



# Lewiston-Porter Central School District

One Purpose. Your Pathway. Our Promise.

<b>Job Posting: 1869 07 24 Open Recruitment</b>	<b>Homebound Instructional Tutors 2024-2025</b>
<b>Position:</b>	Homebound Instructional Tutors
<b>Position Summary:</b>	Homebound instruction to take place in a student's home or a mutually agreed upon public location, or, in specific cases, via virtual instruction. Please see attached job description for full detail.
<b>Time Period:</b>	2024-2025 school year. Assignments to be made on an as-needed basis. Assignments may be made at the discretion of the Committee on Special Education if appropriate.
<b>Education Required:</b>	Master's Degree (preferred)
<b>Certification:</b>	Proper NYS certification required
<b>Compensation:</b>	Hourly Rate of \$29.50, plus mileage per LPUT Agreement
<b>Application Period:</b>	Accepting letters of interest throughout the 2024-2025 school year.
<b>Application Procedure:</b>	Apply directly online at <a href="http://www.wnyric.org/application">www.wnyric.org/application</a> : This is an open recruitment. In addition to completing the basic application, applicants are required to upload a current resume, cover letter, and proof of certification.

\*Lewiston-Porter Central School District is an equal opportunity employer and is committed to fostering diversity within the school community. We encourage candidates from all backgrounds to apply.

**Lewiston-Porter Central School District  
Personnel Office**

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## JOB DESCRIPTION

### **Title: Homebound Instructional Tutor**

#### **Qualifications:**

- Master's degree
- Certification, as appropriate to the assignment as follows:
  - Elementary: NYS certification in Elementary; Special Education K-12; Students with Disabilities B-2; Students with Disabilities 1-6
  - Secondary: NYS certification Grades 7-12 in Math, Social Studies, English, Science, Foreign Language; Special Education K-12; Students with Disabilities 7-12

**Reports To:** Building Principal

#### **Job Description:**

- Homebound Instructional Tutor facilitates classroom work as provided by the classroom teacher through the Counseling Office or Google classroom. Tutor is responsible for facilitating required coursework as assigned back and forth between the classroom, keeping the student on track, and maintaining attendance and accurate records.
- Homebound instruction to take place in a student's home or a mutually agreed upon public location, or via virtual instruction. Home instruction sessions are held on days when school is in regular session.
- Secondary: Home instruction provided five (5) days per week/ three (3) hour sessions per day, for a total of fifteen (15) hours per week per student. Homebound tutor responsible for presenting work assigned by classroom teachers, assisting to the best of their ability, and returning work. No grading is required.
- Elementary: Home instruction provided five (5) days per week/ two (2) hour sessions per day, for a total of ten (10) hours per week per student to provide instructional support. No grading is required.
- Per LPUT Collective Bargaining Agreement, assignments will be appointed on an as-need basis throughout the 2024-2025 school year. Written applications may be filed with the Assistant Superintendent for Administrative Services anytime during the year. Before employing other than a District employee, the applicants from the District will be reviewed with preference to the student's teachers of the applicable subjects. The building principals will furnish recommendations regarding the applicants to the Superintendent, who will make the final decision on assignments

