



LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

4061 Creek Road
Youngstown, NY 14174

OUR MISSION

One Purpose. Your Pathway. Our Promise.

OUR VISION

Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

Regular Board of Education Meeting Agenda

February 24, 2025, 6:00 pm
Boardroom, Community Resource Center

Board of Education:

President, Danielle M. Mullen (2023-2025)
Vice President, Joseph J. Palermo (2023-2026)
Chuck Barber (2022-2025)
Tessa Connelly (2024-2027)
Sara Ohanessian (2024-2027)
April Saks (2022-2025)
Jack G. Waugaman III (2023-2026)

Superintendent of Schools:

Asst. Supt. for Admin. Services:
District Clerk:

Paul J. Casseri
Donna L. Hill
Marisa I. Barile

CALL TO ORDER

Call to Order	The Board President will call the meeting to order with the Pledge of Allegiance.	Mrs. Mullen
Acceptance of Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for February 24, 2025.	
Community Comments	<p><i>One of the most important duties of the Lewiston-Porter Board of Education is to listen to the public. Accordingly, time will be set aside at regular monthly Board meetings for members of the public to address the Board. Our Regular Board of Education meetings are not public meetings, but meetings held in public. At the meeting, a sign-up sheet will be provided for individuals wishing to address the Board.</i></p> <ol style="list-style-type: none"> <i>1. Speakers are requested to limit their remarks to not more than three (3) minutes, appoint a spokesperson if a concern is a group concern; and supplement verbal presentations with written reports, if necessary or desired.</i> <i>2. Members of the Board of Education will listen to the remarks of the speakers; however, the Board does not comment or respond to questions; but rather respond in writing if a response is necessary.</i> <i>3. The Board President will call your name, the speaker will then identify themselves, stating their name and then address the board.</i> <i>4. Personal comments toward a member of the community, staff, or Board of Education will not be considered appropriate and the Board president will direct you not to speak.</i> 	



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COMMITTEE & BOARD REPORTS			
Upcoming Committee Meetings	Committee	Meeting Dates	Members
	Athletic Council	06/12/2025	Mr. Barber (chair) Mr. Palermo, Mr. Waugaman III
	District Safety Committee	04/08/2025	Mr. Waugaman III (chair) Ms. Ohanessian, Mr. Palermo
	District Key Communicators Committee	05/05/2025	Mr. Palermo (chair) Mrs. Mullen
	Facilities Planning Review Committee	02/26/2025	Mr. Palermo (chair) Mr. Waugaman III
	Finance Review Committee	03/10/2025	Mrs. Mullen (chair) Mr. Barber
	Fine Arts Council	02/26/2025	Mrs. Connelly (chair) Mrs. Saks, Mr. Waugaman III
	Health & Wellness Committee	03/12/2025	Ms. Ohanessian (chair) Mr. Palermo
	ON BOCES Board Meetings	03/12/2025	Mrs. Mullen (chair)
	Policy Review Committee	03/7/2025	Mr. Palermo (chair) Mrs. Connelly, Mr. Waugaman III
	PTSA	03/26/2025	Mrs. Connelly (chair)
	Regular Board Meeting	03/24/2024	
	Special Education Committee	03/21/2025	Mrs. Mullen (chair) Mrs. Connelly, Mr. Waugaman III
	Work Session/Budget Workshop Meeting	03/10/2025	
Administrative Reports (PEC and HS reports submitted)	Intermediate Education Principal – Monthly Calendar Middle School Principal – Monthly Calendar Assistant Superintendent for Administrative Services Superintendent		Mrs. Rodriguez Mr. Auer Mrs. Hill Mr. Casseri



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PRESENTATIONS/RECOGNITIONS

Recognition(s)	Tenure Award, Leah Khatib	Mr. Casseri
	School Counselor(s) and Social Worker(s)	Mr. Casseri
	Fall Sports - Student Athletes	Mr. Casseri/Mr. Halgash
Presentation(s)	Special Education Budget Presentation	Mrs. Hewitt
	Data Presentation	Mrs. Tamarazio Mrs. Larson Mrs. Rodriguez Mr. Auer

BOARD OF EDUCATION INFORMATION

Board Member Comments		Mr. Waugaman Mr. Barber Mrs. Connelley Ms. Ohanessian Mrs. Saks Mr. Palermo Ms. Mullen
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DISTRICT OPERATIONS

Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the January 27, 2025, Regular Board meeting, as submitted by the District Clerk.	M-1
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the February 10, 2025, Work Session, Budget Workshop, and Regular Board meeting, as submitted by the District Clerk.	M-2
Consent Agenda for Financial Operations	RESOLVED , that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-6, in the financial consent agenda as submitted by the Administration: Budget Status Reports Extraclassroom Treasurer's Report Treasurer's Report Claims Budget Transfer(s) Bank Reconciliation Report	NF-1 NF-2 NF-3 NF-4 NF-5 NF-6

OLD BUSINESS



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No Old Business

NEW BUSINESS - ADMINISTRATION

Policy Revision Acceptance of the First Reading	RESOLVED , at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 3311, Notification of Disclosure of Employee Disciplinary Records Policy 7210, Student Evaluation, Promotion and Placement Policy 7250, Student Privacy, Parental Access to Information and Administration of Certain Physical Examinations to Minors Policy 7310, School Conduct and Discipline Policy 7311, Loss or Destruction of District Property or Resources Policy 7313, Suspension of Students Policy 7314, Students Presumed to have a Disability for Discipline Purposes	NA-1
Policy Revision Acceptance of the Second Reading	RESOLVED , at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 7240, Student Records: Access and Challenge Policy 7241, Student Directory Information Policy 7242, Military Recruiters and Institutions of Higher Education Policy 7260, Designation of Person in Parental Relation Policy 7270, Rights of Non-Custodial Parents	NA-2
Approval of the 2025-2026 District Calendar	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the 2025-2026 District Calendar.	NA-3
Approval of the Contract Award to A-Turf Inc.	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the contract award to A-Turf Inc. for the sitework for the 2024 Capital Improvement Project, Phase I.	NA-4
Approval of the Temporary Assistant for the Business Office	RESOLVED , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve that Bart Schuler, having permanent NYS certification as School Business Administrator, be appointed as a contractual temporary assistant to the Business Office with full legal indemnification and hold harmless, at a rate of \$60 per hour, not to exceed 100 hours to serve under the direction of the Assistant Superintendent for Administrative Services, performing tasks related to systems and district financial alignment.	NA-5



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PUPIL PERSONNEL

Recommendations for CSE Placement and Amendments	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: 2024-2025 School Year: 12/09/24, 12/11/24, 12/17/24, 12/18/24, 01/06/25, 01/07/25, 01/08/25, 01/13/25, 01/14/25, 01/15/25, 01/16/25, 01/21/25, 01/24/25, 01/30/25, 01/31/25, 02/04/25	NP-1
Recommendations for CPSE Placement and Amendments	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: 2024-2025 School Year: 01/13/25, 01/14/25, 01/21/25, 01/22/25, 02/04/25	NP-2



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PERSONNEL - CONSENT AGENDA

Resignation/ Rescission -	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.	PRI																
<u>Instructional</u>	<table><tr><th>Name</th><th>Date</th><th>Tenure</th><th>Reason</th></tr><tr><td>Eileen Lapp-Hastings</td><td>6/30/2025</td><td>World Languages</td><td>Retirement</td></tr><tr><td>Amanda Murray</td><td>2/18/2025</td><td>Building-based Sub. Teacher</td><td>Reassignment</td></tr><tr><td>Sandra Yagielski</td><td>2/28/2025</td><td>Speech-Language Pathologist</td><td>Resignation</td></tr></table>		Name	Date	Tenure	Reason	Eileen Lapp-Hastings	6/30/2025	World Languages	Retirement	Amanda Murray	2/18/2025	Building-based Sub. Teacher	Reassignment	Sandra Yagielski	2/28/2025	Speech-Language Pathologist	Resignation
	Name		Date	Tenure	Reason													
	Eileen Lapp-Hastings		6/30/2025	World Languages	Retirement													
	Amanda Murray		2/18/2025	Building-based Sub. Teacher	Reassignment													
Sandra Yagielski	2/28/2025		Speech-Language Pathologist	Resignation														
<u>Non-Instructional</u>	<table><tr><th>Name</th><th>Date</th><th>Position</th><th>Reason</th></tr><tr><td>Susan Gentile</td><td>6/30/2025</td><td>Clerical</td><td>Retirement</td></tr><tr><td>Ellen Karp</td><td>6/30/2025</td><td>Clerical</td><td>Retirement</td></tr></table>		Name	Date	Position	Reason	Susan Gentile	6/30/2025	Clerical	Retirement	Ellen Karp	6/30/2025	Clerical	Retirement				
	Name		Date	Position	Reason													
	Susan Gentile		6/30/2025	Clerical	Retirement													
Ellen Karp	6/30/2025		Clerical	Retirement														
Leave(s) -	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for unpaid leaves of Absence.	PLI																
<u>Instructional</u>	<table><tr><th>Name</th><th>Date</th><th>Tenure</th><th>Reason</th></tr><tr><td>Sandra Yagielski</td><td>2/10/2025-2/21/2025</td><td>Speech</td><td>Personal</td></tr><tr><td>Shannon Niccola</td><td>3/19/2025-3/21/2025</td><td>Elementary</td><td>Personal</td></tr></table>		Name	Date	Tenure	Reason	Sandra Yagielski	2/10/2025-2/21/2025	Speech	Personal	Shannon Niccola	3/19/2025-3/21/2025	Elementary	Personal				
	Name		Date	Tenure	Reason													
	Sandra Yagielski		2/10/2025-2/21/2025	Speech	Personal													
Shannon Niccola	3/19/2025-3/21/2025		Elementary	Personal														
<u>Non-Instructional</u>	<table><tr><th>Name</th><th>Date</th><th>Position</th><th>Reason</th></tr><tr><td>Katie Janese, RN</td><td>1/29/2025</td><td>School Nurse</td><td>Personal</td></tr><tr><td>Gloria Klettke, RN</td><td>1/29/2025</td><td>School Nurse</td><td>Personal</td></tr><tr><td>Ellen Karp</td><td>4/21/2025-4/24/2025</td><td>Clerical</td><td>Personal</td></tr></table>		Name	Date	Position	Reason	Katie Janese, RN	1/29/2025	School Nurse	Personal	Gloria Klettke, RN	1/29/2025	School Nurse	Personal	Ellen Karp	4/21/2025-4/24/2025	Clerical	Personal
	Name		Date	Position	Reason													
	Katie Janese, RN		1/29/2025	School Nurse	Personal													
	Gloria Klettke, RN		1/29/2025	School Nurse	Personal													
Ellen Karp	4/21/2025-4/24/2025		Clerical	Personal														



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<div>Appointment -</div> <div>Degree conferral/ Salary change</div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for salary adjustment for Instructional appointments due to conferral of degree.</div> <table><tr><td>Name:</td><td>Justin Thompson</td></tr><tr><td>Placement:</td><td>High School</td></tr><tr><td>Tenure Area:</td><td>Technology</td></tr><tr><td>Effective:</td><td>8/09/2024</td></tr><tr><td>Degree:</td><td>Master’s</td></tr><tr><td>Step:</td><td>9</td></tr><tr><td>Pro Rate Salary:</td><td>\$62,548.00</td></tr></table>	Name:	Justin Thompson	Placement:	High School	Tenure Area:	Technology	Effective:	8/09/2024	Degree:	Master’s	Step:	9	Pro Rate Salary:	\$62,548.00	PADC
Name:	Justin Thompson															
Placement:	High School															
Tenure Area:	Technology															
Effective:	8/09/2024															
Degree:	Master’s															
Step:	9															
Pro Rate Salary:	\$62,548.00															
<div>Appointments -</div> <div>Non-Instructional Permanent Appointment</div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for permanent classified Non-Instructional Appointments, upon the successful completion of the probationary period in accordance with Civil Service Law Section 97 and Local Rule XIII, subdivision 5.</div> <table><tr><td>Name:</td><td>Michael Champion</td></tr><tr><td>Placement:</td><td>High School</td></tr><tr><td>Position:</td><td>Cleaner</td></tr><tr><td>Effective:</td><td>2/27/2025</td></tr><tr><td>Appointment Type:</td><td>Permanent</td></tr><tr><td>Probationary Period:</td><td>8/29/2024-2/27/2024</td></tr></table>	Name:	Michael Champion	Placement:	High School	Position:	Cleaner	Effective:	2/27/2025	Appointment Type:	Permanent	Probationary Period:	8/29/2024-2/27/2024	PAPNI		
Name:	Michael Champion															
Placement:	High School															
Position:	Cleaner															
Effective:	2/27/2025															
Appointment Type:	Permanent															
Probationary Period:	8/29/2024-2/27/2024															
<div>Appointment -</div> <div>Instructional: Homebound Instructional Tutor</div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following 2024-2025 appointment(s) of homebound instructional tutor(s).</div> <table><tr><td>Name:</td><td>Amanda Murray</td></tr><tr><td>Effective:</td><td>2/19/2025</td></tr><tr><td>Certification:</td><td>Theater</td></tr><tr><td>Degree:</td><td>Master’s</td></tr><tr><td>Salary:</td><td>\$29.50 per hour</td></tr></table>	Name:	Amanda Murray	Effective:	2/19/2025	Certification:	Theater	Degree:	Master’s	Salary:	\$29.50 per hour	PAIHIT				
Name:	Amanda Murray															
Effective:	2/19/2025															
Certification:	Theater															
Degree:	Master’s															
Salary:	\$29.50 per hour															



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<div>Appointment -</div> <div><u>Non-Instructional Long-term Appointment</u></div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional long-term appointments.</div> <table><tr><td>Name:</td><td>Kimberly Myers</td></tr><tr><td>Placement:</td><td>Primary Education Center</td></tr><tr><td>Position:</td><td>Teacher Aide</td></tr><tr><td>Effective:</td><td>2/19/2025-6/27/2025</td></tr><tr><td>Appointment Type:</td><td>Long-term Substitute Appointment</td></tr><tr><td>Step:</td><td>2</td></tr><tr><td>Hourly Salary:</td><td>\$15.50</td></tr></table>	Name:	Kimberly Myers	Placement:	Primary Education Center	Position:	Teacher Aide	Effective:	2/19/2025-6/27/2025	Appointment Type:	Long-term Substitute Appointment	Step:	2	Hourly Salary:	\$15.50	PANILTS														
Name:	Kimberly Myers																													
Placement:	Primary Education Center																													
Position:	Teacher Aide																													
Effective:	2/19/2025-6/27/2025																													
Appointment Type:	Long-term Substitute Appointment																													
Step:	2																													
Hourly Salary:	\$15.50																													
<div>Appointment -</div> <div><u>Instructional: Certified</u></div> <div><u>Instructional: Non-Certified</u></div> <div><u>Non-Instructional</u></div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.</div> <table><tr><td>Name</td><td>Date</td><td>Position: Certified Teacher Certification</td><td>Per Diem Rate</td></tr><tr><td>Lauren Doescher</td><td>1/24/2025</td><td>Early Childhood Ed., B-2 Childhood Ed., 1-6</td><td>\$150.00</td></tr></table> <table><tr><td>Name</td><td>Date</td><td>Position</td><td>Per Diem Rate</td></tr><tr><td>Austin Willis</td><td>2/24/2025</td><td>Non-certified Sub. Teacher</td><td>\$135.00</td></tr></table> <table><tr><td>Name</td><td>Date</td><td>Position</td><td>Hourly Rate</td></tr><tr><td>Molly Marietta</td><td>2/04/2025</td><td>Substitute Teacher Aide</td><td>\$16.00</td></tr><tr><td>Phil Laurenzi</td><td>2/24/2025</td><td>Substitute Teacher Aide</td><td>\$16.00</td></tr></table>	Name	Date	Position: Certified Teacher Certification	Per Diem Rate	Lauren Doescher	1/24/2025	Early Childhood Ed., B-2 Childhood Ed., 1-6	\$150.00	Name	Date	Position	Per Diem Rate	Austin Willis	2/24/2025	Non-certified Sub. Teacher	\$135.00	Name	Date	Position	Hourly Rate	Molly Marietta	2/04/2025	Substitute Teacher Aide	\$16.00	Phil Laurenzi	2/24/2025	Substitute Teacher Aide	\$16.00	<div>PASI</div> <div>PASNI</div>
Name	Date	Position: Certified Teacher Certification	Per Diem Rate																											
Lauren Doescher	1/24/2025	Early Childhood Ed., B-2 Childhood Ed., 1-6	\$150.00																											
Name	Date	Position	Per Diem Rate																											
Austin Willis	2/24/2025	Non-certified Sub. Teacher	\$135.00																											
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Phil Laurenzi	2/24/2025	Substitute Teacher Aide	\$16.00																											

