

4061 Creek Road Youngstown, NY 14174

#### October 27, 2025 Regular Board Meeting

# OUR MISSION One Purpose. Your Pathway. Our Promise. OUR VISION

Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

## Regular Board of Education Meeting **Draft Minutes**

October 27, 2025, 6:00 pm Boardroom, Community Resource Center

#### **Board of Education:**

Joseph J. Palermo, Board President (2023-2026) Tessa Connelly, Vice Board President (2024-2027) Chris Bragdon (2025-2028) Annie Huntington (2025-2028) Sara Ohanessian (2024-2027) Susan Rhodenizer (2025-2028)

#### Administration:

Paul J. Casseri, Superintendent of Schools Scott Hoot, Interim Assistant Superintendent for Administrative Services Marisa I. Barile, District Clerk

#### Ex Officio Student(s) Board of Education members:

Kaitlyn Szarejko (2025-2026)

	CALL TO ORDER	
Call to Order	The Board President called the meeting to order at 6:00 pm with the Pledge of Allegiance.	Mr. Palermo
Acceptance of Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for October 27, 2025.  Motion made by Palermo, seconded by Connelly to accept the agenda.	Approved, CARRIED, 7-0

	СОММІТТ	EE & BOARD REPORTS	
Committee Meeting	Committee/Council:	Meeting Dates:	Board Members:
Schedule	Athletics Council	11/5/2025, 6/11/2026	Mr. Bragdon, Mr. Palermo Mr. Waugaman
	Communication Committee	12/11/2025, 4/23/2026	Mr. Bragdon, Mrs. Connelly Ms. Ohanessian
	Curriculum, Instruction & Assessment Review Council	11/13/2025, 5/7/2026	Mrs. Connelly, Mrs. Rhodenizer Mr. Waugaman
	District Safety Committee	11/18/2025, 04/14/2026	Ms. Ohanessian, Mr. Palermo Mr. Waugaman
	District Key Communicators	1/12/2026, 5/4/2026	Mr. Palermo, Mr Bragdon Mr. Waugaman



4061 Creek Road Youngstown, NY 14174

	Environmental Council	As needed	Mrs. Huntington Mrs. Ohanessian, Mr. Palermo
	Facilities Planning Review Committee	11/19/2025, 12/17/2025, 1/28/2026, 2/25/2026, 3/25/2026, 4/22/2026, 5/27/2026, 6/24/2026	Ms. Ohanessian, Mr. Palermo Mr. Waugaman
	Finance Review Committee	TBD	Ms. Ohanessian, Mr. Waugaman
	Fine Arts Council	2/25/2026, 5/28/2026	Mrs. Connelly, Mrs. Rhodenizer Mr. Waugaman
	Health & Wellness Committee	11/12/2025, 3/11/2026	Mrs. Huntington Ms. Ohanessian Mr. Palermo
	NOSBA	TBD	Mr. Waugaman
	ON BOCES Board Meetings	11/12/2025, 12/10/2025, 1/14/2026, 2/11/2026, 03/11/2026, 4/15/2026, 4/21/2026, 5/13/2026, 6/10/2026	Mrs. Mullen
	Policy Review Committee	10/30/2025, 11/21/2025, 1/9/2026, 2/6/2026, 3/6/2026, 4/10/2026, 5/8/2026, 6/5/2026	Mrs. Connelly, Mr. Palermo Mr. Waugaman
	PTSA Meetings	1/21/2026, 3/25/2026	Ms. Connelly
	Special Education Committee	11/12/2025, 5/13/2026	Mrs. Connelly, Mrs. Huntington Mr. Waugaman
	Regular Board Meeting	11/24/2025,12/15/2025,1/26/2026, 2/23/2026, 3/23/2026, 4/27/2026, 5/26/2026, 6/22/2026	
	Work Session	11/3/2025,12/01/2025, 1/12/2026, 2/9/2026, 3/9/2026, 4/13/2026, 5/11/2026	
Committee Reports	Facility Review Planning Co	mmittee	Mr. Casseri
	Policy Review Committee		Mr. Palermo, Chair
	Communication Committee		Mrs. Connelly, Chair
	Fine Arts Council		Mrs. Connelly, Chair
	District Key Communicators	Committee	Mrs. Rhodenizer, Chair



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	PRESENTATIONS/RECOGNITIONS	
Recognition	Board of Education Recognition	Mr. Casseri
Board Student Ex Officio Report	October Board Report/Presentation	Ms. Szarejko
Presentation(s)	MyView Data (ELA K-5) Presentation Aimsweb (K-8) Presentation	Ms. Tamarazio
	ADMINISTRATIVE REPORTS	
Administrative Reports (PEC and HS reports submitted)	Intermediate Education Principal – Monthly Calendar Middle School Principal – Monthly Calendar Interim Assistant Superintendent for Administrative Services Superintendent	Ms. Rodriguez Mr. Auer Mr. Hoot Mr. Casseri

#### **COMMUNITY COMMENTS**

No Community Comments.

BOARD OF EDUCATION INFORMATION					
Mrs. Huntington Ms. Ohanessian Mrs. Rhodenizer Mr. Waugaman	Board Member Comments				
Mr. Bragdon  Ms. Szarejko	Board Student Ex Officio Comments				
Mrs. Connelly Mr. Palermo	Board Vice President Board President				



4061 Creek Road Youngstown, NY 14174

#### October 27, 2025 Regular Board Meeting

	DISTRICT OPERATIONS	
Minutes	RESOLVED, that the Lewiston-Porter Board of Education approve the Minutes from the September 22, 2025 Regular Board Meeting, as submitted by the District Clerk.  Motion made by Palermo, seconded by Bragdon to approve M-1.	M-1 Approved, CARRIED, 7-0
Minutes	RESOLVED, that the Lewiston-Porter Board of Education approve the Minutes from the October 6, 2025 Work Session/Regular Board Meeting, as submitted by the District Clerk.  Motion made by Palermo, seconded by Connelly to approve M-2.	M-2 Approved, CARRIED, 7-0
Consent Agenda for Financial Operations	RESOLVED, that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-7, in the financial consent agenda as submitted by the Administration:  Budget Status Reports Extraclassroom Treasurer's Report Treasurer's Report Claims Budget Transfer History Bank Reconciliation Budget Transfers Pending Board Approval  Motion made by Palermo, seconded by Waugaman to approve NF-1 to NF-7.	NF-1 NF-2 NF-3 NF-4 NF-5 NF-6 NF-7 Approved, CARRIED, 7-0

#### **OLD BUSINESS**

#### **No Old Business**

	NEW BUSINESS - ADMINISTRATION	
Policy Revision Acceptance of the First Reading	RESOLVED, at the First reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 7550, Dignity for All Students Policy 7551, Sexual Harassment of Students Policy 7553, Hazing of Students Policy 7560, Notification of Sex Offenders Policy 7570, Supervision of Students Policy 7570, Supervision of Students Policy 7590, Employment of Students Minor Age Motion made by Palermo, seconed by Rhodenizer to approve NA-1.	NA-1 Approved, CARRIED, 7-0
Policy Revision Acceptance of the Second Reading	RESOLVED, at the second reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 5681, School Safety Plans Policy 7513, Medication and Personal Care Items Policy 7521, Students with Life-Threatening Health Conditions and/or Anaphylaxis Policy 8470, Home-Schooling Motion made by Palermo, seconded by Connelly to approve NA-2.	NA-2 Approved, CARRIED, 7-0



4061 Creek Road Youngstown, NY 14174

Approval of Appointments for the Interim Assistant Superintendent for Administrative Services	Mr. Scott M. Hoot, with the following a 2025-2026 Certify Pa Real Prop	RESOLVED, that the Lewiston-Porter of Education Board of Education approve Mr. Scott M. Hoot, Interim Assistant Superintendent for Administrative Services with the following appointments:  • 2025-2026 NYS Extension of Food Service Contract • Certify Payroll and Purchasing Agent • Real Property Tax Refunds and/or Corrections  Motion made by Palermo, seconded by Ohanessian to approve NA-3.					
Approval of Appointments for the Superintendent	Mr. Paul J. Casser      Safety Dir      Chemical	RESOLVED, that the Lewiston-Porter of Education Board of Education approve Mr. Paul J. Casseri, Superintendent with the following appointments:  • Safety Director  • Chemical Hygiene Officer  Motion made by Palermo, seconded by Ohanessian to approve NA-4.					
Approval of the District Established Reserve Accounts	RESOLVED, RES Superintendent for Education Board of (ERS, TRS, Debt S	r Administrati of Education a	ve Services	s, that the L	ewiston-Porte	r of	NA-5 Approved, CARRIED, 7-0
	RESERVE	Balance @ 6/30/2024	Interest	Use	Allocation	Balance @ 6/30/2025	
	Capital	\$ 3,013,711	\$ 37,865	\$ 650,000		\$2,401,576	
	Retirement Contrib	ution:	!				
	ERS	\$ 193,419	\$ 3,098		\$ 780,000	\$ 976,517	
	TRS	\$ 654,787			\$ 356,800	\$ 1,011,587	
	Repair	\$ 487,244	\$ 7,805			\$ 495,049	
	Tax Ceriorari	\$ 163,650				\$ 163,650	
	Employee Benefit Accrued Liab.	\$ 132,516				\$ 132,516	
	Debt Service	\$ 242,144	\$ 3,879	\$242,144	\$ 1,665,195	\$ 1,669,074	
	Motion made by	l Palermo, sed	conded by	Connelly t	o approve N	<b>4-5</b> .	
Acceptance of the External Audit	RESOLVED, upon for Administrative the External Audit 10/6/2025, Financ Management Lette Motion made by I	Services, tha (Communica ial Statement er, 10/6/2025	t the Lewis tion with th ts, 6/30/202 ) performed	ton-Porter E lose charge 25, Extracla I by Lumsde	Board of Educ d with Govern ssroom Activit en & McCorm	ation accept lance, ty, 6/30/2025, ick, LLP.	NA-6 Approved, CARRIED, 7-0



4061 Creek Road Youngstown, NY 14174

Approval of the Recycling of IT Equipment/Devices	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the recycling of the Information Technology equipment/devices.  Motion made by Palermo, seconded by Rhodenizer to approve NA-7.	NA-7 Approved, CARRIED, 7-0
Approval of the Property Tax Refunds	RESOLVED, upon the recommendation of the Interim Assistant Superintendent for Administrative Service, that the Lewiston-Porter Board of Education approve the Property Tax refunds, pursuant to settlements related to Article 7 of the Real Estate Property Tax Law. The property tax settlements are for two (2) properties with refunds in the amounts of;  1. \$1,414.13 2. \$6,646.42  Motion made by Palermo, seconded by Waugaman to approve NA-8.	NA-8 Approved, CARRIED, 7-0

	PUPIL PERSONNEL	
Recommendations for CSE Placement and Amendments	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:  2025-2026 School Year: 09/17/25, 09/18/25, 09/19/25, 09/22/25, 09/24/25, 09/25/25, 09/26/25, 09/30/25, 10/01/25, 10/02/25, 10/03/25, 10/06/25, 10/08/25, 10/09/25, 10/14/25 Motion made by Palermo, seconded by Connelly to approve NP-1.	NP-1 Approved, CARRIED, 7-0
Recommendations for CPSE Placement and Amendments	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:  2025-2026 School Year: 08/13/25, 09/24/25, 09/26/25, 09/29/25, 09/30/25, 10/03/25, 10/06/25, 10/07/25 Motion made by Palermo, seconded by Waugaman to approve NP-2.	NP-2 Approved, CARRIED, 7-0



4061 Creek Road Youngstown, NY 14174

		PERSON	NNEL	- CONSENT AGENDA			
				approve the Personnel Con CA, ODOB, AANI, PAESS, PI			Approved, CARRIED, 7-0
Resignation/ Rescission -	<b>RESOLVED,</b> upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.					at the	
Instructional	Name Date Tenure Area Reason						PRI
	Charlene Lanier	12/01/20	)25	Special Education	Resignation	on	
Coaching	Name	Date		Position	Reason		PRC
	Tim Shippy	9/30/20	25	Football JV Asst. Coach	Rescission	n	
Non-Instructional Permanent	classified Non-Instru	uctional Ap in accorda n 5.	ppoint ance	n accept the consent agenda for ments, upon the successful co with Civil Service Law Section er Duckett	mpletion of	the	
Appointment	Position:		Cleaner				
	Effective:		9/30/2025				
	Appointment Typ	e:	Perm	anent			
	Probationary Peri	iod:	9/30/2	2024-9/29/2025			



4061 Creek Road Youngstown, NY 14174

	October 27, 2025 Regular Board Meeting						
Appointment -	Lewiston-Porter Boa substitute appointme on an annual basis a	the recommendation of the Superintendent of School of Education accept the consent agenda for bents, without benefits, except as required by law, at the discretion of the Superintendent. Services of the Board of Education.	ouilding-based to be utilized	PABBS			
	Name:	Patricia Fanizzi					
Building-based Substitute	Placement:	Middle School					
<u>Teacher</u>	Position:	Building-based Substitute Teacher					
	Effective:	10/14/2025-6/26/2026					
	Certification:	Reading Teacher English, 7-12 Pre-K, Kindergarten, Gr. 1-6					
	Degree:	Master's					
	Salary:	\$180.00 per diem					
	Name:	Caroline Herr					
	Placement:	High School					
	Position:	Building-based Substitute Teacher					
	Effective:	10/07/2025-6/26/2026					
	Certification:	English, 7-12 and 5-9					
	Degree:	Master's					
	Salary:	\$180.00 per diem					



4061 Creek Road Youngstown, NY 14174

Appointment -	RESOLVED, upon the Board of Education acc Supervision appointme	PACS	3				
Clinical Supervision	Clinical Supervisor	Supervision of:	Area	Period of Supervision	Stipend		
	Meghan Mann	Shannon Horanburg- Noonan	Speech	9/01/2025- 10/17/2025	\$142.50		
	Kate Riniolo	Shannon Horanburg- Noonan	Speech	10/20/2025 -6/30/2026	\$807.50		
	Emily Brook	Emily Adamson	Social Worker	9/01/2025- 10/17/2025	\$142.50		
	Emily Brook	Emily Adamson	Social Worker	2/18/2026- 6/30/2026	\$427.50		
Appointment -	RESOLVED, upon the Lewiston-Porter Board Non-Instructional appo						
	Name:	Danielle Wa	Z		PAN	ı	
	Placement:	Primary Edu	cation Center				
	Position:	Teacher Aide	<del></del>				
Non-Instructional	Effective:	11/03/2025					
NOII-IIISTI UCTIOIIAI	Appointment Type:	Probationary	,				
	Probationary Period	: 11/03/2025-5	5/01/2026				
	Step:	4					
	Hourly Salary:						



4061 Creek Road Youngstown, NY 14174

						Octobe	r 21, 2	025 Regul	ar board	ı wiee	ung
Annual Appointment -	<b>RESOLVED,</b> upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Teacher Aides to assume the additional responsibilities and duties of a Personal Care Aide appointments for 2025-2026.								PAPCA		
Non-instructional:	Name	Effective				Placemer	nt Sal	ary			
Personal Care Aide	Danielle Wa	/az 11/0		11/03/2025-6/30/2026		PEC 12:1		se salary + .00/hour			
	Melody Wil	kins	ns 9/01/2025-9/1		025	PEC 1:1		se salary + 50/hour			
	Melody Wil	kins	9/16/2025-6/30/2		026	PEC SCIS		se salary + .00/hour			
	Jodi Woock	(	9/29/2025-6/30/2		026	PEC 1:1		Base salary + 5 .50/hour			
Annual Appointments - Instructional	RESOLVED Board of Edit appointment District-wid	ucation (s).									ODOB
One District, One Book	Name			Appointment Sa		Salary	alary/Stipend				
	Brittany Sp	ina ODOB C			ommittee \$15.75						
	*ODOB Committee: Not to exceed twelve (12) hours maximum per person										
Annual Appointments -	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Annual non-instructional appointments.										AANI
	Name		intment		Effe			Hourly Sa Stipend	alary/		
Non-Instructional	Gabrielle Serianni		ner Aide ntramura		10/15/2025-12/18/2025		\$16.86				
	Jennifer Stoddard	Chines	cher Aide, PEC nese Language and ture Enrichment gram		10/14/2025-5/14/2026		\$18.31				
	Brianna Zeitz		acher Aide (1:1), IEC lence Club			10/20/2025-5/19/2026		\$16.47			
	Valerie Teal	Teach Math		(1:1), IEC	10/2	0/27/2025-3/16/2026		\$17.77			
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4061 Creek Road Youngstown, NY 14174

~	1		Doei 27, 2023 Regulai D	
Appointments -	RESOLVED, upon the r Lewiston-Porter Board of Support positions for atl			
	Name	Appointment	Hourly Salary	
	Sue Baer	Athletic Event Support	\$24.02	
	Linda D'Anna	Athletic Event Support	\$24.02	
	Melanie Hendee	Athletic Event Support	\$24.02	
Athletic Event	Leah Herman	Athletic Event Support	\$24.02	
Support Staff	Jon Hoover	Athletic Event Support	\$24.02	
	Kyle Hurtgam	Athletic Event Support	\$24.02	
	Jan Mathews	Athletic Event Support	\$24.02	
	Steve Mullen	Athletic Event Support	\$24.02	
	Laurie Munno	Athletic Event Support	\$24.02	
	Shannon Niccola	Athletic Event Support	\$24.02	
	Ann Marie Oliverio	Athletic Event Support	\$24.02	
	Kyle Parks	Athletic Event Support	\$24.02	
	David Perreault	Athletic Event Support	\$24.02	
	Carrie Popielski	Athletic Event Support	\$24.02	
	Cindy Sanchez	Athletic Event Support	\$24.02	
	Cindy Sanioan	Athletic Event Support	\$24.02	
	Rachel Smith	Athletic Event Support	\$24.02	
	Amy Townsend	Athletic Event Support	\$24.02	
	Derek Tracy	Athletic Event Support	\$24.02	
	Whitney Vantine	Athletic Event Support	\$24.02	
	Robert Waterstram	Athletic Event Support	\$24.02	
	Nathan Waterstram	Athletic Event Support	\$24.02	



4061 Creek Road Youngstown, NY 14174

Appointments -	RESOLVED, upon t Lewiston-Porter Boa Support positions fo	PFCS					
	Name		Appointmen		Salary		
	Claudine Carlo	Claudine Carlo		Fitness Center Staff			
	Linda D'Anna		Fitness Center Staff		\$31.00/hour		
Fitness Center	Jon Hoover		Fitness Center Staff		\$31.00/hour		
<u>Staff</u>	Kevin Jaruszewski		Fitness Center Staff		\$31.00/hour		
	Nicole Krawczyk		Fitness Center Staff		\$31.00/hour		
	Patrick Krawczyk		Fitness Center Staff		\$31.00/hour		
	Anthony Morreale		Fitness Center Staff		\$31.00/hour		
	Ann Marie Oliverio		Fitness Center Staff		\$31.00/hour		
	Richard Sweeney		Fitness Center Staff		\$31.00/hour		
	Scott Townsend		Fitness Center Staff		\$31.00/hour		
	Derek Tracy		Fitness Center Staff		\$31.00/hour		
Appointment -	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Volunteer Coaching appointments.						PAVC
<u>Volunteer</u> Coaching	Name	Seaso	on	Sport			
	Whitney Vantine	Fall 20	)25-2026	JV Footba	II		
	Michael Welch	Winter	2025-2026	Modified Boys Basketball			



4061 Creek Road Youngstown, NY 14174

#### October 27, 2025 Regular Board Meeting

EXECUTIVE SESSION - ADJOURNMENT							
Executive Session	Motion made by Palermo, seconded by Ohanessian to enter into Executive Session at 7:54 pm for matters leading to the employment history of a particular person and a disciplinary matter involving a particular student.  Motion made by Palermo, seconded by Connelly to adjourn from Executive	Approved, CARRIED, 7-0 Approved,					
Adjaurament	Session at 8:26 pm.  Motion mode by Rolerma, accorded by Connelly to edicure from the Rublic	CARRIED, 7-0					
Adjournment	Motion made by Palermo, seconded by Connelly to adjourn from the Public meeting at 8:26 pm.	Approved, CARRIED, 7-0					

Marisa I. Barile, District Clerk