



# LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

4061 Creek Road  
Youngstown, NY 14174

## M-1 Draft Minutes

<b>OUR MISSION</b> <b>One Purpose. Your Pathway. Our Promise.</b> <b>OUR VISION</b> Our <b>PURPOSE</b> is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their <b>PATHWAY</b> and discover their personal best because we <b>PROMISE</b> to give them our best.	<b>Regular Board of Education Meeting Agenda</b> <b>DRAFT MINUTES</b> January 22, 2024 6:00 pm Boardroom, Community Resource Center
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### Board of Education:

President, Danielle M. Mullen (2023-2025)  
Vice President, Julie Donnelley (2021-2024)  
Chuck Barber (2022-2025)  
Jennifer A. Klemick (2021-2024)  
Joseph J. Palermo (2023-2026)  
April Saks (2022-2025)  
Jack G. Waugaman III (2023-2026)

### Superintendent:

Paul J. Casseri

Interim Asst. Supt. for Admin. Svcs: Scott M. Hoot

Asst. Supt. for Curr./Inst. & Tech: Heather Lyon, Ph.D.

District Clerk: Marisa I. Barile

### CALL TO ORDER

<b>Call to Order</b>	The Board President called the meeting to order at 6:00 pm with the Pledge of Allegiance.	<b>Mrs. Mullen</b>
<b>Acceptance of Agenda</b>	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for January 22, 2024. <b>Motion made by Mullen, seconded by Donnelley to accept the agenda.</b>	<b>Approved, CARRIED, 7-0</b>
<b>Community Comments</b>	<i>Eleanor Hagel, Reading Instruction</i> <i>Mr. Scully, HS Pool Safety</i>	

### COMMITTEE & BOARD REPORTS

<b>Upcoming Committee Meetings</b>	01/24/2024, Facilities Planning Committee Meeting	<b>Mrs. Donnelley, Mr. Palermo</b>
	01/24/2024, PTSA Committee Meeting	<b>Mr. Barber, Mrs. Klemick</b>
	01/25/2024, Fine Arts Council Meeting	<b>Mrs. Donnelley, Mrs. Saks, Mr. Waugaman</b>
	01/29/2024, District Key Communicators Committee Meeting	<b>Mr. Barber, Mrs. Klemick</b>
	02/08/2024, Communication Committee Meeting	<b>Mr. Barber, Mrs. Mullen, Mrs. Saks</b>
	02/09/2024, Policy Review Committee Meeting	<b>Mrs. Klemick, Mrs. Mullen, Mr. Waugaman</b>



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	02/12/2024, Work Session/Budget Workshop Meeting	
	02/14/2024, ON BOCES Board Meeting	<b>Mrs. Mullen</b>
	02/26/2024, Regular Board Meeting	
<b>Committee Reports</b>	01/20/2024, NOSBA Committee Meeting	<b>Mr. Waugaman</b>
<b>Administrative Reports</b>	<b>Administrative Reports (IEC, MS reports submitted)</b> Primary Education Principal – Monthly Calendar High School Principal – Monthly Calendar Assistant Superintendent for Curriculum, Instruction & Tech. Interim Assistant Superintendent for Administrative Services Superintendent	<b>Mrs. Larson</b> <b>Mr. D’Anna</b> <b>Dr. Lyon</b> <b>Mr. Hoot</b> <b>Mr. Casseri</b>
<b>PRESENTATIONS</b>		
<b>Presentation</b>	Presentation of the Academy of Business and Finance by High School Students: AJ Bax, Alexander Unversaw, Ava Wylke, Jenna Sweeney, Liliana Unversaw, Owen Sweeney, Sofie Schimmelpenninck.  Niagara Pride GSA Grand Award (\$1000.00)	<b>Mr. D’Anna</b> <b>Mr. Hall</b>  <b>Ms. Popielski</b> <b>Mr. Piaseczny,</b> <b>President Niagara Pride</b>
<b>Discussion</b>	Facility Use	<b>Mr. Casseri</b>
<b>BOARD OF EDUCATION INFORMATION</b>		
<b>Board Member Comments</b>		<b>Mrs. Saks</b> <b>Mr. Waugaman</b> <b>Mr. Barber</b> <b>Mrs. Klemick</b> <b>Mr. Palermo</b>  <b>Mrs. Donnelley</b> <b>Mrs. Mullen</b>
<b>DISTRICT OPERATIONS</b>		
<b>Minutes</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the December 18, 2023, Regular Board Meeting, as submitted by the District Clerk.  <b>Motion made by Mullen, seconded by Donnelley to approve M-1.</b>	<b>M-1</b> <b>Approved,</b> <b>CARRIED, 7-0</b>
<b>Minutes</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the January 8, 2024, Work Session/Budget Workshop Board Meeting, as submitted by the District Clerk.  <b>Motion made by Mullen, seconded by Waugaman to approve M-2.</b>	<b>M-2</b> <b>Approved,</b> <b>CARRIED, 7-0</b>



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<b>Consent Agenda for Financial Operations</b>	<p><b>RESOLVED</b>, that the Lewiston-Porter Board of Education approve the following, Items NF-1, NF-3 and NF-4, in the financial consent agenda as submitted by the Administration:</p> <p><b>Budget Status Report</b>  <b>Claims Report</b>  <b>Transfer History Report</b></p> <p><b>Motion made by Mullen, seconded by Palermo to approve NF-1, NF-3, and NF-4.</b></p>	<p><b>NF-1</b>  <b>NF-3</b>  <b>NF-4</b></p> <p><b>Approved, CARRIED, 7-0</b></p>
<b>OLD BUSINESS</b>		
<b>No Old Business</b>		
<b>NEW BUSINESS - ADMINISTRATION</b>		
<b>Policy Revision Acceptance of the First Reading</b>	<p><b>RESOLVED</b>, at the first reading, that the Lewiston-Porter Board of Education Accept the following policies;  Policy 7440, Student Voter Registration and Pre-Registration</p> <p><b>Motion made by Mullen, seconded by Waugaman to approve NA-1.</b></p>	<p><b>NA-1</b>  <b>Approved, CARRIED, 7-0</b></p>
<b>Policy Deletion Acceptance of the First Reading</b>	<p><b>RESOLVED</b>, at the first reading, that the Lewiston-Porter Board of Education Delete the following policies;  Policy 5574, Medicaid Compliance Program</p> <p><b>Motion made by Mullen, seconded by Waugaman to approve NA-2.</b></p>	<p><b>NA-2</b>  <b>Approved, CARRIED, 7-0</b></p>
<b>Policy Revision Acceptance of the Second Reading</b>	<p><b>RESOLVED</b>, at the second reading, that the Lewiston-Porter Board of Education accept the following policies;  Policy 2210, Orienting and Training Board Members  Policy 2310, Memberships in Associations  Policy 3110, Media/Municipal Government/Senior Citizens  Policy 3250, Parent and Other School Support Organizations  Policy 3271, Solicitation of Charitable Donations  Policy 5130, Budget Adoption  Policy 5140, Administration of the Budget  Policy 5710, Transportation Program  Policy 5720, Transportation of Students  Policy 5730, School Bus Safety Program  Policy 5731, School Bus Idling  Policy 5740, Qualifications of Bus Drivers  Policy 5741, Drug and Alcohol Testing for School Bus Drivers and other Safety Sensitive Employees  Policy 5742, School Bus Monitors and Attendants</p> <p><b>Motion made by Mullen, seconded by Waugaman to approve NA-3.</b></p>	<p><b>NA-3</b>  <b>Approved, CARRIED, 7-0</b></p>



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<b>Policy Deletion Acceptance of the Second Reading</b>	<p><b>RESOLVED</b>, at the second reading, that the Lewiston-Porter Board of Education Delete the following policies; Policy 4410, Professional Development Opportunities Policy 5150, Contingency Budget Policy 6440, Negotiations Policy 6510, Health Insurance Policy 6520, Workers Compensation</p> <p><b>Motion made by Mullen, seconded by Saks to approve NA-4.</b></p>	<p><b>NA-4 Approved, CARRIED, 7-0</b></p>
<b>Approval of the Budget Development Calendar</b>	<p><b>RESOLVED</b>, upon the recommendation of the Assistant Superintendent for the Interim Administrative Services, that the Lewiston-Porter Board of Education approve the 2024-2025 Budget Development Calendar.</p> <p><b>Motion made by Mullen, seconded by Barber to approve NA-5.</b></p>	<p><b>NA-5 Approved, CARRIED, 7-0</b></p>
<b>Approval of Textbook Disposal</b>	<p><b>RESOLVED</b>, upon the recommendation of the Interim Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the request to dispose of outdated/damaged textbooks from the Primary Education Center and Intermediate Education Center.</p> <p><b>Motion made by Mullen, seconded by Donnelley to approve NA-6.</b></p>	<p><b>NA-6 Approved, CARRIED, 7-0</b></p>
<b>PUPIL PERSONNEL</b>		
<b>Recommendations for CSE Placement and Amendments</b>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: <b>2023/2024 School Year:</b> 11/14/23, 11/15/23, 11/17/23, 11/20/23, 11/21/23, 11/27/23, 11/28/23, 12/4/23, 12/11/23, 12/14/23, 12/15/23, 12/18/23, 12/19/23, 12/20/23, 1/02/24, 1/04/24, 1/09/24, 1/10/24, 1/11/24, 1/12/24</p> <p><b>Motion made by Mullen, seconded by Palermo to approve NP-1.</b></p>	<p><b>NP-1 Approved, CARRIED, 7-0</b></p>
<b>Recommendations for CPSE Placement and Amendments</b>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: <b>2023/2024 School Year:</b> 11/30/23, 12/12/23, 12/18/23, 12/19/23, 12/20/23, 1/08/24, 1/09/24</p> <p><b>Motion made by Mullen, seconded by Donnelley to approve NP-2.</b></p>	<p><b>NP-2 Approved, CARRIED, 7-0</b></p>



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## PERSONNEL - CONSENT AGENDA

	Motion made by Mullen, seconded by Saks to approve the Consent Personnel Agenda combining items PANI, PAA, PASNI, PAVC.	Approved, CARRIED, 7-0												
Appointments -  <u>Non-Instructional</u>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional appointments.</p> <table><tr><td>Name:</td><td>Laura McLaughlin</td></tr><tr><td>Placement:</td><td>Intermediate Education Center</td></tr><tr><td>Position:</td><td>Occupational Therapist</td></tr><tr><td>Effective:</td><td>9/01/2021</td></tr><tr><td>Probationary Period:</td><td>9/01/2021 - 8/31/2022*</td></tr><tr><td>Degree:</td><td>Master’s</td></tr></table> <p><i>*Correction to appointment on August 9, 2021: Probationary Period: Per Niagara County Civil Service RULE XIII PROBATIONARY TERM: Except as otherwise provided in these rules, every permanent appointment from an open-competitive list and every permanent appointment to a position in the non-competitive, exempt or labor class shall be for a probationary term of not less than eight (8) nor more than fifty-two weeks (52). An appointment shall become permanent upon the retention of the probationer after his/her completion of the maximum period of probation or upon earlier written notice following completion of the minimum period of probation that his/her probationary term is successfully completed.</i></p>	Name:	Laura McLaughlin	Placement:	Intermediate Education Center	Position:	Occupational Therapist	Effective:	9/01/2021	Probationary Period:	9/01/2021 - 8/31/2022*	Degree:	Master’s	PANI
Name:	Laura McLaughlin													
Placement:	Intermediate Education Center													
Position:	Occupational Therapist													
Effective:	9/01/2021													
Probationary Period:	9/01/2021 - 8/31/2022*													
Degree:	Master’s													
Annual Appointments -  <u>Instructional: Homebound Instructional Tutors</u>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following 2023-2024 annual appointments.</p> <table><tr><td>Name</td><td>Appointment</td><td>Salary</td></tr><tr><td>Cameron Flynn</td><td>Homebound Instructional Tutor</td><td>\$28.00/hour</td></tr><tr><td>Kirsten Wilson</td><td>Homebound Instructional Tutor</td><td>\$28.00/hour</td></tr></table>	Name	Appointment	Salary	Cameron Flynn	Homebound Instructional Tutor	\$28.00/hour	Kirsten Wilson	Homebound Instructional Tutor	\$28.00/hour	PAA			
Name	Appointment	Salary												
Cameron Flynn	Homebound Instructional Tutor	\$28.00/hour												
Kirsten Wilson	Homebound Instructional Tutor	\$28.00/hour												
Appointments -  <u>Non-Instructional Substitutes</u>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.</p> <table><tr><td>Name</td><td>Date</td><td>Position</td><td>Rate</td></tr><tr><td>Carrie Casuccio</td><td>1/01/2024</td><td>Clerical</td><td>21.96</td></tr></table>	Name	Date	Position	Rate	Carrie Casuccio	1/01/2024	Clerical	21.96	PASNI				
Name	Date	Position	Rate											
Carrie Casuccio	1/01/2024	Clerical	21.96											



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<b>Appointments -</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Volunteer Coach appointments.	<b>PAVC</b>				
<b><u>Volunteer Coaches</u></b>	<table><tr><td><b>Name</b></td><td><b>Sport</b></td></tr><tr><td>David Kennedy</td><td>Flag Football</td></tr></table>		<b>Name</b>	<b>Sport</b>	David Kennedy	Flag Football
	<b>Name</b>		<b>Sport</b>			
David Kennedy	Flag Football					
<b>EXECUTIVE SESSION &amp; ADJOURNMENT</b>						
<b>Executive Session</b>	<b>Motion made by Mullen, seconded by Barber to enter into Executive Session at 7:46 pm</b> to seek legal advice from the Board’s attorney.  <b>Motion made by Mullen, seconded by Waugaman to adjourn from Executive Session at 8:22 pm.</b>	<b>Approved, CARRIED, 7-0</b>  <b>Approved, CARRIED, 7-0</b>				
<b>Adjournment</b>	<b>Motion made by Mullen, seconded by Donnelley to adjourn the Public Meeting at 8:22 pm.</b>	<b>Approved, CARRIED, 7-0</b>				

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Marisa I. Barile, District Clerk