



LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

4061 Creek Road
Youngstown, NY 14174

07/28/2025 Regular Board of Education Meeting Agenda

<p style="text-align: center;">OUR MISSION One Purpose. Your Pathway. Our Promise.</p> <p style="text-align: center;">OUR VISION</p> <p>Our PURPOSE is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their PATHWAY and discover their personal best because we PROMISE to give them our best.</p>	<p style="text-align: center;">Regular Board of Education Meeting Agenda July 28, 2025, 6:00 pm Boardroom, Community Resource Center</p>
<p>Board of Education: Joseph J. Palermo, Board President (2023-2026) Tessa Connelly, Vice Board President (2024-2027) Chris Bragdon (2025-2028) Annie Huntington (2025-2028) Sara Ohanessian (2024-2027) Susan Rhodenizer (2025-2028) Jack G. Waugaman III (2023-2026)</p> <p>Ex Officio Student(s) Board of Education members: Kaitlyn Szarejko (2025-2026) Zoe Droegmyer (2025-2026)</p>	<p>Superintendent of Schools: Paul J. Casseri Asst. Supt. for Admin. Services: Donna L. Hill District Clerk: Marisa I. Barile</p>

CALL TO ORDER

Call to Order	The Board President will call the meeting to order with the Pledge of Allegiance.	Mr. Palermo
Acceptance of Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for July 28, 2025.	
Community Comments	<p><i>One of the most important duties of the Lewiston-Porter Board of Education is to listen to the public. Accordingly, time will be set aside at regular monthly Board meetings for members of the public to address the Board. Our Regular Board of Education meetings are not public meetings, but meetings held in public. At the meeting, a sign-up sheet will be provided for individuals wishing to address the Board.</i></p> <ol style="list-style-type: none"> <i>1. Speakers are requested to limit their remarks to not more than three (3) minutes, appoint a spokesperson if a concern is a group concern; and supplement verbal presentations with written reports, if necessary or desired.</i> <i>2. Members of the Board of Education will listen to the remarks of the speakers; however, the Board does not comment or respond to questions; but rather respond in writing if a response is necessary.</i> <i>3. The Board President will call your name, the speaker will then identify themselves, stating their name and then address the board.</i> <i>4. Personal comments toward a member of the community, staff, or Board of Education will not be considered appropriate and the Board president will direct you not to speak.</i> 	



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COMMITTEE & BOARD REPORTS			
Upcoming Committee Meetings	Committee/Meeting	Meeting Dates	Members
	Work Session	08/11/2025	
	Regular Board Meeting	08/25/2025	
Committee Reports	Facilities Review Committee Meeting	Mr. Palermo, Chair	
Administrative Reports	Assistant Superintendent for Administrative Services	Mrs. Hill	

Public Hearings	
Code Of Conduct	Mrs. Hill
District Wide Emergency Plan	Mrs. Hill

BOARD OF EDUCATION INFORMATION		
Board Member Comments		Mr. Bragdon Mrs. Huntington Ms. Ohanessian Mrs. Rhodenizer Mr. Waugaman Mrs. Connelly Mr. Palermo

DISTRICT OPERATIONS		
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the June 16, 2025 Regular Board meeting, as submitted by the District Clerk.	M-1
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the July 1, 2025 Organizational Meeting Board meeting, as submitted by the District Clerk.	M-2
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the July 1, 2025 Regular Board meeting, as submitted by the District Clerk.	M-3
Consent Agenda for Financial Operations	RESOLVED , that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-6, in the financial consent agenda as submitted by the Administration: Budget Status Reports Extraclassroom Treasurer's Report Treasurer's Report Claims Budget Transfers Bank Reconciliation	NF-1 NF-2 NF-3 NF-4 NF-5 NF-6



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OLD BUSINESS		
No Old Business		
NEW BUSINESS - ADMINISTRATION		
Policy Revision Acceptance of the Second Reading	RESOLVED , at the second reading, that the Lewiston-Porter Board of Education accept Policy 7316, Use of Internet-Enabled Devices During the School Day.	NA-1
Approval of Transportation Contract Extension for the 2025-2026 School Year	<p>RESOLVED, upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the following transportation contract extensions for the 2025-2026 school year.</p> <p>Summer Contracts - July 1, 2025 through August 31, 2025 STA of New York Contract E515138 (Spec. Ed.) Anticipated Cost: \$78,548 STA of New York Contract E515137 (Reg. Students.) Anticipated Cost: \$23,933</p> <p>2025-2026 School Year Contracts - September 2, 2025 through June 30, 2026 STA of New York Contract E515139 (Main Contract) Anticipated Cost: \$3,522,864 STA of New York Contract E515140 (Athletics/Field Trip) Anticipated Cost: \$228,901</p>	NA-2
Approval of the 2025-2026 Tax Warrant	RESOLVED , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the Tax Warrant for 2025-2026.	NA-3
Approval of the Facility Services Agreement	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the following service agreements for the 2025-2026 school year;</p> <ul style="list-style-type: none"> • Access Elevator for handicapped elevator maintenance. • ALPS Elevator Service for the inspection of all elevators in the District. • Cummins for the preventive maintenance and inspections of generators in the District. • Daikin for the chiller maintenance at the High School. • Ehrlich for the District-wide pest control service. • Greater Niagara for the preventative maintenance and startup of heating boilers in all buildings in the District. Also for Refrigerator, Chiller, and Rooftop Air Handler maintenance and repair. • Hobart for service and preventive maintenance on the new HS dishwasher. 	NA-4



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| | <ul style="list-style-type: none">• Johnson Controls for the fire alarm comprehensive, monitoring, sprinkler service agreement.• Meridian IT, Inc. for the telephone equipment maintenance service.• Pitney Bowes for the service agreement for the Mail Machine.• TKE for the High School and Intermediate Education Center large and freight elevator maintenance.• Schindler for the High School elevator maintenance agreement.• Stark for the technical professional support for cameras and fob systems.• Swanson Plumbing for backflow maintenance.• Waterwise for the water treatment and cooling tower services to the district. | |
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BE IT FURTHER RESOLVED, that the Board of Education of the Lewiston-Porter Central School District hereby authorize the Superintendent to execute the above agreements on behalf of the District.



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PUPIL PERSONNEL		
Recommendations for CSE Placement and Amendments	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:</p> <p>2024-2025 School Year: 12/19/24, 01/13/25, 01/17/25, 01/21/25, 01/30/25, 02/04/25, 02/05/25, 02/10/25, 02/11/25, 02/12/25, 02/13/25, 02/25/25, 02/26/25, 03/03/25, 03/04/25, 03/05/25, 03/06/25, 03/10/25, 03/11/25, 03/12/25, 03/18/25, 03/19/25, 03/20/25, 03/26/25, 04/01/25, 04/02/25, 04/03/25, 04/04/25, 04/07/25, 04/08/25, 04/09/25, 04/10/25, 04/11/25, 04/29/25, 04/30/25, 05/01/25, 05/06/25, 05/09/25, 05/13/25, 05/14/25, 05/20/25, 05/21/25, 05/22/25, 05/27/25, 05/28/25, 05/29/25, 06/02/25, 06/03/25, 06/04/25, 06/05/25, 06/06/25, 06/09/25, 06/12/25, 06/16/25, 06/17/25, 06/18/25, 06/23/25, 06/27/25</p> <p>2025-2026 School Year: 01/21/25, 01/30/25, 02/04/25, 02/05/25, 02/11/25, 02/12/25, 02/13/25, 02/25/25, 02/26/25, 03/04/25, 03/05/25, 03/11/25, 03/12/25, 03/18/25, 03/19/25, 03/20/25, 03/26/25, 04/01/25, 04/02/25, 04/03/25, 04/04/25, 04/07/25, 04/08/25, 04/09/25, 04/10/25, 04/11/25, 04/29/25, 04/30/25, 05/01/25, 05/06/25, 05/09/25, 05/13/25, 05/14/25, 05/19/25, 05/20/25, 05/21/25, 05/22/25, 05/27/25, 05/28/25, 05/29/25, 06/02/25, 06/03/25, 06/04/25, 06/05/25, 06/06/25, 06/09/25, 06/10/25, 06/12/25, 06/16/25, 06/17/25, 06/18/25, 06/23/25, 06/26/25, 06/27/25, 07/02/25, 07/03/25</p>	NP-1
Recommendations for CPSE Placement and Amendments	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:</p> <p>2024-2025 School Year: 01/06/25, 01/07/25, 01/17/25, 01/21/25, 01/28/25, 01/31/25, 02/04/25, 02/06/25, 02/11/25, 02/14/25, 02/25/25, 03/11/25, 03/13/25, 03/17/25, 03/25/25, 03/27/25, 03/28/25, 04/01/25, 04/07/25, 04/22/25, 04/29/25, 05/06/25, 05/13/25, 05/19/25, 05/20/25, 05/21/25, 06/03/25</p> <p>2025-2026 School Year: 01/06/25, 01/17/25, 01/21/25, 01/28/25, 01/31/25, 02/04/25, 03/11/25, 03/13/25, 03/17/25, 03/25/25, 03/27/25, 03/28/25, 04/01/25, 04/22/25, 04/29/25, 05/20/25, 05/21/25, 05/28/25, 06/02/25, 06/03/25, 06/18/25, 06/23/25, 06/24/25, 06/25/25, 07/01/25</p>	NP-2



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PERSONNEL - CONSENT AGENDA

<div>Resignation/ Rescission -</div> <div>Instructional</div> <div>Non-Instructional</div> <div>Co-curricular & Extracurricular</div> <div>Mentorship</div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.</div> <table><tr><th>Name</th><th>Date</th><th>Tenure</th><th>Reason</th></tr><tr><td>Dominic Jamgochian</td><td>7/14/2025</td><td>Long-term Substitute School Counselor</td><td>Resignation</td></tr></table> <table><tr><th>Name</th><th>Date</th><th>Position</th><th>Reason</th></tr><tr><td>Julia Donovan</td><td>7/23/2025</td><td>.5 Occupational Therapist</td><td>Resignation</td></tr></table> <table><tr><th>Name</th><th>Date</th><th>Position</th><th>Reason</th></tr><tr><td>Rachel Smith</td><td>6/16/2025</td><td>In Real Life</td><td>Rescission</td></tr><tr><td>Kim Alexander Carlo</td><td>7/14/2025</td><td>CREW team member</td><td>Resignation</td></tr></table> <table><tr><th>Name</th><th>Date</th><th>Position</th><th>Reason</th></tr><tr><td>Breanna Burke</td><td>7/01/2025</td><td>Mentor</td><td>Resignation</td></tr></table>	Name	Date	Tenure	Reason	Dominic Jamgochian	7/14/2025	Long-term Substitute School Counselor	Resignation	Name	Date	Position	Reason	Julia Donovan	7/23/2025	.5 Occupational Therapist	Resignation	Name	Date	Position	Reason	Rachel Smith	6/16/2025	In Real Life	Rescission	Kim Alexander Carlo	7/14/2025	CREW team member	Resignation	Name	Date	Position	Reason	Breanna Burke	7/01/2025	Mentor	Resignation	<div>PRI</div> <div>PRNI</div> <div>PRCC</div> <div>PRM</div>
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Dominic Jamgochian	7/14/2025	Long-term Substitute School Counselor	Resignation																																			
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Breanna Burke	7/01/2025	Mentor	Resignation																																			
<div>Appointments -</div> <div>Degree conferral/ Salary change</div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for salary adjustment for Instructional appointments due to conferral of degree.</div> <table><tr><td>Name:</td><td>Jaclyn Stickney</td></tr><tr><td>Placement:</td><td>High School</td></tr><tr><td>Tenure Area:</td><td>Physical Education</td></tr><tr><td>Effective:</td><td>8/26/2025</td></tr><tr><td>Degree:</td><td>Master’s</td></tr><tr><td>Step:</td><td>2</td></tr><tr><td>Salary:</td><td>\$51,625.00</td></tr></table>	Name:	Jaclyn Stickney	Placement:	High School	Tenure Area:	Physical Education	Effective:	8/26/2025	Degree:	Master’s	Step:	2	Salary:	\$51,625.00	<div>PADC</div>																						
Name:	Jaclyn Stickney																																					
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Appointment -

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional appointments. The probationary expiration date is tentative and conditional only (unless extended in accordance with the law). Except to the extent required by the applicable provisions of Section 3012 of the Education Law. In order to be granted tenure the principal/teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the principal/teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

PAI

Instructional

Name:	Ryan Suitor*
Placement:	Primary Education Center Intermediate Education Center
Position:	School Counselor
Effective:	8/18/2025
Probationary Period:	8/18/2025 - 8/17/2028**
Tenure Area:	School Counselor
Certification:	School Counselor
Degree:	Master's
Step:	10
Salary:	\$66,678.00

*Appointment on 7/01/2025: Effective date, probationary period updated.

**Jarema credit: One (1) year for prior tenure

Name:	Elizabeth Cohen
Placement:	Primary Education Center
Position:	Special Education
Effective:	8/26/2025
Probationary Period:	8/26/2025 - 8/25/2029
Tenure Area:	Special Education
Certification:	Students with Disabilities, B-2 Early Childhood Education, B-2



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Name:	Amanda Murray
Placement:	High School
Position:	.6 Building-based Substitute Teacher
Effective:	1/26/2025 -6/30/2026
Certification:	Theater
Degree:	Master's
Salary:	\$108.00 per day

Name:	Kyle Parks
Placement:	Middle School
Position:	.8 Building-based Substitute Teacher
Effective:	2025-2026
Certification:	Health Education Physical Education
Degree:	Master's
Salary:	\$144.00 per day

Name:	Kelsey Jeffs
Placement:	Intermediate Education Center
Position:	Building-based Substitute Teacher
Effective:	2025-2026
Certification:	Early Childhood Education, B-2 Childhood Education, 1-6
Degree:	Master's
Salary:	\$180.00 per day



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	<table><tr><td>Sonja Marchetti</td><td>Riley Bernier</td><td>Special Education</td><td>\$1,050.00</td></tr><tr><td>Julie Stevener</td><td>Charlene Lanier</td><td>Special Education</td><td>\$1,050.00</td></tr><tr><td>Alice Richards</td><td rowspan="2">Darcy Allender</td><td rowspan="2">Reading</td><td>\$525.00</td></tr><tr><td>Kariane Schmitt</td><td>\$525.00</td></tr></table> <p>*Sharing mentorship: Split stipend **Continuation of mentorship, effective 9/01/2025-3/31/2026 (.7)</p>	Sonja Marchetti	Riley Bernier	Special Education	\$1,050.00	Julie Stevener	Charlene Lanier	Special Education	\$1,050.00	Alice Richards	Darcy Allender	Reading	\$525.00	Kariane Schmitt	\$525.00																																			
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<p>Appointment -</p> <p><u>Co-Curricular & Extra-Curricular</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Co-Curricular & Extra-Curricular appointments for 2024-2025.</p> <p>High School</p> <table><tr><th>Name</th><th>Appointment</th><th>Cat/ Step</th><th>Stipend</th></tr><tr><td>Phil Mikolajzak</td><td>HOSA co-advisor*</td><td>VII-1*</td><td>\$547.00*</td></tr><tr><td>Andrew Sharpe</td><td>HOSA co-advisor*</td><td>VII-1*</td><td>\$547.00*</td></tr><tr><td>Jessica Cruz</td><td>Freshman Class advisor</td><td>VII-3</td><td>\$1,242.00</td></tr><tr><td>Phil Mikolajzak</td><td>Freshman Class advisor</td><td>VII-3</td><td>\$1,242.00</td></tr></table> <p>*Sharing advisorship: Split stipend</p> <p>Middle School</p> <table><tr><th>Name</th><th>Appointment</th><th>Cat/ Step</th><th>Stipend</th></tr><tr><td>Mark Marinaccio</td><td>MS Musical Vocal/Orchestral Director</td><td>IV-3</td><td>\$2,538.00</td></tr><tr><td>Kevin Jaruszewski</td><td>MS Yearbook advisor</td><td>VI-1</td><td>\$1,483.00</td></tr><tr><td>Stefanie Bond</td><td>In Real Life Club advisor</td><td>VII-1</td><td>\$1,094.00</td></tr><tr><td>Amy Golden</td><td>MS Running Club advisor</td><td>VII-3</td><td>\$1,242.00</td></tr><tr><td>Jill Carere-Fetterman</td><td>MS Running Club* co-advisor</td><td>VII-2*</td><td>\$584.50*</td></tr><tr><td>Annette Rayome</td><td>MS Running Club* co-advisor</td><td>Vii-2*</td><td>\$584.50*</td></tr></table> <p>*Sharing advisorship: Split stipend</p>	Name	Appointment	Cat/ Step	Stipend	Phil Mikolajzak	HOSA co-advisor*	VII-1*	\$547.00*	Andrew Sharpe	HOSA co-advisor*	VII-1*	\$547.00*	Jessica Cruz	Freshman Class advisor	VII-3	\$1,242.00	Phil Mikolajzak	Freshman Class advisor	VII-3	\$1,242.00	Name	Appointment	Cat/ Step	Stipend	Mark Marinaccio	MS Musical Vocal/Orchestral Director	IV-3	\$2,538.00	Kevin Jaruszewski	MS Yearbook advisor	VI-1	\$1,483.00	Stefanie Bond	In Real Life Club advisor	VII-1	\$1,094.00	Amy Golden	MS Running Club advisor	VII-3	\$1,242.00	Jill Carere-Fetterman	MS Running Club* co-advisor	VII-2*	\$584.50*	Annette Rayome	MS Running Club* co-advisor	Vii-2*	\$584.50*	<p>PACC</p>
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	Elementary				
	Name	Appointment	Cat/ Step	Stipend	
	Lindsay Dougherty	IEC Elementary Leadership Council	VII-2	\$1,169.00	
	Dena Peterson	IEC Elementary Leadership Council	VII-1	\$1,094.00	

ADJOURNMENT

Adjournment		
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