



LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

4061 Creek Road
Youngstown, NY 14174

August 25, 2025 Regular Board Meeting

<p align="center">OUR MISSION One Purpose. Your Pathway. Our Promise. OUR VISION</p> <p>Our PURPOSE is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their PATHWAY and discover their personal best because we PROMISE to give them our best.</p>	<p align="center">Regular Board of Education Meeting DRAFT MINUTES August 25, 2025, 6:00 pm Boardroom, Community Resource Center</p>
<p>Board of Education: Joseph J. Palermo, Board President (2023-2026) Tessa Connelly, Vice Board President (2024-2027) Chris Bragdon (2025-2028) Annie Huntington (2025-2028) Sara Ohanessian (2024-2027) Susan Rhodenizer (2025-2028) Jack G. Waugaman III (2023-2026)</p>	<p>Superintendent of Schools: Paul J. Casseri Asst. Supt. for Admin. Services: Donna L. Hill District Clerk: Marisa I. Barile</p>

CALL TO ORDER

Call to Order	The Board President called the meeting to order at 5:15pm to enter into Executive Session.	Mr. Palermo
Executive Session	<p>Motion made by Palermo, seconded by Connelly to enter into Executive Session at 5:15 pm for the purpose of collective negotiations with the Lewiston-Porter Administrative Professionals (LPAP).</p> <p>Motion made by Palermo, seconded by Ohanessian to adjourn from Executive Session at 5:41 pm.</p>	Approved CARRED, 7-0
Call to Order	The Board President called the meeting to order at 6:00 pm to enter into Public Session with the Pledge of Allegiance.	Mr. Palermo
Acceptance of Agenda	<p>RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for August 25, 2025.</p> <p>Motion made by Palermo, seconded by Connelly to accept the agenda.</p>	Approved CARRED, 7-0

COMMUNITY COMMENTS

Community Comments	<i>No Comments</i>	
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COMMITTEE & BOARD REPORTS

Upcoming Committee Meetings	8/26-27/2025, Opening Day/Staff Development Day	
	8/27/2025, Facilities Review Committee Meeting	Mr. Palermo, Ms. Ohanessian, Mr. Waugaman
	9/8/2025, Work Session Board Meeting	
	9/22/2025, Regular Board Meeting	
Committee Reports	Policy Review Committee	Mr. Palermo, Chair
	ON BOCES Report	
	Facilities Review Committee	Mr. Palermo, Chair
Administrative Reports	Assistant Superintendent for Administrative Services Superintendent	Ms. Hill Mr. Casseri

PRESENTATIONS/RECOGNITIONS

Presentation	Risk Assessment and Internal Audit Strategic Plan Athletic Handbook Board and District Goals	Kathryn Barrett Clifford Tompkins Freed Maxick Mr. Casseri Ms. Tamarazio Mr. Halgash Mr. Casseri
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BOARD OF EDUCATION INFORMATION

Board Member Comments		Mrs. Huntington Ms. Ohanessian Mrs. Rhodenizer Mr. Waugaman Mr. Bragdon Mrs. Connelly Mr. Palermo
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DISTRICT OPERATIONS

Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the July 28, 2025 Regular Board Meeting , as submitted by the District Clerk. Motion made by Palermo, seconded by Connelly to approve M-1	M-1 Approved CARRED, 7-0
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OLD BUSINESS

No Old Business

NEW BUSINESS - ADMINISTRATION

Approval to participate with the RIC One Risk Operations Center (ROC)

WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the "ROC");

WHEREAS, the Board of Education of the Lewiston-Porter Central School District, through its affiliation with a locally based Regional Information Center, participates with the ROC and desires for the 2025-2026 fiscal year, to authorize the ROC to enter into Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, "Ed Law 2d") related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;

WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve ED Law 2-d compliant DPA's.

BE IT RESOLVED, the Board of Education of the Lewiston-Porter Central School District authorizes the attorney designated by the ROC to negotiate and approve of DPAs for software and/or technology resources; and,

BE IT FURTHER RESOLVED, the Lewiston-Porter Central School District Board of Education grants the ROC and its designated attorneys the authority to negotiate the terms and conditions of DPAs and take such actions so as to effectuate the purposes and intent of this resolution.

Motion made by Palermo, seconded by Rhodenizer to approve NA-1.

**NA-1
Approved
CARRED, 7-0**

Approval of the Strategic Plan

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the 2025-2030 Strategic Plan.

Motion made by Palermo, seconded by Huntington to approve NA-2.

**NA-2
Approved
CARRED, 7-0**

Approval of the District Wide Safety Plan

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the District Wide Safety Plan.

Motion made by Palermo, seconded by Waugaman to approve NA-3.

**NA-3
Approved
CARRED, 7-0**

Approval of the Code of Conduct

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the Code of Conduct.

Motion made by Palermo, seconded by Connolly to approve NA-4.

**NA-4
Approved
CARRED, 7-0**

Approval of the Building Safety Plans

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the Building Level Safety Plans.

Motion made by Palermo, seconded by Ohanessian to approve NA-5.

**NA-5
Approved
CARRED, 7-0**



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Approval of the Interscholastic Student/Parent Athletic Handbook	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the Interscholastic Student/Parent Athletic Handbook. Motion made by Palermo, seconded by Waugaman to approve NA-6.	NA-6 Approved CARRED, 7-0
Approval of Lumsden McCormick LLP Audit	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the appointment Lumsden McCormick LLP to perform an audit of the 2020-2024 Capital Improvement Project, \$17.25M. Motion made by Palermo, seconded by Rhodenizer to approve NA-7.	NA-7 Approved CARRED, 7-0
Approval of the YMCA Buffalo Niagara Rental Agreement	RESOLVED , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the YMCA Buffalo Niagara Rental Agreement for the 2025-2026 school year. Motion made by Palermo, seconded by Connolly to approve NA-8.	NA-8 Approved CARRED, 7-0
Approval of the YMCA Buffalo Niagara Full-Day Pre-K Program Agreement	RESOLVED , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the YMCA Buffalo Niagara full-day Pre-K Program Agreement for the 2025-2026 school year. Motion made by Palermo, seconded by Connolly to approve NA-9.	NA-9 Approved CARRED, 7-0
Approval of the Internal Audit	RESOLVED , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the Risk Assessment and Internal Audit Plan by Freed Maxick. Motion made by Palermo, seconded by Ohanessian to approve NA-10.	NA-10 Approved CARRED, 7-0
Approval of the Corrective Action Plan	RESOLVED , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the Corrective Action Plan Risk Assessment and Internal Audit Plan. Motion made by Palermo, seconded by Huntington to approve NA-11.	NA-11 Approved CARRED, 7-0
Approval of the Physical Rehabilitation Agreement	RESOLVED , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the Physical Rehabilitation Agreement agreement from Memorial Medical Center. Motion made by Palermo, seconded by Connolly to approve NA-12.	NA-12 Approved CARRED, 7-0
Approval Combining two (2) or more Schools for Athletic Participation for the Section-6 Federated Girls Hockey	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve combining two (2) or more schools for the athletic participation for the Section-6 Federated Girls Hockey. Motion made by Palermo, seconded by Huntington to approve NA-13.	NA-13 Approved CARRED, 7-0
Approval of the 2025-2026 District Goals	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the 2025-2026 District Goals. Motion made by Palermo, seconded by Rhodenizer to approve NA-14.	NA-14 Approved CARRED, 7-0
Approval of the 2025-2026 Board Goals	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the 2025-2026 Board Goals. Motion made by Palermo, seconded by Ohanessian to approve NA-15.	NA-15 Approved CARRED, 7-0



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Approval of Teacher Aide Excessed	<p>RESOLVED, in accordance with the memorandum of Agreement between the Lewiston-Porter Central School District and LPUUE, the Board of Education has determined that Kathryn Dezik is the least senior teacher aide, and as such recommended for transfer to a Personal Care Aide position for the 2025-2026 school year; As Kathryn Dezik declined the appointment, such teacher aide shall be excessed effective August 18, 2025. In accordance with the LPUUE MOA and Civil Service Law such employees shall be placed on the Preferred Eligibility List in the title for a period of four (4) years from the effective date.</p> <p>Motion made by Palermo, seconded by Rhodenizer to approve NA-16.</p>	<p>NA-16 Approved CARRED, 7-0</p>
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PUPIL PERSONNEL		
Recommendations for CSE Placement and Amendments	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:</p> <p>School Year 2024-2025: 05/27/25, 05/29/25, 06/02/25, 06/03/25, 06/10/25, 06/12/25, 06/18/25</p> <p>School Year 2025-2026: 07/23/25, 07/28/25, 07/29/25, 07/31/25, 08/01/25, 08/04/25, 08/06/25, 08/07/25, 08/14/25</p> <p>Motion made by Palermo, seconded by Connelly to approve NP-1.</p>	<p>NP-1 Approved CARRED, 7-0</p>
Recommendations for CPSE Placement and Amendments	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:</p> <p>School Year 2025-2026 05/20/25, 07/22/25, 07/25/25, 07/31/25, 08/05/25, 08/13/25, 08/14/25</p> <p>Motion made by Palermo, seconded by Huntington to approve NP-2.</p>	<p>NP-2 Approved CARRED, 7-0</p>



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PERSONNEL - CONSENT AGENDA

Motion made by Palermo, seconded Ohanessian to approve the Personnel Consent Agenda combining PRI, PRNI, PRAA, PRC, PLI, PADC, PAILTS, PANI, PPELRNI, PAPCA, PAANITA, PAANISTA, PAM, PAC, PAVC.

**Approved
CARRIED, 7-0**

Resignation/ Rescission -

Instructional

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.

Name	Date	Position	Reason
Julia Donovan	8/26/2025*	.5 Occ. Therapist	Resignation
Kyle Parks	8/14/2025	.2 Health Teacher	Resignation
Kyle Parks	8/14/2025	.8 Building-based Substitute (MS)	Resignation

*updated date

Non-Instructional

Name	Date	Position	Reason
Kevin Carpenter	8/15/2025	Head of Grounds	Resignation
Maria Paonessa	8/04/2025	Teacher Aide	Resignation
Kalie Biddle	8/15/2025	Teacher Aide	Resignation
Brittany Johnston	9/26/2025	Teacher Aide	Resignation
Kathryn Dezik	8/18/2025	Personal Care Aide	Declination

Annual Appointment

Name	Date	Position	Reason
Brendan McDermott	8/11/2025	TIG Coordinator	Resignation

Coaching

Name	Date	Position	Reason
Kyle Parks	8/14/2025	JV Football Asst.	Resignation

PRI

PRNI

PRAA

PRC



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Name:	Lynn Lynch
Placement:	Buildings & Grounds Office
Position:	Sr. Typist; Secretary to Director of Facilities
Effective:	8/13/2025
Appointment Type:	Probationary
Probationary Period:	7/01/2025-12/30/2025
Step:	4
Salary:	\$19.00

Name:	Julie Brucato
Placement:	Primary Education Center
Position:	Teacher Aide
Effective:	9/01/2025
Appointment Type:	Probationary
Probationary Period:	9/01/2025-3/13/2026
Step:	4
Salary:	\$16.00

Name:	Sofia Dean
Placement:	Primary Education Center
Position:	Teacher Aide
Effective:	9/01/2025
Appointment Type:	Probationary
Probationary Period:	9/01/2025-3/13/2026
Step:	4
Salary:	\$16.00



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<div>Annual Appointment -</div> <div>Non-Instructional: Transportation Attendant</div> <div>Non-Instructional: Substitute Transportation Attendant</div>	<div><div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Teacher Aides to assume the additional responsibilities and duties of a Transportation Monitor appointment(s) for 2025-2026.</div><table><tr><th>Name</th><th>Effective</th><th>Salary/Stipend</th></tr><tr><td>Kathleen Oliphant</td><td>9/01/2025-6/30/2026</td><td>Base salary + \$1.50/hour</td></tr><tr><td>Karen Walker</td><td>9/01/2025-6/30/2026</td><td>Base salary + \$1.50/hour</td></tr><tr><td>Carolyn Zito</td><td>9/01/2025-6/30/2026</td><td>Base salary + \$1.50/hour</td></tr></table><table><tr><th>Name</th><th>Effective</th><th>Salary/Stipend</th></tr><tr><td>Nancy Bullis</td><td>9/01/2025-6/30/2026</td><td>Base salary + \$1.50/hour</td></tr><tr><td>Leigh Ford</td><td>9/01/2025-6/30/2026</td><td>Base salary + \$1.50/hour</td></tr><tr><td>Sara Kromer</td><td>9/01/2025-6/30/2026</td><td>Base salary + \$1.50/hour</td></tr><tr><td>Laurie Munno</td><td>9/01/2025-6/30/2026</td><td>Base salary + \$1.50/hour</td></tr><tr><td>Susan Myers</td><td>9/01/2025-6/30/2026</td><td>Base salary + \$1.50/hour</td></tr><tr><td>Bonnie Rampado</td><td>9/01/2025-6/30/2026</td><td>Base salary + \$1.50/hour</td></tr><tr><td>Alan Reid</td><td>9/01/2025-6/30/2026</td><td>Base salary + \$1.50/hour</td></tr><tr><td>Kim Sembert</td><td>9/01/2025-6/30/2026</td><td>Base salary + \$1.50/hour</td></tr><tr><td>Brianna Zeitz</td><td>9/01/2025-6/30/2026</td><td>Base salary + \$1.50/hour</td></tr><tr><td>Karen Walker</td><td>9/01/2025-6/30/2026</td><td>Base salary + \$1.50/hour</td></tr><tr><td>Carolyn Zito</td><td>9/01/2025-6/30/2026</td><td>Base salary + \$1.50/hour</td></tr></table></div>	Name	Effective	Salary/Stipend	Kathleen Oliphant	9/01/2025-6/30/2026	Base salary + \$1.50/hour	Karen Walker	9/01/2025-6/30/2026	Base salary + \$1.50/hour	Carolyn Zito	9/01/2025-6/30/2026	Base salary + \$1.50/hour	Name	Effective	Salary/Stipend	Nancy Bullis	9/01/2025-6/30/2026	Base salary + \$1.50/hour	Leigh Ford	9/01/2025-6/30/2026	Base salary + \$1.50/hour	Sara Kromer	9/01/2025-6/30/2026	Base salary + \$1.50/hour	Laurie Munno	9/01/2025-6/30/2026	Base salary + \$1.50/hour	Susan Myers	9/01/2025-6/30/2026	Base salary + \$1.50/hour	Bonnie Rampado	9/01/2025-6/30/2026	Base salary + \$1.50/hour	Alan Reid	9/01/2025-6/30/2026	Base salary + \$1.50/hour	Kim Sembert	9/01/2025-6/30/2026	Base salary + \$1.50/hour	Brianna Zeitz	9/01/2025-6/30/2026	Base salary + \$1.50/hour	Karen Walker	9/01/2025-6/30/2026	Base salary + \$1.50/hour	Carolyn Zito	9/01/2025-6/30/2026	Base salary + \$1.50/hour	<div>PAANITA</div> <div>PAANISTA</div>
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<div>Appointment - Mentorship</div>	<div><div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following mentorship appointment(s).</div><table><tr><th>Mentor</th><th>Mentee</th><th>Area/Subject</th><th>Stipend</th></tr><tr><td>Amanda Emmons</td><td>Justine Moncada*</td><td>Special Education</td><td>\$840.00</td></tr><tr><td>Amanda Emmons</td><td>Elizabeth Cohen</td><td>Special Education</td><td>\$1,050.00</td></tr><tr><td>Michael Kankolenski</td><td>Benjamin Morley</td><td>Science</td><td>\$1,050.00</td></tr><tr><td>Amy Townsend</td><td>Heather Gancarz</td><td>Library</td><td>\$1,050.00</td></tr></table><div>*Continuation of mentorship, effective 9/01/2025-4/30/2026 (.8)</div></div>	Mentor	Mentee	Area/Subject	Stipend	Amanda Emmons	Justine Moncada*	Special Education	\$840.00	Amanda Emmons	Elizabeth Cohen	Special Education	\$1,050.00	Michael Kankolenski	Benjamin Morley	Science	\$1,050.00	Amy Townsend	Heather Gancarz	Library	\$1,050.00	<div>PAM</div>																												
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<div>Annual Appointment - Instructional</div> <div>TIG Coordinator</div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following 2025-2026 annual appointment(s). District-wide</div> <table><tr><th>Name</th><th>Appointment</th><th>Salary/Stipend</th></tr><tr><td>Brendan McDermott</td><td>TIG Coordinator**</td><td>\$31.00/hr*</td></tr><tr><td>Ryan Suitor</td><td>TIG Coordinator**</td><td>\$31.00/hr*</td></tr></table> <div>**Shared position, paid through Title IV Grant, *Not to exceed total seventy (70) hours maximum (thirty-five (35) hours each)</div>	Name	Appointment	Salary/Stipend	Brendan McDermott	TIG Coordinator**	\$31.00/hr*	Ryan Suitor	TIG Coordinator**	\$31.00/hr*																																																												
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<div>Appointment - Coaching</div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Coaching appointments. Fall 2025-2026</div> <table><tr><th>Name</th><th>Appointment</th><th>Cat/Step</th><th>Stipend</th></tr><tr><td>Tim Shippy</td><td>Football JV Asst. Coach</td><td>III-3</td><td>\$4,164.00</td></tr><tr><td>Ava Conde</td><td>Cheerleading JV Co-Coach*</td><td>II-2</td><td>\$2,408.00*</td></tr><tr><td>Kaleigh Sloma</td><td>Cheerleading JV Co-Coach*</td><td>II-2</td><td>\$2,408.00*</td></tr></table> <div>*correction to salary as approved on 6/16/2025: Split stipend</div> <div>Winter 2025-2026</div> <table><tr><th>Name</th><th>Appointment</th><th>Cat/Step</th><th>Stipend</th></tr><tr><td>Brian Hall</td><td>Girls’ Basketball V Head Coach</td><td>I-3</td><td>\$7,609.00</td></tr><tr><td>Joe Schuey</td><td>Girls’ Basketball V Asst. Coach</td><td>IV-3</td><td>\$3,095.00</td></tr><tr><td>Brendan McDermott</td><td>Girls’ Basketball JV Head Coach</td><td>II-3</td><td>\$5,241.00</td></tr><tr><td>Leah Herman</td><td>Girls’ Modified Head Coach</td><td>V-3</td><td>\$2,847.00</td></tr><tr><td>Pat Krawczyk</td><td>Boys’ Basketball V Head Coach</td><td>I-3</td><td>\$7,609.00</td></tr><tr><td>M. Jaceary Menes</td><td>Boys’ Basketball V Asst. Coach</td><td>IV-3</td><td>\$3,095.00</td></tr><tr><td>Derek Tracy</td><td>Boys’ Basketball JV Head Coach</td><td>II-3</td><td>\$5,241.00</td></tr><tr><td>David Perrault</td><td>Boys’ Basketball Mod. Coach</td><td>V-3</td><td>\$2,847.00</td></tr><tr><td>Joe Lauzonis</td><td>Boys’ Swim V Head Coach</td><td>I-3</td><td>\$7,609.00</td></tr><tr><td>Lucas Kilmer</td><td>Boys’ Swim V Asst. Coach</td><td>IV-3</td><td>\$3,05.00</td></tr><tr><td>Ashley Tutwiler</td><td>Boys’ Swim JV Head Coach</td><td>II-3</td><td>\$5,241.00</td></tr><tr><td>Ashley Tutwiler</td><td>Co-Ed Swim Mod. Coach</td><td>V-3</td><td>\$2,847.00</td></tr></table>	Name	Appointment	Cat/Step	Stipend	Tim Shippy	Football JV Asst. Coach	III-3	\$4,164.00	Ava Conde	Cheerleading JV Co-Coach*	II-2	\$2,408.00*	Kaleigh Sloma	Cheerleading JV Co-Coach*	II-2	\$2,408.00*	Name	Appointment	Cat/Step	Stipend	Brian Hall	Girls’ Basketball V Head Coach	I-3	\$7,609.00	Joe Schuey	Girls’ Basketball V Asst. Coach	IV-3	\$3,095.00	Brendan McDermott	Girls’ Basketball JV Head Coach	II-3	\$5,241.00	Leah Herman	Girls’ Modified Head Coach	V-3	\$2,847.00	Pat Krawczyk	Boys’ Basketball V Head Coach	I-3	\$7,609.00	M. Jaceary Menes	Boys’ Basketball V Asst. Coach	IV-3	\$3,095.00	Derek Tracy	Boys’ Basketball JV Head Coach	II-3	\$5,241.00	David Perrault	Boys’ Basketball Mod. Coach	V-3	\$2,847.00	Joe Lauzonis	Boys’ Swim V Head Coach	I-3	\$7,609.00	Lucas Kilmer	Boys’ Swim V Asst. Coach	IV-3	\$3,05.00	Ashley Tutwiler	Boys’ Swim JV Head Coach	II-3	\$5,241.00	Ashley Tutwiler	Co-Ed Swim Mod. Coach	V-3	\$2,847.00	PAC
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