Association. Our thanks and appreciation to Harold Shippy who served as Vice President from 2008-2010.

BY-LAWS: Board member Dorothy Wedge stated that she, board members Michael Roemer, and Bill Leardini will be meeting to discuss changes in the By-Laws of the Lew-Port Alumni Association, and will be reporting back to the board when finished.

TREASURER'S REPORT/AUDIT/AND PAY PAL: Treasurer Norma Marshall passed out her report and discussed the balances in each account. Total Current Assets as of October 31, 2010 are \$13,544.89, which is 6.4% higher than October 31st 2009 \$12,729.78. Net Income from September-October 2010 is \$652.41, compared to \$1,025.00 in the same period as last year, although dues payments have been received and not reported in this report as they were for November. Norma stated that she

transferred \$3,475.00 from the Checking Account to the Community Foundation (CFGB) Endowment account to pay for the Mini-grants for the 2010-2011 school year. Norma also stated she has made up Check Request Forms for those who need to have a check drawn to fill out a request and place it in her box at the High School Office. This will provide for good internal financial controls. It was moved by Joe Lauzonis and second by Ken Kenney, to approve the Treasurer's report as presented. Regarding the annual financial audit, accountants Amato and Fox are working on the books. The cost of the audit was projected by auditors to be approximately \$1,200-\$1,300.00. Mr. Casseri will meet with auditor John Kina and attempt to negotiate a reduced fee more in line with that paid by other alumni associations and in consideration for a quarter page free "advertisement" in the LPAA newsletter. Regarding PayPal, Joe Lauzonis reported it is up and working, with four financial transactions; two memberships and two donations processed. Joe and Norma will meet to review the complete transaction process to insure smooth interface between the membership chair, treasurer and the Credit Union. It was also reported that an Association member has donated \$98.32 for purchase of local history books, already delivered, for the library. Jack James further reported that thank-you letters have been sent to Waste Management acknowledging their \$25,000 gift and to Mr. Don Hoolihan's "Lew-Port Alumni" organization for their \$500 gift.

LEW-PORT SCHOOL HIGHLIGHTS: High School Principal Paul Casseri stated Spirit Week at the High School went off very well. Homecoming Weekend, September 30-October 1, 2010 was a success, with the retirement of J. Miller's No. 76 game jersey, the football game, and Distinguished Alumni Award Presentations. Lew-Port hosted students from Germany and Argentina, and Lew-Port Teacher Kevin Duncan is in China as an exchange teacher. The Lew-Port High School Academy of International Business and Finance Program is going very well. A Board of Directors is needed to oversee and make recommendations to the program. If interested, please contact Paul Casseri, Principal and Nicole Alonzo, Director. Upcoming Events: Christmas Show featuring the High School Band, Chorus, and Orchestra will be performing on December 21st. The Drama Club will be hosting "Godspell" on December 11 and 12. Board member James Oddy and his group recorded a CD that is outstanding. Congratulations to the Boys Soccer Team who had a great season. President James stated that on October 18th he and Principal Paul Casseri participated in the Annual Business Meeting of the Kenmore West Alumni Association and Foundation. Significantly, the KenWest alumni groups have been in operation since 1947 but their programs are nearly identical to those of the Lew-Port Alumni Association.

MINI-GRANTS: Cochairman Doug Diez reported that seven 2010 Min-Grants were awarded as follows: Intermediate Education Center-Mary Ellen Aureli-"Playaway Audiobooks" \$475.00; Middle School Colleen Duffy-"Smart Response Interactive System," Sharon George-"Smart Response Interactive System", and Nina Calarco-"Smart Response Interactive System" \$500.00 each. And, High School teachers Kirsten Gresko-"Smart Response Interactive System", Michelle Hinchliffe-"Smart Response Interactive System", and Colleen Glor-"Smart Response Interactive System" \$500.00 each. A total of \$3,475.00 was paid out in Mini-grants for the 2010 School Year. Checks were presented to the teachers at the Lew-Port Board of Education Meeting on Tuesday, November 16th. Each recipient was also presented a letter and Certificate of Award from the Alumni Association. Recipients each addressed the BOE thanking the Alumni

Association. Thanks and appreciation to Dorothy Wedge, Chairperson of the Finance Committee and the Finance Committee for their approval of these Mini-grant expenditures on behalf of the LPAA board. Thanks to the Mini-grant Committee of Nancy Orsi, Doug Diez, Mary Grace Baker-Luff, Judith Abbott Jarvis, and John Mac Arthur for their assistance and a special thanks to Mary Grace Baker-Luff for her gracious hospitality and hosting the Mini-grant Committee at her home. High School Principal Paul Casseri stated that the teachers are very appreciative of these awards sponsored by the Lew-Port Alumni Association. The Alumni Association has been invited to come into the classrooms to see first hand the teaching and student learning enhancements resulting from our awards.

MEMBERSHIP AND NEWSLETTER: Ann Johnston reported that 65 renewal letters have just recently been sent out. We have received five new lifetime memberships and three renewals. The Newsletter is progressing nicely, and articles are needed. Members were asked to contact Ann for articles to be published. Ann stated that she has layout formats for the Newsletter in 4, 8, and 12 pages depending on the extent of articles received. Jack stated that the Newsletter is a vital information tool for the Alumni Association and praised Ann for all her hard work over three years. Thank you Ann.

WEB SITE: Webmaster Joe Lauzonis stated that if members have any information that needs uploading to the Website to either email or send it in hard copy. Jack reflected that much of the Website content needs updating and requested that committee chairs work with Joe to get their topics current with photos and articles.

SCHOLARSHIPS: Jack James passed out copies of the Lew-Port Alumni Association 2011 Scholarship Application forms and criteria for the LPAA Jason Raby Memorial Scholarship funded at \$500.00; and the two Lew-Port Alumni Association Scholarships each for \$1,000. Jack thanked Gary Raby for his help on finalizing documents for the Jason Raby Scholarship. Also distributed were the criteria and application for the \$1,000 Margaret Tower James Scholarship funded by the Tower and James families. Class of 1958 will again fund at least one \$1,000 scholarship in collaboration with LPAA. Application and criteria forms for the \$1,000 scholarship already funded by Waste Management are still being finalized by the company. The board discussed other potential scholarship sponsors including Brickyard BBQ and Water Street Landing, both of which have been contacted several times by Jack James, Ken Kenney, Bob Pelletier, and other board members. Jet Boat was also suggested by Bill Vrooman as a potential sponsor.

OLD AND NEW BUSINESS:

- **2011 REUNION SUPPORT:** Jack James stated that it is very important that we continue supporting these key year class reunions and their representatives with any assistance that they may need, such helping with planning, going to their reunions, informing them of businesses and attractions in the Youngstown/Ransomville/Lewiston area. A letter has already been sent and contact made with Class of 1961. LPAA board members were asked to work with key classes as our point of contact.

- **STRATEGIC PLAN AND CAPITAL CAMPAIGN:** President Jack James passed out and e-mailed draft revisions to the Alumni Association's 2009 Strategic Plan, and asked members to review the proposed changes and provide additions or corrections via email to him with a view toward approval of the update at our January 13, 2011 board meeting.
- **LANCER MEMORY BRICKS:** Principal Paul Casseri stated that the first batch of bricks is now in place and have been inscribed. Mr. Casseri stated that the Alumni Association should administer this project and the money received should stay with the Alumni Association for our programs in support of the school. The cost of the bricks are 4"x4" \$50.00 and 8"x8" \$100.00.
- **50th Anniversary Gala:** Principal Paul Casseri stated that the first graduating class at Lew-Port was in 1952 and in 2012 will be the 60th anniversary of graduating classes at Lew-Port's Creek Road campus. Members discussed the possibility of the Alumni Association sponsoring a "Gala" type event for this milestone occasion. Bill Vrooman voiced strong support as did other members. Board member Dorothy Wedge offered to chair a planning committee; other board members volunteering included Mr. Casseri, John Mac Arthur, Bill Vrooman, Judy Abbott Jarvis, Ann Johnston, Peggy Shear and Jack James. Dorothy stated that the first meeting would be at 5:00 P.M. prior to the 6:00 PM LPAA meeting scheduled for January 13, 2011.

NEXT MEETING: January 13, 2011 at 6:00 P.M. in our new LPAA Offices at the Lew-Port Community Resource/Administration Building. Gala planning meeting will be at 5:00 P.M.

ADJOURNMENT: The meeting was adjourned by Jack James at 8:04 P.M.

NOTE: On behalf of President Jack James, I would like to wish everyone a safe, healthy, and prosperous New Year 2011.

Respectfully Submitted,

JOHN H. MAC ARTHUR
ALUMNI ASSOCIATION SECRETARY