

4061 Creek Road Youngstown, NY 14174

# OUR MISSION One Purpose. Your Pathway. Our Promise. OUR VISION

Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

## Regular Board of Education Meeting Agenda

June 17, 2024, 6:00 pm Boardroom, Community Resource Center

#### **Board of Education:**

President, Danielle M. Mullen (2023-2025) Vice President, Julie Donnelley (2021-2024) Chuck Barber (2022-2025) Jennifer A. Klemick (2021-2024) Joseph J. Palermo (2023-2026) April Saks (2022-2025) Jack G. Waugaman III (2023-2026) Superintendent: Paul J. Casseri Asst. Supt. for Admin. Svcs: Donna L. Hill

District Clerk: Marisa I. Barile

The Board of Education will hold an Audit Committee Meeting at 5:00 pm, the Regular Board Meeting will commence at 6:00 pm.

**AUDIT COMMITTEE** 

Presentation(s)	Risk Assessment Audit Report Presentation Payroll Audit Report Presentation	Ms. Barrett, FreedMaxick
	CALL TO ORDER	
Call to Order	The Board President will call the meeting to order with the Pledge of Allegiance.	Mrs. Mullen
Acceptance of Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for June 17, 2024.	
Community Comments	One of the most important duties of the Lewiston-Porter Board of Education is to listen to the public. Accordingly, time will be set aside at regular monthly Board meetings for members of the public to address the Board. Our Regular Board of Education meetings are not public meetings, but meetings held in public. At the meeting, a sign-up sheet will be provided for individuals wishing to address the Board.  1. Speakers are requested to limit their remarks to not more than three (3) minutes, appoint a spokesperson if a concern is a group concern; and supplement verbal presentations with written reports, if necessary or desired.  2. Members of the Board of Education will listen to the remarks of the speakers; however, the Board does not comment or respond to questions; but rather respond in writing if a response is necessary.  3. The Board President will call your name, the speaker will then identify themselves, stating their name and then address the board.  4. Personal comments toward a member of the community, staff, or Board of Education will not be considered appropriate and the Board president will direct you not to speak.	



	COMMITTEE & BOARD REPORTS	
Upcoming Committee	06/18/2024, Athletic Advisory Council Meeting	C. Barber J. Palermo
Meetings	06/26/2024, Facilities Review Committee Meeting	J. Donnelley J. Palermo
	07/01/2024, Organizational Board of Education Meeting	
	07/29/2024, Regular Meeting/Board Retreat (5:00 - 8:30 pm)	
	08/12/2024, Work Session/Board Retreat (5:00 - 8:30 pm)	
Committee Reports	06/03/2024, Fine Arts Council Meeting	J. Donnelley A.Saks J.Waugaman
	06/07/2024, Policy Review Committee Meeting	J. Klemick D. Mullen J. Waugaman
	06/12/2024, District Health & Wellness Committee Meeting	J. Donnelley J. Palermo
Administrative Reports (PEC and HS reports submitted)	Intermediate Education Principal – Monthly Calendar  • IEC Leader in Me Lighthouse School Status presentation Middle School Principal – Monthly Calendar	Mrs. Rodriguez LIM Coordinators Mr. Auer
Submitted)	Superintendent	Mr. Casseri
	RECOGNITIONS	
Chinese Bridge Competition	2024 Chinese Bridge Competition for the Eastern United States Region, New York City. Primary Education Students:  Sophia Roalsvig, 2nd Place Ayla Beattie, 3rd Place	Mr. Casseri Ms. Shuping Song
Athletic Sports Recognition	Fall Season Sports Winter Season Sports Spring Season Sports	Mr. Casseri Mr. Halgash
Tenure Award Recognition	Kelly Dragone, 06/30/2024 Morgan Cavarello, 06/30/2024 Sarah Evans, 06/30/2024 Katina May, 06/30/2024 Miranda Mona, 06/30/2024 Laura Kimoto, 06/30/2024 Kristen Bajor, 08/31/2024	Mr. Casseri



	RECOGNITIONS (continued)			
Retirement Recognition	LPUT Retiree(s): Terri Faut, Marjorie Hurley, Joy Khatib, Paul Moskaluk, Michelle Riehler, Denis Scinta LPAP Retiree(s): Beth Bock, Bonnie Krupper LPUEE Retiree(s): Tiffany Chandler, Wendy Fiutko-Gonzales Board Member Retiree(s) Jennifer A. Klemick, Julie Donnelley	Mr. Casseri		

	BOARD OF EDUCATION INFORMATION	
Board Member Comments		Ms. Saks Mr. Waugaman Mr. Barber Ms. Klemick Mr. Palermo  Ms. Donnelley Ms. Mullen
Recess	A short recess will be taken to recognize the accomplishments of the students and staff.	

	DISTRICT OPERATIONS	
Minutes	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the May 28, 2024, Regular Meeting as submitted by the District Clerk.	M-1
Consent Agenda for Financial Operations	RESOLVED, that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-6, in the financial consent agenda as submitted by the Administration:  Budget Status Reports Extraclassroom Treasurer's Report Treasurer's Report Claims Transfer History Transfers Pending Board Approval	NF-1 NF-2 NF-3 NF-4 NF-5 NF-6



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#### **OLD BUSINESS**

**No Old Business** 

	NEW BUSINESS - ADMINISTRATION	
Policy Revision Acceptance of the First Reading	RESOLVED, at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 6530, Employee Assistance Program (EAP) Policy 6540, Defense and Indemnification of Board Members and Employees Policy 6550, Leaves of Absence Policy 6551, Family and Medical Leave Act Policy 6552, Uniformed Services Employment and Reemployment Rights Act (USERRA)/Military Leaves of Absence) Policy 6570, Remote Working Policy 7513, Medication and Personal Care Items Policy 7521, Students with Life-Threatening Health Conditions	NA-1
Policy Revision Acceptance of the Second Reading	RESOLVED, at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 6410, Staff Use of Computerized Information Resources Policy 6411, Use of Email in the School District Policy 6420, Employee Personnel Records and Release of Information Policy 6430, Employee Activities Policy 6432, Whistleblower Policy Policy 6450, Theft of Services or Property	NA-2
Policy Revision Acceptance of the Policy (Waive Second Reading)	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education waive the second read as allowed in Board Policy #1410, and accept; Policy 7316, Student of Personal Technology	NA-3
Approval of Disposal of Supplies no Longer in Use	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the disposal of supplies that are no longer in use from the Primary Education Center, Intermediate Education Center, Middle School, and High School.	NA-4
Approval of an Employee Placed on Paid Leave	WHEREAS, the Superintendent of Schools placed an employee on paid leave by correspondence dated May 31, 2024, and that said leave continued through June 4, 2024, wherein the employee was returned to work on June 5, 2024; it is hereby RESOLVED, that the Board of Education hereby approves the employee's paid leave.	NA-5



	NEW BUSINESS - ADMINISTRATION Continued	
Approval of Abolishment of Position in an Administrative Tenure Area	<b>RESOLVED</b> , upon the recommendation of the Superintendent, due to economic reasons, that the Lewiston-Porter Board of Education hereby approves the abolishment of one (1) position in the tenure area of 1.0 FTE Director of Technology and Data effective June 30, 2024. The Board of Education has determined that Nicholas Hill is the least senior administrator in that tenure area, and such administrator shall be excessed effective June 30, 2024. In accordance with Education Law Section 3013, such administrators shall be placed on the Preferred Eligibility List in the tenure area for a period of seven (7) years from the effective date of this abolition.	NA-6
Approval for the Creation of a New Administrative Position	<b>BE IT RESOLVED,</b> upon the recommendation of the Superintendent of Schools, that the Board of Education create an administrative position of Director of Curriculum, Instruction, Technology and Data.	NA-7
Approval of Abolishment of Teacher Aide Positions	RESOLVED, upon the recommendation of the Superintendent, due to economic reasons, that the Lewiston-Porter Board of Education hereby approves the abolishment of four (4) positions in the title of Teacher Aide effective June 30, 2024. The Board of Education has determined that Kalie Biddle, Kathryn Dezik, Tina Hedges, and Andrea Randazzo are the least senior teacher aides, and such teacher aides shall be excessed effective June 30, 2024. In accordance with Civil Service Law such employees shall be placed on the Preferred Eligibility List in the title for a period of four (4) years from the effective date of this abolition.	NA-8
Approval of Abolishment of Full-time Monitor Position	RESOLVED, upon the recommendation of the Superintendent, due to economic reasons, that the Lewiston-Porter Board of Education hereby approves the abolishment of one (1) position in the title of Full-time Monitor effective June 30, 2024. The Board of Education has determined that Linda Napolitano is the least senior full-time monitor, and such full-time monitor shall be excessed effective June 30, 2024. In accordance with Civil Service Law such employees shall be placed on the Preferred Eligibility List in the title for a period of four (4) years from the effective date of this abolition.	NA-9



	PUPIL PERSONNEL	
Recommendations for CSE Placement and Amendments	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:  School Year 2023-2024  04/19/24, 04/22/24, 04/23/24, 04/24/24, 04/25/24, 04/26/24, 04/29/24, 05/01/24, 05/02/24, 05/10/24, 05/14/24, 05/21/24, 05/22/24, 05/23/24, 05/28/24, 05/31/24, 06/03/24, 06/24/24, 06/10/24  School Year 2024-2025	NP-1
	05/07/24, 05/17/24	
Recommendations for CPSE Placement and Amendments	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:  School Year 2023-2024 03/04/24, 03/05/24, 03/06/24, 03/07/24, 04/05/24, 04/30/24, 05/28/24, 05/30/24	NP-2
	School Year 2024-2025 02/29/24, 03/04/24 03/06/24, 03/07/24, 04/30/24	



,		PERSON	INEL - CONSE	ENT AGENDA			
Resignations/ Rescissions -		on the recor Board of Ed	mmendation of	the Superintende t the consent age		at the	
Non-Instructional	Name		Date	Position	Reason	]	PRNI
	Wendy Fiutko-0	Gonzales	6/27/2024*	Teacher Aide	Retirement		
	Alfred Crane		6/30/2024	Cleaner	Resignation	1	
	Natalie Soffritti		6/30/2024	Typist	Promotion		
	*Retirement date a	mended by	request of emplo	yee		-	
Appointments -				the Superintende			PAA
Administrative	Name:	Nicholas F	Hill				
	Placement:	District Of	District Offices				
	Position:	Director of	f Curriculum, Ir	nstruction, Techno	ology and Data		
	Effective:	7/01/2024					
	Probationary Period:	7/01/2024	- 6/30/2027				
	Tenure Area:	Director of	f Curriculum, Ir	struction, Techno	ology and Data		
	Certification:	School Dis	strict Leader				
	Degree:	Master's					
	Salary:	\$117,250.	00				



Appointments -	Lewiston-Porter Board of I appointments. The probat (unless extended in accordapplicable provisions of Setenure the principal/teacher performance review rating Education Law of either eff. (4) preceding years, and if	ommendation of the Superintendent of Schools, that the Education accept the consent agenda for Instructional tionary expiration date is tentative and conditional only dance with the law). Except to the extent required by the ection 3012 of the Education Law. In order to be granteer must receive composite or overall annual professions is pursuant to Section 3012-c and/or 3012-d of the fective or highly effective in at least three (3) of the four of the principal/teacher receives an ineffective composited year of the probationary period the teacher shall not be me.	he ed al r
	Name:	Andrew Sharpe	
	Placement:	High School	
<u>Instructional</u>	Position:	Social Studies	
	Effective:	9/01/2024	
	Probationary Period:	9/01/2024-8/31/2026	
	Tenure Area:	Social Studies	
	Certification:	Social Studies, 7-12 Students w/Disabilities, Generalist, 7-12	
	Degree:	Master's	
	Step:	7	
	Salary:	\$58,390.00	
	*Recalled from Social Studies *Jarema Credit: Two (2) yeal School, 9/01/2022-6/30/2024	rs (long-term substitute appointment: Social Studies, High	
Appointments -		ommendation of the Superintendent of Schools, that the Education accept the consent agenda for nents.	ne <b>PANI</b>
	Name:	Natalie Soffritti	
	Placement:	Primary Education Center	
Non-Instructional	Position:	Sr. Typist	
	Effective:	7/01/2024	
	Appointment Type:	Promotional/Permanent	
	Hourly Salary:	\$20.41	



Appointments -		Ī	1	PANI
Appointments -	Name:	Julia Brennen		FAIN
	Placement:	Intermediate Education Center		
Non-Instructional	Position:	Occupational Therapist		
	Effective:	7/01/2024		
	Licensure:	Licensed Occupational Therapist		
	Appointment Type:	Probationary		
	Probationary Period:	5/06/2024 - 5/05/2025*		
	Degree:	Master's		
	Step:	4		
	Salary:	\$52,664.00		
	*Credit toward probationary p 5/06/2024-6/30/2024	eriod for long-term substitute appointment, IEC,		
Appointments -  Instructional Tenure		ommendation of the Superintendent of Schools, the Education accept the consent agenda for Instruction		PAIT
	Name:	Kristen Bajor		
	Tenure Area:	Special Education		
	Effective:	8/31/2024		
	Probationary Period:	9/01/2022 - 8/31/2024		
	Certification(s):	Students w/Disabilities (B-2) Students w/Disabilities (Gr. 1-6) Early Childhood Education (B-2) Childhood Education (Gr. 1-6)		
			-	



ointments - Name:	Morgan Cavarello	PA
ructional ure Tenure Area:	Special Education	
Effective:	6/30/2024	
Probationary Period	<b>i:</b> 9/01/2020 - 6/30/2024	
Certification(s):	Students w/Disabilities (All Grades) Students w/Disabilities (Birth-Gr. 2) Students w/Disabilities, Generalist (7-12) Early Childhood Education (Birth-Gr. 2) Childhood Education (Gr. 1-6) English To Speakers Of Other Languages	
Name:	Kelly Dragone	
Tenure Area:	Reading	
Effective:	6/30/2024	
Probationary Period	<b>d</b> : 9/01/2021-6/30/2024	
Certification(s):	Literacy (Birth-Gr. 6) Nursery, Kindergarten & Grades 1-6	
Name:	Dr. Sarah Evans	
Tenure Area:	Science	
Effective:	6/30/2024	
Probationary Period	<b>i</b> : 9/01/2020-6/30/2024	
Certification(s):	Chemistry, Gr. 7-12	
Name:	Laura Kimoto	
Tenure Area:	Elementary Education	
Effective:	6/30/2024	
Probationary Period	<b>d:</b> 9/01/2021-6/30/2024	
Certification(s):	Childhood Education (Gr. 1-6)	



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Appointments -	Name:	: Katina May				PAIT	
Instructional Tenure	Tenure Area:		Special Education				
	Effective: Probationary Period: Certification(s):		6/30/2024			•	
			9/01/2020-6/30/2024  Students w/Disabilities (B-2) Students w/Disabilities (Gr. 1-6) Early Childhood Education (B-2) Childhood Education (Gr. 1-6)				
	Name:		Miranda Mona				
	Tenure Area:		Elementary Education				
	Effective:		6/30/2024				
	Probationary Period:		9/01/2021-6/30/2024				
	Certification(s):		Students w/Disabilities (B-2 Students w/Disabilities (Gr. Early Childhood Education Childhood Education (Gr. 1	1-6) (B-2)			
Appointments -		d of Ed	mmendation of the Superintend ducation accept the consent ag			ne	PAC
Coaching	Name		pintment	Cat./Step	Stipen	d	
	Derek Tracy	Footb	Football V Head Coach I-3 \$7,497.00		7.00		
	William Reiser	Footb	pall V Asst. Coach	II-2	\$4,745	5.00	
	Tim Shippy	Footb	pall V Asst. Coach	II-3	\$5,163	.00	
	Patrick Krawczyk	Football JV Head Coach		II -3	\$5,163.00		
	Matthew Bradshaw	Football JV Asst. Coach		III-3	\$4,102.00		
	Whitney Vantine	Football JV Asst. Coach		III-3	\$4,102.00		
	Rick Sweeney	Boys Soccer V Head Coach		I-3	\$7,497	7.00	
	Andy Leardini	Boys Soccer V Asst. Coach IV-3 \$3,049.00			.00		
	Brian Scully	Boys Soccer JV Head Coach II-2 \$4,745.00		5.00			
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Appointments -	Ryan Suitor	Boys Modified Soccer Head Coach	V-3	\$2,805.00	PAC
Coaching	Emily Brook	Girls Soccer V Head Coach	I-3	\$7,497.00	17.0
	Laura Kimoto	Girls Soccer V Asst. Coach	IV-3	\$3,049.00	
	Leah Herman	Girls Soccer JV Head Coach	II-3	\$5,163.00	
	Emily Oliverio	Girls Soccer Mod. Head Coach	V-2	\$2,551.00	
	Scott Townsend	Golf V Head Coach	II-3	\$5,163.00	
	Brian Hall	Girls V Tennis Head Coach	II-3	\$5,163.00	
	Nicole Krawczyk	Volleyball V Head Coach	I-3	\$7,497.00	
	Tom Penale	Volleyball Modified Coach	V-3	\$2,805.00	
	Ann Marie Oliverio	Cross Country V/JV Head Coach	I-3	\$7,497.00	
	Amy Golden	Cross Country Mod. Co-Coach	V-1*	\$1,122.50	
	Shannon Lotz	Cross Country Mod. Co-Coach	V-1*	\$1,122.50	
	Ashley Tutwiler	Girls Swim V Head Coach	I-3	\$7,497.00	
	Lucas Kilmer	Girls Swim V Asst. Coach	IV-3	\$3,049.00	
	Joe Lauzonis	Girls Swim JV Head Coach	II-3	\$5,163.00	
	*shared coaching po	sition/split stipend			

EXECUTIVE SESSION - ADJOURNMENT				
Executive Session  It is anticipated that an Executive Session will be conveyed to discuss the Superintendent's evaluation.				
Adjournment				