LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

4061 Creek Road
Youngstown, NY 14174

Regular Board of Education Meeting Agenda
July 28, 2025

OUR MISSION One Purpose. Your Pathway. Our Promise. OUR VISION Our ***PURPOSE*** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their ***PATHWAY*** and discover their personal best because we ***PROMISE*** to give them our best.	**Regular Board of Education Meeting** **AMENDED Agenda** July 28, 2025, 6:00 pm Boardroom, Community Resource Center
Board of Education: Joseph J. Palermo, Board President (2023-2026) Tessa Connelly, Vice Board President (2024-2027) Chris Bragdon (2025-2028) Annie Huntington (2025-2028) Sara Ohanessian (2024-2027) Susan Rhodenizer (2025-2028) Jack G. Waugaman III (2023-2026) **Ex Officio Student(s) Board of Education members:** Kaitlyn Szarejko (2025-2026) Zoe Droegmyer (2025-2026)	**Superintendent of Schools:** Paul J. Casseri **Asst. Supt. for Admin. Services:** Donna L. Hill **District Clerk:** Marisa I. Barile

CALL TO ORDER		
Call to Order	The Board President will call the meeting to order with the Pledge of Allegiance.	**Mr. Palermo**
Acceptance of Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for July 28, 2025.	
Community Comments	*One of the most important duties of the Lewiston-Porter Board of Education is to listen to the public. Accordingly, time will be set aside at regular monthly Board meetings for members of the public to address the Board. Our Regular Board of Education meetings are not public meetings, but meetings held in public. At the meeting, a sign-up sheet will be provided for individuals wishing to address the Board.* 1. *Speakers are requested to limit their remarks to not more than three (3) minutes, appoint a spokesperson if a concern is a group concern; and supplement verbal presentations with written reports, if necessary or desired.* 2. *Members of the Board of Education will listen to the remarks of the speakers; however, the Board does not comment or respond to questions; but rather respond in writing if a response is necessary.* 3. *The Board President will call your name, the speaker will then identify themselves, stating their name and then address the board.* 4. *Personal comments toward a member of the community, staff, or Board of Education will not be considered appropriate and the Board president will direct you not to speak.*	

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COMMITTEE & BOARD REPORTS			
Upcoming Committee Meetings	Committee/Meeting	Meeting Dates	Members
	Work Session	08/11/2025	
	Regular Board Meeting	08/25/2025	
Committee Reports	Facilities Review Committee Meeting	Mr. Palermo, Chair	
Administrative Reports	Assistant Superintendent for Administrative Services	**Mrs. Hill**	

Public Hearings	
Code Of Conduct	**Mrs. Hill**
District Wide Emergency Plan	**Mrs. Hill**

BOARD OF EDUCATION INFORMATION		
Board Member Comments		**Mr. Bragdon** **Mrs. Huntington** **Ms. Ohanessian** **Mrs. Rhodenizer** **Mr. Waugaman** **Mrs. Connelly** **Mr. Palermo**

DISTRICT OPERATIONS		
Minutes	**RESOLVED**, that the Lewiston-Porter Board of Education approve the Minutes from the June 16, 2025 Regular Board meeting, as submitted by the District Clerk.	**M-1**
Minutes	**RESOLVED**, that the Lewiston-Porter Board of Education approve the Minutes from the July 1, 2025 Organizational Meeting Board meeting, as submitted by the District Clerk.	**M-2**
Minutes	**RESOLVED**, that the Lewiston-Porter Board of Education approve the Minutes from the July 1, 2025 Regular Board meeting, as submitted by the District Clerk.	**M-3**
Consent Agenda for Financial Operations	**RESOLVED,** that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-6, in the financial consent agenda as submitted by the Administration: **Budget Status Reports** **Extraclassroom Treasurer's Report** **Treasurer's Report** **Claims** **Budget Transfers** **Bank Reconciliation**	 **NF-1** **NF-2** **NF-3** **NF-4** **NF-5** **NF-6**

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OLD BUSINESS
No Old Business

NEW BUSINESS - ADMINISTRATION		
Policy Revision Acceptance of the Second Reading	**RESOLVED**, at the second reading, that the Lewiston-Porter Board of Education accept Policy 7316, Use of Internet-Enabled Devices During the School Day.	**NA-1**
Approval of Transportation Contract Extension for the 2025-2026 School Year	**RESOLVED,** upon the recommendation of the Assistant Superintendent for Administrative Services,that the Lewiston-Porter Board of Education approve the following transportation contract extensions for the 2025-2026 school year. **Summer Contracts - July 1, 2025 through August 31, 2025** STA of New York Contract E515138 (Spec. Ed.) Anticipated Cost: $78,548 STA of New York Contract E515137 (Reg. Students.) Anticipated Cost: $23,933 **2025-2026 School Year Contracts - September 2, 2025 through June 30, 2026** STA of New York Contract E515139 (Main Contract) Anticipated Cost: $3,522,864 STA of New York Contract E515140 (Athletics/Field Trip) Anticipated Cost: $228,901	**NA-2**
Approval of the 2025-2026 Tax Warrant	**RESOLVED**, upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the Tax Warrant for 2025-2026.	**NA-3**
Approval of the Facility Services Agreement	**RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the following service agreements for the 2025-2026 school year; ● Access Elevator for handicapped elevator maintenance. ● ALPS Elevator Service for the inspection of all elevators in the District. ● Cummins for the preventive maintenance and inspections of generators in the District. ● Daikin for the chiller maintenance at the High School. ● Ehrlich for the District-wide pest control service. ● Greater Niagara for the preventative maintenance and startup of heating boilers in all buildings in the District. Also for Refrigerator, Chiller, and Rooftop Air Handler maintenance and repair. ● Hobart for service and preventive maintenance on the new HS dishwasher.	**NA-4**

	• Johnson Controls for the fire alarm comprehensive, monitoring, sprinkler service agreement. • Meridian IT, Inc. for the telephone equipment maintenance service. • Pitney Bowes for the service agreement for the Mail Machine. • TKE for the High School and Intermediate Education Center large and freight elevator maintenance. • Schindler for the High School elevator maintenance agreement. • Stark for the technical professional support for cameras and fob systems. • Swanson Plumbing for backflow maintenance. • Waterwise for the water treatment and cooling tower services to the district. **BE IT FURTHER RESOLVED**, that the Board of Education of the Lewiston-Porter Central School District hereby authorize the Superintendent to execute the above agreements on behalf of the District.	

PUPIL PERSONNEL		
Recommendations for CSE Placement and Amendments	**RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: **2024-2025 School Year:** 12/19/24, 01/13/25, 01/17/25, 01/21/25, 01/30/25, 02/04/25, 02/05/25, 02/10/25, 02/11/25, 02/12/25, 02/13/25, 02/25/25, 02/26/25, 03/03/25, 03/04/25, 03/05/25, 03/06/25, 03/10/25, 03/11/25, 03/12/25, 03/18/25, 03/19/25, 03/20/25, 03/26/25, 04/01/25, 04/02/25, 04/03/25, 04/04/25, 04/07/25, 04/08/25, 04/09/25, 04/10/25, 04/11/25, 04/29/25, 04/30/25, 05/01/25, 05/06/25, 05/09/25, 05/13/25, 05/14/25, 05/20/25, 05/21/25, 05/22/25, 05/27/25, 05/28/25, 05/29/25, 06/02/25, 06/03/25, 06/04/25, 06/05/25, 06/06/25, 06/09/25, 06/12/25, 06/16/25, 06/17/25, 06/18/25, 06/23/25, 06/27/25 **2025-2026 School Year:** 01/21/25, 01/30/25, 02/04/25, 02/05/25, 02/11/25, 02/12/25, 02/13/25, 02/25/25, 02/26/25, 03/04/25, 03/05/25, 03/11/25, 03/12/25, 03/18/25, 03/19/25, 03/20/25, 03/26/25, 04/01/25, 04/02/25, 04/03/25, 04/04/25, 04/07/25, 04/08/25, 04/09/25, 04/10/25, 04/11/25, 04/29/25, 04/30/25, 05/01/25, 05/06/25, 05/09/25, 05/13/25, 05/14/25, 05/19/25, 05/20/25, 05/21/25, 05/22/25, 05/27/25, 05/28/25, 05/29/25, 06/02/25, 06/03/25, 06/04/25, 06/05/25, 06/06/25, 06/09/25, 06/10/25, 06/12/25, 06/16/25, 06/17/25, 06/18/25, 06/23/25, 06/26/25, 06/27/25, 07/02/25, 07/03/25	**NP-1**
Recommendations for CPSE Placement and Amendments	**RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: **2024-2025 School Year:** 01/06/25, 01/07/25, 01/17/25, 01/21/25, 01/28/25, 01/31/25, 02/04/25, 02/06/25, 02/11/25, 02/14/25, 02/25/25, 03/11/25, 03/13/25, 03/17/25, 03/25/25, 03/27/25, 03/28/25, 04/01/25, 04/07/25, 04/22/25, 04/29/25, 05/06/25, 05/13/25, 05/19/25, 05/20/25, 05/21/25, 06/03/25 **2025-2026 School Year:** 01/06/25, 01/17/25, 01/21/25, 01/28/25, 01/31/25, 02/04/25, 03/11/25, 03/13/25, 03/17/25, 03/25/25, 03/27/25, 03/28/25, 04/01/25, 04/22/25, 04/29/25, 05/20/25, 05/21/25, 05/28/25, 06/02/25, 06/03/25, 06/18/25, 06/23/25, 06/24/25, 06/25/25, 07/01/25	**NP-2**

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PERSONNEL - CONSENT AGENDA

Resignation/ Rescission -

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.

Instructional — **PRI**

Name	Date	Tenure	Reason
Dominic Jamgochian	7/14/2025	Long-term Substitute School Counselor	Resignation

Non-Instructional — **PRNI**

Name	Date	Position	Reason
Julia Donovan	7/23/2025	.5 Occupational Therapist	Resignation

Co-curricular & Extracurricular — **PRCC**

Name	Date	Position	Reason
Rachel Smith	6/16/2025	In Real Life	Rescission
Kim Alexander Carlo	7/14/2025	CREW team member	Resignation

Mentorship — **PRM**

Name	Date	Position	Reason
Breanna Burke	7/01/2025	Mentor	Resignation

Appointments - — **PADC**

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for salary adjustment for Instructional appointments due to conferral of degree.

Degree conferral/ Salary change

Name:	Jaclyn Stickney
Placement:	High School
Tenure Area:	Physical Education
Effective:	8/26/2025
Degree:	Master's
Step:	2
Salary:	$51,625.00

Appointment -

PAI

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional appointments. The probationary expiration date is tentative and conditional only (unless extended in accordance with the law). Except to the extent required by the applicable provisions of Section 3012 of the Education Law. In order to be granted tenure the principal/teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the principal/teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

Instructional

Name:	Ryan Suitor*
Placement:	Primary Education Center Intermediate Education Center
Position:	School Counselor
Effective:	8/18/2025
Probationary Period:	8/18/2025 - 8/17/2028**
Tenure Area:	School Counselor
Certification:	School Counselor
Degree:	Master's
Step:	10
Salary:	$66,678.00

*Appointment on 7/01/2025: Effective date, probationary period updated.
**Jarema credit: One (1) year for prior tenure

Name:	Elizabeth Cohen
Placement:	Primary Education Center
Position:	Special Education
Effective:	8/26/2025
Probationary Period:	8/26/2025 - 8/25/2029
Tenure Area:	Special Education
Certification:	Students with Disabilities, B-2 Early Childhood Education, B-2

	Degree: Master's **Step:** 3 **Salary:** $53,303.00	
Appointment - **<u>Teacher on Special Assignment (TOSA), 2025-2026</u>**	**RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for the following Teacher on Special Assignment appointments. **Name:** Amanda Emmons **Placement:** Districtwide **TOSA Position:** CSE/CPSE Chairperson **Effective:** 2025-2026 school year **Tenure Area:** Special Education **Certification:** Students w/Disabilities, All Grades Students w/Disabilities, B-2 Students w/Disabilities, 1-6 Early Childhood Education, B-2 Childhood Education, 1-6 School Building Leader School District Leader **Degree:** Master's **Step:** 7 **Salary:** $60,577.00	**PATOSA**
Annual Appointment - **<u>Long-term Instructional</u>**	**RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional Long-Term appointments for the 2025-2026 school year. **Name:** Amanda Murray **Placement:** High School **Position:** .6 Theater **Effective:** 8/26/2025 - 1/23/2026 **Certification:** Theater **Degree:** Master's	**PALTI**

Step:	4
Salary:	$18,987.08

Name:	Amanda Murray
Placement:	High School
Position:	.4 Theater
Effective:	1/26/2025 -6/30/2026
Certification:	Theater
Degree:	Master's
Step:	4
Salary:	$11,557.35

Name:	Kyle Parks
Placement:	Middle School
Position:	.2 Health
Effective:	8/26/2025 - 6/30/2026
Certification:	Health Education Physical Education
Degree:	Master's
Step:	2
Salary:	$10,325.00

Appointment -

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional Long-Term appointments.

PAILTS

Long-Term Instructional Substitute

Name:	Benjamin Morley
Placement:	Middle School
Position:	Science, for E. Buck
Effective:	2025-2026

Certification:	General Science, 7-12 Physics, 7-12
Degree:	Master's
Step:	1
Salary:	$50,000.00

Name:	Lisa Hyun-Ji Smith
Placement:	Primary Education Center/ Intermediate Education Center
Position:	ESL, for N. Sandretto
Effective:	8/26/2025-1/09/2026
Certification:	English to Speakers of Other Languages*
Degree:	Master's
Step:	8
Salary pro rata:	$62,546.00

*pending

Appointment -

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for building-based substitute appointments, without benefits, except as required by law, to be utilized on an annual basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.

Building-based Substitute Teacher

Name:	Amanda Murray
Placement:	High School
Position:	.4 Building-based Substitute Teacher
Effective:	9/02/2025 - 1/23/2026
Certification:	Theater
Degree:	Master's
Salary:	$72.00 per day

Name:	Amanda Murray
Placement:	High School
Position:	.6 Building-based Substitute Teacher
Effective:	1/26/2025 -6/30/2026
Certification:	Theater
Degree:	Master's
Salary:	$108.00 per day

Name:	Kyle Parks
Placement:	Middle School
Position:	.8 Building-based Substitute Teacher
Effective:	2025-2026
Certification:	Health Education Physical Education
Degree:	Master's
Salary:	$144.00 per day

Name:	Kelsey Jeffs
Placement:	Intermediate Education Center
Position:	Building-based Substitute Teacher
Effective:	2025-2026
Certification:	Early Childhood Education, B-2 Childhood Education, 1-6
Degree:	Master's
Salary:	$180.00 per day

	Name: Rachael Gilroy **Placement:** Intermediate Education Center **Position:** Building-based Substitute Teacher **Effective:** 2025-2026 **Certification:** Childhood Education, 1-6 **Degree:** Master's **Salary:** $180.00 per day	
Appointment - **<u>Non-Instructional</u>**	**RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional appointments. **Name:** Kelly Martin **Placement:** High School **Position:** Sr. Typist **Effective:** 7/01/2025 **Appointment Type:** Promotional **Salary:** $20.86* per hour *correction to hourly salary as approved on 6/16/2025. Name: Rosanna Macri Placement: Middle School Position: Sr. Typist Effective: 08/11/2025 Appointment Type: Provisional Salary: $19.00 per hour	**PANI**

Annual Appointment - Instructional

PAA

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following 2024-2025 annual appointment(s).

Middle School

Middle School CREW

Name	Appointment	Salary/ Stipend
Annette Rayome	CREW team member	$31.00/hr

*Not to exceed seventy-five (75) hours maximum per person

Regents Review

Name	Appointment	Time period	Salary/ Stipend
James Wanamaker	Regents Exam Review: Living Environment	8/11/2025-8/19/2025	$31.00/hr

*Not to exceed eighteen (18) hours maximum

Appointment - Peer Coordinator

PAPC

RESOLVED, upon the recommendation of the Superintendent of Schools that the Lewiston-Porter Board of Education accept the consent agenda for Peer Coordinator appointments.

Primary Education Center

Name	Appointment	Cat.	Step	Salary/ Stipend
Kelly Milleville	First Grade	1-7	1	$3,007.00

Appointment - Mentorship

PAM

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following mentorship appointment(s).

Mentor	Mentee	Area/Subject	Stipend
Kelly Baio	Kathryn Eckstein	Elementary	$1,050.00
Claudine Carlo	Regan Gellerson	Elementary	$1,050.00
Kristen Maggi	Joseph Powers	Elementary	$1,050.00
Katie Ries	Catherine Sullivan	Elementary	$1,050.00
Jacey Gawrys	Lisa Smith	ESL (½ year)	$525.00
Joe Gallagher	Morgan Fitzpatrick	Math	$1,050.00

Janet Kwarciak	Tad Krupa	Math	$1,050.00
Justin Hays	Katie Gawronski	Phys. Ed.	$1,050.00
Trina DiVincenzo	Ryan Suitor	School Counselor	$1,050.00
Sarah Evans	Meghan Whalen	Science	$1,050.00
Amanda Emmons	Jenna Bull	Special Education	$1,050.00
Amanda Emmons	Linnea DuFour	Sp. Education (.7)	$735.00**
Sonja Marchetti	Riley Bernier	Special Education	$1,050.00
Julie Stevener	Charlene Lanier	Special Education	$1,050.00
Alice Richards	Darcy Allender	Reading	$525.00
Kariane Schmitt			$525.00

*Sharing mentorship: Split stipend
**Continuation of mentorship, effective 9/01/2025-3/31/2026 (.7)

Appointment -

PACC

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Co-Curricular & Extra-Curricular appointments for 2024-2025.

High School

Name	Appointment	Cat/ Step	Stipend
Phil Mikolajzak	HOSA co-advisor*	VII-1*	$547.00*
Andrew Sharpe	HOSA co-advisor*	VII-1*	$547.00*
Jessica Cruz	Freshman Class advisor	VII-3	$1,242.00
Phil Mikolajzak	Freshman Class advisor	VII-3	$1,242.00

*Sharing advisorship: Split stipend

Co-Curricular & Extra-Curricular

Middle School

Name	Appointment	Cat/ Step	Stipend
Mark Marinaccio	MS Musical Vocal/Orchestral Director	IV-3	$2,538.00
Kevin Jaruszewski	MS Yearbook advisor	VI-1	$1,483.00
Stefanie Bond	In Real Life Club advisor	VII-1	$1,094.00

Amy Golden	MS Running Club advisor	VII-3	$1,242.00
Jill Carere-Fetterman	MS Running Club* co-advisor	VII-2*	$584.50*
Annette Rayome	MS Running Club* co-advisor	Vii-2*	$584.50*

*Sharing advisorship: Split stipend

Elementary

Name	**Appointment**	**Cat/ Step**	**Stipend**
Lindsay Dougherty	IEC Elementary Leadership Council	VII-2	$1,169.00
Dena Peterson	IEC Elementary Leadership Council	VII-1	$1,094.00

ADJOURNMENT		
Adjournment		