

4061 Creek Road Youngstown, NY 14174

# OUR MISSION One Purpose. Your Pathway. Our Promise. OUR VISION

Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

## Regular Board of Education Meeting AMENDED Agenda

January 27, 2025, 6:00 pm Boardroom, Community Resource Center

#### **Board of Education:**

President, Danielle M. Mullen (2023-2025)
Vice President, Joseph J. Palermo (2023-2026)
Chuck Barber (2022-2025)
Tessa Connelly (2024-2027)
Sara Ohanessian (2024-2027)
April Saks (2022-2025)
Jack G. Waugaman III (2023-2026)

Superintendent of Schools: Paul J. Casseri Asst. Supt. for Admin. Services: Donna L. Hill District Clerk: Marisa I. Barile

	CALL TO ORDER							
Call to Order	The Board President will call the meeting to order with the Pledge of Allegiance.	Mrs. Mullen						
Acceptance of Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for January 27, 2025.							
Community	One of the most important duties of the Lewiston-Porter Board of Education is to listen to the public. Accordingly, time will be set aside at regular monthly Board meetings for members of the public to address the Board. Our Regular Board of Education meetings are not public meetings, but meetings held in public. At the meeting, a sign-up sheet will be provided for individuals wishing to address the Board.  1. Speakers are requested to limit their remarks to not more than three (3) minutes, appoint a spokesperson if a concern is a group concern; and supplement verbal presentations with written reports, if necessary or desired.  2. Members of the Board of Education will listen to the remarks of the speakers; however, the Board does not comment or respond to questions; but rather respond in writing if a response is necessary.  3. The Board President will call your name, the speaker will then identify themselves, stating their name and then address the board.  4. Personal comments toward a member of the community, staff, or Board of Education will not be considered appropriate and the Board president will direct you not to speak.							



	COMMITTEE & BOARD REPORTS					
Upcoming Committee Meetings	Committee	Meeting Dates	Members			
	Athletic Council	06/12/2025	Mr. Barber (chair) Mr. Palermo, Mr. Waugaman III			
	District Safety Committee	04/08/2025	Mr. Waugaman III (chair) Ms. Ohanessian, Mr. Palermo			
	District Key Communicators Committee	02/03/2025	Mr. Palermo (chair) Mrs. Mullen			
	Facilities Planning Review Committee	01/22/2025	Mr. Palermo (chair) Mr. Waugaman III			
	Finance Review Committee	03/10/2025	Mrs. Mullen (chair) Mr. Barber			
	Fine Arts Council	02/26/2025	Mrs. Connelly (chair) Mrs. Saks, Mr. Waugaman III			
	Health & Wellness Committee	03/12/2025	Ms. Ohanessian (chair) Mr. Palermo			
	ON BOCES Board Meetings	02/12/2025	Mrs. Mullen (chair)			
	Policy Review Committee	02/07/2025	Mr. Palermo (chair) Mrs. Connelly, Mr. Waugaman III			
	PTSA	03/26/2025	Mrs. Connelly (chair)			
	Special Education Committee	03/21/2025	Mrs. Mullen (chair) Mrs. Connelly, Mr. Waugaman III			
Committee Reports	Athletic Council		Mr. Barber (Chair)			
	District Safety Committee		Mr. Waugamann (Chair)			
	Policy Review Committee		Mr. Palermo (Chair)			
	Facilities Review Committee		Mr. Palermo (Chair)			
	PTSA Meeting		Mrs. Connelly (Chair)			
Administrative Reports (IEC and MS reports submitted)	Primary Education Principal – Monthly Calendar High School Principal – Monthly Calendar Assistant Superintendent for Administrative Services Superintendent		Ms. Larson Mr. D'Anna Ms. Hill Mr. Casseri			



PRESENTATION/RECOGNITIONS						
Presentation	Intermediate Education Center Playground Improvements	Mrs. DeFranco Mrs. DeFranco's class				
Recognition(s)	Tenure Award, Leah Khatib	Mr. Casseri				
	Fall Sports	Mr. Halgash				
	Board of Education Weightloss Challenge Winner	Mr. Palermo				

	BOARD OF EDUCATION INFORMATION	
Board Member Comments		Mrs. Saks Mr. Waugaman Mr. Barber Mrs. Connelly Ms. Ohanessian
		Mr. Palermo Mrs. Mullen

	DISTRICT OPERATIONS					
Minutes	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the 12/16/2024 Regular Board meeting, as submitted by the District Clerk.					
Minutes	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the 1/13/2025 Work Session and Budget Workshop Board meeting, as submitted by the District Clerk.	M-2				
Consent Agenda for Financial Operations	RESOLVED, that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-6, in the financial consent agenda as submitted by the Administration:  Budget Status Reports  Extraclassroom Treasurer's Report  Treasurer's Report  Claims  Transfer History  Bank Reconciliation Report	NF-1 NF-2 NF-3 NF-4 NF-5 NF-6				

OLD	DBUSINESS
No Old Business	



	NEW BUSINESS - ADMINISTRATION	
Policy Revision Acceptance of the First Reading	RESOLVED, at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 7240, Student Records: Access and Challenge Policy 7241, Student Directory Information Policy 7242, Military Recruiters and Institutions of Higher Education Policy 7260, Designation of Person in Parental Relation Policy 7270, Rights of Non-Custodial Parents	NA-1
Policy Revision Acceptance of the Second Reading	RESOLVED, at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 7211, Provision of Interpreter Services to Parents who are Hearing Impaired Policy 7212, Response to Intervention (RTI) Process Policy 7213, Determination of Class Rank Policy 7221, Participation in Graduation Ceremonies and Activities Policy 7222, Diploma or Credential Options for Students with Disabilities Policy 7223, Advanced Coursework	NA-2
Approval of Policy	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education waive a second reading, as allowed in Board Policy #1410, and approve the former Policy 3421, Title IX and Sex Discrimination.	NA-2A
Approval of the Disposal of Equipment	<b>RESOLVED</b> , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the disposal of equipment from the Special Education department.	NA-3
Approval to authorize the RIC ONE Risk Operations Center to Enter into Data Privacy Agreements	WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into Article 5 General Municipal Law intermunicipal arrangement for the purpor of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the "ROC");  WHEREAS, the Board of Education of the Lewiston-Porter Central School District, through its affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2024-2025 fiscal year, to authorize the ROC to enter into Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, "Ed Law 2d") related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;"  WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs;	



	WHEREAS, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted; and BE IT RESOLVED, Board of Education of the Lewiston-Porter Central School District authorizes the attorneys designated by the ROC to negotiate and approve of DPAs for software and/or technology resources; and, BE IT FURTHER RESOLVED, the Lewiston-Porter Central School District Board of Education grants the ROC and its designated attorneys the authority to negotiate the terms and conditions of DPAs and take such actions so as to effectuate the purposes and intent of this resolution.	
Approval of Additional Bank Depositary	<b>RESOLVED</b> , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Board of Education of the Lewiston-Porter Central School District authorizes JP Morgan Chase as an additional Lewiston-Porter CSD Bank depositary.	NA-5
Appointment of Hearing Officer	BE IT RESOLVED, that the Board of Education hereby appoints John Jacobs to act as an impartial hearing officer in relation to an impartial due process hearing that was initiated against the District under section 1415 of the Individuals with Disabilities Education Act ("IDEA").  The terms and conditions associated with this appointment will conform with the District's policies and regulations regarding the appointment of impartial hearing officers under the IDEA.	NA-6

	PUPIL PERSONNEL	
Recommendations for CSE Placement and Amendments	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:  2024-2025 School Year:  10/23/24, 10/30/24, 11/12/24, 11/13/24, 11/19/24, 11/20/24, 11/26/24, 12/02/24, 12/04/24, 12/05/24, 12/10/24, 12/10/24, 12/16/24, 12/17/24, 12/18/24, 01/07/25, 01/08/25, 01/09/25, 01/10/25, 01/13/25, 01/16/25, 01/21/25	NP-1
Recommendations for CPSE Placement and Amendments	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:  2024-2025 School Year:  12/10/24, 12/17/24, 12/19/24, 12/20/24, 01/07/25	NP-2



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	PE	RSONNEL - C	ONSENT AGENDA				
Resignation/ Rescission -	that the Lewiston-Por	<b>ESOLVED</b> , upon the recommendation of the Superintendent of Schools, at the Lewiston-Porter Board of Education accept the consent agenda r resignations/rescissions.					
	Name	Date	Tenure Area/Position	Reason			
	Matthew Bradshaw	6/30/2025	Phys. Ed. Teacher	Retirement			
	Kelly Dragone	6/30/2025	Reading Teacher	Retirement			
	Sue Hedemann	6/30/2025	Elementary Teacher	Retirement			
Instructional	Heidi Kazulak	6/30/2025	Elementary Teacher	Retirement	PRI		
	Marie Miller	6/30/2025	Math Teacher	Retirement			
	Cynthia Sanoian	6/30/2025	Phys. Ed. Teacher	Retirement			
	James Wanamaker	6/30/2025	Science Teacher	Retirement			
	Jennifer Wanamake	r 6/30/2025	Math Teacher	Retirement			
	Lisa Winslow	6/30/2025	Elementary Teacher	Retirement			
	Mark Herbst	12/06/2024	Long-term Speech Teacher	End of Long-term Assignment			
Instructional, cont.	Peter Jablonski	12/13/2024	Long-term Sub. Science Teacher	End of Long-term Assignment	PRI, cont.		
	Kelsey Jeffs	12/20/2024	Long-term Sub. Elem. Teacher	End of Long-term Assignment			
	Peter Nagy	12/20/2024	Long-term Sub. Phys. Ed. Teacher	End of Long-term Assignment			
Non-Instructional	Name D	ate	Position	Reason			
	Stephanie 1 Horanburg	/05/2025	Clerical	Resignation	PRNI		
	Tyler Ramsey 1	/17/2025	Head of Grounds	Resignation			



Leave(s) -	RESOLVED, upon th	e reco	mmendation of the	e Superintenden	t of Schools,	
	that the Lewiston-Poi			accept the conse	ent agenda	
	Name	Date		Position	Reason	
Non-Instructional	Jessica Gordon	4/14/	2025-4/17/2025	Clerical	Personal	PLNI
	Kelly Fitzgerald	2/11/	2025-2/14/2025	Teacher Aide	Personal	
	Jennifer Winstanley	5/05/	2025-5/30/2025	Teacher Aide	Personal	
Appointments -	RESOLVED, upon the that the Lewiston-Porton Instructional Tenu	rter Bo	ard of Education a ointments.			PAIT
Instructional	Name:		Leah Khatib			•
<u>Tenure</u>	Tenure Area:		Elementary Educ	cation		
Appointment	Effective:		2/01/2025	2/01/2025		
	Probationary Perio	od:	2/01/2023-2/01/2	)1/2025		
	Certification(s):		Early Childhood Childhood Educa Students with Di	ation, 1-6		
Appointment -	RESOLVED, upon the that the Lewiston-Porfor Instructional Long	rter Bo	ard of Education a			PAILTS
	Name:	101111	Cassidy Faddis			
Long-Term	Placement:		Intermediate Ed	ucation Center		
Instructional Substitute	Position:		Music, for F. Spinnegan			
<u> </u>	Effective:		12/16/2024	12/16/2024		
	Certification:		Music			
	Degree:		Bachelor's			
	Step:		3			
	Salary pro rata:		\$45,816.00			
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	Name:	Mark Herbst	
	Placement:	Middle School	
	Position:	Speech-Language Pathologist, for S. Horanburg-Noonan	
	Effective:	1/13/2025	
	Certification:	Speech and Hearing Handicapped Speech-Language Pathologist	
	Degree:	Master's	
	Step:	8	
	Salary pro rata:	\$60,443.00	
	building-based substitu required by law, to be u Superintendent. Service Education.	er Board of Education accept the consent agenda for the appointments, without benefits, except as utilized on an annual basis at the discretion of the es shall be at-will and at the pleasure of the Board of	
Building-based	Name:	Rachael Gilroy	
Substitute Teacher	Placement:	Primary Education Center	
	Position:	Building-based Substitute Teacher	
	Effective:	1/06/2025 - 6/27/2025	
	Certification:	Childhood Education, Gr. 1-6*	
	Degree:	Master's	
	Per Diem Salary:	\$180.00	
	Name:	Kelsey Jeffs	
	Placement:	Intermediate Education Center	
	Position:	Building-based Substitute Teacher	
	Effective:	1/06/2025 - 6/27/2025	
	Certification:	Early Childhood Education, B-2 Childhood Education, Gr. 1-6	



	Degree:	Master's	3				
	Per Diem Salary:	\$180.00	\$180.00				
Appointment -	RESOLVED, upon that the Lewiston-Perfor substitute appoint be utilized on an as Services shall be at						
	Name	Date Substitute Position: Non-Certified		ition:	Per Diem Rate		
Instructional: Non-Certified	Sara Mang	1/06/2025	Sub	Substitute Teacher		\$135.00	PASI
	Molly Marietta	1/06/2025	Substitute Teacher		ner	\$135.00	
	Joseph Powers	1/06/2025	Sub	Substitute Teacher		\$135.00	
	Name	Date	Sub	Substitute Position		Hourly Rate	
	Arjumand Haleem	1/06/2025 Tead		acher Aide		\$16.00	PASNI
Non-Instructional	Molly Marietta	1/06/2025	1/06/2025 Cle		erical		
	Shannon Young	1/06/2025 Cle		erical		\$17.00	
Annual Appointments -	RESOLVED, upon that the Lewiston-Perfor Annual non-instructions	orter Board of ructional appoi	Educ	ation accept			PANIA
	Name	Appointment		Effective	Hourly Salary/ Stipend		
	Tammy Boe	Registered Nurse, Unified Bowling		1/15/2025 -3/4/2025	\$35.00/hour		
		Registered Nurse, Unified Bowling		1/15/2025	\$35.00/hour		
	Maureen Schug			-3/4/2025			
Non-Instructional	Maureen Schug Suzanne Taylor		ng ,		\$15.75 + as applic	overtime	



Appointment -	RESOLVED, upo that the Board of mentorship appoi	PAM				
<u></u>	Mentor	Mente		Area/Subject	Stipend	
	Elizabeth Cardwell	Megha	n Mann	Speech	\$525.00	
	*One-half (.5) yea					
Appointment -	RESOLVED, upo that the Lewiston Athletic Event Su	PAESS				
Athletic Event Support Staff	Name		Appointment		Hourly Salary	
	Kristen Bajor		Athletic Event Support		\$23.55	
	Lori Boss		Athletic	Event Support	\$23.55	
	Morgan Cavarello		Athletic Event Support		\$23.55	
	Anika Fetzner		Athletic Event Support		\$23.55	
	Lori Hurtgam		Athletic Event Support		\$23.55	
	Nicole Krawczyk		Athletic Event Support		\$23.55	
	Brendan McDermott		Athletic Event Support		\$23.55	
	Kayla Neumann		Athletic Event Support		\$23.55	
	Emily Oliverio		Athletic Event Support		\$23.55	
	David Perreault		Athletic Event Support		\$23.55	
	Carrie Popielski		Athletic Event Support		\$23.55	
	William Reiser		Athletic	Event Support	\$23.55	
	E	(ECUTIV	E SESSIO	N - ADJOURNME	NT	
Executive Session	It is anticipated the conducted pursual Administrative ProLocal 1000 of Civ					
Adjournment						