

# Regular Board of Education Meeting AGENDA

April 24, 2023; 6:00pm

Boardroom, Community Resource Center

### Board of Education:

President, Danielle M. Mullen (2020-2023)  
 Vice President, Julie Donnelley (2021-2024)  
 Chuck Barber (2022-2025)  
 Charlotte L. Huebschmann (2020-2023)  
 Jennifer A. Klemick (2021-2024)  
 April Saks (2022-2025)

### Superintendent:

Paul J. Casseri

### Asst. Supt. for Admin. Svcs.:

Michael F. Lewis, Ph.D.

### Asst. Supt. for Curr./Inst. & Tech:

Heather Lyon, Ph.D.

### District Clerk:

Marisa I. Barile

## OUR MISSION

**One Purpose. Your Pathway. Our Promise.**

## OUR VISION

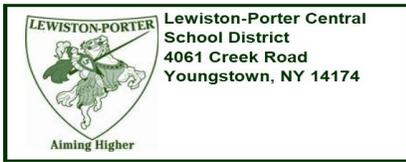
Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

## CALL TO ORDER

<b>Call to Order</b>	The Board President will call the meeting to order with the Pledge of Allegiance.	<b>Mrs. Mullen</b>
<b>Acceptance of Agenda</b>	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for April 24, 2023.	
<b>Community Comments</b>	<p><i>One of the most important duties of the Lewiston-Porter Board of Education is to listen to the public. Accordingly, time will be set aside at regular monthly Board meetings for members of the public to address the Board. Our Regular Board of Education meetings are not public meetings, but meetings held in public. At the meeting, a sign-up sheet will be provided for individuals wishing to address the Board.</i></p> <ol style="list-style-type: none"> <li><i>Speakers are requested to limit their remarks to not more than three (3) minutes, appoint a spokesperson if a concern is a group concern; and supplement verbal presentations with written reports, if necessary or desired.</i></li> <li><i>Members of the Board of Education will listen to the remarks of the speakers; however, the Board does not comment or respond to questions; but rather respond in writing if a response is necessary.</i></li> <li><i>The Board President will call your name, the speaker will then identify themselves, stating their name and then address the board.</i></li> <li><i>Personal comments toward a member of the community, staff, or Board of Education will not be considered appropriate and the Board president will direct you not to speak.</i></li> </ol>	

## COMMITTEE & BOARD REPORTS

<b>Upcoming Board Committee Reports</b>	<b>04/25/2023, Regular Board (ON BOCES Budget &amp; Election) Meeting</b>	
	<b>04/26/2023, Health and Wellness Committee Meeting</b>	<b>Mrs. Donnelley, Mrs. Huebschmann,</b>
	<b>05/05/2023, Policy Review Committee Meeting</b>	<b>Mrs. Donnelley, Mrs. Klemick,</b>

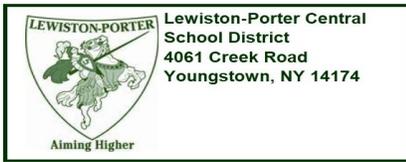


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		Mrs. Mullen
	05/08/2023, Budget Hearing	
	05/08/2023, Work Session	
	05/08/2023, Meet the Candidates Night	
	05/16/2023, Annual Meeting and Election (7 am - 8 pm)	
	05/17/2023, Curriculum, Instruction & Assessment Review Committee Meeting	Mrs. Donnelley, Mrs. Huebschmann, Mrs. Saks
	05/22/2023, Athletic Council Meeting	Mr. Barber
	05/22/2024, Regular Board Meeting	
Committee Reports	03/29/2023, PTSA Meeting	Mrs. Donnelley, Mrs. Klemick
	04/19/2023, Facilities Review Committee	Mr. Barber
Administrative Reports	IEC and HS Administrative Reports (submitted in writing) Primary Education Principal – Monthly Calendar Middle School Principal – Monthly Calendar  Assistant Superintendent for Curriculum, Instruction & Tech. Assistant Superintendent for Administrative Services  Superintendent	Mrs. Larson/Mrs. Krecisz Mr. Auer  Dr. Lyon Dr. Lewis  Mr. Casseri
<b>PRESENTATIONS/RECOGNITIONS</b>		
Presentation	Orleans/Niagara BOCES Presentation	Dr. Godshall, Ms. Guild
	One District One Book Presentation	Mrs. Larson, Mrs. Zielinski
Recognition	Nicholas Hill, Tenure Recognition	Mr. Casseri, Mrs. Mullen
<b>BOARD OF EDUCATION INFORMATION</b>		
Board Member Comments		Ms. Saks Mr. Barber Ms. Huebschmann Ms. Klemick  Ms. Donnelley Ms. Mullen

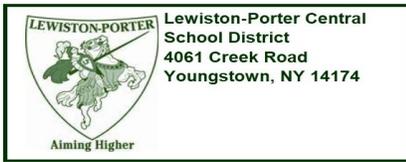


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<b>Recess</b>	A short recess will be taken to recognize the accomplishments of the students and staff.	
<b>DISTRICT OPERATIONS</b>		
<b>Minutes</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the March 27, 2023, Regular Board Meeting, as submitted by the District Clerk.	<b>M-1</b>
<b>Minutes</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the April 17, 2023, Regular, Work Session, Budget Workshop, as submitted by the District Clerk.	<b>M-2</b>
<b>Consent Agenda for Financial Operations</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-4, in the financial consent agenda as submitted by the Administration: <b>Budget Status Reports</b> <b>Treasurer's Report</b> <b>Claims</b> <b>Transfer History</b>	<b>NF-1</b> <b>NF-2</b> <b>NF-3</b> <b>NF-4</b>
<b>OLD BUSINESS</b>		
<b>No Old Business</b>		
<b>NEW BUSINESS - ADMINISTRATION</b>		
<b>Policy Revision Acceptance of the First Reading</b>	<b>RESOLVED</b> , at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 3410, Code of Conduct Policy 5410, Purchasing Policy 5411, Contracts for Instruction Policy 5413, Procurement: Uniform Grant Guidance for Federal Awards Policy 5620, Inventories and Accounting of Fixed Assets	<b>NA-1</b>
<b>Policy Revision Acceptance of the Second Reading</b>	<b>RESOLVED</b> , at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 5310, Bonding of Employees and School Board Members Policy 5320, Expenditures of School District Funds Policy 5321, Use of the District Credit Card Policy 5323, Reimbursement for Meals/Refreshments Policy 5340, Borrowing of Funds Policy 6130, Evaluation of Personnel Policy 6550, Leaves of Absence Policy 7512, Student Physicals Policy 7670, Due Process Complaints: Selection and Board Appointment of Impartial Hearing Officers Policy 8450, Home Hospital, or Institutional Instruction (Homebound Instruction)	<b>NA-2</b>
<b>Approval of Disposal of Textbooks</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education hereby approve the Disposal of Textbooks at the Middle School as submitted by the Assistant Superintendent for Administrative Services.	<b>NA-3</b>

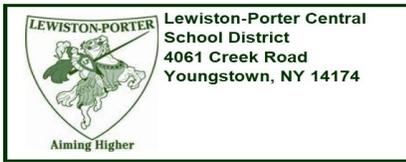


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<p><b>Approval of Property Tax Report Card</b></p>	<p><b>RESOLVED</b>, that the Lewiston-Porter Board of Education hereby approve the 2023-2024 Property Tax Report Card for submission to the New York State Education Department as submitted by the Assistant Superintendent for Administrative Services.</p>	<p><b>NA-4</b></p>																
<p><b>Approval of the IPA Contract</b></p>	<p><b>RESOLVED</b>, that the Board of Education of the Lewiston-Porter CSD hereby agrees to enter into the attached contract with the Erie 1 BOCES for a five-year period commencing on May 10, 2023, to authorize the Western New York Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed \$40,048.20 and authorizes 60-monthly payments to be made to Erie 1 BOCES in the amount not to exceed \$667.47 per month. <b>Be it further RESOLVED</b>, that the Board of Education of the Lewiston-Porter CSD hereby authorizes the Board President or the District Clerk to execute the contract on behalf of the District.</p>	<p><b>NA-5</b></p>																
<p><b>PUPIL PERSONNEL</b></p>																		
<p><b>Recommendations for CSE Placement and Amendments</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: <b>2022/2023 School Year:</b> 03/03/2023, 03/15/2023, 03/16/2023, 03/20/2023, 03/21/2023, 03/22/2023, 03/23/2023, 03/24/2023, 03/27/2023, 03/31/2023</p>	<p><b>NP-1</b></p>																
<p><b>Recommendations for CPSE Placement and Amendments</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: <b>2022/2023 School Year:</b> 03/06/2023, 03/07/2023, 03/14/2023, 03/21/2023, 03/28/2023  <b>2023/2024 School Year:</b> 01/20/2023, 03/06/2023, 03/14/2023</p>	<p><b>NP-2</b></p>																
<p><b>PERSONNEL - CONSENT AGENDA</b></p>																		
<p><b>Resignations/ Rescissions -</b>  <b>Non-Instructional</b>          <b>Coaching</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.</p> <table border="1" data-bbox="365 1585 1279 1711"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Rhonda O'Shea</td> <td>6/30/2023</td> <td>Teacher Aide</td> <td>Retirement</td> </tr> </tbody> </table> <table border="1" data-bbox="365 1743 1279 1900"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Kyle McGlynn</td> <td>4/18/2023</td> <td>Girls Varsity Track &amp; Field Asst. Coach</td> <td>Resignation</td> </tr> </tbody> </table>	Name	Date	Position	Reason	Rhonda O'Shea	6/30/2023	Teacher Aide	Retirement	Name	Date	Position	Reason	Kyle McGlynn	4/18/2023	Girls Varsity Track & Field Asst. Coach	Resignation	<p><b>PRNI</b></p>
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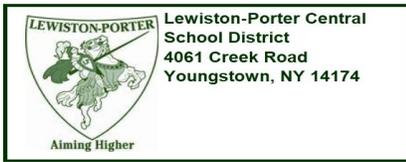


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<p><b>Leaves -</b></p> <p><b>Instructional</b></p> <p><b>Non-Instructional</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for unpaid leaves of Absence.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Tenure</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Adrianna Ammerman</td> <td>1/06/2023 - 6/30/2023</td> <td>Special Education</td> <td>Personal</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Gabrielle Serianni</td> <td>4/17/2023 - 4/21/2023</td> <td>Teacher Aide</td> <td>Personal</td> </tr> <tr> <td>Anika Fetzner</td> <td>5/01/2023 - 5/05/2023</td> <td>Sr. Typist</td> <td>Personal</td> </tr> <tr> <td>MacKenzie Oddo</td> <td>5/26/2023 - 7/07/2023</td> <td>Typist</td> <td>Child-bearing</td> </tr> </tbody> </table>	Name	Date	Tenure	Reason	Adrianna Ammerman	1/06/2023 - 6/30/2023	Special Education	Personal	Name	Date	Position	Reason	Gabrielle Serianni	4/17/2023 - 4/21/2023	Teacher Aide	Personal	Anika Fetzner	5/01/2023 - 5/05/2023	Sr. Typist	Personal	MacKenzie Oddo	5/26/2023 - 7/07/2023	Typist	Child-bearing	<p><b>PLNI</b></p>
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<p><b>Appointments -</b></p> <p><b>Administrative Tenure</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Administrative Tenure appointments.</p> <table border="1"> <tbody> <tr> <td><b>Name</b></td> <td>Nicholas Hill</td> </tr> <tr> <td><b>Tenure Area:</b></td> <td>Director of Technology and Data</td> </tr> <tr> <td><b>Effective:</b></td> <td>4/30/2023</td> </tr> <tr> <td><b>Probationary Period:</b></td> <td>05/01/2019 - 4/30/2023</td> </tr> <tr> <td><b>Certification:</b></td> <td>School District Leader</td> </tr> </tbody> </table>	<b>Name</b>	Nicholas Hill	<b>Tenure Area:</b>	Director of Technology and Data	<b>Effective:</b>	4/30/2023	<b>Probationary Period:</b>	05/01/2019 - 4/30/2023	<b>Certification:</b>	School District Leader	<p><b>PAAT</b></p>														
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<p><b>Appointments -</b></p> <p><b>Instructional: Long-Term Substitute Teacher</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional Long-Term appointments.</p> <table border="1"> <tbody> <tr> <td><b>Name:</b></td> <td>Cassidy Faddis</td> </tr> <tr> <td><b>Placement:</b></td> <td>Intermediate Education Center</td> </tr> <tr> <td><b>Position:</b></td> <td>Music</td> </tr> <tr> <td><b>Effective:</b></td> <td>4/24/2023</td> </tr> <tr> <td><b>Certification:</b></td> <td>Music</td> </tr> <tr> <td><b>Degree:</b></td> <td>Bachelor's</td> </tr> <tr> <td><b>Step:</b></td> <td>1</td> </tr> <tr> <td><b>Salary:</b></td> <td>\$41,645.00</td> </tr> </tbody> </table>	<b>Name:</b>	Cassidy Faddis	<b>Placement:</b>	Intermediate Education Center	<b>Position:</b>	Music	<b>Effective:</b>	4/24/2023	<b>Certification:</b>	Music	<b>Degree:</b>	Bachelor's	<b>Step:</b>	1	<b>Salary:</b>	\$41,645.00	<p><b>PALTS</b></p>								
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**Appointments -**

**Non-Instructional**

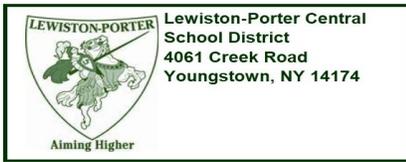
**RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional appointments.

PANI

<b>Name:</b>	Katherine Janese, RN
<b>Placement:</b>	Primary Education Center
<b>Position:</b>	School Nurse
<b>Effective:</b>	5/29/2023
<b>Appointment Type:</b>	Probationary
<b>Probationary Period</b>	5/29/2023 - 1/29/2024
<b>Step:</b>	4
<b>Hourly Salary:</b>	\$28.01 per hour

<b>Name:</b>	Jill Kelly-Duckett
<b>Placement:</b>	St. Peter's
<b>Position:</b>	Teacher Aide
<b>Effective:</b>	4/17/2023
<b>Appointment Type:</b>	Probationary
<b>Probationary Period:</b>	4/17/2023 - 1/01/2024
<b>Step:</b>	1
<b>Hourly Salary:</b>	\$14.75

<b>Name:</b>	Nicole Stuart
<b>Placement:</b>	Primary Education Center
<b>Position:</b>	Teacher Aide
<b>Effective:</b>	4/24/2023
<b>Appointment Type:</b>	Probationary
<b>Probationary Period:</b>	4/24/2023 - 1/08/2024
<b>Step:</b>	1
<b>Hourly Salary:</b>	\$14.75

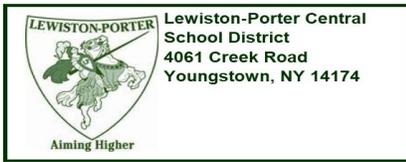


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<b>Hourly Salary:</b>	\$14.75																					
<p><b>Appointments -</b></p> <p><b>Substitute Instructional</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Per Diem Rate</th> </tr> </thead> <tbody> <tr> <td>Kelsey Jeffs</td> <td>4/17/2023</td> <td>Non-Certified Sub. Teacher</td> <td>\$120.00</td> </tr> <tr> <td>Brendan DeCoff</td> <td>4/24/2023</td> <td>Non-Certified Sub. Teacher</td> <td>\$120.00</td> </tr> <tr> <td>Gianna DePalma</td> <td>4/24/2023</td> <td>Non-Certified Sub. Teacher</td> <td>\$120.00</td> </tr> <tr> <td>Brennaugh Stack</td> <td>4/24/2023</td> <td>Non-Certified Sub. Teacher</td> <td>\$120.00</td> </tr> </tbody> </table>	Name	Date	Position	Per Diem Rate	Kelsey Jeffs	4/17/2023	Non-Certified Sub. Teacher	\$120.00	Brendan DeCoff	4/24/2023	Non-Certified Sub. Teacher	\$120.00	Gianna DePalma	4/24/2023	Non-Certified Sub. Teacher	\$120.00	Brennaugh Stack	4/24/2023	Non-Certified Sub. Teacher	\$120.00	<p><b>PASI</b></p>
Name	Date	Position	Per Diem Rate																			
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<p><b>Appointments -</b></p> <p><b>Mentors</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following mentor appointments.</p> <table border="1"> <thead> <tr> <th>Mentor</th> <th>Mentee</th> <th>Area/Subject</th> <th>Stipend</th> </tr> </thead> <tbody> <tr> <td>Claudine Carlo</td> <td>Emily Adamson</td> <td>Social Worker</td> <td>\$525.00</td> </tr> </tbody> </table>	Mentor	Mentee	Area/Subject	Stipend	Claudine Carlo	Emily Adamson	Social Worker	\$525.00	<p><b>PAM</b></p>												
Mentor	Mentee	Area/Subject	Stipend																			
Claudine Carlo	Emily Adamson	Social Worker	\$525.00																			
<p><b>Appointments -</b></p> <p><b>Coaching</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Coaching appointments.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Appointment</th> <th>Category /Step</th> <th>Stipend</th> </tr> </thead> <tbody> <tr> <td>Kyle McGlynn</td> <td>Girls JV Track &amp; Field Head Coach</td> <td>II-1</td> <td>\$3,946.00</td> </tr> </tbody> </table>	Name	Appointment	Category /Step	Stipend	Kyle McGlynn	Girls JV Track & Field Head Coach	II-1	\$3,946.00	<p><b>PAC</b></p>												
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<p><b>Appointments -</b></p> <p><b>Volunteer Coaches</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Volunteer Coach appointments.</p> <table border="1" data-bbox="365 325 1279 512"> <thead> <tr> <th data-bbox="365 325 602 388">Name</th> <th data-bbox="607 325 1279 388">Sport</th> </tr> </thead> <tbody> <tr> <td data-bbox="365 394 602 447">Steve Sand</td> <td data-bbox="607 394 1279 447">Softball</td> </tr> <tr> <td data-bbox="365 453 602 512">Dominic Fazzolari</td> <td data-bbox="607 453 1279 512">Baseball</td> </tr> </tbody> </table>	Name	Sport	Steve Sand	Softball	Dominic Fazzolari	Baseball	<p><b>PAVC</b></p>
Name	Sport							
Steve Sand	Softball							
Dominic Fazzolari	Baseball							
<p><b>EXECUTIVE SESSION - ADJOURNMENT</b></p>								
<p><b>Executive Session</b></p>	<p>It is anticipated that an Executive Session will be convened for issues involving a special education student.</p>							
<p><b>Adjournment</b></p>								