

# Regular Board of Education Meeting AGENDA

August 22, 2022; 6pm

Boardroom, Community Resource Center

### Board of Education:

President, Danielle M. Mullen (2020-2023)  
 Vice President, Julie Donnelley (2021-2024)  
 Savana Bevacqua (2022-2025)  
 Chuck Barber (2022-2025)  
 Charlotte L. Huebschmann (2020-2023)  
 Jennifer A. Klemick (2021-2024)  
 April Saks (2022-2025)

### Superintendent:

Paul J. Casseri

### Asst. Supt. for Admin. Svcs.:

Michael F. Lewis, Ph.D.

### Asst. Supt. for Curr./Inst. & Tech:

Heather Lyon, Ph.D.

### District Clerk:

Marisa I. Barile

### OUR MISSION

**One Purpose. Your Pathway. Our Promise.**

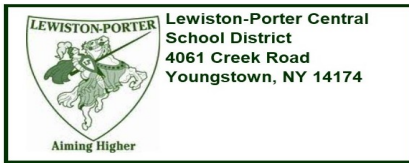
### OUR VISION

Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

**It is anticipated that the meeting will begin with an Executive Session at 5:30 pm and follow with the Regular Session at approximately at 6:00 pm.**

### CALL TO ORDER

CALL TO ORDER		
<b>Call to Order</b>	The Board President will call the meeting to order into Executive Session.	<b>Ms. Mullen</b>
<b>Anticipated Executive Session</b>	It is anticipated that an Executive Session will be convened for the purpose to discuss matters leading to the discipline of a particular person.	
<b>Call to Order</b>	The Board President will call the meeting to order with the Pledge of Allegiance.	<b>Ms. Mullen</b>
<b>Acceptance of Agenda</b>	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for August 22, 2022.	
<b>Community Comments</b>	<p>One of the most important duties of the Lewiston-Porter Board of Education is to listen to the public. Accordingly, time will be set aside at regular monthly Board meetings for members of the public to address the Board. Our Regular Board of Education meetings are not public meetings, but meetings held in public. At the meeting, a sign-up sheet will be provided for individuals wishing to address the Board.</p> <ol style="list-style-type: none"> <li>1. Speakers are requested to limit their remarks to not more than three (3) minutes, appoint a spokesperson if a concern is a group concern; and supplement verbal presentations with written reports, if necessary or desired.</li> <li>2. Members of the Board of Education will listen to the remarks of the speakers; however, the Board does not comment or respond to questions; but rather respond in writing if a response is necessary.</li> <li>3. The Board President will call your name, the speaker will then identify themselves, stating their name and then address the board.</li> <li>4. Personal comments toward a member of the community, staff, or Board of Education will not be considered appropriate and the Board president will direct you not to speak.</li> </ol>	

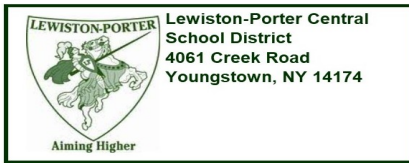


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COMMITTEE & BOARD REPORTS		
<b>Committee Schedules and Reports</b>	<b>Upcoming Committee Meetings:</b> 08/24/2022, Facilities Committee meeting 08/30, 31/2022, Open Day Convocation/Staff Development 09/12/2022, New Board Orientation 09/12/2022, Work Session Board meeting	<b>C.Barber</b>
<b>Administrative Reports</b>	<b>Administrative Reports (HS, MS, IEC, PEC reports submitted)</b>  Assistant Superintendent for Curriculum, Instruction & Tech. Assistant Superintendent for Administrative Services  Superintendent	<b>Dr. Lyon</b> <b>Dr. Lewis</b>  <b>Mr. Casseri</b>
RECOGNITION/PRESENTATION		
<b>Recognition</b>	<b>Liam Robinson</b> , Engineering Technology/Design Team Competition, SkillsUSA First Place Winner	<b>Mr. Casseri/Ms. Mullen</b>
<b>Presentation</b>	Interscholastic Athletic Student/Parent Handbook	<b>Mr. Halgash</b>
BOARD OF EDUCATION INFORMATION		
<b>Board Member Comments</b>		<b>Mr. Barber</b> <b>Ms. Huebschmann</b> <b>Ms. Klemick</b> <b>Ms. Saks</b> <b>Ms. Bevacqua</b>  <b>Ms. Donnelley</b> <b>Ms. Mullen</b>
<b>Recess</b>	A short recess will be taken to recognize the accomplishments of the students and staff.	
DISTRICT OPERATIONS		
<b>Minutes</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the July 25, 2022, Regular meeting as submitted by the District Clerk.	<b>M-1</b>
<b>Minutes</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the August 8, 2022, Work Session and Regular meeting as submitted by the District Clerk.	<b>M-2</b>
<b>Consent Agenda for Financial Operations</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-4, in the financial consent agenda as submitted by the Administration: <b>Budget Status Reports</b> <b>Treasurer's Report</b> <b>Claims</b> <b>Transfer History</b>	<b>NF-1</b> <b>NF-2</b> <b>NF-3</b> <b>NF-4</b>



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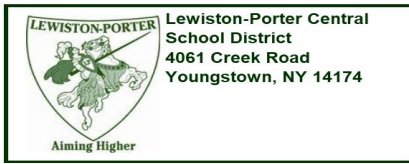
Boardroom, Community Resource Center

## OLD BUSINESS

No Old Business

## NEW BUSINESS - ADMINISTRATION

<p><b>Approval to authorize Year-End Adjustments to Reserve Balances</b></p>	<p><b>Resolved</b>, upon the recommendation of the Superintendent of Schools, for the year ending June 30, 2022, reserve adjustments are permitted during the year-end closing process as follows:</p> <table border="1" data-bbox="365 541 1268 789"> <thead> <tr> <th>Reserve Account:</th> <th>Current Balance:</th> <th>Addition:</th> <th>New Balance:</th> </tr> </thead> <tbody> <tr> <td>Capital Reserve</td> <td>\$263,711</td> <td>\$1,236,289</td> <td>\$1,500,000</td> </tr> <tr> <td>Retirement Contribution</td> <td>\$500,000</td> <td>\$250,000</td> <td>\$750,000</td> </tr> </tbody> </table>	Reserve Account:	Current Balance:	Addition:	New Balance:	Capital Reserve	\$263,711	\$1,236,289	\$1,500,000	Retirement Contribution	\$500,000	\$250,000	\$750,000	<p><b>NA-1</b></p>
Reserve Account:	Current Balance:	Addition:	New Balance:											
Capital Reserve	\$263,711	\$1,236,289	\$1,500,000											
Retirement Contribution	\$500,000	\$250,000	\$750,000											
<p><b>Approval of District Wide Emergency Plan</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the District-Wide Safety Plan.</p>	<p><b>NA-2</b></p>												
<p><b>Approval of the Building Level Emergency Plans</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the Building Level Safety Plans.</p>	<p><b>NA-3</b></p>												
<p><b>Approval of the Code of Conduct</b></p>	<p><b>RESOLVED</b>, that the Lewiston-Porter Board of Education approve the Lewiston-Porter Code of Conduct as submitted by the Superintendent of Schools.</p>	<p><b>NA-4</b></p>												
<p><b>Approval of the 2022-2023 Board of Education Goals</b></p>	<p><b>RESOLVED</b>, that the Lewiston-Porter Board of Education approve the Board of Education Goals for the 2022-2023 school year.</p>	<p><b>NA-5</b></p>												
<p><b>Approval of the 2022-2023 District Goals</b></p>	<p><b>RESOLVED</b>, that the Lewiston-Porter Board of Education approve the District Goals for the 2022-2023 school year.</p>	<p><b>NA-6</b></p>												
<p><b>Approval of Director of Special Education Appointments</b></p>	<p><b>RESOLVED</b>, that the Lewiston-Porter of Education approve Ms. Lynn Hewitt, Director of Special Education with the following appointments:</p> <ul style="list-style-type: none"> <li>● Title IX/Section 504/ADA Compliance Officer</li> <li>● Liaison for Homeless Children and Youth</li> <li>● Liaison for Foster Care</li> <li>● Medicaid Compliance Officer</li> <li>● CSE and CPSE Committee Chairperson (Special Teacher/Certified Administrator)</li> <li>● Grants Coordinator</li> </ul>	<p><b>NA-7</b></p>												

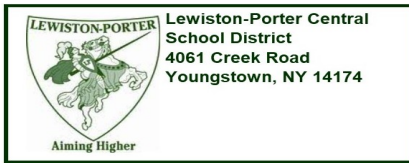


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<p><b>Approval of the Assistant Superintendent for Administrative Services Appointments</b></p>	<p><b>RESOLVED</b>, that the Lewiston-Porter of Education approve Dr. Michael F. Lewis, Assistant Superintendent for Administrative Services with the following appointments:</p> <ul style="list-style-type: none"> <li>• Safety Director</li> <li>• Title IX/Civil Rights/Discrimination Coordinator</li> <li>• Hearing Officer for the Federal Child Nutrition Program</li> <li>• Chemical Hygiene Officer</li> <li>• Sexual Harassment Officer</li> <li>• Niagara Power Coalition Alternative Representative</li> </ul> <p><b>Be it further resolved</b> that you are authorized to Certify Payroll/Purchasing Agent and to make Real Property Tax Refunds and/or Corrections for the Lewiston-Porter Central School District.</p>	<p><b>NA-8</b></p>
<p><b>Approval Combining two (2) or more Schools for Athletic Participation for the Niagara Frontier League Section VI</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve combining two (2) or more schools for the athletic participation for the Niagara Frontier League Section VI for the Girls Wrestling program.</p>	<p><b>NA-9</b></p>
<p><b>PUPIL PERSONNEL</b></p>		
<p><b>Recommendations for CSE Placement and Amendments</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:</p> <p><b>2021/2022 School Year:</b> 05/12/2022, 05/13/2022</p> <p><b>2022/2023 School Year:</b> 05/04/2022, 05/12/2022, 05/13/2022, 05/18/2022, 06/03/2022, 06/09/2022, 06/14/2022, 07/26/2022, 07/27/2022, 08/09/2022, 08/12/2022</p>	<p><b>NP-1</b></p>
<p><b>Recommendations for CPSE Placement and Amendments</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:</p> <p><b>2022/2023 School Year:</b> 08/04/2022, 08/09/2022, 08/11/2022, 08/12/2022</p>	<p><b>NP-2</b></p>



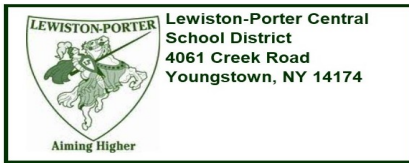
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## PERSONNEL - CONSENT AGENDA

<p><b>Resignations/ Rescissions -</b></p> <p><b>Instructional:</b></p> <p><b>Co-Curricular &amp; Extra-Curricular</b></p> <p><b>Coaching</b></p> <p><b>Non-Instructional</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Tenure</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Meghan Smith</td> <td>8/15/2022</td> <td>Building-Based Substitute Teacher</td> <td>Resignation</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Appointment</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Joy Khatib</td> <td>8/22/2022</td> <td>IEC Leadership Council</td> <td>Resignation</td> </tr> <tr> <td>Olivia VeRost</td> <td>8/22/2022</td> <td>DECA Advisor</td> <td>Resignation</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Appointment</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Norman Forney</td> <td>8/15/2022</td> <td>Girls' Soccer Coach</td> <td>Resignation</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Mackenzie Oddo</td> <td>8/24/2022</td> <td>Typist</td> <td>Resignation</td> </tr> <tr> <td>Tara McLellan</td> <td>8/12/2022</td> <td>Teacher Aide</td> <td>Resignation</td> </tr> </tbody> </table>	Name	Date	Tenure	Reason	Meghan Smith	8/15/2022	Building-Based Substitute Teacher	Resignation	Name	Date	Appointment	Reason	Joy Khatib	8/22/2022	IEC Leadership Council	Resignation	Olivia VeRost	8/22/2022	DECA Advisor	Resignation	Name	Date	Appointment	Reason	Norman Forney	8/15/2022	Girls' Soccer Coach	Resignation	Name	Date	Position	Reason	Mackenzie Oddo	8/24/2022	Typist	Resignation	Tara McLellan	8/12/2022	Teacher Aide	Resignation	<p><b>PRI</b></p> <p><b>PRCC</b></p> <p><b>PRC</b></p> <p><b>PRNI</b></p>
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<p><b>Leaves -</b></p> <p><b>Certified</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following Paid Administrative Leave.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>Certified Staff Member</td> <td>8/23/2022</td> </tr> </tbody> </table>	Name	Date	Certified Staff Member	8/23/2022	<p><b>PLC</b></p>																																				
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Certified Staff Member	8/23/2022																																									
<p><b>Leaves -</b></p> <p><b>Instructional</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for unpaid leaves of Absence.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Tenure</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Sarah Evans</td> <td>9/28/2022-1/31/2023</td> <td>Science</td> <td>Child-rearing leave</td> </tr> </tbody> </table>	Name	Date	Tenure	Reason	Sarah Evans	9/28/2022-1/31/2023	Science	Child-rearing leave	<p><b>PLI</b></p>																																
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**Appointments -**

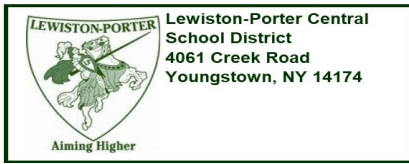
**RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional and Long-Term appointments. *The probationary expiration date is tentative and conditional only (unless extended in accordance with the law). Except to the extent required by the applicable provisions of Section 3012 of the Education Law. In order to be granted tenure the principal/teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the principal/teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.*

**Instructional**

<b>Name:</b>	Melissa Pierce
<b>Placement:</b>	High School
<b>Position:</b>	Special Education Teacher
<b>Effective:</b>	09/01/2022
<b>Probationary Period:</b>	09/01/2022 - 09/01/2026
<b>Tenure Area:</b>	Special Education
<b>Certification:</b>	Special Education; PreK - 6
<b>Degree:</b>	Master's
<b>Step:</b>	14
<b>Salary:</b>	\$72,333.00

<b>Name:</b>	William Reiser
<b>Placement:</b>	High School
<b>Position:</b>	Special Education
<b>Effective:</b>	09/01/2022
<b>Probationary Period:</b>	09/01/2022 - 09/01/2026
<b>Tenure Area:</b>	Special Education
<b>Certification:</b>	Students with Disabilities, Gr. 7-12 Generalist
<b>Degree:</b>	Master's
<b>Step:</b>	2
<b>Salary:</b>	\$47,869.00

PAI



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**Appointments -**

**Instructional:  
Long-Term  
Substitute  
Teacher**

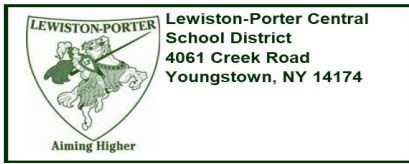
**RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional Long-Term appointments.

**PALT**

<b>Name:</b>	Kathleen Creswick
<b>Placement:</b>	High School
<b>Position:</b>	Social Studies
<b>Effective:</b>	09/01/2022 - 06/30/2023
<b>Certification:</b>	Social Studies, 7-12
<b>Degree:</b>	Doctorate
<b>Step:</b>	1
<b>Salary:</b>	\$51,544.00

<b>Name:</b>	Jack Wall
<b>Placement:</b>	High School
<b>Position:</b>	Social Studies
<b>Effective:</b>	09/01/2022 - 06/30/2023
<b>Certification:</b>	Social Studies, 7-12
<b>Degree:</b>	Master's
<b>Step:</b>	2
<b>Salary:</b>	\$47,869.00

<b>Name:</b>	R. Thomas Taggart
<b>Placement:</b>	High School
<b>Position:</b>	Science
<b>Effective:</b>	9/01/2022 - 1/31/2023
<b>Certification:</b>	Chemistry 7-12*; Biology 7-12;
<b>Degree:</b>	Doctorate
<b>Step:</b>	2
<b>Salary:</b>	\$53,348.00



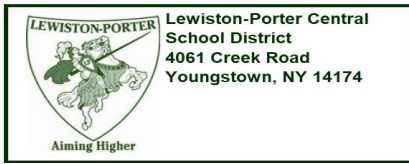
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<p><b>Appointments -</b></p> <p><u><b>Building-Based Substitute</b></u></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for building-based substitute appointments, without benefits, except as required by law, to be utilized on an annual basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.</p> <table border="1"> <tr> <td><b>Name:</b></td> <td>Amy Sherman</td> </tr> <tr> <td><b>Placement:</b></td> <td>High School</td> </tr> <tr> <td><b>Position:</b></td> <td>Secondary Building-Based Substitute</td> </tr> <tr> <td><b>Effective:</b></td> <td>9/01/2022 - 6/30/2023</td> </tr> <tr> <td><b>Certification:</b></td> <td>Social Studies 7-12</td> </tr> <tr> <td><b>Degree:</b></td> <td>Bachelor's</td> </tr> <tr> <td><b>Salary:</b></td> <td>\$180.00 per diem</td> </tr> </table>	<b>Name:</b>	Amy Sherman	<b>Placement:</b>	High School	<b>Position:</b>	Secondary Building-Based Substitute	<b>Effective:</b>	9/01/2022 - 6/30/2023	<b>Certification:</b>	Social Studies 7-12	<b>Degree:</b>	Bachelor's	<b>Salary:</b>	\$180.00 per diem	<p><b>PABBS</b></p>						
<b>Name:</b>	Amy Sherman																					
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<p><b>Appointments -</b></p> <p><u><b>Non-Instructional</b></u></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional appointments.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Perm./Prob.</th> <th>Position</th> <th>Hourly rate</th> </tr> </thead> <tbody> <tr> <td>Cheryl Westmorland</td> <td>8/22/2022</td> <td>Prob.</td> <td>Sr. Typist</td> <td>\$19.00</td> </tr> <tr> <td>Natalie Soffriti</td> <td>8/29/2022</td> <td>Prob.</td> <td>10 mon. Typist</td> <td>\$18.90</td> </tr> </tbody> </table>	Name	Date	Perm./Prob.	Position	Hourly rate	Cheryl Westmorland	8/22/2022	Prob.	Sr. Typist	\$19.00	Natalie Soffriti	8/29/2022	Prob.	10 mon. Typist	\$18.90	<p><b>PANI</b></p>					
Name	Date	Perm./Prob.	Position	Hourly rate																		
Cheryl Westmorland	8/22/2022	Prob.	Sr. Typist	\$19.00																		
Natalie Soffriti	8/29/2022	Prob.	10 mon. Typist	\$18.90																		
<p><b>Appointments -</b></p> <p><u><b>Instructional</b></u></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Daily Rate</th> </tr> </thead> <tbody> <tr> <td>Jennifer Bagovich</td> <td>9/01/2022</td> <td>Non-certified Teacher</td> <td>\$120.00</td> </tr> <tr> <td>Maria Dunets</td> <td>9/01/2022</td> <td>Non-certified Teacher</td> <td>\$120.00</td> </tr> <tr> <td>Kathryn Duzek</td> <td>9/01/2022</td> <td>Non-certified Teacher</td> <td>\$120.00</td> </tr> <tr> <td>Elaina Holman</td> <td>9/01/2022</td> <td>Non-certified Teacher</td> <td>\$120.00</td> </tr> </tbody> </table>	Name	Date	Position	Daily Rate	Jennifer Bagovich	9/01/2022	Non-certified Teacher	\$120.00	Maria Dunets	9/01/2022	Non-certified Teacher	\$120.00	Kathryn Duzek	9/01/2022	Non-certified Teacher	\$120.00	Elaina Holman	9/01/2022	Non-certified Teacher	\$120.00	<p><b>PASI</b></p>
Name	Date	Position	Daily Rate																			
Jennifer Bagovich	9/01/2022	Non-certified Teacher	\$120.00																			
Maria Dunets	9/01/2022	Non-certified Teacher	\$120.00																			
Kathryn Duzek	9/01/2022	Non-certified Teacher	\$120.00																			
Elaina Holman	9/01/2022	Non-certified Teacher	\$120.00																			



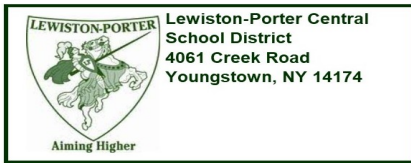


## Regular Board of Education Meeting AGENDA

August 22, 2022; 6pm

Boardroom, Community Resource Center

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<p><b>Appointments -</b></p> <p><b>Co-Curricular &amp; Extra-Curricular</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Co-Curricular &amp; Extra-Curricular appointments.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Name</th> <th style="width: 30%;">Appointment</th> <th style="width: 15%;">Cat./ Step</th> <th style="width: 30%;">Stipend</th> </tr> </thead> <tbody> <tr> <td>Laura Kimoto</td> <td>IEC Leadership Council</td> <td>VII-2</td> <td>\$1,102.00</td> </tr> </tbody> </table>	Name	Appointment	Cat./ Step	Stipend	Laura Kimoto	IEC Leadership Council	VII-2	\$1,102.00	<b>PACC</b>																																																													
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