

4061 Creek Road Youngstown, NY 14174

Regular Board of Education Meeting Draft Minutes July 28, 2025

# OUR MISSION One Purpose. Your Pathway. Our Promise. OUR VISION

Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

#### **Board of Education:**

Joseph J. Palermo, Board President (2023-2026) Tessa Connelly, Vice Board President (2024-2027) Chris Bragdon (2025-2028) Annie Huntington (2025-2028) Sara Ohanessian (2024-2027) Jack G. Waugaman III (2023-2026)

ABSENT: Susan Rhodenizer (2025-2028)

# Regular Board of Education Meeting **Draft Minutes**

July 28, 2025, 6:00 pm Boardroom, Community Resource Center

Asst. Supt. for Admin. Services: Donna L. Hill District Clerk: Marisa I. Barile

	CALL TO ORDER	
Call to Order	The Board President called the meeting to order at 6:00 pm with the Pledge of Allegiance.	Mr. Palermo
Acceptance of Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for July 28, 2025.  Motion made by Palermo, seconded by Connelly to accept the agenda.	Approved CARRIED, 6-0
Community Comments	No Comments.	

COMMITTEE & BOARD REPORTS						
Upcoming Committee Meetings	Committee/Meeting	Meeting Dates Members				
wieetings	Work Session	08/11/2025				
	Regular Board Meeting	08/25/2025				
Committee Reports	Facilities Review Committee Meeting	Mr. Palermo, Chair				
Administrative Reports	Assistant Superintendent for Administrative Services	Mrs. Hill				

Public Hearings	
Code Of Conduct Public Hearing commenced at 6:18pm and concluded at 6:52pm.	Mr. D'Anna/Mrs. Hill
District Wide Emergency Plan Public Hearing commenced at 6:52pm and concluded at 6:54pm	Mrs. Hill



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	BOARD OF EDUCATION INFORMATION	
Board Member Comments		Mr. Bragdon Mrs. Huntington Ms. Ohanessian Mr. Waugaman
		Mrs. Connelly Mr. Palermo

	DISTRICT OPERATIONS				
Minutes	RESOLVED, that the Lewiston-Porter Board of Education approve the Minutes from the June 16, 2025 Regular Board meeting, as submitted by the District Clerk.  Motion made by Palermo, seconded by Connelly to approve M-1.				
Minutes	RESOLVED, that the Lewiston-Porter Board of Education approve the Minutes from the July 1, 2025 Organizational Meeting Board meeting, as submitted by the District Clerk.  Motion made by Palermo, seconded by Waugaman to approve M-2.	M-2 Approved, CARRIED, 6-0			
Minutes	RESOLVED, that the Lewiston-Porter Board of Education approve the Minutes from the July 1, 2025 Regular Board meeting, as submitted by the District Clerk.  Motion made by Palermo, seconded by Ohanessian to approve M-3.	M-3 Approved, CARRIED, 6-0			
Consent Agenda for Financial Operations	RESOLVED, that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-6, in the financial consent agenda as submitted by the Administration:  Budget Status Reports Extraclassroom Treasurer's Report Treasurer's Report Claims Budget Transfers Bank Reconciliation Motion made by Palermo, seconded by Connelly to approve NF-1 to NF-6.	NF-1 NF-2 NF-3 NF-4 NF-5 NF-6 Approved, CARRIED, 6-0			

	OLD BUSINESS
No Old Business	



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	NEW BUSINESS - ADMINISTRATION					
Policy Revision Acceptance of the Second Reading	RESOLVED, at the second reading, that the Lewiston-Porter Board of Education accept Policy 7316, Use of Internet-Enabled Devices During the School Day.  Motion made by Palermo, seconded by Ohanessian to approve NA-1.	NA-1 Approved, CARRIED, 6-0				
Approval of Transportation Contract Extension for the 2025-2026 School Year	RESOLVED, upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the following transportation contract extensions for the 2025-2026 school year.  Summer Contracts - July 1, 2025 through August 31, 2025 STA of New York Contract E515138 (Spec. Ed.) Anticipated Cost: \$78,548 STA of New York Contract E515137 (Reg. Students.) Anticipated Cost: \$23,933  2025-2026 School Year Contracts - September 2, 2025 through June 30, 2026 STA of New York Contract E515139 (Main Contract) Anticipated Cost: \$3,522,864 STA of New York Contract E515140 (Athletics/Field Trip) Anticipated Cost: \$228,901  Motion made by Palermo, seconded by Connelly to approve NA-2.	NA-2 Approved, CARRIED, 6-0				
Approval of the 2025-2026 Tax Warrant	RESOLVED, upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the Tax Warrant for 2025-2026.  Motion made by Palermo, seconded by Bragdon to approve NA-3.	NA-3 Approved, CARRIED, 6-0				



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<b>Approval</b>	of	the	<b>Facility</b>
Services	Aq	reei	nent

**RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the following service agreements for the 2025-2026 school year;

- Access Elevator for handicapped elevator maintenance.
- ALPS Elevator Service for the inspection of all elevators in the District.
- Cummins for the preventive maintenance and inspections of generators in the District.
- Daikin for the chiller maintenance at the High School.
- Ehrlich for the District-wide pest control service.
- Greater Niagara for the preventative maintenance and startup of heating boilers in all buildings in the District. Also for Refrigerator, Chiller, and Rooftop Air Handler maintenance and repair.
- Hobart for service and preventive maintenance on the new HS dishwasher.
- Johnson Controls for the fire alarm comprehensive, monitoring, sprinkler service agreement.
- Meridian IT, Inc. for the telephone equipment maintenance service.
- Pitney Bowes for the service agreement for the Mail Machine.
- TKE for the High School and Intermediate Education Center large and freight elevator maintenance.
- Schindler for the High School elevator maintenance agreement.
- Stark for the technical professional support for cameras and fob systems.
- Swanson Plumbing for backflow maintenance.
- Waterwise for the water treatment and cooling tower services to the district

**BE IT FURTHER RESOLVED**, that the Board of Education of the Lewiston-Porter Central School District hereby authorize the Superintendent to execute the above agreements on behalf of the District.

Motion made by Palermo, seconded by Bragdon to approve NA-4.

NA-4 Approved, CARRIED, 6-0



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	PUPIL PERSONNEL	
Recommendations for CSE Placement and Amendments	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:  2024-2025 School Year:  12/19/24, 01/13/25, 01/17/25, 01/21/25, 01/30/25, 02/04/25, 02/05/25, 02/10/25, 02/11/25, 02/12/25, 02/13/25, 02/25/25, 02/26/25, 03/03/25, 03/04/25, 03/05/25, 03/06/25, 03/10/25, 03/11/25, 03/11/25, 03/12/25, 03/18/25, 03/19/25, 03/20/25, 03/26/25, 04/01/25, 04/02/25, 04/03/25, 04/04/25, 04/07/25, 04/08/25, 04/09/25, 04/10/25, 04/29/25, 04/30/25, 05/01/25, 05/06/25, 05/09/25, 05/13/25, 05/20/25, 05/21/25, 05/22/25, 05/27/25, 05/28/25, 05/29/25, 06/02/25, 06/03/25, 06/04/25, 06/05/25, 06/06/25, 06/09/25, 06/12/25, 06/16/25, 06/17/25, 06/18/25, 06/23/25, 06/05/25, 02/04/25, 02/05/25, 02/11/25, 02/12/25, 03/18/25, 03/19/25, 03/26/25, 03/04/25, 03/05/25, 03/11/25, 03/11/25, 03/11/25, 03/19/25, 03/20/25, 03/26/25, 04/01/25, 04/02/25, 04/03/25, 02/11/25, 03/18/25, 03/19/25, 03/20/25, 03/26/25, 04/01/25, 04/02/25, 04/03/25, 04/04/25, 04/07/25, 04/08/25, 04/09/25, 04/10/25, 04/10/25, 04/10/25, 04/02/25, 04/03/25, 04/04/25, 05/02/25, 05/27/25, 05/28/25, 05/29/25, 05/21/25, 06/01/2	NP-1 Approved, CARRIED, 6-0
Recommendations for CPSE Placement and Amendments	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:  2024-2025 School Year:  01/06/25, 01/07/25, 01/17/25, 01/21/25, 01/28/25, 01/31/25, 02/04/25, 02/06/25, 02/11/25, 02/14/25, 02/25/25, 03/11/25, 03/13/25, 03/17/25, 03/25/25, 03/27/25, 03/28/25, 04/01/25, 04/07/25, 04/22/25, 04/29/25, 05/06/25, 05/13/25, 05/19/25, 05/20/25, 05/21/25, 01/21/25, 01/28/25, 01/31/25, 02/04/25, 03/11/25, 03/13/25, 03/17/25, 03/25/25, 03/27/25, 03/28/25, 04/01/25, 04/22/25, 04/29/25, 05/20/25, 05/21/25, 03/27/25, 03/28/25, 04/01/25, 04/22/25, 04/29/25, 05/20/25, 05/21/25, 05/28/25, 06/02/25, 06/03/25, 06/18/25, 06/23/25, 06/24/25, 06/25/25, 07/01/25  Motion made by Palermo, seconded by Waugaman to approve NP-2.	NP-2 Approved, CARRIED, 6-0



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		PERSON	NNEL	CONSENT AGENDA		
				o approve the Personnel Co N, PATOSA, PALTI, PAILTS,		Approved, CARRIED, 6-0
Resignation/ Rescission -		Porter Bo		ndation of the Superintender of Education accept the conse		
	Name	Date		Tenure	Reason	
Instructional	Dominic Jamgochian	7/14/20	25	Long-term Substitute School Counselor	Resignation	PRI
Non-Instructional	Name	Date		Position	Reason	PRNI
	Julia Donovan	7/23/20	25	.5 Occupational Therapist	Resignation	
	Name	Date		Position	Reason	]
Co-curricular & Extracurricular	Rachel Smith	6/16/20	)25	In Real Life	Rescission	PRCC
LXII acui i i cui cu	Kim Alexander Carlo	7/14/20	)25	CREW team member	Resignation	
<u>Mentorship</u>	Name	Date		Position	Reason	PRM
<u>Mentorship</u>	Breanna Burke	7/01/20	25	Mentor	Resignation	
Appointments -	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for salary adjustment for Instructional appointments due to conferral of degree.					PADC
	Name:		Jac	lyn Stickney		
<u>Degree conferral/</u> <u>Salary change</u>	Placement:		High School			
Tenure Area: Physical Education				rsical Education		
	<b>Effective:</b> 8/26/2025					
	Degree: Master's					
	Step: 2					



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	Salary:	\$51,625.00				
Appointment -	RESOLVED, upon the reco that the Lewiston-Porter Bo Instructional appointments and conditional only (unless to the extent required by the Education Law. In order to receive composite or overa ratings pursuant to Section either effective or highly eff preceding years, and if the composite or overall rating teacher shall not be eligible	PAI				
	Name:	Ryan Suitor*				
<u>Instructional</u>	Placement:	Primary Education Center Intermediate Education Center				
	Position:	School Counselor				
	Effective:	8/18/2025				
	Probationary Period:	8/18/2025 - 8/17/2028**				
	Tenure Area:	School Counselor				
	Certification:	School Counselor				
	Degree:	Master's				
	Step:	10				
	Salary:	\$66,678.00				
	*Appointment on 7/01/2029 **Jarema credit: One (1) ye	5: Effective date, probationary period updated. ear for prior tenure				
	Name:	Elizabeth Cohen				
	Placement:	Primary Education Center				
	Position:	Special Education				
	Effective:	8/26/2025				
	Probationary Period:	8/26/2025 - 8/25/2029				



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	Tenure Area:	Special Education	
	Certification:	Students with Disabilities, B-2 Early Childhood Education, B-2	
	Degree:	Master's	
	Step:	3	
	Salary:	\$53,303.00	
Appointment -	that the Lewiston-Porter Bo	ommendation of the Superintendent of Schools, pard of Education accept the consent agenda for pecial Assignment appointments.	PATOSA
	Name:	Amanda Emmons	
	Placement:	Districtwide	
	TOSA Position:	CSE/CPSE Chairperson	
	Effective:	2025-2026 school year	
	Tenure Area:	Special Education	
Teacher on Special Assignment (TOSA), 2025-2026	Certification:	Students w/Disabilities, All Grades Students w/Disabilities, B-2 Students w/Disabilities, 1-6 Early Childhood Education, B-2 Childhood Education, 1-6 School Building Leader School District Leader	
	Degree:	Master's	
	Step:	7	
	Salary:	\$60,577.00	
Annual Appointment -	that the Lewiston-Porter Bo	ommendation of the Superintendent of Schools, pard of Education accept the consent agenda for pointments for the 2025-2026 school year.	PALTI
	Name:	Amanda Murray	
Long-term Instructional	Placement:	High School	
	Position:	.6 Theater	



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	Effective:	8/26/2025 - 1/23/2026	
	Certification:	Theater	
	Degree:	Master's	
	Step:	4	
	Salary:	\$18,987.08	
	Name:	Amanda Murray	
	Placement:	High School	
	Position:	.4 Theater	
	Effective:	1/26/2025 -6/30/2026	
	Certification:	Theater	
	Degree:	Master's	
	Step:	4	
	Salary:	\$11,557.35	
	Name:	Kyle Parks	
	Placement:	Middle School	
	Position:	.2 Health	
	Effective:	8/26/2025 - 6/30/2026	
	Certification:	Health Education Physical Education	
	Degree:	Master's	
	Step:	2	
	Salary:	\$10,325.00	
Appointment -		mmendation of the Superintendent of Schools, ard of Education accept the consent agenda for pointments.	PAILTS
	Name:	Benjamin Morley	



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Long-Term	Placement:	Middle School		
Instructional Substitute	Position:	Science, for E. Buck		
	Effective:	2025-2026		
	Certification:	General Science, 7-12 Physics, 7-12		
	Degree:	Master's		
	Step:	1		
	Salary:	\$50,000.00		
	Name:	Lisa Hyun-Ji Smith		
	Placement:	Primary Education Center/ Intermediate Education Center		
	Position:	ESL, for N. Sandretto		
	Effective:	8/26/2025-1/09/2026		
	Certification:	English to Speakers of Other Languages*		
	Degree:	Master's		
	Step:	8		
	Salary pro rata:	\$62,546.00		
	*pending	·		
Appointment -	that the Lewiston-Porter building-based substitute by law, to be utilized on	ecommendation of the Superintendent of Schools, Board of Education accept the consent agenda for e appointments, without benefits, except as required an annual basis at the discretion of the s shall be at-will and at the pleasure of the Board of		
	Name:	Amanda Murray		
Building-based Substitute Teacher	Placement:	High School		
	Position:	.4 Building-based Substitute Teacher		
	<b>Effective</b> : 9/02/2025 - 1/23/2026			
	Certification:	Theater		
I			i	



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		July 28, 2025
Degree:	Master's	
Salary:	\$72.00 per day	
Name:	Amanda Murray	
Placement:	High School	
Position:	.6 Building-based Substitute Teacher	
Effective:	1/26/2025 -6/30/2026	
Certification:	Theater	
Degree:	Master's	
Salary:	\$108.00 per day	
Name:	Kyle Parks	
Placement:	Middle School	
Position:	.8 Building-based Substitute Teacher	
Effective:	2025-2026	
Certification:	Health Education Physical Education	
Degree:	Master's	
Salary:	\$144.00 per day	
Name:	Kelsey Jeffs	
Placement:	Intermediate Education Center	
Position:	Building-based Substitute Teacher	
Effective:	2025-2026	
Certification:	Early Childhood Education, B-2 Childhood Education, 1-6	
Degree:	Master's	



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	Salary:	\$180.00 per day		
	Name:	Rachael Gilroy		
	Placement:	Intermediate Education Center		
	Position:	Building-based Substitute Teacher		
	Effective:	2025-2026		
	Certification:	Childhood Education, 1-6		
	Degree:	Master's		
	Salary:	\$180.00 per day		
	•			
Appointment -	<b>RESOLVED,</b> upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional appointments.			
	Name:	Kelly Martin		
	Placement:	High School		
	Position:	Sr. Typist		
Non-Instructional	Effective:	7/01/2025		
	Appointment Type:	Promotional		
	Salary:	\$20.86* per hour		
	*correction to hourly sale	ary as approved on 6/16/2025.		
	Name:	Rosanna Macri		
	Placement:	Middle School		
	Position:	Sr. Typist		
	Effective:	08/11/2025		
	Appointment Type:	Provisional		
	Salary:	\$19.00 per hour		



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Annual Appointment - Instructional		n the recommendation of Education accept the coll appointment(s).					PAA
Middle School CREW	Name	Appointment				Salary/ Stipend	
	Annette Rayome	e CREW team men	nber			\$31.00/hr	
	*Not to exceed se	eventy-five (75) hours m	aximum	n per	person		
	Name	Appointment		Tin pei	ne riod	Salary/ Stipend	
Regents Review	James Wanama	ker Regents Exam R Living Environme			1/2025- 9/2025	\$31.00/hr	
	*Not to exceed eig	ghteen (18) hours maxi	mum				
Appointment -	RESOLVED, upon the recommendation of the Superintendent of Schools that the Lewiston-Porter Board of Education accept the consent agenda for Peer Coordinator appointments.  Primary Education Center				PAPO		
	Name	Appointment	Ca	t.	Step	Salary/ Stipend	
Peer Coordinator	Kelly Milleville	First Grade	1	-7	1	\$3,007.00	
Appointment -		n the recommendation Education accept the continuous					PAN
	Mentor	Mentee	Area/	Sub	ject	Stipend	
	Kelly Baio	Kathryn Eckstein	Eleme	entar	ту	\$1,050.00	
	Claudine Carlo	Regan Gellerson	Eleme	entar	у	\$1,050.00	]
	Kristen Maggi	Joseph Powers	Eleme	entar	У	\$1,050.00	]
<u>Mentorship</u>	Katie Ries	Catherine Sullivan	Eleme	entar	у	\$1,050.00	]
	Jacey Gawrys	Lisa Smith	ESL (	1/2 VE	ear)	\$525.00	11



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	Joe Gallagher	Morgan Fitzpatrick	Math		\$1,050.00	
	Janet Kwarciak	Tad Krupa	Math		\$1,050.00	
	Justin Hays	Katie Gawronski	Phys. Ed	l.	\$1,050.00	
	Trina DiVincenzo	Ryan Suitor	School C	Counselor	\$1,050.00	
	Sarah Evans	Meghan Whalen	Science		\$1,050.00	
	Amanda Emmons	Jenna Bull	Special E	Education	\$1,050.00	
	Amanda Emmons	Linnea DuFour	Sp. Educ	cation (.7)	\$735.00**	
	Sonja Marchetti	Riley Bernier	Special E	Education	\$1,050.00	
	Julie Stevener	Charlene Lanier	Special E	Education	\$1,050.00	
	Alice Richards		_		\$525.00	
	Kariane Schmitt	Darcy Allender	Reading		\$525.00	
	*Sharing mentorship: S	Split stipend orship, effective 9/01/20	)25-3/31/20	26 (.7)		
Appointment -	that the Lewiston-Po	ne recommendation on rter Board of Educati a-Curricular appointn	on accept	the conse	nt agenda for	PACC
	Name	Appointment		Cat/ Step	Stipend	
	Phil Mikolajzak	HOSA co-advisor*		VII-1*	\$547.00*	
	Andrew Sharpe	HOSA co-advisor*		VII-1*	\$547.00*	
	Jessica Cruz	Freshman Class ad	visor	VII-3	\$1,242.00	
	Phil Mikolajzak	Freshman Class ad	visor	VII-3	\$1,242.00	
Co-Curricular &	*Sharing advisorship: S					
Extra-Curricular	Middle School					
	Name	Appointment		Cat/ Step	Stipend	
	Mark Marinaccio	MS Musical Vocal/Orchestral Di	irector	IV-3	\$2,538.00	
	Kevin Jaruszewski	MS Yearbook advis	or	VI-1	\$1,483.00	



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Stefanie Bond	In Real Life Club advisor	VII-1	\$1,094.00
Amy Golden	MS Running Club advisor	VII-3	\$1,242.00
Jill Carere-Fetterman	MS Running Club* co-advisor	VII-2*	\$584.50*
Annette Rayome	MS Running Club* co-advisor	Vii-2*	\$584.50*

<sup>\*</sup>Sharing advisorship: Split stipend

#### **Elementary**

Name	Appointment	Cat/ Step	Stipend
Lindsay Dougherty	IEC Elementary Leadership Council	VII-2	\$1,169.00
Dena Peterson	IEC Elementary Leadership Council	VII-1	\$1,094.00

ADJOURNMENT				
Adjournment	Motion made by Palermo, seconded by Connelly to adjourn the public meeting at 7:06 pm.	Approved, CARRIED, 6-0		

Marisa I. Barile, District Clerk