

4061 Creek Road Youngstown, NY 14174

March 24, 2025 Board Meeting

OUR MISSION Regular Board of Education Meeting Approved Minutes 04/28/2025 Board Meeting One Purpose. Your Pathway. Our Promise. March 24, 2025, 6:00 pm **OUR VISION** Our **PURPOSE** is to ensure that when students leave Boardroom, Community Lewiston-Porter they will be ready to face the world with **Resource Center** confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their

Board of Education:

President, Danielle M. Mullen (2023-2025) Vice President, Joseph J. Palermo (2023-2026) Chuck Barber (2022-2025) Tessa Connelly (2024-2027) Sara Ohanessian (2024-2027) Jack G. Waugaman III (2023-2026) Absent: April Saks (2022-2025)

PATHWAY and discover their personal best because we PROMISE to give them our best.

> Superintendent of Schools: Asst. Supt. for Admin. Services: Donna L. Hill **District Clerk:**

Paul J. Casseri Marisa I. Barile

	CALL TO ORDER	
Call to Order	The Board President called the meeting to order at 6:04 pm	Mrs. Mullen
National Anthem	Music students performed the national anthem.	
Acceptance of the Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for the March 24, 2025. Motion made by Mullen, seconded by Barber to accept the agenda.	Approved, CARRIED, 6-0
Community Comments	No community comments.	

COMMITTEE & BOARD REPORTS			
Upcoming Committee	Committee	Meeting Dates	Members
Meetings	Athletic Council	06/12/2025	Mr. Barber (chair) Mr. Palermo, Mr. Waugaman III
	District Safety Committee	04/08/2025	Mr. Waugaman III (chair) Ms. Ohanessian, Mr. Palermo
	District Key Communicators Committee	05/05/2025	Mr. Palermo (chair) Mrs. Mullen
	Facilities Planning Review Committee	03/26/2025	Mr. Palermo (chair) Mr. Waugaman III



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	Fiance Review Committee	TBD	Mrs. Mullen (chair) Mr. Barber
	Fine Arts Council	05/21/2025	Mrs. Connelly (chair) Mrs. Saks, Mr. Waugaman III
	Health & Wellness Committee	05/14/2025	Ms. Ohanessian (chair) Mr. Palermo
	ON BOCES Board Meetings	03/12/2025	Mrs. Mullen (chair)
	Policy Review Committee	04/04/2025	Mr. Palermo (chair) Mrs. Connelly, Mr. Waugaman III
	PTSA	03/26/2025	Mrs. Connelly (chair)
	Regular Board Meeting	04/28/2024	
	Work Session/Budget Workshop Meeting	04/07/2025	
Committee Reports	Fine Arts Council Meeting		Mrs. Connelly (chair)
	Policy Review Committee		Mr. Palermo (chair)
	Facilities Review Committee		Mr. Palermo (chair)
	Special Education Committee		Mr. Waugaman III
Administrative Reports (IEC and MS reports submitted)	Primary Education Principal – Monthly Calen High School Principal – Monthly Calendar Assistant Superintendent for Administ • Budget discussion Superintendent		Mrs. Larson Mr. D'Anna Mrs. Hill Mr. Casseri
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	RECOGNITIONS		
Recognition	International Student Science Fairs (ISSF) a Science Fairs (JSSF)	nd Japan Super	Mrs. Hurtgam, Mr. D'Anna, Mr. Casseri
	Music Honors		Ms. Burdick, Mr. Burritt, Ms. Carere-Fetterman, Mr. Duncan, Ms. Marinaccio, Ms. Spinnegan, Ms. Zachary, Mr. Casseri



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	BOARD OF EDUCATION INFORMATION	
Board Member Comments		Mr. Barber Mrs. Connelly Ms. Ohanessian Mr. Waugaman Mr. Palermo Ms. Mullen
Recess	A short recess was taken from 7:20 pm to 7:25 pm to recognize the accomplishments of the students and staff.	

	PRESENTATIONS	
Presentation	Transfer of the Police Station Presentation	Mr. Mark Guglielmi Webster Szanyi LLP

	DISTRICT OPERATIONS	
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the February 24, 2025 Regular Board meeting, as submitted by the District Clerk. Motion made by Mullen, seconded by Waugaman M-1.	M-1 Approved, CARRIED, 6-0
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the March 10, 2025 Work Session, Budget Workshop and Regular meeting, as submitted by the District Clerk. Motion made by Mullen, seconded by Ohanessian M-2.	M-2 Approved, CARRIED, 6-0
Consent Agenda for Financial Operations	RESOLVED, that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-6, in the financial consent agenda as submitted by the Administration: Budget Status Reports Extraclassroom Treasurer's Report Treasurer's Report Claims Transfer History Transfers Pending Board Approval Motion made by Mullen, seconded by Barber NF-1 to NF-6.	NF-1 NF-2 NF-3 NF-4 NF-5 NF-6 Approved, CARRIED, 6-0

) BUS	INES	S

No old business



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	NEW BUSINESS - ADMINISTRATION	
Policy Revision Acceptance of the First Reading	RESOLVED , at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 1210, Board Members: Nomination and Election Policy 7315, Student Use of Computerized Information Resources (Acceptable Use) Policy 7320, Alcohol, Tobacco, Drugs and Other Substances (Students) Policy 7330, Searches and Investigations into Suspected Student Misconduct Policy 7340, Bus Rules and Regulations Policy 7360, Weapons in School and the Gun-Free Schools Act Motion made by Mullen, seconded by Waugaman to approve NA-1.	NA-1 Approved, CARRIED, 6-0
Policy Revision Acceptance of the Second Reading	RESOLVED , at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 3311, Notification of Disclosure of Employee Disciplinary Records Policy 7210, Student Evaluation, Promotion and Placement Policy 7250, Student Privacy, Parental Access to Information and Administration of Certain Physical Examinations to Minors Policy 7310, School Conduct and Discipline Policy 7311, Loss or Destruction of District Property or Resources Policy 7313, Suspension of Students Policy 7314, Students Presumed to have a Disability for Discipline Purposes Motion made by Mullen, seconded by Ohanessian to approve NA-2 .	NA-2 Approved, CARRIED, 6-0
Approval of the Traffic Light Conditions Resolution	WHEREAS, for many years but most directly since approximately 2021, the District has observed dangerous traffic conditions at the intersection of Daryl Johnston Drive and 4061 Creek Road, a.k.a. NYS Route 18 ("the Intersection"), particularly at times of student drop-off and departure with the volume of cars and buses that are entering and exiting the District's campus at those times; and WHEREAS, in 2022, the District as well as various community members, politicians and law enforcement wrote to the New York State Department of Transportation ("NYSDOT") requesting that a traffic light be installed at the Intersection and/or that the NYSDOT conduct a traffic study at the Intersection in connection with installing same; and WHEREAS, on or about April 1, 2022, the NYSDOT initiated a traffic engineering investigation at the Intersection; and WHEREAS, on or about January 6, 2023, NYSDOT advised the District that its investigation determined that the Intersection does not meet the criteria for installation of any traffic control device; and WHEREAS, by correspondence dated April 29, 2024, the District requested that the NYSDOT reconsider its findings; and WHEREAS, by correspondence dated July 9, 2024, the NYSDOT reaffirmed the findings of its investigation and has taken no action to install any traffic control	NA-3 Approved, CARRIED, 6-0



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	device at the Intersection or take any other measures to alleviate the District's legitimate safety concerns; and WHEREAS , on or about October 6, 2024, the District was notified that Governor Hochul requested NYSDOT to develop a response to the District's concerns regarding the Intersection and, to date, no further action has been taken by NYSDOT; and WHEREAS , because NYS Route 18 is a State road, the District is unable to unilaterally install any traffic control device or implement other measures to address its safety concerns regarding the Intersection; and it is hereby RESOLVED , that the District continues to have significant concerns regarding the safety of the Intersection, including the safety and well-being of hundreds of parents, students and community members who traverse that intersection on school days; and it is further RESOLVED , that the District is hereby placing the State of New York, including but not limited to the NYSDOT, on further notice of its concerns regarding the Intersection; and it is further RESOLVED , that the District will seek any and all legal remedies that may be available to it should there be an accident, injury or death at the Intersection; and it is further RESOLVED , that the District demands that NYSDOT take action to install an appropriate traffic control device to address these concerns as soon as possible; and it is further RESOLVED , that the Board of Education hereby authorizes the Superintendent to take any steps that may be necessary to accomplish same. Motion made by Mullen, seconded by Waugaman NA-3.	
Approval of the SEQRA for the Town of Lewiston Police Station	 WHEREAS, the Board of Education of the Lewiston Porter Central School District (the "Board") is considering the transfer of property located at 4059 Creek Road, measuring approximately Two Hundred Ten (210) feet wide at Creek Road by approximately One Hundred fifty-six (156) feet ("Parcel"), which is currently used by the Town of Lewiston as a Police station, with such Parcel being transferred and donated to the Town of Lewison for continued use as a Police station; and WHEREAS, the District does not use the parcel or building for any District purposes as it is solely used as a Police station; and WHEREAS, the transfer would result in substantial financial savings to the District as the building is in need of numerous items of repair, upkeep and maintenance; and WHEREAS, the proposed transfer constitutes the conveyance of land and an existing structure to another governmental agency for continued use in substantially the same capacity, where the only contemplated Town remediation is the maintenance or repair of the existing structure with no substantial change to the facility; and WHEREAS, the Board has considered the environmental impact of the transfer and has determined that the action falls within the scope of Type II actions under SEQRA and to the extent not specifically listed in SEQRA Section 617.5, the Board supplements such list to include this transfer; and WHEREAS, Type II actions have been determined not to have a significant impact on the environment and are therefore exempt from further SEQRA review; NOW, THEREFORE, BE IT RESOLVED: 	NA-4 Approved, CARRIED, 6-0



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	SEQRA. 2. No further environ 3. The Board hereby approval or disapp Town of Lewiston repairs, upkeep ar Lewiston.	for the continued use as a nd maintenance being the r all take effect immediately.	of a proposition for the e parcel and building to the Police station, with future responsibility of the Town of	
Approval of the Details of the Meeting	RESOLVED, that Petitions Education shall be availab Offices or on the District w RESOLVED, that complete Board of Education must b than 5:00 pm on Monday, a qualified voters are require RESOLVED, that the draw held on Tuesday, April 22, RESOLVED, that the Boar Superintendent of Schools Elections Officer and Barb the May 20, 2025, vote/ele RESOLVED, that the Boar Superintendent of Schools needed as Elections Inspe	le beginning February 28, 2 ebsite at www.lew-port.cor ed Petitions for Nomination be received in the office of f April 21, 2025. Twenty-five ed. 'ing for candidates' position 2025, at 8:00 am, at the D d of Education, upon the re a appoint Marisa I. Barile, I ara Carter as Assistant Ch ection. d of Education, upon the re a approve the following ind	2025, at the District n. of a Candidate for the the District Clerk no later (25) signatures of ns on the ballot shall be istrict Offices. ecommendation of the District Clerk, as the Chief ief Elections Officer for ecommendation of the ividuals to be selected as	NA-5 Approved, CARRIED, 6-0
	Barbara Landree	H. Carl Hoffman	Patricia Marra	
	Darinda Hoffman	Margaret Williamson	Tammy Grider	
	Daniel Vitch	MaryEllen Aureli	Barbara Freedman	
	Howard Waite			
	RESOLVED, that the Lewi recommendation of the Su compensation for the abov excluding those who are e providing services to the D at \$15.50 per hour, for the Motion made by Mullen,	perintendent of Schools, s re-mentioned Elections Off mployed by the District and vistrict pursuant to an existi May 20, 2025 vote/election	et the rate of icers and Inspectors, d who are otherwise ng contract or agreement, n.	
Approval of Annual School District Meeting and Vote Legal Notice	Lewiston-Porter Central "District") on the proposed	School District, Niagara 2025-2026 budget will be e Community Resource (or the qualified voters of the County, New York (the e held on Monday, May 12, Center (Board Room) 4061	NA-6 Approved, CARRIED, 6-0



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AND FURTHER NOTICE IS HEREBY GIVEN, that the Annual School District Meeting and Vote (the "Annual Meeting and Vote") of the qualified voters of the District will be held at the <u>Community Resource Content</u> (Multi-Purpose Room), 4061 Creek Road, Youngstown, New York 14174, on Tuesday, May 20, 2025, between the hours of 7:00 a.m. and 8:00 p.m., for the transaction of such business as is authorized by the Education Law, including voting upon the appropriation of the necessary funds to meet the estimated expenditures for the 2025-2026 school year and the election of members of the Board of Education of the District (the "Board"). AND FURTHER NOTICE IS HEREBY GIVEN , that the Annual Meeting and Vote shall consist of voting on the following propositions and such other propositions as may be authorized by law and the rules of the Board: PROPOSITION #1 - 2025-2026 BUDGET Shall the following resolution be adopted? RESOLVED , that the budget for the Lewiston-Porter Central School District (the "District") for the fiscal year commencing July 1, 2025 and ending June 30, 2026, as presented by the Board of Education, is hereby approved and adopted and the required funds therefore are hereby appropriated and the necessary real property taxes required shall be raised by a tax on the taxable property in the District to be levied and collected as required by law. PROPOSITION #2 -TRANSFER OF THE POLICE STATION Shall the following resolution be adopted? RESOLVED , that the Board of Education of the Lewiston-Porter Central School District (the "District") is hereby authorized to divide and transfer to the Town of Lewiston such that future repair, upkeep and maintenance of the Building becomes the obligation of the Town of Lewiston. AND FURTHER NOTICE IS HEREEY GIVEN , that acuch Proposition #2 shall appear on the ballot sheet to be used for voting on such Proposition #2 shall appear on the ballot sheet to be used for voting on such Proposition #2 shall appear on the ballot sheet to be used for voting on such Proposition #2		
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	directed to the District Clerk, shall state the name and residence of the candidate, shall state the residence of each signer, and shall be signed by at least twenty-five (25) qualified voters of the District or two percent of the number of voters who voted in the previous Annual Meeting and Vote, whichever is greater. Each petition must be filed in the office of the District Clerk between the hours of 7:30 a.m. and 5:00 p.m., no later than April 21, 2025. AND FURTHER NOTICE IS HEREBY GIVEN , that applications for early mail ballots may be obtained Monday through Friday, except holidays, in the District Clerk's office. Completed applications for early mail ballots must be received by the District Clerk/designee at least seven (7) days before the Annual Meeting and Vote (May 19, 2025) if the ballot is to be mailed to the voter, or on the day before the Annual Meeting and Vote (May 19, 2025) if the ballot is to be personally issued to the voter. Early mail ballots must be received in the Office of the District Clerk no later than 5:00 pm on May 20, 2025. AND FURTHER NOTICE IS HEREBY GIVEN , that a list of persons to whom early mail ballots have been issued will be available, upon request, for inspection in the office of the District Clerk on saturday and Sunday, and such list will be available at the polling place. AND FURTHER NOTICE IS HEREBY GIVEN , that applications for absentee ballots may be obtained Monday through Friday, except holidays, in the District Clerk or her designee at least seven (7) days before the Annual Meeting and Vote (May 13, 2025) if the ballots must be received by the District Clerk on later than 5:00 pm on May 20, 2025. AND FURTHER NOTICE IS HEREBY GIVEN , that a list of persons to whom absentee ballots must be received by the District Clerk on later than 5:00 pm on May 20, 2025. AND FURTHER NOTICE IS HEREBY GIVEN , that a list of persons to whom absentee ballots have been issued will be available, upon request, for inspection in the office of the District Clerk on each of the	
	motion made by mullen, seconded by Oliditessian to approve MA-0.	
Approval of the 5-Year IPA for Chromebooks and iPads	RESOLVED , that the Board of Education of the Lewiston-Porter CSD hereby agrees to enter into the attached contract with the Erie 1 BOCES for a five-year period commencing on April 09, 2025 to authorize the Western New York Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed \$150,304.80 and authorizes 60-monthly payments to be made to Erie 1 BOCES in the amount not to exceed \$2,505.08 per month. Motion made by Mullen, seconded by Waugaman to approve NA-7.	NA-7 Approved, CARRIED, 6-0
	··	



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PUPIL PERSONNEL								
Recommendations for CSE Placement and Amendments	RESOLVED, upon the the Lewiston-Porter E amendments of the C authorization of funds services consistent w 2024-2025 School Y 12/02/24, 12/17/24, 0 01/23/25, 01/24/25, 0 02/11/25, 02/19/25, 0 Motion made by Mu		NP-1 Approved, CARRIED, 6-0					
Recommendations for CPSE Placement and Amendments	the Lewiston-Porter E amendments of the C the authorization of fu services consistent w 2024-2025 School Y 02/06/25, 02/11/25, 0	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: 2024-2025 School Year: 02/06/25, 02/11/25, 02/19/25, 02/20/25, 02/27/25 Motion made by Mullen, seconded by Barber to approve N-2.						
	PERSONNEL - CONSENT AGENDA							
	Motion made by Mulle Consent Agenda com PASI, PAM, PACC, PA	Approved, CARRIED, 6-0						
Resignation/ Rescission -	RESOLVED, upon the the Lewiston-Porter Bo resignations/rescission	hat						
	Name	Date	Position	Reason				
Non-Instructional	Melanie Hendee	6/30/2025	Account Clerk	Retirement		PRNI		
	Daniel Parker	6/30/2025	Maintenance	Retirement				
	Sherrilynn Zeitz 6/30/2025 Teacher Aide Retirement							
	Name							
	Leah Khatib	2/24/2025	Elem. Girls on the Run advisor	Rescission				
	Miranda Mona	2/24/2025	Elem. Girls on the Run advisor	Rescission				
<u>Co-curricular &</u>								



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<u>Extracurricular</u>	Amy Golden	2	2/24/2025	MS Gi Run ac		Rescission		PRCC
	Annette Rayome	2	2/24/2025		rls on the p-advisor	Rescission		
	Jill Carere-Fetterm	an 2	2/24/2025		rls on the p-advisor	Rescission		
<u>Coaching</u>	Name	Date		Posi	ition	Reason		PRC
	John Stodolka	2/13/	/2025	V ba	seball Asst.	Resignation		
Leave(s) -	RESOLVED, upon t the Lewiston-Porter leaves of Absence.							
Instructional	Name	Date	e		Tenure Area	Reason		PLI
	Elizabeth Buck	9/02	2/2024-6/01	/2025*	Science	Personal		
	Rachel Stiffen	5/06	6/2025-6/27	/2025	Psycholog	ist Child-rearing		
	Nicole Sandretto	8/26	6/2025-1/05	/2026	ESL	Child-rearing		
	*Amended return da	ate			•	•		
Appointment - Annual	RESOLVED , upon t the Lewiston-Porter part-time (less than	Board	d of Education	on accep	ot the conse	nt agenda for	hat	ΡΑΑΙ
	Name:		Amanda M					
	Placement:		High Scho	ool			•	
	Position:		.6 Theate	r				
	Effective:		9/01/2024	-1/24/20)25*			
	Certification:		Theater					
	Degree:		Master's					
Instructional	Step:		3					
	Salary pro rata:		\$14,501.6	6				
	*correction to 2024	2025 8	assignment				-	



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	Name:	Amanda Murray		
	Placement:	High School		
	Position:	.4 Theater		
	Effective:	1/27/2025-6/27/2025*		
	Certification:	Theater		
	Degree:	Master's		
	Step:	3		
	Salary pro rata:	\$10,685.43		
Appointment -	the Lewiston-Porter Boa building-based substitute law, to be utilized on an	ecommendation of the Superintendent of Schools, th rd of Education accept the consent agenda for e appointments, without benefits, except as required annual basis at the discretion of the Superintendent. and at the pleasure of the Board of Education.	l by	PAABBS
	Name:	Amanda Murray		
	Placement:	High School		
	Position:	.4 Building-based Substitute		
	Effective:	9/01/2024-1/24/2025*		
	Certification:	Theater		
	Degree:	Master's		
	Per Diem Salary:	\$72.00		
Building-based	*correction to 2024-202	5 assignment		
Substitute Teacher	Name:	Amanda Murray		
	Placement:	High School		
	Position:	.6 Building-based Substitute		
	Effective:	1/27/2025-6/27/2025*		
	Certification:	Theater		
	Degree:	Master's		
	Per Diem Salary:	\$108.00		



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Appointment -	accept the s, except a cretion of t	consent ag	by law, to be tendent.	hat					
Instructional: Certified	Name		Date	Position: Certificat		Teacher	Per Diem Rate		PASI
	Tadeaus K	írupa	1/3/20	25 Math, 7-12 Math, 5-9	2		\$150.00]	
Appointment -	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following mentorship appointment(s).							PAM	
	Mentor	Ment	ee	Area/Subject	Effective	•	Stipend		
<u>Mentorship</u>	Amanda Gabriell Emmons Carrier			Special Education	9/01/2024-9/30/2024		4 \$105.00		
	Amanda Linnea Emmons DuFour		Special Education			5 \$420.00			
Appointment -	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Co-Curricular & Extra-Curricular appointments for 2024-2025.							hat	PACC
	Name			Appointment		Cat/Step	Stipend		
	Matthew D	DiVita		Middle Schoo Production Te		VII-3	\$1,218.00		
<u>Co-Curricular &</u>	Leah Khatib			IEC Running Club		VII-3	\$1,218.00		
Extra-Curricular	Miranda Mona			IEC Running Club		VII-1	\$1,073.00		
	Amy Golden			MS Running Club		VII-3	\$1,218.00		
	Annette Rayome		!	MS Running Club*		VII-1*	\$536.50*		
	Jill Carere-Fetterman		man	MS Running Club* VII-1*		VII-1*	\$536.50*		
	*shared advisor position; split stipend								



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March 24, 2025 Board Meeting

Appointment -	pointment - RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Coaching appointments. Spring 2024-2025						
	Name	Appointment	Cat/ Step	Stipend			
Coaching	Jeffrey Thompson	Softball Co-Coach*	I-1*	\$2,870.00**			
	Benjamin Carella	V Baseball Asst.	IV-2	\$2,772.00			
	Cooper Krawczyk	JV Baseball Co-Coach*	II-3	\$2,581.50*			
	Anthony Dragone	JV Baseball Co-Coach*	II-1	\$2,032.50*			
	Sean O'Leary	Mod. Baseball Co-Coach	V-2	\$2,551.00			
	Kyle Parks	Boys JV Lacrosse Coach	-1	\$3,052.00			
	*shared coaching po **correction to stipen	sition; split stipend d as approved on December	16, 2024	1			
Appointment -		ne recommendation of the Su Board of Education accept the appointments.			hat	PAVC	
	Name	Season	Sport				
<u>Volunteer Coaching</u>	Tim Jorgenson	Spring 2024-2025	V Base	eball			
	Tom Rodriguez	Spring 2024-2025	V Base	ball			
	Daniel Zahno	Spring 2024-2025	V Girls	Lacrosse			
	Jaclyn Stickney	Spring 2024-2025	V Softball				
	Jennifer Duff	Spring 2024-2025	V Softball				

ADJOURNMENT					
Adjournment	Motion made by Mullen seconded by Waugman to adjourn the Public Meeting at 7:51 pm	Approved, CARRIED, 6-0			

Marisa A. Barile

Marisa I. Barile, District Clerk