



LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

4061 Creek Road
Youngstown, NY 14174

November 24, 2025, Regular Board Meeting

OUR MISSION One Purpose. Your Pathway. Our Promise. OUR VISION Our PURPOSE is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their PATHWAY and discover their personal best because we PROMISE to give them our best.	Regular Board of Education Meeting DRAFT MINUTES November 24, 2025, 6:00 pm Boardroom, Community Resource Center
Board of Education: Joseph J. Palermo, Board President (2023-2026) Tessa Connelly, Vice Board President (2024-2027) Chris Bragdon (2025-2028) Annie Huntington (2025-2028) Sara Ohanessian (2024-2027) Susan Rhodenizer (2025-2028) Ex Officio Student(s) Board of Education members: Kaitlyn Szarejko (2025-2026)	Administration: Paul J. Casseri, Superintendent of Schools Scott M. Hoot, Interim Assistant Superintendent for Administrative Services Marisa I. Barile, District Clerk

CALL TO ORDER

Call to Order	The Board President called the meeting to order at 6:00 pm with the Pledge of Allegiance.	Mr. Palermo
Acceptance of Agenda	RESOLVED , that the Lewiston-Porter Board of Education accept the Agenda for November 24, 2025. Motion made by Palermo, seconded by Connelly to accept the agenda.	Approved, CARRIED, 7-0

COMMITTEE & BOARD REPORTS

Committee Meeting Schedule	Committee/Council:	Meeting Dates:	Board Members:
	Athletics Council	6/11/2026	Mr. Bragdon Mr. Palermo Mr. Waugaman
	Communication Committee	12/11/2025, 4/23/2026	Mr. Bragdon Mrs. Connelly Ms. Ohanessian
	Curriculum, Instruction & Assessment Review Council	2/3/2025, 5/7/2026	Mrs. Connelly Mrs. Rhodenizer Mr. Waugaman
	District Health & Safety Committee	4/14/2026	Ms. Ohanessian Mr. Palermo Mr. Waugaman



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	District Key Communicators	1/12/2026, 5/4/2026	Mr. Palermo Mr. Bragdon Mr. Waugaman
	Environmental Council	As needed	Mrs. Huntington Mrs. Ohanessian Mr. Palermo
	Facilities Planning Review Committee	12/17/2025, 1/28/2026, 2/25/2026, 3/25/2026, 4/22/2026, 5/27/2026, 6/24/2026	Ms. Ohanessian Mr. Palermo Mr. Waugaman
	Finance Review Committee	TBD	Ms. Ohanessian Mr. Waugaman
	Fine Arts Council	2/25/2026, 5/28/2026	Mrs. Connelly Mrs. Rhodenizer Mr. Waugaman
	Health & Wellness Committee	3/11/2026	Mrs. Huntington Ms. Ohanessian Mr. Palermo
	NOSBA	1/31/2026, 3/21/2026, 5/7/2026, 08/20/2026	Mr. Waugaman
	ON BOCES Board Meetings	12/10/2025, 1/14/2026, 2/11/2026, 03/11/2026, 4/15/2026, 4/21/2026, 5/13/2026, 6/10/2026	Mrs. Mullen
	Policy Review Committee	1/9/2026, 2/6/2026, 3/6/2026, 4/10/2026, 5/8/2026, 6/5/2026	Mrs. Connelly Mr. Palermo Mr. Waugaman
	PTSA Meetings	1/21/2026, 3/25/2026	Ms. Connelly
	Special Education Committee	5/13/2026	Mrs. Connelly Mrs. Huntington Mr. Waugaman
	Regular Board Meeting	12/15/2025, 1/26/2026, 2/23/2026, 3/23/2026, 4/27/2026, 5/26/2026, 6/22/2026	
	Work Session	12/01/2025, 1/12/2026, 2/9/2026, 3/9/2026, 4/13/2026, 5/11/2026	
Committee Reports	Board Committee:		Chair
	Facility Review Planning Committee		Mr. Palermo
	Policy Review Committee		Mr. Palermo



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	Athletic Advisory Council		Mr. Waugaman	
	PTSA		Mrs. Connelly	
	Special Education Committee		Mr. Waugaman	
	District Health & Safety Committee		Mr. Waugaman	
	Health & Wellness Committee		Ms. Ohanessian	
PRESENTATIONS/RECOGNITIONS				
Presentation	Alumni Association Mini Grant Awardees:			Mrs. Nancy Orsi, Mr. Bruce Newton, Alumni Association
	Name:	Mini Grant Request:	Award:	
	Philip Mikolajczak	HOSA’s Leadership Conference	\$300.00	
	Jessica Cruz	Freshman Fun Night	\$200.00	
	Leah Jasek	2nd Grade Reading Fun in May	\$250.00	
	Amy Golden	American Rocketry Challenge	\$300.00	
	Falynn Spinnegan	Updated Music Method Books	\$300.00	
	Sonja Marchetti	Sensory Needs	\$185.00	
	Justin Hays	Elementary Snowshoeing	\$490.00	
	Catherine Sullivan	Chomp Saw Grant Proposal	\$250.00	
	Aneeta Shepardson	The Little Prince - Musical Viewing	\$250.00	
	Kari Schmitt	Using Hi/Lo Books to Promote Reading Success	\$300.00	
	Kelly Milleville	Spreading Kindness	\$112.00	
	Karen Yager Jill Jaruszewski	Building Our Mind, Body & Spirit: A Mentoring Program	\$250.00	
	Ashli Dreher	Tapping into History: Experiential Learning Through Western New York - Pioneer Life and Maple Sugaring Heritage	\$250.00	
Riley Bernier	12:1:1 Zen Den	\$250.00		



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Recognition	School Related Professionals (SRP): Lewiston-Porter Administrative Professionals Lewiston-Porter Civil Service Employees' Association Lewiston-Porter United Educational Employees Primary Education Center Leader in Me Lighthouse Certification	Mr. Casseri Mr. Palermo Mr. Casseri Mr. Palermo
REPORTS		
Board Student Ex Officio Report	November Board Report	Ms. Szarejko
Administrative Reports (IEC and MS reports submitted)	Primary Education Principal – Monthly Calendar High School Principal – Monthly Calendar Interim Assistant Superintendent for Administrative Services Superintendent	Mrs. Larson Mr. D'Anna Mr. Hoot Mr. Casseri

PUBLIC HEARING	
District Wide Emergency Plan (Desha Law)	Mr. Casseri
The public hearing commenced at 7:20 pm and concluded at 7:24 pm.	

COMMUNITY COMMENTS
No community comments.

BOARD OF EDUCATION COMMENTS
Board Members: Ms. Ohanessian Mrs. Rhodenizer Mr. Waugaman Mr. Bragdon Mrs. Huntington Board Student Ex Officio Ms. Szarejko Board Vice President: Mrs. Connelly Board President: Mr. Palermo



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DISTRICT OPERATIONS		
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the October 27, 2025 Regular Board meeting, as submitted by the District Clerk. Motion made by Palermo, seconded by Bragdon to approve M-1.	M-1 Approved, CARRIED, 7-0
Consent Agenda for Financial Operations	RESOLVED , that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-7, in the financial consent agenda as submitted by the Administration: Budget Status Reports Extraclassroom Treasurer's Report Treasurer's Report Claims Budget Transfer History Bank Reconciliation Budget Transfers Pending Board Approval Motion made by Palermo, seconded by Rhodenizer to approve NF-1 to NF-7.	NF-1 NF-2 NF-3 NF-4 NF-5 NF-6 NF-7 Approved, CARRIED, 7-0

OLD BUSINESS
No Old Business

NEW BUSINESS - ADMINISTRATION		
Policy Revision Acceptance of the First Reading	RESOLVED , at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 7610, Special Education: District Plan Policy 7611, Children with Disabilities Policy 7612, Grouping by Similarity of Needs Policy 7613, The Role of the Board of Education in Implementing a Students Individualized Education Program Policy 7614, Preschool Special Education Program Policy 7615, Least Restrictive Environment Policy 7616, Prereferral Intervention Strategies in General Education (Prior to a Referral for Special Education) Policy 7617, Declassification of Students with Disabilities Motion made by Palermo, seconded by Connolly to approve NA-1.	NA-1 Approved, CARRIED, 7-0
Policy Revision Acceptance of the Second Reading	RESOLVED , at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 7550, Dignity for All Students Policy 7551, Sexual Harassment of Students Policy 7553, Hazing of Students Policy 7560, Notification of Sex Offenders Policy 7570, Supervision of Students Policy 7590, Employment of Students Minor Age Motion made by Palermo, seconded by Ohanessian to approve NA-2.	NA-2 Approved, CARRIED, 7-0



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Approval of the Mini Grant Donation	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the donation of \$3,687.00 from the Lewiston-Porter Alumni Association for the 2025 Teacher Mini-Grants Motion made by Palermo, seconded by Huntington to approve NA-3.	NA-3 Approved, CARRIED, 7-0
Approval of the Memorandum of Agreement - Distribution of the JUUL Litigation Settlement Funds	RESOLVED , upon the recommendation of the Superintendent of Schools, that the annexed Memorandum of Agreement between this District and the Orleans/Niagara BOCES on the distribution of the regionally allocated proceeds of the litigation between the State of New York and JUUL Labs, Inc. be and hereby is approved; AND THAT the Superintendent of Schools be and hereby is authorized and directed to execute said Agreement on behalf of the District. Motion made by Palermo, seconded by Huntington to approve NA-4.	NA-4 Approved, CARRIED, 7-0
Acceptance of the Tax Collection Report	RESOLVED , upon the recommendation of the Interim Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education accept the 2025-2026 Final Tax Collection Report as submitted by the Tax Collector. Motion made by Palermo, seconded by Rhodenizer to approve NA-5.	NA-5 Approved, CARRIED, 7-0
Acceptance of the Corrective Action Plan	RESOLVED , upon the recommendation of the Interim Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education accept the Corrective Action Plan. Motion made by Palermo, seconded by Waugaman to approve NA-6.	NA-6 Approved, CARRIED, 7-0

PUPIL PERSONNEL

Recommendations for CSE Placement and Amendments	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: 2025-2026 School Year: 09/24/25, 09/26/25, 10/06/25, 10/08/25, 10/10/25, 10/14/25, 10/16/25, 10/21/25, 10/23/25, 10/28/25, 10/30/25, 10/31/25, 11/04/25, 11/06/25, 11/07/25, 11/17/25 Motion made by Palermo, seconded by Connelly to approve NP-1.	NP-1 Approved, CARRIED, 7-0
Recommendations for CPSE Placement and Amendments	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: 2025-2026 School Year: 10/31/25 Motion made by Palermo, seconded by Connelly to approve NP-2.	NP-2 Approved, CARRIED, 7-0



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PERSONNEL - CONSENT AGENDA

Motion made by Palermo, seconded by Ohanessian to approve the Personnel Consent Agenda combining PRI, PRNI, PAA, PAI, PAILTS, PAVI, PANI, PAPCA, PASI, PACC, PAVC.

Approved,
CARRIED, 7-0

Resignation/ Rescission -

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.

Instructional

Name	Date	Position/ Tenure area	Reason
Caroline Herr	10/31/2025	Building-based Sub. Teacher	Resignation

PRI

Non-Instructional

Name	Date	Position	Reason
Rosanna Macri	10/31/2025	Clerical	Termination

PRNI

Appointment -

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for Administrative appointments.

PAA

Administrative

Name:	Scott M. Hoot
Placement:	District Office
Position:	Assistant Superintendent for Administrative Services
Effective:	11/25/2025
Probationary Period:	11/25/2025 - 6/30/2027
Tenure Area:	Assistant Superintendent for Administrative Services
Certification:	School Business Administrator School District Administrator
Degree:	Master's
Salary:	\$185,000.00



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Appointment - Long-Term Instructional Substitute	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional Long-Term appointments. <table><tr><td>Name:</td><td colspan="2">Diane Bernat</td></tr><tr><td>Placement:</td><td colspan="2">Middle School</td></tr><tr><td>Position:</td><td colspan="2">Long-term substitute teacher</td></tr><tr><td>LT Substitute for:</td><td colspan="2">K. Alexander Carlo</td></tr><tr><td>Effective:</td><td colspan="2">9/02/2025 - 10/31/2025</td></tr><tr><td>Certification:</td><td colspan="2">Mathematics, 7-12</td></tr><tr><td>Degree:</td><td colspan="2">Master’s</td></tr><tr><td>Step:</td><td colspan="2">3</td></tr><tr><td>Salary pro rata:</td><td colspan="2">\$150.00 per diem; After forty (40) days, \$53,303.00 pro rata, equivalent to Step 3 on the LPUT Master’s degree salary schedule, retro to 9/02/2025.</td></tr></table>	Name:	Diane Bernat		Placement:	Middle School		Position:	Long-term substitute teacher		LT Substitute for:	K. Alexander Carlo		Effective:	9/02/2025 - 10/31/2025		Certification:	Mathematics, 7-12		Degree:	Master’s		Step:	3		Salary pro rata:	\$150.00 per diem; After forty (40) days, \$53,303.00 pro rata, equivalent to Step 3 on the LPUT Master’s degree salary schedule, retro to 9/02/2025.		PAILTS
Name:	Diane Bernat																												
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Appointment - Volunteer	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Volunteer Instructional appointments. <table><tr><td>Name</td><td>Appointment</td><td>Effective</td></tr><tr><td>Anthony N. Casseri</td><td>Chinese Language & Cultural Enrichment Program Instructor</td><td>10/14/2025-5/14/2026</td></tr></table>	Name	Appointment	Effective	Anthony N. Casseri	Chinese Language & Cultural Enrichment Program Instructor	10/14/2025-5/14/2026	PAVI																					
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Appointment - <
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Appointment - <u>Co-Curricular & Extra-Curricular</u>	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Co-Curricular & Extra-Curricular appointments for 2025-2026. <table><tr><th>Name</th><th>Appointment</th><th>Cat/ Step</th><th>Stipend</th></tr><tr><td>Morgan Fitzpatrick</td><td>HS Musical Stage Manager</td><td>VII-1</td><td>\$1,094.00</td></tr><tr><td>Amanda Murray</td><td>HS Drama Production Tech/Set Construction</td><td>VII-3</td><td>\$1,242.00</td></tr></table>	Name	Appointment	Cat/ Step	Stipend	Morgan Fitzpatrick	HS Musical Stage Manager	VII-1	\$1,094.00	Amanda Murray	HS Drama Production Tech/Set Construction	VII-3	\$1,242.00	PACC
Name	Appointment	Cat/ Step	Stipend											
Morgan Fitzpatrick	HS Musical Stage Manager	VII-1	\$1,094.00											
Amanda Murray	HS Drama Production Tech/Set Construction	VII-3	\$1,242.00											
Appointment - <u>Volunteer Coaching</u>	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Volunteer Coaching appointments. <table><tr><th>Name</th><th>Season</th><th>Sport</th></tr><tr><td>Matthew Bradshaw</td><td>Winter 2025-2026</td><td>Girls JV Basketball</td></tr><tr><td>Daniel Meterko</td><td>Winter 2025-2026</td><td>Varsity/JV Wrestling</td></tr><tr><td>Joseph Niccola</td><td>Winter 2025-2026</td><td>Varsity Bowling</td></tr></table>	Name	Season	Sport	Matthew Bradshaw	Winter 2025-2026	Girls JV Basketball	Daniel Meterko	Winter 2025-2026	Varsity/JV Wrestling	Joseph Niccola	Winter 2025-2026	Varsity Bowling	PAVC
Name	Season	Sport												
Matthew Bradshaw	Winter 2025-2026	Girls JV Basketball												
Daniel Meterko	Winter 2025-2026	Varsity/JV Wrestling												
Joseph Niccola	Winter 2025-2026	Varsity Bowling												

ADJOURNMENT

Adjournment	Motion made by Palermo, seconded by Rhodenizer to adjourn the public meeting at 7:37 pm.	Approved, CARRIED 7-0
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Marisa I. Barile, District Clerk