



LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

4061 Creek Road
Youngstown, NY 14174

OUR MISSION

One Purpose. Your Pathway. Our Promise.

OUR VISION

Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

Regular Board of Education Meeting

Draft Minutes

May 27, 2025, 6:00 pm
Boardroom, Community Resource Center

Board of Education:

President, Danielle M. Mullen (2023-2025)
Vice President, Joseph J. Palermo (2023-2026)
Chuck Barber (2022-2025)
Tessa Connelly (2024-2027)
Sara Ohanessian (2024-2027)
April Saks (2022-2025)
Jack G. Waugaman III (2023-2026)

Superintendent of Schools:

Asst. Supt. for Admin. Services:
District Clerk:

Paul J. Casseri
Donna L. Hill
Marisa I. Barile

CALL TO ORDER

Call to Order	The Board President called the meeting at 6:00pm to order with the Pledge of Allegiance.	Mrs. Mullen
Acceptance of Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for May 27, 2025. Motion made by Mullen, seconded by Barber to accept the agenda.	Approved, CARRIED, 7-0
Community Comments	Ms. Jill Jaruszewski, Topic: Thank you Board & Administration Ms. Jennifer Weibert, Topic: Bullying	

Upcoming Committee Meetings	Committee	Meeting Dates	Members
	Athletic Council	06/12/2025	Mr. Barber (chair) Mr. Palermo, Mr. Waugaman III
	Facilities Planning Review Committee	05/28/2025	Mr. Palermo (chair) Mr. Waugaman III
	Finance Review Committee	06/16/2025	Mrs. Mullen (chair) Mr. Barber
	Fine Arts Council	05/29/2025	Mrs. Connelly (chair) Mrs. Saks Mr. Waugaman



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	ON BOCES Board Meetings	06/11/2025	Mrs. Mullen (chair)
	Policy Review Committee	06/06/2025	Mr. Palermo (chair) Mrs. Connelly, Mr. Waugaman III
	Regular Board Meeting	06/16/2025	
Committee Reports	Policy Review Committee	Mr. Palermo (chair)	
	Facilities Review Committee	Mr. Palermo (chair)	
Administrative Reports (IEC and MS reports submitted)	Primary Education Center – Monthly Calendar <ul style="list-style-type: none"> 2025 Orleans-Niagara Teacher Center Literacy Contest High School Principal - Middle States Report Assistant Superintendent for Administrative Services Superintendent		Mrs. Larson Mrs. Allen-Thomas Mr. D’Anna Mrs. Hill Mr. Casseri

RECOGNITIONS

Recognition	Teacher Appreciation Month Tenure Recognitions: Ms. Mackenna Daly Ms. Jacey Gawrys Ms. Leah Jasek Ms. Shannon Lotz Ms. Aneeta Shepardson	Mr. Casseri
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BOARD OF EDUCATION INFORMATION

Board Member Comments		Mrs. Connelly Ms. Ohanessian Ms. Saks Mr. Waugaman Mr. Barber Mr. Palermo Ms. Mullen
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DISTRICT OPERATIONS		
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the April 22, 2025 Regular Board Meeting (ON BOCES Budget & Election), as submitted by the District Clerk. Motion made by Mullen, seconded by Barber to approve M-1.	M-1 Approved, CARRIED, 7-0
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the April 28, 2025 Regular Board Meeting, as submitted by the District Clerk. Motion made by Mullen, seconded by Waugaman to approve M-2.	M-2 Approved, CARRIED, 7-0
Minutes/Records	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the May 12, 2025 Work Session/Budget Hearing, as submitted by the District Clerk. Motion made by Mullen, seconded by Connelly to approve M-3.	M-3 Approved, CARRIED, 7-0
Official Voting Results	RESOLVED , that the Lewiston-Porter Board of Education approve the Official Voting Results from the, May 20, 2025 Annual Meeting, Budget Vote, and Election as submitted by the District Clerk. Motion made by Mullen, seconded by Barber to approve M-4.	M-4 Approved, CARRIED, 7-0
Consent Agenda for Financial Operations	RESOLVED , that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-6, in the financial consent agenda as submitted by the Administration: Budget Status Reports Extraclassroom Treasurer's Report Treasurer's Report Claims Budget Tranfers Bank Reconciliation Report Motion made by Mullen, seconded by Barber to approve NF-1 to NF-6.	NF-1 NF-2 NF-3 NF-4 NF-5 NF-6 Approved, CARRIED, 7-0

OLD BUSINESS

No Old Business



LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

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NEW BUSINESS - ADMINISTRATION		
Policy Revision Acceptance of the First Reading	RESOLVED , at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 7510, School Health Services Policy 7511, Immunization of Students Policy 7512, Student Physicals Policy 7513, Medication and Personal Care Items Policy 7514, Student Health Records Policy 7515, Pediculosis (Head Lice) Policy 7520, Accidents and Medical Emergencies Motion made by Mullen, seconded by Connelly to approve NA-1.	NA-1 Approved, CARRIED, 7-0
Policy Revision Acceptance of the Second Reading	RESOLVED , at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 7410, Extracurricular Activities Policy 7411, School Sponsored Student Publications and Activities Policy 7415, Extracurricular Policy - Grades 9-12 Policy 7420, Sports and Athletic Program Policy 7430, Contests for Students, Student Awards and Scholarships Policy 7450, Fund Raising by Students Policy 7470, School Photographs Motion made by Mullen, seconded by Barber to approve NA-2.	NA-2 Approved, CARRIED, 7-0
Appointment of Hearing Officer	BE IT RESOLVED , that the Board of Education hereby appoints Jeanne Keefe to act as an impartial hearing officer in relation to an impartial due process hearing that was initiated against the District under section 1415 of the Individuals with Disabilities Education Act ("IDEA"). The terms and conditions associated with this appointment will conform with the District's policies and regulations regarding the appointment of impartial hearing officers under the IDEA. Motion made by Mullen, seconded by Waugaman to approve NA-3.	NA-3 Approved, CARRIED, 7-0
Approval of Abolishment of 1.0 FTE Physical Therapist Position	RESOLVED , upon the recommendation of the Superintendent, due to student need and economic reasons, that the Lewiston-Porter Board of Education hereby approves the abolishment of one 1.0 FTE position in the title of Physical Therapist effective June 30, 2025. The Board of Education has determined Amy Ferrari is only, and therefore the least senior physical therapist, and such physical therapist shall be excessed effective June 30, 2025. In accordance with Civil Service Law such employees shall be placed on the Preferred Eligibility List in the title for a period of four (4) years from the effective date of this abolition. Motion made by Mullen, seconded by Palermo to approve NA-4.	NA-4 Approved, CARRIED, 7-0
Approval for the Creation of a New Administrative .5 FTE Physical Therapist Position	BE IT RESOLVED , upon the recommendation of the Superintendent of Schools, that the Board of Education create a .5 FTE position of Physical Therapist. Motion made by Mullen, seconded by Waugaman to approve NA-5.	NA-5 Approved, CARRIED, 7-0



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Approval of Abolishment of 1.0 FTE Occupational Therapist Position	<p>RESOLVED, upon the recommendation of the Superintendent, due to student need and economic reasons, that the Lewiston-Porter Board of Education hereby approves the abolishment of one 1.0 FTE position in the title of Occupational Therapist effective June 30, 2025. The Board of Education has determined Julie Donovan is the least senior physical therapist, and such occupational therapist shall be excessed effective June 30, 2025. In accordance with Civil Service Law such employees shall be placed on the Preferred Eligibility List in the title for a period of four (4) years from the effective date of this abolition.</p> <p>Motion made by Mullen, seconded by Saks to approve NA-6.</p>	NA-6 Approved, CARRIED, 7-0
Approval for the Creation of a New Administrative .5 FTE Occupational Therapist Position	<p>BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education create a .5 FTE position of Occupational Therapist.</p> <p>Motion made by Mullen, seconded by Waugaman to approve NA-7.</p>	NA-7 Approved, CARRIED, 7-0

PUPIL PERSONNEL

Recommendations for CSE Placement and Amendments	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:</p> <p>2024-2025 School Year: 12/16/24, 01/15/25, 01/27/25, 01/30/25, 02/05/25, 02/11/25, 02/12/25, 02/19/25, 02/25/25, 03/05/25, 03/11/25, 03/12/25, 03/26/25, 03/27/25, 03/31/25, 04/02/25, 04/07/25, 04/09/25, 04/22/25, 04/29/25, 04/30/25, 05/02/25, 05/05/25, 05/07/25, 05/09/25, 05/14/25</p> <p>Motion made by Mullen, seconded by Ohanessian to approve NP-1.</p>	NP-1 Approved, CARRIED, 7-0
Recommendations for CPSE Placement and Amendments	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:</p> <p>024-2025 School Year: 12/03/24, 02/06/25, 02/19/25, 03/17/25, 03/25/25, 03/27/25, 03/28/25, 04/22/25, 04/30/25, 05/16/25</p> <p>Motion made by Mullen, seconded by Barber to approve NP-2.</p>	NP-2 Approved, CARRIED, 7-0



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PERSONNEL - CONSENT AGENDA

	Motion made by Mullen, seconded by Waugaman to approve the Personnel Consent Agenda combining PLI, PLNI, PAIT, PAPNI, PAI, PALT, PAILTS, PASI, PASNI, PAVC.				Approved, CARRIED, 7-0
Leave(s) - <u>Instructional</u> <u>Non-Instructional</u>	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for unpaid leaves of Absence.				PLI PLNI
	Name	Date	Tenure Area	Reason	
	Maria Frederick	5/05/2025-5/30/2025	Art	Personal	
	Emily Adamson	10/27/2025-2/17/2026	Social Worker	Maternity/Child-rearing leave	
	Name	Date	Position	Reason	
	Mary Wood	5/13/2025-TBD	Cleaner	Personal	
Appointments - <u>Instructional Tenure Appointment</u>	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional Tenure appointments.				PAIT
	Name:		Mackenna Daly		
	Tenure Area:		Elementary		
	Effective:		8/31/2025		
	Probationary Period:		9/01/2022-9/01/2025		
	Certification(s):		Childhood Ed., Gr. 1-6 Early Childhood Ed, B-2 Students with Disabilities, Gr. 1-6		
	Name:		Jacey Gawrys		
	Tenure Area:		Elementary		
	Effective:		8/31/2025		
	Probationary Period:		9/01/2021-9/01/2025		
	Certification(s):		Early Childhood Ed., B-2 English to Speakers of Other Languages Students with Disabilities, Gr. 1-6		



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Name:	Leah Jasek
Tenure Area:	Elementary
Effective:	8/31/2025
Probationary Period:	9/01/2022-9/01/2025
Certification(s):	Childhood Ed., Gr. 1-6 Students with Disabilities, Gr. 1-6

Name:	Shannon Lotz
Tenure Area:	Social Worker
Effective:	6/30/2025
Probationary Period:	9/20/2021-6/30/2025
Certification(s):	School Social Worker

Name:	Nicole Sandretto
Tenure Area:	English to Speakers of Other Languages
Effective:	6/30/2025
Probationary Period:	9/01/2021-6/30/2025
Certification(s):	English to Speakers of Other Languages Childhood Ed., Gr. 1-6 Social Studies, 7-9 Ext.

Name:	Aneeta Shepardson
Tenure Area:	World Languages
Effective:	6/30/2025
Probationary Period:	9/01/2021-6/30/2025
Certification(s):	French, 7-12 French, 1-6 Ext.



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Name:	Joseph Powers
Placement:	Primary Education Center
Position:	Elementary
Effective:	9/01/2025
Probationary Period:	9/01/2025-9/01/2029
Tenure Area:	Elementary Education
Certification:	Early Childhood Ed., B-2* Childhood Ed., 1-6* Students with Disabilities, B-2* Students with Disabilities, 1-6*
Degree:	Bachelor's
Step:	2
Salary:	\$46,484.00

*pending

Name:	Riley Bernier
Placement:	Intermediate Education Center
Position:	Special Education
Effective:	8/26/2025
Probationary Period:	8/26/2025-8/25/2029
Tenure Area:	Special Education
Certification:	Students with Disabilities, 1-6 Students with Disabilities, B-2* Childhood Education, 1-6 Early Childhood Education, B-2* Literacy, All Grades*
Degree:	Master's
Step:	1
Salary:	50,000.00

*pending



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Name:	Charlene Lanier
Placement:	Primary Education Center
Position:	Special Education
Effective:	8/26/2025
Probationary Period:	8/26/2025-8/25/2029
Tenure Area:	Special Education
Certification:	Students with Disabilities, All Grades Students with Disabilities, B-2 Students with Disabilities, 1-6 Early Childhood Education, B-2 Childhood Education, 1-6
Degree:	Master's
Step:	10
Salary:	\$66,678.00

Name:	Linnea DuFour
Placement:	Primary Education Center
Position:	Special Education
Effective:	8/26/2025
Probationary Period:	8/26/2025-4/25/2029
Tenure Area:	Special Education
Certification:	Students with Disabilities, Birth-2, Students with Disabilities, Gr. 1-6 Early Childhood Education, Birth-2 Childhood Education, Gr. 1-6, School Attendance Teacher
Degree:	Master's
Step:	11
Salary:	\$68,845.00

**Jarema credit for long-term substitute position 2024-2025: four (4) months



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Name:	Morgan Fitzpatrick
Placement:	High School
Position:	Mathematics
Effective:	8/26/2025
Probationary Period:	8/26/2025-8/25/2029
Tenure Area:	Mathematics
Certification:	Mathematics, 7-12
Degree:	Bachelor's
Step:	2
Salary:	\$46,484.00

Name:	Meghan Whalen
Placement:	High School
Position:	.Science
Effective:	8/26/2025
Probationary Period:	8/26/2025-8/25/2029
Tenure Area:	Science
Certification:	Biology, 7-12 Chemistry, 7-12
Degree:	Master's
Step:	1
Salary:	\$50,000.00



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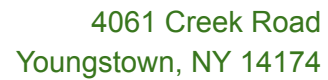
Name:	Jaclyn Stickney
Placement:	High School
Position:	Physical Education
Effective:	8/26/2025
Probationary Period:	8/26/2025-8/25/2028**
Tenure Area:	Physical Education
Certification:	Physical Education Health Education*
Degree:	Bachelor's
Step:	3
Salary:	\$47,995.00

**One (1) year Jarema credit for long-term substitute position 2024-2025

*pending certification

Name:	Katie Gawronski
Placement:	Primary Education Center
Position:	Physical Education
Effective:	8/26/2025
Probationary Period:	8/26/2025-8/25/2029
Tenure Area:	Physical Education
Certification:	Physical Education Health Education
Degree:	Master's*
Step:	2
Salary:	\$51,625.00

*pending, conferral August

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<div>Appointment -</div> <div>Instructional: Certified</div> <div>Instructional: Non-Certified</div> <div>Non-Instructional</div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.</div> <table><tr><th>Name</th><th>Date</th><th>Position: Certified Teacher Certification</th><th>Per Diem Rate</th></tr><tr><td>Amelia Kancar*</td><td>5/12/2025</td><td>Childhood Ed, 1-6 Students w/Disabilities, All Grades</td><td>\$150.00</td></tr><tr><td>Maria Dunets*</td><td>5/16/2025</td><td>English Lang. Arts, 7-12</td><td>\$150.00</td></tr></table> <div>*previously appointed as non-certified sub. teacher, now certified as of this date</div> <table><tr><th>Name</th><th>Date</th><th>Position</th><th>Per Diem Rate</th></tr><tr><td>Eve DiCarlo</td><td>5/27/2025</td><td>Non-certified Sub. Teacher*</td><td>\$135.00</td></tr></table> <div>*Certification (Visual Arts) pending</div> <table><tr><th>Name</th><th>Date</th><th>Position</th><th>Hourly Rate</th></tr><tr><td>Kendall Perreault</td><td>6/02/2025</td><td>Teacher Aide</td><td>\$16.00</td></tr></table>	Name	Date	Position: Certified Teacher Certification	Per Diem Rate	Amelia Kancar*	5/12/2025	Childhood Ed, 1-6 Students w/Disabilities, All Grades	\$150.00	Maria Dunets*	5/16/2025	English Lang. Arts, 7-12	\$150.00	Name	Date	Position	Per Diem Rate	Eve DiCarlo	5/27/2025	Non-certified Sub. Teacher*	\$135.00	Name	Date	Position	Hourly Rate	Kendall Perreault	6/02/2025	Teacher Aide	\$16.00	<div>PASI</div> <div>PASNI</div>
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Kendall Perreault	6/02/2025	Teacher Aide	\$16.00																											
<div>Appointment -</div> <div>Volunteer Coaching</div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Volunteer Coaching appointments.</div> <table><tr><th>Name</th><th>Season</th><th>Sport</th></tr><tr><td>Todd Mueklisch</td><td>Spring 2025</td><td>Baseball</td></tr><tr><td>Anthony Perfetti</td><td>Spring 2025</td><td>Flag Football</td></tr></table>	Name	Season	Sport	Todd Mueklisch	Spring 2025	Baseball	Anthony Perfetti	Spring 2025	Flag Football	<div>PAVC</div>																			
Name	Season	Sport																												
Todd Mueklisch	Spring 2025	Baseball																												
Anthony Perfetti	Spring 2025	Flag Football																												

EXECUTIVE SESSION - ADJOURNMENT

<p>Executive Session</p>	<p>Motion made by Mullen, seconded by Barber to enter into Executive Session at 7:23 pm for matters leading to the discipline of a particular person(s) and negotiations conducted pursuant to the Taylor Law involving the Lewiston-Porter School Local 100 of Civil Service Employees Association (CSEA) and the Lewiston-Porter Administrative Professionals (LPAP) union(s).</p> <p>Motion made by Mullen, seconded by Barber to adjourn from Executive Session at 8:53 pm.</p>	<p>Approved, CARRIED, 7-0</p> <p>Approved, CARRIED, 7-0</p>
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PERSONNEL CONSENT AGENDA

Resignation/
Rescission -

Administrative

Resolved, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignation/rescission.

Name:	Date:	Position	Reason:
Lynn Hewitt	June 30, 2025	Director of Special Education and Grant Writing	Resignation

Motion made by Mullen, seconded by Waugaman to approve item PRA.

PRA

**Approved,
CARRIED, 7-0**

NEW BUSINESS

Approval of
Agreement

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the Agreement between the District, Lewiston-Porter Organization of Educational Administrators (LPOEA) and a particular employee, and authorize and direct the Superintendent to execute the Agreement.

Motion made by Mullen, seconded by Waugaman to approve item EX-1.

EX-1

**Approved,
CARRIED, 7-0**

Adjournment

Motion made by Mullen, seconded by Waugaman to adjourn the public meeting at 8:54 pm.

**Approved,
CARRIED, 7-0**

Marisa I. Barile, District Clerk