



# LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

4061 Creek Road  
Youngstown, NY 14174

December 15, 2025, Regular Board Meeting

*Holiday Music performed by our Lewiston-Porter Students.*

<p><b>OUR MISSION</b> <b>One Purpose. Your Pathway. Our Promise.</b></p> <p><b>OUR VISION</b></p> <p>Our <b>PURPOSE</b> is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their <b>PATHWAY</b> and discover their personal best because we <b>PROMISE</b> to give them our best.</p>	<p><b>Regular Board of Education Meeting Agenda</b> December 15, 2025, 6:00 pm Boardroom, Community Resource Center</p>
<p><b>Board of Education:</b> Joseph J. Palermo, Board President (2023-2026) Tessa Connelly, Vice Board President (2024-2027) Chris Bragdon (2025-2028) Annie Huntington (2025-2028) Sara Ohanessian (2024-2027) Susan Rhodenizer (2025-2028)</p> <p><b>Ex Officio Student(s) Board of Education members:</b> Kaitlyn Szarejko (2025-2026) Zoe Droegmyer (2025-2026)</p>	<p><b>Administration:</b> Paul J. Casseri, Superintendent of Schools Scott M. Hoot, Assistant Superintendent for Administrative Services Marisa I. Barile, District Clerk</p>

CALL TO ORDER		
<b>Call to Order</b>	The Board President will call the meeting to order with the Pledge of Allegiance.	<b>Mr. Palermo</b>
<b>Acceptance of Agenda</b>	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for December 15, 2025.	

COMMITTEE & BOARD REPORTS			
Committee Meeting Schedule	Committee/Council:	Meeting Dates:	Board Members:
	Athletics Council	6/11/2026	<b>Mr. Bragdon, Mr. Palermo, Mr. Waugaman</b>
	Communication Committee	1/21/2026, 4/23/2026	<b>Mr. Bragdon, Mrs. Connelly, Ms. Ohanessian</b>
	Curriculum, Instruction & Assessment Review Council	2/3/2025, 5/7/2026	<b>Mrs. Connelly, Mrs. Rhodenizer, Mr. Waugaman</b>
	District Health & Safety Committee	4/14/2026	<b>Ms. Ohanessian, Mr. Palermo, Mr. Waugaman</b>



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	District Key Communicators	2/2/2026, 5/4/2026	Mr. Palermo, Mr. Bragdon, Mr. Waugaman
	Environmental Council	As needed	Mrs. Huntington, Mrs. Ohanessian, Mr. Palermo
	Facilities Planning Review Committee	12/17/2025, 1/28/2026, 2/25/2026, 3/25/2026, 4/22/2026, 5/27/2026, 6/24/2026	Ms. Ohanessian, Mr. Palermo, Mr. Waugaman
	Finance Review Committee	TBD	Ms. Ohanessian, Mr. Waugaman
	Fine Arts Council	2/25/2026, 5/28/2026	Mrs. Connelly, Mrs. Rhodenizer, Mr. Waugaman
	Health & Wellness Committee	3/11/2026	Mrs. Huntington, Ms. Ohanessian, Mr. Palermo
	NOSBA	1/31/2026, 3/21/2026, 5/7/2026, 08/20/2026	Mr. Waugaman
	ON BOCES Board Meetings	1/14/2026, 2/11/2026, 03/11/2026, 4/15/2026, 4/21/2026, 5/13/2026, 6/10/2026	Mrs. Mullen
	Policy Review Committee	1/9/2026, 2/6/2026, 3/6/2026, 4/10/2026, 5/8/2026, 6/5/2026	Mrs. Connelly, Mr. Palermo, Mr. Waugaman
	PTSA Meetings	1/21/2026, 3/25/2026	Ms. Connelly
	Special Education Committee	5/13/2026	Mrs. Connelly, Mrs. Huntington, Mr. Waugaman
	Regular Board Meeting	1/26/2026, 2/23/2026, 3/23/2026, 4/27/2026, 5/26/2026, 6/22/2026	
	Work Session	1/12/2026, 2/9/2026, 3/9/2026, 4/13/2026, 5/11/2026	
Committee Reports	Board Committee:		Chair
	Facility Review Planning Committee		Mr. Palermo
	Policy Review Committee		Mr. Palermo



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PRESENTATIONS/RECOGNITIONS		
<b>ON BOCES Presentation</b>	Building BOCES Capacity for the 26-27 School Year	<b>Dr. Farrar, District Superintendent/CEO, ON BOCES Leadership Team</b>
<b>Japan Super Science Fair Kyoto, Japan</b>	<p>Students attended the Japan Super Science Fair in Kyoto, Japan, presenting their research that they conducted at the University at Buffalo with University professors and Lew-Port with Dr. Sarah Evans.</p> <ul style="list-style-type: none"> <li>• <b>Jayson Nguyen (12th Grade)</b> "Separation of Gas Mixtures by PEG-DA Nanofiltration Membranes"</li> <li>• <b>Sophia Shaikh (11th Grade)</b> "Drinking Water Quality: Impact of Iron Oxides on Chlorine Reactions with Disinfectants Leading to Toxic Biproducts"</li> <li>• <b>Jaspem Sippel (11th Grade)</b> "The Capability of Water Filters in Per and Polyfluoroalkyl Substances (PFAS) Removal and Reliability of Filter Warning Lights"</li> <li>• <b>Matthew Huang (10th Grade)</b> "Lithium Ion Separation by Nanofiltration Membranes Modified by Crown Ether"</li> </ul>	<b>Ms. Ohanessian Hurtgam, International Student Science Fair Coordinator</b>

REPORTS		
<b>Board Student Ex Officio Report</b>	Board Report/Presentation	<b>Ms. Szarejko</b>
<b>Administrative Reports (PEC and HS reports submitted)</b>	<p>Intermediate Education Principal – Monthly Calendar</p> <ul style="list-style-type: none"> <li>• K-8 Interventionist Presentation</li> </ul> <p>Middle School Principal – Monthly Calendar</p> <p>Assistant Superintendent for Administrative Services</p> <p>Superintendent</p>	<p><b>Mrs. Rodriguez</b></p> <p><b>Mr. Auer</b> <b>Mr. Hoot</b> <b>Mr. Casseri</b></p>

COMMUNITY COMMENTS
<p>One of the most important duties of the Lewiston-Porter Board of Education is to listen to the public. Accordingly, time will be set aside at regular monthly Board meetings for members of the public to address the Board. Our Regular Board of Education meetings are not public meetings, but meetings held in public. At the meeting, a sign-up sheet will be provided for individuals wishing to address the Board.</p> <ol style="list-style-type: none"> <li>1. Speakers are requested to limit their remarks to not more than three (3) minutes, appoint a spokesperson if a concern is a group concern; and supplement verbal presentations with written reports, if necessary or desired.</li> <li>2. Members of the Board of Education will listen to the remarks of the speakers; however, the Board does not comment or respond to questions; but rather respond in writing if a response is necessary.</li> <li>3. The Board President will call your name, the speaker will then identify themselves, stating their name and then address the board.</li> <li>4. Personal comments toward a member of the community, staff, or Board of Education will not be considered appropriate and the Board president will direct you not to speak.</li> </ol>



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## BOARD OF EDUCATION COMMENTS

### Board Members:

Mrs. Rhodenizer  
Mr. Waugaman  
Mr. Bragdon  
Mrs. Huntington  
Ms. Ohanessian

### Board Student Ex Officio

Ms. Szarejko

### Board Vice President:

Mrs. Connelly

### Board President:

Mr. Palermo

## RECESS

A short recess will be taken to recognize the accomplishments of the students and staff.

## DISTRICT OPERATIONS

<b>Minutes</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the November 24, 2025 Regular Board meeting, as submitted by the District Clerk.	<b>M-1</b>
<b>Consent Agenda for Financial Operations</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-6, in the financial consent agenda as submitted by the Administration: <b>Budget Status Reports</b> <b>Extraclassroom Treasurer's Report</b> <b>Treasurer's Report</b> <b>Claims</b> <b>Budget Transfer History</b> <b>Bank Reconciliation</b>	<b>NF-1</b> <b>NF-2</b> <b>NF-3</b> <b>NF-4</b> <b>NF-5</b> <b>NF-6</b>

## OLD BUSINESS

No Old Business



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## NEW BUSINESS - ADMINISTRATION

<b>Policy Revision Acceptance of the First Reading</b>	<b>RESOLVED</b> , at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 5413, Procurement: Uniform Grant Guidance for Federal Awards Policy 5681, School Safety Plans Policy 5850, Data Networks and Security Access Policy 5851, Cybersecurity Incident Response Policy 7523, Concussion Management Policy 7620, Students with Disabilities Participating in School District Programs Policy 7621, Section 504 of the Rehabilitation Act of 1973 Policy 7631 Appointment and Training of Committee on Special Education (CSE) Subcommittee on Special Education Members Policy 7632, Appointment and Training of Committee on Preschool Special Education (CPSE) Members	<b>NA-1</b>
<b>Policy Revision Acceptance of the Second Reading</b>	<b>RESOLVED</b> , at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 7610, Special Education: District Plan Policy 7611, Children with Disabilities Policy 7612, Grouping by Similarity of Needs Policy 7613, The Role of the Board of Education in Implementing a Students Individualized Education Program Policy 7614, Preschool Special Education Program Policy 7615, Least Restrictive Environment Policy 7616, Prereferral Intervention Strategies in General Education (Prior to a Referral for Special Education) Policy 7617, Declassification of Students with Disabilities	<b>NA-2</b>
<b>Approval of the 2026-2027 Budget Development Calendar</b>	<b>RESOLVED</b> , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education adopt the 2026-2027 Budget Development Calendar.	<b>NA-3</b>
<b>Approval of Phase II, Solar Array project Contract</b>	<b>RESOLVED</b> , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the Phase II, Solar Array Project contract to Solar Liberty at the amount of \$2,323,425.40.	<b>NA-4</b>
<b>Approval of the Special Education Agreement</b>	<b>RESOLVED</b> , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the Special Education Agreement with Royalton-Hartland Central School District for placement of a special education student for the 2025-2026 school year at Lewiston-Porter Central School District per the duly executed agreement.	<b>NA-5</b>



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PUPIL PERSONNEL		
<b>Recommendations for CSE Placement and Amendments</b>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:</p> <p><b>2025-2026 School Year:</b> 10/08/25, 10/09/25, 10/10/25, 10/21/25, 10/22/25, 10/24/25, 10/27/25, 10/28/25, 10/29/25, 10/31/25, 11/03/25, 11/04/25, 11/12/25, 11/14/25, 11/17/25, 11/18/25, 11/19/25, 11/21/25, 11/24/25, 12/08/25</p>	<b>NP-1</b>
<b>Recommendations for CPSE Placement and Amendments</b>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:</p> <p><b>2025-2026 School Year:</b> 11/04/25, 11/18/25, 11/24/25, 12/04/25</p>	<b>NP-2</b>



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## PERSONNEL - CONSENT AGENDA

### Resignation/ Rescission -

#### Non-Instructional

**RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.

Name	Date	Position	Reason
Ronald Miner	6/26/2026	Cleaner	Retirement
Amanda Phillips	11/25/2025	Teacher aide	Resignation

**PRNI**

### Appointment -

#### Instructional

**RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional appointments. The probationary expiration date is tentative and conditional only (unless extended in accordance with the law). Except to the extent required by the applicable provisions of Section 3012 of the Education Law. In order to be granted tenure the principal/teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the principal/teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

<b>Name:</b>	Janine Holden
<b>Placement:</b>	Primary Education Center
<b>Position:</b>	Special Education Teacher
<b>Effective:</b>	1/01/2026
<b>Probationary Period:</b>	1/01/2026-12/31/2030
<b>Tenure Area:</b>	Special Education
<b>Certification:</b>	Special Education
<b>Degree:</b>	Master's
<b>Step:</b>	15
<b>Salary:</b>	\$78,240.00

**PAI**



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<div>Appointment -</div> <div>Appointment - Substitutes</div> <div>Instructional Substitutes: Certified</div> <div>Non-Instructional Substitutes</div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.</div> <table><tr><th>Name</th><th>Date</th><th>Position: Certified Teacher Certification</th><th>Per Diem Rate</th></tr><tr><td>Lilly O'Lay*</td><td>11/26/2025</td><td>Childhood Education, Gr. 1-6 Students w/Disabilities, Gr. 1-6</td><td>\$150.00</td></tr><tr><td>Karen Nottle*</td><td>11/26/2025</td><td>Childhood Education, Gr. 1-6</td><td>\$150.00</td></tr></table> <div>*previously appointed as non-certified sub. teacher, now certified as of this date</div> <table><tr><th>Name</th><th>Date</th><th>Position</th><th>Hourly Rate</th></tr><tr><td>Madeline McGuire</td><td>12/15/2025</td><td>Teacher Aide</td><td>\$16.00</td></tr></table>	Name	Date	Position: Certified Teacher Certification	Per Diem Rate	Lilly O'Lay*	11/26/2025	Childhood Education, Gr. 1-6 Students w/Disabilities, Gr. 1-6	\$150.00	Karen Nottle*	11/26/2025	Childhood Education, Gr. 1-6	\$150.00	Name	Date	Position	Hourly Rate	Madeline McGuire	12/15/2025	Teacher Aide	\$16.00	<div>PASI</div> <div>PASNI</div>				
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Name	Date	Position	Hourly Rate																							
Madeline McGuire	12/15/2025	Teacher Aide	\$16.00																							
<div>Appointment -</div> <div>Peer Coordinators</div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools that the Lewiston-Porter Board of Education accept the consent agenda for Peer Coordinator appointments.</div> <div>Primary Education Center</div> <table><tr><th>Name</th><th>Appointment</th><th>Cat.</th><th>Step</th><th>Stipend</th></tr><tr><td>Amanda Emmons</td><td>Special Education</td><td>1-7</td><td>2</td><td>\$1,827.50</td></tr><tr><td>Amanda Emmons</td><td>Special Education</td><td>8-10</td><td>2</td><td>\$1,990.50</td></tr></table>	Name	Appointment	Cat.	Step	Stipend	Amanda Emmons	Special Education	1-7	2	\$1,827.50	Amanda Emmons	Special Education	8-10	2	\$1,990.50	<div>PAPC</div>									
Name	Appointment	Cat.	Step	Stipend																						
Amanda Emmons	Special Education	1-7	2	\$1,827.50																						
Amanda Emmons	Special Education	8-10	2	\$1,990.50																						
<div>Appointment -</div> <div>Coaching</div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Coaching appointments.</div> <div>Spring 2025-2026</div> <table><tr><th>Name</th><th>Appointment</th><th>Cat/ Step</th><th>Stipend</th></tr><tr><td>Tom Penale</td><td>Baseball Varsity Coach</td><td>I-3</td><td>\$7,609.00</td></tr><tr><td>Benjamin Carella</td><td>Baseball Varsity Assistant</td><td>IV-2</td><td>\$2,814.00</td></tr><tr><td>Sean O'Leary</td><td>Baseball Mod. Head Coach</td><td>V-3</td><td>\$2,847.00</td></tr><tr><td>Justalene Lichtenthal</td><td>Softball V Head Coach</td><td>1-3</td><td>\$7,609.00</td></tr><tr><td>Steve Sand</td><td>Softball Modified Coach</td><td>V-3</td><td>\$2,847.00</td></tr></table>	Name	Appointment	Cat/ Step	Stipend	Tom Penale	Baseball Varsity Coach	I-3	\$7,609.00	Benjamin Carella	Baseball Varsity Assistant	IV-2	\$2,814.00	Sean O'Leary	Baseball Mod. Head Coach	V-3	\$2,847.00	Justalene Lichtenthal	Softball V Head Coach	1-3	\$7,609.00	Steve Sand	Softball Modified Coach	V-3	\$2,847.00	<div>PAC</div>
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	Jon Hoover	Girls Flag Football Coach	II-3	\$5,241.00	
	Randy Lombardo	Boys Track V Head Coach	I-3	\$7,609.00	
	Ann Marie Oliverio	Girls Track V Head Coach	I-3	\$7,609.00	
	Emily Oliverio	Girls Track JV Head Coach	II-3	\$5,241.00	
	Joe Powers	Track V Asst. Coach	V-2	\$2,589.00	
	Bill Schmidtke	Girls Lacrosse V Coach	II-3	\$5,241.00	
	Leah Herman	Girls Lacrosse JV Coach	III-3	\$4,164.00	
	Dan Behm	Boys Lacrosse V Coach	II-3	\$5,241.00	
	William Reiser	Boys Lacrosse JV Coach	III-3	\$4,164.00	
	Scott Townsend	Boys Varsity Tennis	II-3	\$5,241.00	
	Patrick Krawczyk	Unified Basketball Coach	III-3	\$4,164.00	

## ADJOURNMENT

**Adjournment**