



Regular Board of Education Meeting
 October 23, 2023; 6:00 p.m.
 Boardroom, Community Resource Center

Amended Agenda

One Purpose. Your Pathway. Our Promise.

Board of Education:

President, Danielle M. Mullen (2023-2025)
 Vice President, Julie Donnelley (2021-2024)
 Chuck Barber (2022-2025)
 Jennifer A. Klemick (2021-2024)
 Joseph J. Palermo (2023-2026)
 April Saks (2022-2025)
 Jack G. Waugaman III (2023-2026)

Superintendent:

Asst. Supt. for Admin. Svcs.: Paul J. Casseri
Asst. Supt. for Curr./Inst. & Tech: Michael F. Lewis, Ph.D.
District Clerk: Heather Lyon, Ph.D.
 Marisa I. Barile

OUR MISSION

One Purpose. Your Pathway. Our Promise.

OUR VISION

Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

CALL TO ORDER

Call to Order	The Board President will call the meeting to order with the Pledge of Allegiance.	Ms. Mullen
Acceptance of Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for October 23, 2023.	
Community Comments	<p><i>One of the most important duties of the Lewiston-Porter Board of Education is to listen to the public. Accordingly, time will be set aside at regular monthly Board meetings for members of the public to address the Board. Our Regular Board of Education meetings are not public meetings, but meetings held in public. At the meeting, a sign-up sheet will be provided for individuals wishing to address the Board.</i></p> <ol style="list-style-type: none"> <i>Speakers are requested to limit their remarks to not more than three (3) minutes, appoint a spokesperson if a concern is a group concern; and supplement verbal presentations with written reports, if necessary or desired.</i> <i>Members of the Board of Education will listen to the remarks of the speakers; however, the Board does not comment or respond to questions; but rather respond in writing if a response is necessary.</i> <i>The Board President will call your name, the speaker will then identify themselves, stating their name and then address the board.</i> <i>Personal comments toward a member of the community, staff, or Board of Education will not be considered appropriate and the Board president will direct you not to speak.</i> 	



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COMMITTEE & BOARD REPORTS		
Committee Board Reports	09/27/2023, Fine Arts Council Meeting	J. Donnelley A. Saks J. Waugaman
	10/05/2023, Communication Committee Meeting	C. Barber D. Mullen A. Saks
	10/06/2023, Curriculum, Instruction & Assessment Review Council Meeting	D. Mullen A. Saks J. Waugaman
	10/16/2023, Superintendent Student Advisory Council Meeting	
	10/16/2023, District Key Communicators Meeting	C. Barber J. Klemick
	10/17/2023, Environmental Committee Meeting	C. Barber, A. Saks
	10/18/2023, Finance Review Committee Meeting	C. Barber, D. Mullen
Upcoming Committee Meetings	10/24/2023, Athletic Council Meeting	C. Barber J. Palermo
	10/25/2023, Facilities Planning Committee Meeting	J. Donnelley J. Palermo
	10/25/2023, PTSA Meeting	C. Barber J. Klemick
	11/03/2023, Policy Review Committee	D. Mullen J. Klemick J. Waugaman
	11/08/2023, ON BOCES Board Meeting	D. Mullen
	11/13/2023, Work Session Board Meeting	
	11/15/2023, Health & Wellness Committee Meeting	J. Donnelley J. Palermo
	11/22/2023, Facilities Planning Committee Meeting	J. Donnelley J. Palermo
	11/27/2023, Regular Board Meeting	



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Administrative Reports	Administrative Reports (all building reports submitted) Assistant Superintendent for Curriculum, Instruction & Tech. Superintendent <ul style="list-style-type: none"> • Claim Audit 	Dr. Lyon Mr. Casseri
PRESENTATIONS/RECOGNITIONS		
Presentation(s)	National Junior Honor Society Service Project Strategic Plan Implementation Presentation Secondary Data Presentation	Ms. Zimmerman Mr. Casseri Dr. Lyon Mr. D'Anna Mr. Auer Mrs. Rodriguez Mrs. Larson Dr. Lyon, Mr. Hill
Recognition	Lewiston-Porter CSD Board of Education Recognition	
BOARD OF EDUCATION INFORMATION		
Board Member Comments		Mr. Barber Ms. Klemick Mr. Palermo Ms. Saks Mr. Waugaman Ms. Donnelley Ms. Mullen
Recess	A short recess will be taken to recognize the accomplishments of the students and staff.	
DISTRICT OPERATIONS		
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the September 25, 2023 Regular Board Meeting, as submitted by the District Clerk.	M-1
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the, October 2, 2023 Work Session Board Meeting, as submitted by the District Clerk.	M-2



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Consent Agenda for Financial Operations	<p>RESOLVED, that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-5, in the financial consent agenda as submitted by the Administration:</p> <p>Budget Status Reports Treasurer’s Report Claims Transfer History Transfers Pending Board Approval</p>	<p>NF-1 NF-2 NF-3 NF-4 NF-5</p>
OLD BUSINESS		
No Old Business		
NEW BUSINESS - ADMINISTRATION		
Policy Revision Acceptance of the First Reading	<p>RESOLVED, at the first reading, that the Lewiston-Porter Board of Education Accept the following policies;</p> <p>Policy 5660, Meal Charging and Prohibition Against Shaming Policy 5661, Wellness Policy 5670, Records Management Policy 5672, Information Security Breach and Notification Policy 5673, Employee Personal Identifying Information Policy 5674, Data Networks and Security Access Policy 5675, Student Grading Information Systems Policy 5676, Privacy and Security for Student Data and Teacher and Principal Data Policy 5680, Safety and Security</p>	NA-1
Policy Revision Acceptance of the Second Reading	<p>RESOLVED, at the second reading, that the Lewiston-Porter Board of Education accept the following policies;</p> <p>Policy 1510, Regular Board Meetings and Rules (QUORUM AND PARLIAMENTARY PROCEDURE) Policy 5610, Insurance Policy 5620, Inventories and Accounting of Fixed Assets Policy 5631, Hazardous Waste and Handling of Toxic Substances by Employees Policy 5632, Pest Management and Pesticide Use Policy 5633, Gender Neutral Single-Occupancy Bathrooms Policy 5640, Smoking/Tobacco Use/Vaping Policy 5650, Energy Conservation in the Schools</p>	NA-2



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Approval of the External Audit	RESOLVED , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the External Audit performed by Lumsden and McCormick CPA.	NA-3
Approval of the Audit Corrective Action Plan	RESOLVED , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the Corrective Action Plan from the External Audit.	NA-4
Approval of the Reserve Fund Allocations	<p>RESOLVED, upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the allocation of funds of various reserve accounts as follows;</p> <ul style="list-style-type: none"> ● ERS Reserve: \$ 193,419.00 ● TRS Reserve: \$ 654,787.00 ● Tax Certiorari: \$ 193,650.00 ● Bonded Debt: \$ 131,795.00 ● Capital Reserve: \$ 3,013,711.00 ● Repair Reserve: \$ 902,998.00 ● EBLAR: \$ 136,124.00 	NA-5
Approval of the Superintendent's 2023-2024 Goals	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the Superintendent's 2023-2024 Goals	NA-6
PUPIL PERSONNEL		
Recommendations for CSE Placement and Amendments	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:</p> <p>2023/2024 School Year: 5/11/23, 5/15/23, 9/8/23, 9/18/23, 9/20/23, 9/22/23, 9/25/23, 9/26/23, 9/27/23, 9/28/23, 10/3/23, 10/4/23, 10/12/23</p>	NP-1
Recommendations for CPSE Placement and Amendments	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:</p> <p>2023/2024 School Year: 9/12/23, 9/18/23, 9/19/23, 9/26/23, 10/3/23, 10/4/23</p>	NP-2



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PERSONNEL - CONSENT AGENDA				
Resignations/ Rescissions - <u>Non-Instructional</u>	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.			PRNI
	Name	Date	Position	Reason
	Rebecca Dutter	9/22/2023	Teacher Aide	Resignation
	Stephanie Nethaway	10/06/2023	Teacher Aide	Resignation
	Wendy Fiutko-Gonzales	6/30/2024	Teacher Aide	Retirement
Leaves - <u>Instructional</u>	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for unpaid leaves of Absence.			PLI
	Name	Date	Tenure	Reason
	Kimberly Hereth	9/13/2023 - 11/10/2023*	English	Child-rearing
	Emily Adamson	10/11/2023 - 1/05/2024	Social Worker	Maternity; Child-rearing
	Danielle Kudela	10/30/2023 - 1/26/2024	Social Worker	Child-rearing
	*amended return date			
Appointments - <u>Building-Based Substitute</u>	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for building-based substitute appointments, without benefits, except as required by law, to be utilized on an annual basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.			PABBS
	Name:	Kelsey Jeffs		
	Placement:	Intermediate Education Center		
	Position:	Building-Based Substitute Teacher		
	Effective:	10/10/2023 - 6/30/2024		
	Certification:	Childhood Education, Gr. 1-6		
	Degree:	Master's		
	Salary:	\$180.00 per day		



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<p>Appointments -</p> <p><u>Non-Instructional</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional appointments.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Name:</td> <td>Brigitte Holbert</td> </tr> <tr> <td>Placement:</td> <td>Primary Education Center</td> </tr> <tr> <td>Position:</td> <td>Sr. Typist</td> </tr> <tr> <td>Effective:</td> <td>9/25/2023</td> </tr> <tr> <td>Appointment Type:</td> <td>Probationary</td> </tr> <tr> <td>Probationary Period</td> <td>9/25/2023 - 3/25/2024</td> </tr> <tr> <td>Step:</td> <td>4</td> </tr> <tr> <td>Hourly Salary:</td> <td>\$19.00</td> </tr> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Name:</td> <td>Kristina Patti</td> </tr> <tr> <td>Placement:</td> <td>District Office</td> </tr> <tr> <td>Position:</td> <td>Typist</td> </tr> <tr> <td>Effective:</td> <td>10/10/2023</td> </tr> <tr> <td>Appointment Type:</td> <td>Probationary</td> </tr> <tr> <td>Probationary Period</td> <td>10/10/2023 - 4/08/2024</td> </tr> <tr> <td>Step:</td> <td>4</td> </tr> <tr> <td>Hourly Salary:</td> <td>\$18.90</td> </tr> </table>	Name:	Brigitte Holbert	Placement:	Primary Education Center	Position:	Sr. Typist	Effective:	9/25/2023	Appointment Type:	Probationary	Probationary Period	9/25/2023 - 3/25/2024	Step:	4	Hourly Salary:	\$19.00	Name:	Kristina Patti	Placement:	District Office	Position:	Typist	Effective:	10/10/2023	Appointment Type:	Probationary	Probationary Period	10/10/2023 - 4/08/2024	Step:	4	Hourly Salary:	\$18.90	<p>PANI</p>
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	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Name:</td> <td>Angela Muto</td> </tr> <tr> <td>Placement:</td> <td>High School</td> </tr> <tr> <td>Position:</td> <td>Sr. Typist</td> </tr> <tr> <td>Effective:</td> <td>10/10/2023</td> </tr> <tr> <td>Appointment Type:</td> <td>Probationary</td> </tr> <tr> <td>Probationary Period</td> <td>10/10/2023 - 4/08/2024</td> </tr> <tr> <td>Step:</td> <td>4</td> </tr> <tr> <td>Hourly Salary:</td> <td>\$19.00</td> </tr> </table>	Name:	Angela Muto	Placement:	High School	Position:	Sr. Typist	Effective:	10/10/2023	Appointment Type:	Probationary	Probationary Period	10/10/2023 - 4/08/2024	Step:	4	Hourly Salary:	\$19.00	
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Step:	4																	
Hourly Salary:	\$19.00																	
<p>Appointments -</p> <p><u>Instructional:</u> <u>Non-Certified</u> <u>Substitutes</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Name</th> <th style="width: 15%;">Date</th> <th style="width: 30%;">Position</th> <th style="width: 25%;">Daily Rate</th> </tr> </thead> <tbody> <tr> <td>Jenna Havens</td> <td>10/01/2023</td> <td>Non-certified Teacher</td> <td>\$125.00</td> </tr> <tr> <td>Tadeus Krupa</td> <td>10/16/2023</td> <td>Non-certified Teacher</td> <td>\$125.00</td> </tr> </tbody> </table>	Name	Date	Position	Daily Rate	Jenna Havens	10/01/2023	Non-certified Teacher	\$125.00	Tadeus Krupa	10/16/2023	Non-certified Teacher	\$125.00	PASI				
Name	Date	Position	Daily Rate															
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Tadeus Krupa	10/16/2023	Non-certified Teacher	\$125.00															
<p>Appointments -</p> <p><u>Clinical</u> <u>Supervision</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following Clinical Supervisor appointment.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Clinical Supervisor</th> <th style="width: 15%;">Supervision of</th> <th style="width: 10%;">Area</th> <th style="width: 25%;">Period of Supervision</th> <th style="width: 35%;">Stipend</th> </tr> </thead> <tbody> <tr> <td>Emily Brook</td> <td>Emily Adamson</td> <td>Social Worker</td> <td>9/01/2023 - 6/30/2024</td> <td>\$950.00</td> </tr> </tbody> </table>	Clinical Supervisor	Supervision of	Area	Period of Supervision	Stipend	Emily Brook	Emily Adamson	Social Worker	9/01/2023 - 6/30/2024	\$950.00	PACS						
Clinical Supervisor	Supervision of	Area	Period of Supervision	Stipend														
Emily Brook	Emily Adamson	Social Worker	9/01/2023 - 6/30/2024	\$950.00														



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<p>Annual Appointment: Instructional Committees -</p> <p><u>One District One Book</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the appointments to the following 2023-2024 Instructional Committees.</p> <table border="1" data-bbox="354 485 1284 667"> <thead> <tr> <th>Name</th> <th>Appointment</th> <th>Salary</th> </tr> </thead> <tbody> <tr> <td>Kelly Dragone</td> <td>PEC One District One Book Committee</td> <td>\$28.00/hour</td> </tr> <tr> <td>Brianna Zeitz</td> <td>IEC One District One Book Committee</td> <td>\$15.50/hour</td> </tr> </tbody> </table>	Name	Appointment	Salary	Kelly Dragone	PEC One District One Book Committee	\$28.00/hour	Brianna Zeitz	IEC One District One Book Committee	\$15.50/hour	PAODOB			
Name	Appointment	Salary												
Kelly Dragone	PEC One District One Book Committee	\$28.00/hour												
Brianna Zeitz	IEC One District One Book Committee	\$15.50/hour												
<p>Appointments -</p> <p><u>Co-Curricular & Extra-Curricular</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Co-Curricular & Extra-Curricular appointments.</p> <table border="1" data-bbox="354 831 1284 951"> <thead> <tr> <th>Name</th> <th>Appointment</th> <th>Category/Step</th> <th>Stipend</th> </tr> </thead> <tbody> <tr> <td>Jennifer Kensinger</td> <td>MS Newspaper</td> <td>VII-1</td> <td>\$1,052.00</td> </tr> </tbody> </table>	Name	Appointment	Category/Step	Stipend	Jennifer Kensinger	MS Newspaper	VII-1	\$1,052.00	PACC				
Name	Appointment	Category/Step	Stipend											
Jennifer Kensinger	MS Newspaper	VII-1	\$1,052.00											
<p>Annual Appointments -</p> <p><u>Non-Instructional: Substitute Transportation Monitors</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Teacher Aides to assume the additional responsibilities and duties of a Transportation Monitors appointments for 2023-2024.</p> <table border="1" data-bbox="354 1142 1284 1325"> <thead> <tr> <th>Name</th> <th>Effective</th> <th>Salary/Stipend</th> </tr> </thead> <tbody> <tr> <td>Tiffany Chandler</td> <td>10/04/2023-6/30/2024</td> <td>Base salary + \$1.50/hour</td> </tr> <tr> <td>Bonnie Rampado</td> <td>10/12/2023-6/30/2024</td> <td>Base salary + \$1.50/hour</td> </tr> </tbody> </table>	Name	Effective	Salary/Stipend	Tiffany Chandler	10/04/2023-6/30/2024	Base salary + \$1.50/hour	Bonnie Rampado	10/12/2023-6/30/2024	Base salary + \$1.50/hour	PAANISTM			
Name	Effective	Salary/Stipend												
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Bonnie Rampado	10/12/2023-6/30/2024	Base salary + \$1.50/hour												
<p>Appointments -</p> <p><u>Coaching</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Coaching appointments.</p> <p>Winter, 2023-2024</p> <table border="1" data-bbox="354 1520 1284 1703"> <thead> <tr> <th>Name</th> <th>Appointment</th> <th>Cat/ Step</th> <th>Stipend</th> </tr> </thead> <tbody> <tr> <td>Hannah Olds</td> <td>Girls' Mod. Basketball Coach</td> <td>V-1</td> <td>\$2,212.00</td> </tr> <tr> <td>Joshua Thibeault</td> <td>JV Wrestling Head Coach</td> <td>II-1</td> <td>\$4,005.00</td> </tr> </tbody> </table>	Name	Appointment	Cat/ Step	Stipend	Hannah Olds	Girls' Mod. Basketball Coach	V-1	\$2,212.00	Joshua Thibeault	JV Wrestling Head Coach	II-1	\$4,005.00	PAC
Name	Appointment	Cat/ Step	Stipend											
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Appointments -	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Volunteer Coach appointments. Fall, 2023-2024	PAVC				
Volunteer Coaches	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Name</th> <th>Sport</th> </tr> </thead> <tbody> <tr> <td>James Marshall</td> <td>Football</td> </tr> </tbody> </table>	Name	Sport	James Marshall	Football	
Name	Sport					
James Marshall	Football					
EXECUTIVE SESSION - ADJOURNMENT						
Executive Session	It is anticipated that an Executive Session will be convened for the purpose of the employment history of a particular person(s).					
Adjournment						