



# LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

4061 Creek Road  
Youngstown, NY 14174

## OUR MISSION

**One Purpose. Your Pathway. Our Promise.**

## OUR VISION

Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

## Regular Board of Education Meeting Agenda

May 27, 2025, 6:00 pm  
Boardroom, Community Resource Center

### Board of Education:

President, Danielle M. Mullen (2023-2025)  
Vice President, Joseph J. Palermo (2023-2026)  
Chuck Barber (2022-2025)  
Tessa Connelly (2024-2027)  
Sara Ohanessian (2024-2027)  
April Saks (2022-2025)  
Jack G. Waugaman III (2023-2026)

### Superintendent of Schools:

Asst. Supt. for Admin. Services:  
District Clerk:

Paul J. Casseri  
Donna L. Hill  
Marisa I. Barile

## CALL TO ORDER

<b>Call to Order</b>	The Board President will call the meeting to order with the Pledge of Allegiance.	<b>Mrs. Mullen</b>
<b>Acceptance of Agenda</b>	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for May 27, 2025.	
<b>Community Comments</b>	<p><i>One of the most important duties of the Lewiston-Porter Board of Education is to listen to the public. Accordingly, time will be set aside at regular monthly Board meetings for members of the public to address the Board. Our Regular Board of Education meetings are not public meetings, but meetings held in public. At the meeting, a sign-up sheet will be provided for individuals wishing to address the Board.</i></p> <ol style="list-style-type: none"> <li><i>1. Speakers are requested to limit their remarks to not more than three (3) minutes, appoint a spokesperson if a concern is a group concern; and supplement verbal presentations with written reports, if necessary or desired.</i></li> <li><i>2. Members of the Board of Education will listen to the remarks of the speakers; however, the Board does not comment or respond to questions; but rather respond in writing if a response is necessary.</i></li> <li><i>3. The Board President will call your name, the speaker will then identify themselves, stating their name and then address the board.</i></li> <li><i>4. Personal comments toward a member of the community, staff, or Board of Education will not be considered appropriate and the Board president will direct you not to speak.</i></li> </ol>	



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Upcoming Committee Meetings	Committee	Meeting Dates	Members
	Athletic Council	06/12/2025	Mr. Barber (chair) Mr. Palermo, Mr. Waugaman III
	Facilities Planning Review Committee	05/28/2025	Mr. Palermo (chair) Mr. Waugaman III
	Finance Review Committee	06/16/2025	Mrs. Mullen (chair) Mr. Barber
	Fine Arts Council	05/29/2025	Mrs. Connelly (chair) Mrs. Saks Mr. Waugaman
	ON BOCES Board Meetings	06/11/2025	Mrs. Mullen (chair)
	Policy Review Committee	06/06/2025	Mr. Palermo (chair) Mrs. Connelly, Mr. Waugaman III
	Regular Board Meeting	06/16/2025	
Committee Reports	Policy Review Committee	Mr. Palermo (chair)	
	Facilities Review Committee	Mr. Palermo (chair)	
Administrative Reports (IEC and MS reports submitted)	Primary Education Center – Monthly Calendar High School Principal - Middle States Report Assistant Superintendent for Administrative Services Superintendent		<b>Mrs. Larson</b> <b>Mr. D'Anna</b> <b>Mrs. Hill</b> <b>Mr. Casseri</b>

PRESENTATIONS/RECOGNITIONS		
Presentation	2025 Orleans-Niagara Teacher Center Literacy Contest	<b>Mrs. Allen-Thomas</b> <b>Mrs. Larson</b>
Recognition	<b>Teacher Appreciation Month</b>  <b>Tenure Recognitions:</b> Ms. Mackenna Daly Ms. Jacey Gawrys Ms. Leah Jasek Ms. Shannon Lotz Ms. Aneeta Shepardson	<b>Mr. Casseri</b>



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## BOARD OF EDUCATION INFORMATION

<b>Board Member Comments</b>		<b>Mrs. Connelly</b> <b>Ms. Ohanessian</b> <b>Ms. Saks</b> <b>Mr. Waugaman</b> <b>Mr. Barber</b>  <b>Mr. Palermo</b> <b>Ms. Mullen</b>
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## DISTRICT OPERATIONS

<b>Minutes</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the April 22, 2025 Regular Board Meeting (ON BOCES Budget & Election), as submitted by the District Clerk.	<b>M-1</b>
<b>Minutes</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the April 28, 2025 Regular Board Meeting, as submitted by the District Clerk.	<b>M-2</b>
<b>Minutes/Records</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the May 12, 2025 Work Session/Budget Hearing, as submitted by the District Clerk.	<b>M-3</b>
<b>Official Voting Results</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Official Voting Results from the, May 20, 2025 Annual Meeting, Budget Vote, and Election as submitted by the District Clerk.	<b>M-4</b>
<b>Consent Agenda for Financial Operations</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-4, in the financial consent agenda as submitted by the Administration: <b>Budget Status Reports</b> <b>Extraclassroom Treasurer's Report</b> <b>Treasurer's Report</b> <b>Claims</b> <b>Budget Tranfers</b> <b>Bank Reconciliation Report</b>	<b>NF-1</b> <b>NF-2</b> <b>NF-3</b> <b>NF-4</b> <b>NF-5</b> <b>NF-6</b>

## OLD BUSINESS

<b>No Old Business</b>
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# LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

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NEW BUSINESS - ADMINISTRATION		
<b>Policy Revision Acceptance of the First Reading</b>	<b>RESOLVED</b> , at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 7510, School Health Services Policy 7511, Immunization of Students Policy 7512, Student Physicals Policy 7513, Medication and Personal Care Items Policy 7514, Student Health Records Policy 7515, Pediculosis (Head Lice) Policy 7520, Accidents and Medical Emergencies	<b>NA-1</b>
<b>Policy Revision Acceptance of the Second Reading</b>	<b>RESOLVED</b> , at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 7410, Extracurricular Activities Policy 7411, School Sponsored Student Publications and Activities Policy 7415, Extracurricular Policy - Grades 9-12 Policy 7420, Sports and Athletic Program Policy 7430, Contests for Students, Student Awards and Scholarships Policy 7450, Fund Raising by Students Policy 7470, School Photographs	<b>NA-2</b>
<b>Appointment of Hearing Officer</b>	<b>BE IT RESOLVED</b> , that the Board of Education hereby appoints Jeanne Keefe to act as an impartial hearing officer in relation to an impartial due process hearing that was initiated against the District under section 1415 of the Individuals with Disabilities Education Act ("IDEA").  The terms and conditions associated with this appointment will conform with the District's policies and regulations regarding the appointment of impartial hearing officers under the IDEA.	<b>NA-3</b>
<b>Approval of Abolishment of 1.0 FTE Physical Therapist Position</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent, due to student need and economic reasons, that the Lewiston-Porter Board of Education hereby approves the abolishment of one 1.0 FTE position in the title of Physical Therapist effective June 30, 2025. The Board of Education has determined Amy Ferrari is only, and therefore the least senior physical therapist, and such physical therapist shall be excessed effective June 30, 2025. In accordance with Civil Service Law such employees shall be placed on the Preferred Eligibility List in the title for a period of four (4) years from the effective date of this abolition.	<b>NA-4</b>



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<b>Approval for the Creation of a New Administrative .5 FTE Physical Therapist Position</b>	<b>BE IT RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Board of Education create a .5 FTE position of Physical Therapist.	<b>NA-5</b>
<b>Approval of Abolishment of 1.0 FTE Occupational Therapist Position</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent, due to student need and economic reasons, that the Lewiston-Porter Board of Education hereby approves the abolishment of one 1.0 FTE position in the title of Occupational Therapist effective June 30, 2025. The Board of Education has determined Julie Donovan is the least senior physical therapist, and such occupational therapist shall be excessed effective June 30, 2025. In accordance with Civil Service Law such employees shall be placed on the Preferred Eligibility List in the title for a period of four (4) years from the effective date of this abolition.	<b>NA-6</b>
<b>Approval for the Creation of a New Administrative .5 FTE Occupational Therapist Position</b>	<b>BE IT RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Board of Education create a .5 FTE position of Occupational Therapist.	<b>NA-7</b>

### PUPIL PERSONNEL

<b>Recommendations for CSE Placement and Amendments</b>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:</p> <p><b>2024-2025 School Year:</b> 12/16/24, 01/15/25, 01/27/25, 01/30/25, 02/05/25, 02/11/25, 02/12/25, 02/19/25, 02/25/25, 03/05/25, 03/11/25, 03/12/25, 03/26/25, 03/27/25, 03/31/25, 04/02/25, 04/07/25, 04/09/25, 04/22/25, 04/29/25, 04/30/25, 05/02/25, 05/05/25, 05/07/25, 05/09/25, 05/14/25</p>	<b>NP-1</b>
<b>Recommendations for CPSE Placement and Amendments</b>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:</p> <p><b>024-2025 School Year:</b> 12/03/24, 02/06/25, 02/19/25, 03/17/25, 03/25/25, 03/27/25, 03/28/25, 04/22/25, 04/30/25, 05/16/25</p>	<b>NP-2</b>



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## PERSONNEL - CONSENT AGENDA

### Leave(s) -

#### Instructional

**RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for unpaid leaves of Absence.

Name	Date	Tenure Area	Reason
Maria Frederick	5/05/2025-5/30/2025	Art	Personal
Emily Adamson	10/27/2025-2/17/2026	Social Worker	Maternity/Child-rearing leave

PLI

PLNI

#### Non-Instructional

Name	Date	Position	Reason
Mary Wood	5/13/2025-TBD	Cleaner	Personal

### Appointments -

#### Instructional Tenure Appointment

**RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional Tenure appointments.

<b>Name:</b>	Mackenna Daly
<b>Tenure Area:</b>	Elementary
<b>Effective:</b>	8/31/2025
<b>Probationary Period:</b>	9/01/2022-9/01/2025
<b>Certification(s):</b>	Childhood Ed., Gr. 1-6 Early Childhood Ed, B-2 Students with Disabilities, Gr. 1-6

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<b>Name:</b>	Jacey Gawrys
<b>Tenure Area:</b>	Elementary
<b>Effective:</b>	8/31/2025
<b>Probationary Period:</b>	9/01/2021-9/01/2025
<b>Certification(s):</b>	Early Childhood Ed., B-2 English to Speakers of Other Languages Students with Disabilities, Gr. 1-6



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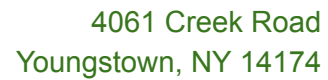
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<b>Name:</b>	Leah Jasek
<b>Tenure Area:</b>	Elementary
<b>Effective:</b>	8/31/2025
<b>Probationary Period:</b>	9/01/2022-9/01/2025
<b>Certification(s):</b>	Childhood Ed., Gr. 1-6 Students with Disabilities, Gr. 1-6

<b>Name:</b>	Shannon Lotz
<b>Tenure Area:</b>	Social Worker
<b>Effective:</b>	6/30/2025
<b>Probationary Period:</b>	9/20/2021-6/30/2025
<b>Certification(s):</b>	School Social Worker

<b>Name:</b>	Nicole Sandretto
<b>Tenure Area:</b>	English to Speakers of Other Languages
<b>Effective:</b>	6/30/2025
<b>Probationary Period:</b>	9/01/2021-6/30/2025
<b>Certification(s):</b>	English to Speakers of Other Languages Childhood Ed., Gr. 1-6 Social Studies, 7-9 Ext.

<b>Name:</b>	Aneeta Shepardson
<b>Tenure Area:</b>	World Languages
<b>Effective:</b>	6/30/2025
<b>Probationary Period:</b>	9/01/2021-6/30/2025
<b>Certification(s):</b>	French, 7-12 French, 1-6 Ext.







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<b>Name:</b>	Joseph Powers
<b>Placement:</b>	Primary Education Center
<b>Position:</b>	Elementary
<b>Effective:</b>	9/01/2025
<b>Probationary Period:</b>	9/01/2025-9/01/2029
<b>Tenure Area:</b>	Elementary Education
<b>Certification:</b>	Early Childhood Ed., B-2* Childhood Ed., 1-6* Students with Disabilities, B-2* Students with Disabilities, 1-6*
<b>Degree:</b>	Bachelor's
<b>Step:</b>	2
<b>Salary:</b>	\$46,484.00

\*pending

<b>Name:</b>	Riley Bernier
<b>Placement:</b>	Intermediate Education Center
<b>Position:</b>	Special Education
<b>Effective:</b>	8/26/2025
<b>Probationary Period:</b>	8/26/2025-8/25/2029
<b>Tenure Area:</b>	Special Education
<b>Certification:</b>	Students with Disabilities, 1-6 Students with Disabilities, B-2* Childhood Education, 1-6 Early Childhood Education, B-2* Literacy, All Grades*
<b>Degree:</b>	Master's
<b>Step:</b>	1
<b>Salary:</b>	50,000.00

\*pending



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<b>Name:</b>	Charlene Lanier
<b>Placement:</b>	Primary Education Center
<b>Position:</b>	Special Education
<b>Effective:</b>	8/26/2025
<b>Probationary Period:</b>	8/26/2025-8/25/2029
<b>Tenure Area:</b>	Special Education
<b>Certification:</b>	Students with Disabilities, All Grades Students with Disabilities, B-2 Students with Disabilities, 1-6 Early Childhood Education, B-2 Childhood Education, 1-6
<b>Degree:</b>	Master's
<b>Step:</b>	10
<b>Salary:</b>	\$66,678.00

<b>Name:</b>	Linnea DuFour
<b>Placement:</b>	Primary Education Center
<b>Position:</b>	Special Education
<b>Effective:</b>	8/26/2025
<b>Probationary Period:</b>	8/26/2025-4/25/2029
<b>Tenure Area:</b>	Special Education
<b>Certification:</b>	Students with Disabilities, Birth-2, Students with Disabilities, Gr. 1-6 Early Childhood Education, Birth-2 Childhood Education, Gr. 1-6, School Attendance Teacher
<b>Degree:</b>	Master's
<b>Step:</b>	11
<b>Salary:</b>	\$68,845.00

\*\*Jarema credit for long-term substitute position 2024-2025: four (4) months



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<b>Name:</b>	Morgan Fitzpatrick
<b>Placement:</b>	High School
<b>Position:</b>	Mathematics
<b>Effective:</b>	8/26/2025
<b>Probationary Period:</b>	8/26/2025-8/25/2029
<b>Tenure Area:</b>	Mathematics
<b>Certification:</b>	Mathematics, 7-12
<b>Degree:</b>	Bachelor's
<b>Step:</b>	2
<b>Salary:</b>	\$46,484.00

<b>Name:</b>	Meghan Whalen
<b>Placement:</b>	High School
<b>Position:</b>	.Science
<b>Effective:</b>	8/26/2025
<b>Probationary Period:</b>	8/26/2025-8/25/2029
<b>Tenure Area:</b>	Science
<b>Certification:</b>	Biology, 7-12 Chemistry, 7-12
<b>Degree:</b>	Master's
<b>Step:</b>	1
<b>Salary:</b>	\$50,000.00



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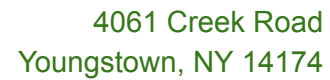
<b>Name:</b>	Jaclyn Stickney
<b>Placement:</b>	High School
<b>Position:</b>	Physical Education
<b>Effective:</b>	8/26/2025
<b>Probationary Period:</b>	8/26/2025-8/25/2028**
<b>Tenure Area:</b>	Physical Education
<b>Certification:</b>	Physical Education Health Education*
<b>Degree:</b>	Bachelor's
<b>Step:</b>	3
<b>Salary:</b>	\$47,995.00

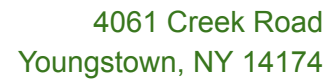
\*\*One (1) year Jarema credit for long-term substitute position 2024-2025

\*pending certification

<b>Name:</b>	Katie Gawronski
<b>Placement:</b>	Primary Education Center
<b>Position:</b>	Physical Education
<b>Effective:</b>	8/26/2025
<b>Probationary Period:</b>	8/26/2025-8/25/2029
<b>Tenure Area:</b>	Physical Education
<b>Certification:</b>	Physical Education Health Education
<b>Degree:</b>	Master's*
<b>Step:</b>	2
<b>Salary:</b>	\$51,625.00

\*pending, conferral August



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# LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

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<div>Appointment -</div> <div>Instructional: Certified</div> <div>Instructional: Non-Certified</div> <div>Non-Instructional</div>	<div><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.</div> <table><tr><th>Name</th><th>Date</th><th>Position: Certified Teacher Certification</th><th>Per Diem Rate</th></tr><tr><td>Amelia Kancar*</td><td>5/12/2025</td><td>Childhood Ed, 1-6 Students w/Disabilities, All Grades</td><td>\$150.00</td></tr><tr><td>Maria Dunets*</td><td>5/16/2025</td><td>English Lang. Arts, 7-12</td><td>\$150.00</td></tr></table> <div>*previously appointed as non-certified sub. teacher, now certified as of this date</div> <table><tr><th>Name</th><th>Date</th><th>Position</th><th>Per Diem Rate</th></tr><tr><td>Eve DiCarlo</td><td>5/27/2025</td><td>Non-certified Sub. Teacher*</td><td>\$135.00</td></tr></table> <div>*Certification (Visual Arts) pending</div> <table><tr><th>Name</th><th>Date</th><th>Position</th><th>Hourly Rate</th></tr><tr><td>Kendall Perreault</td><td>6/02/2025</td><td>Teacher Aide</td><td>\$16.00</td></tr></table>	Name	Date	Position: Certified Teacher Certification	Per Diem Rate	Amelia Kancar*	5/12/2025	Childhood Ed, 1-6 Students w/Disabilities, All Grades	\$150.00	Maria Dunets*	5/16/2025	English Lang. Arts, 7-12	\$150.00	Name	Date	Position	Per Diem Rate	Eve DiCarlo	5/27/2025	Non-certified Sub. Teacher*	\$135.00	Name	Date	Position	Hourly Rate	Kendall Perreault	6/02/2025	Teacher Aide	\$16.00	<div>PASI</div> <div>PASNI</div>
Name	Date	Position: Certified Teacher Certification	Per Diem Rate																											
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Name	Date	Position	Hourly Rate																											
Kendall Perreault	6/02/2025	Teacher Aide	\$16.00																											
<div>Appointment -</div> <div>Volunteer Coaching</div>	<div><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Volunteer Coaching appointments.</div> <table><tr><th>Name</th><th>Season</th><th>Sport</th></tr><tr><td>Todd Mueklisch</td><td>Spring 2025</td><td>Baseball</td></tr><tr><td>Anthony Perfetti</td><td>Spring 2025</td><td>Flag Football</td></tr></table>	Name	Season	Sport	Todd Mueklisch	Spring 2025	Baseball	Anthony Perfetti	Spring 2025	Flag Football	<div>PAVC</div>																			
Name	Season	Sport																												
Todd Mueklisch	Spring 2025	Baseball																												
Anthony Perfetti	Spring 2025	Flag Football																												

## EXECUTIVE SESSION - ADJOURNMENT

<p><b>Executive Session</b></p>	<p>It is anticipated that an Executive Session will be convened for matters leading to the discipline of a particular person(s) and negotiations conducted pursuant to the Taylor Law involving the Lewiston-Porter School Local 100 of Civil Service Employees Association (CSEA) and the Lewiston-Porter Administrative Professionals (LPAP) union(s).</p>	
<p><b>Adjournment</b></p>		