Regular Board of Education Meeting

November 27, 2023; 6:00 pm Boardroom, Community Resource Center

One Purpose. Your Pathway. Our Promise.

Board of Education:

President, Danielle M. Mullen (2023-2025) Vice President, Julie Donnelley (2021-2024) Chuck Barber (2022-2025) Jennifer A. Klemick (2021-2024) Joseph J. Palermo (2023-2026) April Saks (2022-2025) Jack G. Waugaman III (2023-2026) Superintendent: Paul J. Casseri
Asst. Supt. for Curr./Inst. & Tech: Heather Lyon, Ph.D.
District Clerk: Marisa I. Barile

OUR MISSION: One Purpose. Your Pathway. Our Promise.

OUR VISION: Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

	CALL TO ORDER					
Call to Order	The Board President will call the meeting to order with the Pledge of Allegiance.					
Acceptance of Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for lovember 27, 2023.					
Community Comments	One of the most important duties of the Lewiston-Porter Board of Education is to listen to the public. Accordingly, time will be set aside at regular monthly Board meetings for members of the public to address the Board. Our Regular Board of Education meetings are not public meetings, but meetings held in public. At the meeting, a sign-up sheet will be provided for individuals wishing to address the Board. 1. Speakers are requested to limit their remarks to not more than three (3) minutes, appoint a spokesperson if a concern is a group concern; and supplement verbal presentations with written reports, if necessary or desired. 2. Members of the Board of Education will listen to the remarks of the speakers; however, the Board does not comment or respond to questions; but rather respond in writing if a response is necessary. 3. The Board President will call your name, the speaker will then identify themselves, stating their name and then address the board. 4. Personal comments toward a member of the community, staff, or Board of Education will not be considered appropriate and the Board president will direct you not to speak.					

November 27, 2023; 6:00 pm Boardroom, Community Resource Center



	COMMITTEE & BOARD REPORTS			
Committee Board Reports	Athletic Council Committee Report			
	PTSA Committee Report	C. Barber J. Klemick		
Upcoming Board Committee Meetings	12/1/2023, Policy Review Committee Meeting	J. Klemick D. Mullen J. Waugaman		
	12/6/2023, Fine Arts Council Meeting	J. Donnelley A. Saks J. Waugaman		
	12/11/2023, Work Session Board Meeting			
	12/12/2023, Health & Wellness Committee Meeting	J. Donnelley J. Palermo		
	12/13/2023, ON BOCES Board Meeting			
	12/18/2023, Regular Board Meeting			
Administrative Reports	Administrative Reports (IEC, MS reports submitted) Primary Education Principal – Monthly Calendar	Mrs. Larson Mrs. Krecisz		
	High School Principal – Monthly Calendar	Mr. D'Anna		
	Assistant Superintendent for Curriculum, Instruction & Tech.	Dr. Lyon		
	Superintendent	Mr. Casseri		

LEWISTON-PORTER

November 27, 2023; 6:00 pm Boardroom, Community Resource Center

	F	PRESENTATIONS/RECOGNITIONS	3		
Presentation	Alumni Association N	Mr. Newton Mrs. Orsi			
	Awardee Name	Name of Grant	Amount	Building	
	Jennifer Wanamaker	Future Health Professional (HOSA) Spring Competition	\$500.00	HS	
	Michelle Ellis	Fango World Language Reader	\$179.00	HS	
	Shelley Hinchliffe	Science Olympiad Supplies	\$536.00	HS	
	Kyle Hurtgam	Math Mistakes Make for Learning	\$381.00	HS	
	Annette Rayome	Paradise Falls: The True Story of an Environmental Catastrophe	\$500.00	MS	
	Jill Jaruszweski & Karen Yager	We've Got the Golden Ticket	\$500.00	IEC	
	Kari Schmitt, Alice Richards & Kelly Dragone	Multi-Sensory Tools for Reading Intervention	\$500.00	PEC	
	Leah Jasek	Book Study	\$220.00	PEC	
	Kristen Maggi	Flexible Seating	\$149.00	PEC	
	Kelly Milleville	Math Fluency is Fun	\$75.00	PEC	
	Claudine Carlo & Kelly Milleville	First Grade Copy Cat Stencils	\$318.00	PEC	
	Elementary Data Pres	sentation			Mr. Hill Dr. Lyon
Recognition	School-Related Profes	sional (SRP) Recognition			Mr. Casseri, Mrs. Mullen
	Niagara Career and Te Technical Honor Socie Justin Burns Lexa Cummings Wyatt Frerichs Madelyn Scott Emma Wilkesmore Rianna Wyno	echnical Education Center Students	Inducted in	nto National	Mr. D'Anna

November 27, 2023; 6:00 pm Boardroom, Community Resource Center



	BOARD OF EDUCATION INFORMATION	
Board Member Comments		Ms. Klemick Mr. Palermo Ms. Saks Mr.Waugaman Mr. Barber Ms. Donnelley Ms. Mullen
Recess	A short recess will be taken to recognize the accomplishments of the students and staff.	
	DISTRICT OPERATIONS	
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the November 13, 2023 Work Session Board Meeting, as submitted by the District Clerk.	M-1
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the October 23, 2023 Regular Board Meeting, as submitted by the District Clerk.	M-2
Consent Agenda for Financial Operations	RESOLVED, that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-4, in the financial consent agenda as submitted by the Administration: Budget Status Reports Treasurer's Report Claims Transfer History	NF-1 NF-2 NF-3 NF-4
	OLD BUSINESS	
No Old Business		

Re

Regular Board of Education Meeting

November 27, 2023; 6:00 pm Boardroom, Community Resource Center



	NEW BUSINESS - ADMINISTRATION				
Policy Revision Acceptance of the First Reading	RESOLVED, at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 5681, Safety Plans Policy 5682, Cardiac Automated External Defibrillators (AEDs) in Public School Facilities Policy 5683, Fire and Emergency Drills, Bomb Threats, and Bus Emergency Drills Policy 5684, Use of Surveillance Cameras in the School District Policy 5690, Exposure Control Program Policy 5691, Communicable Diseases Policy 5692, Acquired Immune Deficiency Syndrome and/or Positive Blood Test to the Human Immunodeficiency Virus Policy 6121, Policy against Discrimination and Harassment	NA-1			
Policy Deletion Acceptance of the First Reading	RESOLVED, at the first reading, that the Lewiston-Porter Board of Education delete Policy 3420, Non-Discrimination and Anti-Harassment in the District	NA-2			
Policy Revision Acceptance of the Second Reading	RESOLVED, at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 5660, Meal Charging and Prohibition Against Shaming Policy 5661, Wellness Policy 5670, Records Management Policy 5672, Information Security Breach and Notification Policy 5673, Employee Personal Identifying Information Policy 5674, Data Networks and Security Access Policy 5675, Student Grading Information Systems Policy 5676, Privacy and Security for Student Data and Teacher and Principal Data Policy 5680, Safety and Security	NA-3			
Approval of the Tax Collection Report	RESOLVED , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the Tax Collection as submitted by the Tax Collector.	NA-4			
Approval of the Alumni Association Mini Grants Donation	RESOLVED , upon the recommendation of the Superintendent for Schools, that the Lewiston-Porter Board of Education approve the donation for the 2023 Alumni Association Mini-Grants of \$3858.00	NA-5			

November 27, 2023; 6:00 pm Boardroom, Community Resource Center



Approval of an Employee Placed on Paid Leave	WHEREAS, the Superintendent of Schools placed an employee on paid leave by correspondence dated November 16, 2023, and recommends that said leave continue; it is hereby RESOLVED, that the Board of Education hereby approves the continuation of the employee's leave.	NA-6
SEQRA Resolution for Intermediate Education Center Capital Outlay Project	A RESOLUTION, DATED NOVEMBER 27, 2023, OF THE BOARD OF EDUCATION OF THE LEWISTON-PORTER CENTRAL SCHOOL DISTRICT, NIAGARA COUNTY, NEW YORK (THE "DISTRICT") CONFIRMING THE DETAILS OF A CAPITAL OUTLAY PROJECT (INVOLVING MODEST UPGRADES AND IMPROVEMENTS AT THE DISTRICT'S INTERMEDIATE EDUCATION CENTER BUILDING) AND CONFIRMING THE PROJECT AS A TYPE II ACTION UNDER SEQRA. WHEREAS, the Lewiston-Porter Central School District, Niagara County, New York (the "District"), after consultation by District officials with the District's retained architectural firm (Trautman Associates, or "Trautman"), has resolved that the District should undertake, during the District's 2023-2024 fiscal year, a capital outlay project involving modest upgrades and improvements to the District's Intermediate Education Center building, such work being anticipated to include, but not necessarily be limited to, security upgrades and reconfiguration of the entrance vestibule, and possible upgrades to the auditorium sound system and certain interior finishing and carpeting upgrades thereto, and all associate work (collectively, the "Project"); and WHEREAS, the estimated maximum cost of the Project (inclusive of all preliminary and incidental costs) has been determined by Trautman to be \$100,000; and WHEREAS, the Project is to be financed by the application of \$100,000 of funds earmarked for such purpose as a "Transfer to Capital Fund" in the District's 2023-2024 approved budget, with the work on the Project being expected to be completed during the 2023-2024 fiscal year of the District; and WHEREAS, the District wishes to reserve the right to expand, contract or modify the scope of the Project in light of the level of future construction bids received, with the understanding that the estimated maximum cost of the Project will not exceed \$100,000; and WHEREAS, in accordance with State Education Department guidance and policy, the District/Board of Education is the appropriate agency to be the lead agency to undertake Project review under the State En	NA-7

Regular Board of Education Meeting

November 27, 2023; 6:00 pm Boardroom, Community Resource Center

	WHEREAS, under the terms of the Memorandum of Understanding (a/k/a the "MOU" or the "Letter of Resolution") between the State Office of Parks, Recreation and Historic Preservation ("OPRHP") (a/k/a the "State Historic Preservation Office" or "SHPO") and SED, and the terms of the MOU's exemption form, a project is exempt from SHPO review if, among other possible reasons, a building is 50 years old or older but has previously been evaluated by SHPO and found not to meet the criteria for inclusion in the State and National Registers of Historic Places (the "Registers"); and WHEREAS, SHPO's Cultural Resource Information System ("CRIS") indicates that SHPO has determined, in 2017, that the District's Intermediate Education Center building is "not eligible" for listing on the Registers, and therefore the Project work is exempt under the MOU terms described above, although Trautman may nonetheless submit information on the Project work to SHPO for confirmation; and NOW THEREFORE, BE IT RESOLVED, that it is the final determination of the District's Board of Education that the proposed Project is a Type II action, which is not subject to review under SEQRA, and that the proposed Project will not result in a significant adverse impact on the environment; and be it further RESOLVED, that the proposed Project has been included as a "Transfer to Capital Fund" line item (not exceeding \$100,000 in amount) in the District's approved budget for the 2023-2024 fiscal year, with the understanding that the Project may be completed during the District's 2023-2024 fiscal year; and be it further RESOLVED, that this resolution will take effect immediately.	
	PUPIL PERSONNEL	
Recommendations for CSE Placement and Amendments		NP-1
Recommendations for CPSE Placement and Amendments	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:	NP-2

Re

Regular Board of Education Meeting

November 27, 2023; 6:00 pm Boardroom, Community Resource Center



			PERSON	INEL - CONSEI	NT AGENDA				
Resignations/ Rescissions -	Lewiston-Porter	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.							
Annual Appointment	Name Date Position Reason					PRA			
	Rhonda Shiah	12/3	31/2023	International F	rogram Coordii	nator	Resignation	on	
<u>Athletics</u>	Name	Dat	e	Position			Reason		
- Authoriog	Tom Penale	10/2	25/2023	Boys Modified	Basketball Coa	ach	Resignation	on	
Leaves -	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for unpaid leaves of Absence.								
	Name		Date		Tenure	Reas	on		
Instructional	Laura Kimoto		12/25/20	23-3/15/2024	Elementary	Child- Leave	rearing e		PLI
	Name		Date		Position	Reaso	on		
Non-Instructional	Tiffany Chandle	er	11/06/20	23-6/30/2024	Teacher Aide	Perso	nal		PLNI
	Kelly Fitzgerald	d	11/13/20	23-11/17/2023	Teacher Aide	Perso	nal		



November 27, 2023; 6:00 pm Boardroom, Community Resource Center

Long-Term appointm Name:	Kelley Kinnaird
Placement:	Intermediate Education Center
Position:	Special Education
Appointment:	Maternity leave of T. Ceretto-Behm
Effective:	1/03/2024 - 2/02/2024 (TBD; approximate 6 weeks maternity leave)
Certification:	Special Education
Degree:	Master's
Step:	3
Salary, pro rata:	\$50,348.00
Name:	Mark Waple
Placement:	Middle School
Position:	Physical Education
Appointment:	Long-term leave of C. Sanoian
Effective:	11/27/2023 - 2/23/2024 (TBD; approximately, 8-12 weeks)
Certification:	Physical Education
Degree:	Master's
Step:	3
Salary, pro rata:	\$50,348.00

Regular Board of Education Meeting

November 27, 2023; 6:00 pm Boardroom, Community Resource Center

Name:	Connor Caso
Placement:	Middle School
Position:	Social Studies
Appointment:	Maternity/child-rearing leave of L. Kimoto
Effective:	11/06/2023 - 3/15/2024
Certification:	Social Studies, 7-12
Degree:	Master's
Step:	2
Salary, pro rata:	\$48,645.00

Name:	Kaitlin Collins
Placement:	Primary Education Center
Position:	Art
Appointment:	Long-term leave of M. Riehler
Effective:	10/02/2023 - 12/31/2023 (TBD)
Certification:	Early Childhood Education, B-2
Degree:	Masters
Step:	1
Salary, pro rata:	47,000.00; Retro to 10/02/2023

Regular Board of Education Meeting

November 27, 2023; 6:00 pm Boardroom, Community Resource Center

intments -		commendation of the Superintendent of Schools, that the Education accept the consent agenda for Non-Instructional	
<u>Instructional</u>	Name:	Tina Hedges	PAN
	Placement:	Primary Education Center	
	Position:	Teacher Aide	
	Effective:	10/30/2023	
	Appointment Type:	Probationary	
	Probationary Period:	10/30/2023 - 4/29/2024	
	Step:	4	
	Hourly Salary:	\$15.75	
	Name:	Kathryn Dezik	
	Placement:	Intermediate Education Center	
	Position:	Teacher Aide	
	Effective:	11/06/2023	
	Appointment Type:	Probationary	
	Probationary Period	11/06/2023 - 5/06/2024	
	Step:	4	
	Hourly Salary:	\$15.75	

Regular Board of Education Meeting

November 27, 2023; 6:00 pm Boardroom, Community Resource Center

Appointments -	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Co-Curricular & Extra-Curricular appointments.							PACC	
Co-Curricular &	Name	Ap	pointmer	nent		Cat./Step	Stipend		
Extra-Curricular	Jon Hoover	MS	Baking C	Club		VII-1	\$1,052.00)	
	Matt DiVita	HS	Musical F	Produc	tion Tech	VII-3	\$1,194.00)	
	Name	Ар	pointmen	ıt		Effective	Salary		
	Jennifer Stoddard		acher Aide C Crazy 8		11/08/2023- 11/29/2023		I '		
Annual Appointments -	RESOLVED, upon the recommendation of the Superintendent of Schools that the Lewiston-Porter Board of Education accept the consent agenda for the following annual appointments for 2023-2024 After School Assistance Program(s).								
After School Assistance	Name Appointment (2023-202					Salary			
Program(s)	Myranda Walk	Walker Teacher, Middle School At Assistance Program				er School	\$28.00/ho	our	
Annual Appointments -	RESOLVED , upon the recommendation of the Superintendent of Schools that the Lewiston-Porter Board of Education accept the consent agenda for the following annual appointments for 2023-2024 Building Leadership Team(s).						AABLT		
Building	Primary Educa	ation (Center		-				
Leadership Team(s)	Name		Uı	nit	Appointn	nent	Stipend/Salaı	ry	
	Tamara Larso	n	LF	POEA	BLT Member \$3		\$350.00		
	Aliscia Krecisz		LF	POEA	BLT Member \$3		\$350.00		
	Nick Hill	Nick Hill		POEA	Alternate \$3		\$35.00/meetin	ng	
	Brigitte Holber	t	LF	PAP	BLT Member \$3		\$350.00		
	Melody Wilkin	Melody Wilkins		PUEE	BLT Member \$:		\$350.00		
	Carrie Zoda		LF	PUT	Kindergarten		\$350.00		



November 27, 2023; 6:00 pm Boardroom, Community Resource Center

One Purpose. Your Pathway. Our Promise.

Kelly Milleville	LPUT	Grade 1	\$350.00
Angela Van Egmond	LPUT	Grade 2	\$350.00
Breana Burke	LPUT	Special Education	\$350.00
Heather Lindahl	LPUT	Non-Classroom	\$350.00

Intermediate Education Center

Name	Unit	Appointment	Stipend/Salary
Tina Rodriguez	LPOEA	BLT Member	\$350.00
Aliscia Krecisz	LPOEA	BLT Member	\$350.00
Nicholas Hill	LPOEA	Alternate	\$35.00/meeting
Karen Ruero	LPAP	BLT Member	\$350.00
Sandi Silvaggi	LPAP	Alternate	\$35.00/meeting
Brianna Zeitz	LPUEE	BLT Member	\$350.00
Kelly Baio	LPUT	Grade 3	\$350.00
Michael DiCamillo	LPUT	Grade 5	\$350.00
Nicole Neri	LPUT	Special Education	\$350.00
Laura McLaughlin	LPUT	Non-Classroom	\$350.00
Heidi Kazulak	LPUT	Non-Classroom	\$350.00

Middle School

Name	Unit	Appointment	Stipend/Salary
Andrew Auer	LPOEA	BLT Member	\$350.00
Rachel Mychajluk	LPOEA	BLT Member	\$350.00
Tamara Larson	LPOEA	Alternate	\$35.00/meeting
Mackenzie Oddo	LPAP	BLT Member	\$350.00



November 27, 2023; 6:00 pm Boardroom, Community Resource Center

One Purpose. Your Pathway. Our Promise.

Susan Gentile	LPAP	Alternate	\$35.00/meeting	
Yokasta Munoz	LPUEE	BLT Member	\$350.00	
Karen Brown	CSEA	BLT Member	\$350.00	
Christine Hoover	LPUT	Special Education	\$350.00	
Stefanie Bond	LPUT	Other Department	\$350.00	
Brendan McDermott	LPUT	Other Department	\$350.00	
Karen Pax	LPUT	Other Department	\$350.00	

High School

Name	Unit	Appointment	Stipend/Salary
Chris D'Anna	LPOEA	BLT Member	\$350.00
John Evert	LPOEA	BLT Member	\$350.00
Tamara Larson	LPOEA	Alternate	\$35.00/meeting
Amber Stainbrook	LPAP	BLT Member	\$350.00
Kelly Martin	LPAP	Alternate	\$35.00/meeting
Wendy Fuitko-Gonzales	LPUEE	BLT Member	\$350.00
Philip Mikolajczak	LPUT	ELA	\$350.00
Marie Miller	LPUT	Math	\$350.00
Lori Boss	LPUT	Special Education	\$350.00
Jessica Cruz	LPUT	Other Department	\$350.00
Shannon Lotz	LPUT	Other Department	\$350.00
Christian Rajnisz	LPUT	Other Department	\$350.00
Morgan Cavarello	LPUT	Alternate	\$35.00/meeting

Regular Board of Education Meeting

November 27, 2023; 6:00 pm Boardroom, Community Resource Center

Appointments -	Name Anika Fetzner	Appoir	ntment				RESOLVED , upon the recommendation of the Superintendent of Schools that the Lewiston-Porter Board of Education accept the consent agenda for the following annual appointment as International Program Facilitator.				
Annual Appointments -	Anika Fetzner				Effective Facilitator 1/01/2024 - 6/30/2024		Stipend				
Appointments -		Interna	tional Program	Facilitator			\$6,250.00				
	RESOLVED, upon the recommendation of the Superintendent of Schools that the Lewiston-Porter Board of Education accept the consent agenda for the following annual K-12 Intramural Program appointments.						AAIP				
K-12 Intramural Program	Name		Appointment	t	Stipend						
	Justin Hays		PEC Intramur	al Program	\$28.00/hour						
	Anthony Morre	eale	PEC Intramur	al Program	\$28.00/hour						
	Jason Lesh		IEC Intramural Program		\$28.00/hour]					
	Justalene Lich	itenthal	IEC Intramural Program		\$28.00/hour						
	Christine Hoover		Middle School Intramural Program		\$28.00/hour						
	Jon Hoover		Middle School Intramural Program		\$28.00/hour						
	Cindy Sanoiar	1	High School II Program	ntramural	\$28.00/hour						
Appointments -	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Teacher Aides to assume the additional responsibilities and duties of a Transportation Monitor appointments for 2023-2024.						PAANISTM				
Substitute Transportation	Name	Effective	e Salary/St		ipend						
Monitor	Leigh Ford	11/01/2023-6/30/2024		Base salary + \$1.50/hour							

Regular Board of Education Meeting

November 27, 2023; 6:00 pm Boardroom, Community Resource Center

Appointments -	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Coaching appointments. Fall 2023-2024					PAC	
Coaching	Name	Appo	pintment	Cat./Step	Stipend		
	Destinee Norman	JV Vc	olleyball Head Coach	II-1	\$4,005.00*	1	
	*Correction to the app	pointme	ent on July 24, 2023.			_	
	Winter 2023-2024				1	•	
	Name A		ppointment	Cat./Step	Stipend		
	Philip Mikolajczak V		Bowling Asst. Coach	IV-1	\$2,567.00		
	Nicholas Slediewski B		oys Hockey V Assistan	t II-2*	\$4,675.00*		
	*Correction to the app						
Appointments -	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Volunteer Coach appointments.						PAVC
	Name		Sport				
<u>Volunteer</u> Coaches	Eleanor Clarke		Bowling				
	Kayla Scarbrough		Girls' Basketball				
	Jeremy Stopa		Wrestling				
			1				
	E	XECU	TIVE SESSION - ADJO	URNMENT			
Executive Session	It is anticipated that an Executive Session will be convened for the purpose of the employment history of a particular person(s).						
Adjournment							