



LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

4061 Creek Road
Youngstown, NY 14174

September 22, 2025 Regular Board Meeting

OUR MISSION One Purpose. Your Pathway. Our Promise. OUR VISION Our PURPOSE is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their PATHWAY and discover their personal best because we PROMISE to give them our best.	Regular Board of Education Meeting Draft Minutes September 22, 2025, 6:00 pm Boardroom, Community Resource Center
Board of Education: Joseph J. Palermo, Board President (2023-2026) Tessa Connelly, Vice Board President (2024-2027) Chris Bragdon (2025-2028) Annie Huntington (2025-2028) Sara Ohanessian (2024-2027) Susan Rhodenizer (2025-2028) Ex Officio Student(s) Board of Education members: Kaitlyn Szarejko (2025-2026)	Administration: Paul J. Casseri, Superintendent of Schools Marisa I. Barile, District Clerk

CALL TO ORDER

Call to Order	The Board President called the meeting to order at 6:00pm with the Pledge of Allegiance.	Mr. Palermo
Acceptance of Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for September 22, 2025. Motion made by Palermo, seconded by Connelly to accept the agenda.	Approved, CARRIED, 7-0

COMMITTEE & BOARD REPORTS

Committee Meeting Schedule	Committee/Council:	Meeting Dates:	Board Members:
	Athletics Council	11/5/2025, 6/11/2026	Mr. Bragdon Mr. Palermo Mr. Waugaman
	Communication Committee	9/30/2025, 12/11/2025, 4/23/2026	Mr. Bragdon Mrs. Connelly Ms. Ohanessian
	Curriculum, Instruction & Assessment Review Council	11/13/2025, 5/7/2026	Mrs. Connelly Mrs. Rhodenizer Mr. Waugaman
	District Safety Committee	11/18/2025, 04/14/2026	Ms. Ohanessian Mr. Palermo Mr. Waugaman



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	District Key Communicators	10/20/2025, 1/12/2026, 5/4/2026	Mr. Palermo Mr. Bragdon Mr. Waugaman
	Environmental Council	As needed	Mrs. Huntington Mrs. Ohanessian Mr. Palermo
	Facilities Planning Review Committee	9/24/2025, 10/22/2025, 11/19/2025, 12/17/2025, 1/28/2026, 2/25/2026, 3/25/2026, 4/22/2026, 5/27/2026, 6/24/2026	Ms. Ohanessian Mr. Palermo Mr. Waugaman
	Finance Review Committee	TBD	Ms. Ohanessian Mr. Waugaman
	Fine Arts Council	10/8/2025, 2/25/2026, 5/28/2026	Mrs. Connelly Mrs. Rhodenizer Mr. Waugaman
	Health & Wellness Committee	11/12/2025, 3/11/2026	Mrs. Huntington Ms. Ohanessian Mr. Palermo
	NOSBA	TBD	Mr. Waugaman
	ON BOCES Board Meetings	10/8/2025, 11/12/2025, 12/10/2025, 1/14/2026, 2/11/2026, 03/11/2026, 4/15/2026, 4/21/2026, 5/13/2026, 6/10/2026	Mrs. Mullen
	Policy Review Committee	10/3/2025, 10/31/2025, 11/21/2025, 1/9/2026, 2/6/2026, 3/6/2026, 4/10/2026, 5/8/2026, 6/5/2026	Mrs. Connelly Mr. Palermo Mr. Waugaman
	PTSA Meetings	10/22/2025, 1/21/2026, 3/25/2026	Ms. Connelly
	Special Education Committee	11/12/2025, 5/13/2026	Mrs. Connelly Mrs. Huntington Mr. Waugaman
	Regular Board Meeting	10/27/2025, 11/24/2025, 12/15/2025, 1/26/2026, 2/23/2026, 3/23/2026, 4/27/2026, 5/26/2026, 6/22/2026	
	Work Session	10/06/2025, 11/3/2025, 12/01/2025, 1/12/2026, 2/9/2026, 3/9/2026, 4/13/2026, 5/11/2026	
Committee Reports	Facility Review Planning Committee		Mr. Palermo, Chair
	Policy Review Committee		Mr. Palermo, Chair



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PRESENTATIONS		
Presentation	Citizenship Project, Second Grade, Primary Education Center Eli Crowley Nicholas DiFelice Annabel Dobson Jeana Fiore Thomas Prisk Grace Waddell Tess Huntington Abel Siuta	Mrs. Maggi Mrs. VanEgmond
Board Student Ex Officio Report	September Board Report/Presentation	Ms. Szarejko
RECESS		
A short recess was taken from 6:17 pm to 6:20 pm to recognize the accomplishments of the students and staff.		
ADMINISTRATIVE REPORTS		
Administrative Reports (IEC and MS reports submitted)	Primary Education Center Principal – Monthly Calendar High School Principal – Monthly Calendar Superintendent	Ms. Larson Mr. D’Anna Mr. Casseri
COMMUNITY COMMENTS		
- Ms. Sharon Woodley, Employee on Leave - Mr. Mike Carr, Employee on Leave - Ms. Clarissa Walsh, Employee on Leave - Ms. Charlotte Clark, Employee on Leave - Ms. Meredith DeLuca, Employee on Leave		
BOARD OF EDUCATION INFORMATION		
Mr. Bragdon Mrs. Huntington Ms. Ohanessian Mrs. Rhodenizer Mr. Waugaman Ms. Szarejko Mrs. Connelly Mr. Palermo		Board Member Comments Board Student Ex Officio Comments Board Vice President Board President



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DISTRICT OPERATIONS		
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the August 25, 2025 Regular Board Meeting, as submitted by the District Clerk. Motion made by Palermo, seconded by Waugaman to approve M-1.	M-1 Approved, CARRIED, 7-0
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the September 8, 2025 Work Session/Regular Board Meeting, as submitted by the District Clerk. Motion made by Palermo, seconded by Waugaman to approve M-2.	M-2 Approved, CARRIED, 7-0
Consent Agenda for Financial Operations	No Financial Operations this month.	

OLD BUSINESS
No Old Business

NEW BUSINESS - ADMINISTRATION		
Policy Revision Acceptance of the First Reading	RESOLVED , at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 5681 School Safety Plans Policy 7513, Medication and Personal Care Items Policy 7521, Students with Life-Threatening Health Conditions and/or Anaphylaxis Policy 8470, Home-Schooling Motion made by Palermo, seconded by Rhodenizer to approve NA-1.	NA-1 Approved, CARRIED, 7-0
Approval of the Lewiston-Porter Civil Service Employees Association Contract	RESOLVED , that the Lewiston-Porter Board of Education approve the Lewiston-Porter Civil Service Employees Association Contract, for 2025 through 2030, as submitted by the administration. Motion made by Palermo, seconded by Huntington to approve NA-2.	NA-2 Approved, CARRIED, 7-0
Approval of the Lewiston-Porter Administrative Professionals Contract	RESOLVED , that the Lewiston-Porter Board of Education approve the Lewiston-Porter Administrative Professionals (LPAP) Contract, for 2025 through 2030, as submitted by the administration. Motion made by Palermo, seconded by Waugaman to approve NA-3.	NA-3 Approved, CARRIED, 7-0



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Approval of an Employee Placed on Paid Leave	WHEREAS, the Superintendent of Schools placed an employee on paid leave by correspondence dated September 15, 2025, and recommends that said leave continue; it is hereby RESOLVED, that the Board of Education hereby approves the continuation of the employee's leave. Motion made by Palermo, seconded by Huntington to approve NA-4.	NA-4 Approved, CARRIED, 7-0
Approval of the Erie 1 BOCES Contract for Interim Business Office Support	RESOLVED, that the Lewiston-Porter Board of Education approve the Erie 1 BOCES Contract for Financial and Legal Level 2 Interim Business office support. Motion made by Palermo, seconded by Huntington to approve NA-5.	NA-5 Approved, CARRIED, 7-0
Approval of the Disposal of Textbooks	RESOLVED, that the Lewiston-Porter Board of Education approve the disposal of textbooks from the Middle School as submitted by the Administration. Motion made by Palermo, seconded by Waugaman to approve NA-6.	NA-6 Approved, CARRIED, 7-0

PUPIL PERSONNEL

Recommendations for CSE Placement and Amendments	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: 2025-2026 School Year: 08/14/25, 08/18/25, 08/19/25, 08/20/25, 08/25/25, 08/26/25, 08/27/25, 08/28/25, 08/29/25, 09/02/25, 09/03/25, 09/04/25, 09/06/25, 09/08/25, 09/15/25, 09/16/25 Motion made by Palermo, seconded by Rhodenizer to approve NP-1.	NP-1 Approved, CARRIED, 7-0
Recommendations for CPSE Placement and Amendments	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: 2025-2026 School Year: 08/04/25, 08/08/25, 08/27/25, 08/28/25, 09/03/25, 09/04/25 Motion made by Palermo, seconded by Huntington to approve NP-2.	NP-2 Approved, CARRIED, 7-0



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PERSONNEL - CONSENT AGENDA

Motion made by Palermo, seconded by Waugaman to approve the Personnel Consent agenda combining PRA, PRI, PRNI, PRCC, PAILTI, PALTS, PANI, PASI, PASNI, PAA, PAPC, PAM, PABLT, PACC.

Approved,
CARRIED, 7-0

Resignation/ Rescission -

Administrative

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.

Name	Date	Tenure Area	Reason
Donna Hill	9/19/2025	Asst. Superintendent for Administrative Services	Resignation

PRA

Instructional

Name	Date	Tenure Area	Reason
Meghan Mann	10/17/2025	Speech	Resignation

PRI

Non-Instructional

Name	Date	Position	Reason
M. Carroll Krieger	12/30/2025	Clerical	Retirement
Kim Burnham-Fechner	9/09/2025	Teacher Aide/PCA	Resignation
Cheryl Pries	9/18/2025	Teacher Aide/PCA	Resignation

PRNI

Co-curricular & Extracurricular

Name	Date	Position	Reason
Andrew Sharpe	9/16/2025	HOSA co-advisor	Resignation

PRCC

Appointment -

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional Long-Term appointments.

Long-Term Instructional

Name:	Sarah Hirauk
Placement:	Middle School
Position:	.2 French teacher
Effective:	9/01/2025-6/30/2026
Certification:	French, 7-12
Degree:	Bachelor's
Step:	1
Salary:	\$9,004.20

PAILTI



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	<table><tr><td>Name:</td><td>Natalie Amelia Hill</td></tr><tr><td>Placement:</td><td>High School</td></tr><tr><td>Position:</td><td>.2 English Teacher</td></tr><tr><td>Effective:</td><td>9/01/2025-6/30/2026</td></tr><tr><td>Certification:</td><td>ELA, 7-12</td></tr><tr><td>Degree:</td><td>Bachelor’s</td></tr><tr><td>Step:</td><td>1</td></tr><tr><td>Salary:</td><td>\$9,004.20</td></tr></table>	Name:	Natalie Amelia Hill	Placement:	High School	Position:	.2 English Teacher	Effective:	9/01/2025-6/30/2026	Certification:	ELA, 7-12	Degree:	Bachelor’s	Step:	1	Salary:	\$9,004.20	
Name:	Natalie Amelia Hill																	
Placement:	High School																	
Position:	.2 English Teacher																	
Effective:	9/01/2025-6/30/2026																	
Certification:	ELA, 7-12																	
Degree:	Bachelor’s																	
Step:	1																	
Salary:	\$9,004.20																	
Appointment - Long-term Instructional Substitute	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional Long-Term appointments. <table><tr><td>Name:</td><td>Sara Mang</td></tr><tr><td>Placement:</td><td>Intermediate Education Center</td></tr><tr><td>Position:</td><td>Long-Term Substitute Teacher, Special Ed. (for L. Dougherty)</td></tr><tr><td>Effective:</td><td>9/29/2025-12/01/2025 (TBD)</td></tr><tr><td>Certification*:</td><td>Students with Disabilities, All Grades Childhood Education, Gr. 1-6</td></tr><tr><td>Degree:</td><td>Bachelor’s</td></tr><tr><td>Step:</td><td>1</td></tr><tr><td>Salary pro rata:</td><td>\$150.00 per diem; After forty (40) days, \$45,021.00, equivalent to Step 1 on the LPUT Bachelor’s degree salary schedule, retro to 9/29/2025.</td></tr></table> *pending	Name:	Sara Mang	Placement:	Intermediate Education Center	Position:	Long-Term Substitute Teacher, Special Ed. (for L. Dougherty)	Effective:	9/29/2025-12/01/2025 (TBD)	Certification*:	Students with Disabilities, All Grades Childhood Education, Gr. 1-6	Degree:	Bachelor’s	Step:	1	Salary pro rata:	\$150.00 per diem; After forty (40) days, \$45,021.00, equivalent to Step 1 on the LPUT Bachelor’s degree salary schedule, retro to 9/29/2025.	PALTS
Name:	Sara Mang																	
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Appointment - Non-Instructional	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional appointments. <table><tr><td>Name:</td><td>Jody Woock</td></tr><tr><td>Placement:</td><td>Primary Education Center</td></tr><tr><td>Position:</td><td>Teacher Alde</td></tr><tr><td>Effective:</td><td>9/29/2025</td></tr><tr><td>Appointment Type:</td><td>Probationary</td></tr><tr><td>Probationary Period:</td><td>9/29/2025-3/27/2026</td></tr><tr><td>Step:</td><td>3</td></tr><tr><td>Hourly Salary:</td><td>\$16.00</td></tr></table>	Name:	Jody Woock	Placement:	Primary Education Center	Position:	Teacher Alde	Effective:	9/29/2025	Appointment Type:	Probationary	Probationary Period:	9/29/2025-3/27/2026	Step:	3	Hourly Salary:	\$16.00	PANI								
Name:	Jody Woock																									
Placement:	Primary Education Center																									
Position:	Teacher Alde																									
Effective:	9/29/2025																									
Appointment Type:	Probationary																									
Probationary Period:	9/29/2025-3/27/2026																									
Step:	3																									
Hourly Salary:	\$16.00																									
Appointment - Instructional: Certified Substitutes	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education. <table><tr><td>Name</td><td>Date</td><td>Position: Certified Teacher Certification</td><td>Daily Rate</td></tr><tr><td>Lori Boss</td><td>9/01/2025</td><td>Pre-K, Kindergarten, 1-6 Special Education</td><td>\$150.00</td></tr><tr><td>Kelly Dragone</td><td>9/01/2025</td><td>Nursery, Kindergarten, 1-6 Literacy, B-6</td><td>\$150.00</td></tr><tr><td>Victoria Filicetti</td><td>9/01/2025</td><td>Nursery, Kindergarten, 1-6 Special Education</td><td>\$150.00</td></tr><tr><td>Eileen Lapp-Hastings</td><td>9/01/2025</td><td>ESOL; French 7-12; Spanish 7-12</td><td>\$150.00</td></tr><tr><td>Lisa Winslow</td><td>9/01/2025</td><td>Early Childhood, B-2 Childhood Education, 1-6</td><td>\$150.00</td></tr></table>	Name	Date	Position: Certified Teacher Certification	Daily Rate	Lori Boss	9/01/2025	Pre-K, Kindergarten, 1-6 Special Education	\$150.00	Kelly Dragone	9/01/2025	Nursery, Kindergarten, 1-6 Literacy, B-6	\$150.00	Victoria Filicetti	9/01/2025	Nursery, Kindergarten, 1-6 Special Education	\$150.00	Eileen Lapp-Hastings	9/01/2025	ESOL; French 7-12; Spanish 7-12	\$150.00	Lisa Winslow	9/01/2025	Early Childhood, B-2 Childhood Education, 1-6	\$150.00	PASI
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Lori Boss	9/01/2025	Pre-K, Kindergarten, 1-6 Special Education	\$150.00																							
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Appointment - <



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Appointment -	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Co-Curricular & Extra-Curricular appointments for 2024-2025.	PACC																				
<u>Co-Curricular & Extra-Curricular</u>	<table><tr><th>Name</th><th>Appointment</th><th>Cat/ Step</th><th>Stipend</th></tr><tr><td>Aneeta Shepardson</td><td>French Club co-advisor*</td><td>VII-1*</td><td>\$547.00*</td></tr><tr><td>Sarah Hirauk</td><td>French Club co-advisor*</td><td>VII-1*</td><td>\$547.00*</td></tr><tr><td>Phil Mikolajzak</td><td>HOSA advisor**</td><td>VII-1</td><td>\$1,094.00</td></tr><tr><td>Scott Townsend</td><td>Model UN advisor</td><td>VII-3</td><td>\$1,242.00</td></tr></table>		Name	Appointment	Cat/ Step	Stipend	Aneeta Shepardson	French Club co-advisor*	VII-1*	\$547.00*	Sarah Hirauk	French Club co-advisor*	VII-1*	\$547.00*	Phil Mikolajzak	HOSA advisor**	VII-1	\$1,094.00	Scott Townsend	Model UN advisor	VII-3	\$1,242.00
Name	Appointment		Cat/ Step	Stipend																		
Aneeta Shepardson	French Club co-advisor*		VII-1*	\$547.00*																		
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Phil Mikolajzak	HOSA advisor**		VII-1	\$1,094.00																		
Scott Townsend	Model UN advisor		VII-3	\$1,242.00																		
	*Sharing advisorship: Split stipend																					
	**Updated appointment, due to resignation of co-advisor																					

EXECUTIVE SESSION - ADJOURNMENT

Executive Session	Motion made by Palermo, seconded by Bragdon to enter into Executive Session at 7:08 pm for matters leading to the discipline involving a particular person(s). Motion made by Palermo, seconded by Huntington to adjourn from Executive Session at 8:57 pm.	Approved, CARRIED, 7-0 Approved, CARRIED, 7-0
Adjournment	Motion made by Palermo, seconded by Huntington to adjourn the Public meeting at 8:57 pm.	Approved, CARRIED, 7-0

Marisa I. Barile, District Clerk