



LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

4061 Creek Road
Youngstown, NY 14174

OUR MISSION

One Purpose. Your Pathway. Our Promise.

OUR VISION

Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

Regular Board of Education Meeting

DRAFT Minutes

January 27, 2025, 6:00 pm
Boardroom, Community Resource Center

Board of Education:

President, Danielle M. Mullen (2023-2025)
Vice President, Joseph J. Palermo (2023-2026)
Tessa Connelly (2024-2027)
Sara Ohanessian (2024-2027)
April Saks (2022-2025)
Jack G. Waugaman III (2023-2026)
Chuck Barber (2022-2025) (arrived at 6:02 pm)

Superintendent of Schools:

Asst. Supt. for Admin. Services:
District Clerk:

Paul J. Casseri
Donna L. Hill
Marisa I. Barile

CALL TO ORDER

Call to Order	The Board President called the meeting to order at 6:00 pm with the Pledge of Allegiance.	Mrs. Mullen
Acceptance of Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for January 27, 2025. Motion made by Mullen, seconded by Ohanessian to accept the agenda.	Approved, CARRIED, 6-0
Community Comments	No community comments.	

COMMITTEE & BOARD REPORTS

Upcoming Committee Meetings	Committee	Meeting Dates	Members
	Athletic Council	06/12/2025	Mr. Barber (chair) Mr. Palermo, Mr. Waugaman III
	District Safety Committee	04/08/2025	Mr. Waugaman III (chair) Ms. Ohanessian, Mr. Palermo
	District Key Communicators Committee	02/03/2025	Mr. Palermo (chair) Mrs. Mullen
	Facilities Planning Review Committee	01/22/2025	Mr. Palermo (chair) Mr. Waugaman III



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	Finance Review Committee	03/10/2025	Mrs. Mullen (chair) Mr. Barber
	Fine Arts Council	02/26/2025	Mrs. Connelly (chair) Mrs. Saks, Mr. Waugaman III
	Health & Wellness Committee	03/12/2025	Ms. Ohanessian (chair) Mr. Palermo
	ON BOCES Board Meetings	02/12/2025	Mrs. Mullen (chair)
	Policy Review Committee	02/07/2025	Mr. Palermo (chair) Mrs. Connelly, Mr. Waugaman III
	PTSA	03/26/2025	Mrs. Connelly (chair)
	Special Education Committee	03/21/2025	Mrs. Mullen (chair) Mrs. Connelly, Mr. Waugaman III
Committee Reports	Athletic Council	Mr. Barber (Chair)	
	District Safety Committee	Mr. Waugamann (Chair)	
	Policy Review Committee	Mr. Palermo (Chair)	
	Facilities Review Committee	Mr. Palermo (Chair)	
	PTSA Meeting	Mrs. Connelly (Chair)	
Administrative Reports (IEC and MS reports submitted)	Primary Education Principal – Monthly Calendar High School Principal – Monthly Calendar Assistant Superintendent for Administrative Services Superintendent	Ms. Larson Mr. D’Anna Ms. Hill Mr. Casseri	

RECOGNITIONS

Recognition	Board of Education Weightloss Challenge Winner	Mr. Palermo
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BOARD OF EDUCATION INFORMATION

Board Member Comments		Mrs. Saks Mr. Waugaman Mr. Barber Mrs. Connelly Ms. Ohanessian Mr. Palermo Mrs. Mullen
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DISTRICT OPERATIONS		
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the 12/16/2024 Regular Board meeting, as submitted by the District Clerk. Motion made by Mullen, seconded by Waugaman to approve M-1.	M-1 Approved, CARRIED, 7-0
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the 1/13/2025 Work Session and Budget Workshop Board meeting, as submitted by the District Clerk. Motion made by Mullen, seconded by Waugaman to approve M-2.	M-2 Approved, CARRIED, 7-0
Consent Agenda for Financial Operations	RESOLVED , that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-6, in the financial consent agenda as submitted by the Administration: Budget Status Reports Extraclassroom Treasurer's Report Treasurer's Report Claims Transfer History Bank Reconciliation Report Motion made by Mullen, seconded by Palermo to approve NF-1 to NF-6.	NF-1 NF-2 NF-3 NF-4 NF-5 NF-6 Approved, CARRIED, 7-0

OLD BUSINESS
No Old Business

NEW BUSINESS - ADMINISTRATION		
Policy Revision Acceptance of the First Reading	RESOLVED , at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 7240, Student Records: Access and Challenge Policy 7241, Student Directory Information Policy 7242, Military Recruiters and Institutions of Higher Education Policy 7260, Designation of Person in Parental Relation Policy 7270, Rights of Non-Custodial Parents Motion made by Mullen, seconded by Barber to approve NA-1.	NA-1 Approved, CARRIED, 7-0
Policy Revision Acceptance of the Second Reading	RESOLVED , at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 7211, Provision of Interpreter Services to Parents who are Hearing Impaired Policy 7212, Response to Intervention (RTI) Process Policy 7213, Determination of Class Rank Policy 7221, Participation in Graduation Ceremonies and Activities Policy 7222, Diploma or Credential Options for Students with Disabilities Policy 7223, Advanced Coursework Motion made by Mullen, seconded by Barber to approve NA-2.	NA-2 Approved, CARRIED, 7-0



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Approval of Policy	<p>RESOLVED, that the Lewiston-Porter Board of Education waive a second reading, as allowed in Board Policy #1410, and approve the former Policy 3421, Title IX and Sex Discrimination.</p> <p>Motion made by Mullen, seconded by Waugaman to approve NA-2A.</p>	<p>NA-2A Approved, CARRIED, 7-0</p>
Approval of the Disposal of Equipment	<p>RESOLVED, upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the disposal of equipment from the Special Education department.</p> <p>Motion made by Mullen, seconded by Ohanessian to approve NA-3.</p>	<p>NA-3 Approved, CARRIED, 7-0</p>
Approval to authorize the RIC ONE Risk Operations Center to Enter into Data Privacy Agreements	<p>WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the "ROC");</p> <p>WHEREAS, the Board of Education of the Lewiston-Porter Central School District, through its affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2024-2025 fiscal year, to authorize the ROC to enter into Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, "Ed Law 2d") related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;"</p> <p>WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs;</p> <p>WHEREAS, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted; and</p> <p>BE IT RESOLVED, Board of Education of the Lewiston-Porter Central School District authorizes the attorneys designated by the ROC to negotiate and approve of DPAs for software and/or technology resources; and,</p> <p>BE IT FURTHER RESOLVED, the Lewiston-Porter Central School District Board of Education grants the ROC and its designated attorneys the authority to negotiate the terms and conditions of DPAs and take such actions so as to effectuate the purposes and intent of this resolution.</p> <p>Motion made by Mullen, seconded by Waugaman to approve NA-4.</p>	<p>NA-4 Approved, CARRIED, 7-0</p>
Approval of Additional Bank Depositary	<p>RESOLVED, upon the recommendation of the Assistant Superintendent for Administrative Services, that the Board of Education of the Lewiston-Porter Central School District authorizes JP Morgan Chase as an additional Lewiston-Porter CSD Bank depositary.</p> <p>Motion made by Mullen, seconded by Waugaman to approve NA-5.</p>	<p>NA-5 Approved, CARRIED, 7-0</p>



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Appointment of Hearing Officer	<p>BE IT RESOLVED, that the Board of Education hereby appoints John Jacobs to act as an impartial hearing officer in relation to an impartial due process hearing that was initiated against the District under section 1415 of the Individuals with Disabilities Education Act ("IDEA").</p> <p>The terms and conditions associated with this appointment will conform with the District's policies and regulations regarding the appointment of impartial hearing officers under the IDEA.</p> <p>Motion made by Mullen, seconded by Saks to approve NA-6.</p>	<p>NA-6 Approved, CARRIED, 7-0</p>
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PUPIL PERSONNEL

Recommendations for CSE Placement and Amendments	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: 2024-2025 School Year: 10/23/24, 10/30/24, 11/12/24, 11/13/24, 11/19/24, 11/20/24, 11/26/24, 12/02/24, 12/04/24, 12/05/24, 12/05/24, 12/10/24, 12/16/24, 12/17/24, 12/18/24, 01/07/25, 01/08/25, 01/09/25, 01/10/25, 01/13/25, 01/16/25, 01/21/25</p> <p>Motion made by Mullen, seconded by Saks to approve NP-1.</p>	<p>NP-1 Approved, CARRIED, 7-0</p>
Recommendations for CPSE Placement and Amendments	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: 2024-2025 School Year: 12/10/24, 12/17/24, 12/19/24, 12/20/24, 01/07/25</p> <p>Motion made by Mullen, seconded by Waugaman to approve NP-2.</p>	<p>NP-2 Approved, CARRIED, 7-0</p>



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PERSONNEL - CONSENT AGENDA

Motion made by Mullen, seconded by Palermo to approve the Personnel Consent Agenda combining PRI, PRNI, PLNI, PAIT, PAILTS, PASI, PAIBBS, PASNI, PANIA, PAM, PAESS.

**Approved,
CARRIED, 7-0**

Resignation/ Rescission -

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.

Instructional

Name	Date	Tenure Area/Position	Reason
Matthew Bradshaw	6/30/2025	Phys. Ed. Teacher	Retirement
Kelly Dragone	6/30/2025	Reading Teacher	Retirement
Sue Hedemann	6/30/2025	Elementary Teacher	Retirement
Heidi Kazulak	6/30/2025	Elementary Teacher	Retirement
Marie Miller	6/30/2025	Math Teacher	Retirement
Cynthia Sanoian	6/30/2025	Phys. Ed. Teacher	Retirement
James Wanamaker	6/30/2025	Science Teacher	Retirement
Jennifer Wanamaker	6/30/2025	Math Teacher	Retirement
Lisa Winslow	6/30/2025	Elementary Teacher	Retirement
Mark Herbst	12/06/2024	Long-term Speech Teacher	End of Long-term Assignment
Peter Jablonski	12/13/2024	Long-term Sub. Science Teacher	End of Long-term Assignment
Kelsey Jeffs	12/20/2024	Long-term Sub. Elem. Teacher	End of Long-term Assignment
Peter Nagy	12/20/2024	Long-term Sub. Phys. Ed. Teacher	End of Long-term Assignment

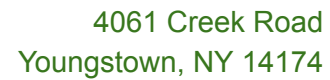
Instructional, cont.

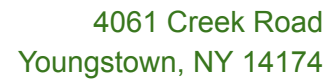
Non-Instructional

Name	Date	Position	Reason
Stephanie Horanburg	1/05/2025	Clerical	Resignation
Tyler Ramsey	1/17/2025	Head of Grounds	Resignation

PRI

PRNI

7





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	<table><tr><td>Name:</td><td>Kelsey Jeffs</td></tr><tr><td>Placement:</td><td>Intermediate Education Center</td></tr><tr><td>Position:</td><td>Building-based Substitute Teacher</td></tr><tr><td>Effective:</td><td>1/06/2025 - 6/27/2025</td></tr><tr><td>Certification:</td><td>Early Childhood Education, B-2 Childhood Education, Gr. 1-6</td></tr><tr><td>Degree:</td><td>Master’s</td></tr><tr><td>Per Diem Salary:</td><td>\$180.00</td></tr></table>	Name:	Kelsey Jeffs	Placement:	Intermediate Education Center	Position:	Building-based Substitute Teacher	Effective:	1/06/2025 - 6/27/2025	Certification:	Early Childhood Education, B-2 Childhood Education, Gr. 1-6	Degree:	Master’s	Per Diem Salary:	\$180.00																			
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<div>Appointment -</div> <div>Instructional: Non-Certified</div> <div>Non-Instructional</div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.</div> <table><tr><td>Name</td><td>Date</td><td>Substitute Position: Non-Certified</td><td>Per Diem Rate</td></tr><tr><td>Sara Mang</td><td>1/06/2025</td><td>Substitute Teacher</td><td>\$135.00</td></tr><tr><td>Molly Marietta</td><td>1/06/2025</td><td>Substitute Teacher</td><td>\$135.00</td></tr><tr><td>Joseph Powers</td><td>1/06/2025</td><td>Substitute Teacher</td><td>\$135.00</td></tr></table> <table><tr><td>Name</td><td>Date</td><td>Substitute Position</td><td>Hourly Rate</td></tr><tr><td>Arjumand Haleem</td><td>1/06/2025</td><td>Teacher Aide</td><td>\$16.00</td></tr><tr><td>Molly Marietta</td><td>1/06/2025</td><td>Clerical</td><td>\$18.30</td></tr><tr><td>Shannon Young</td><td>1/06/2025</td><td>Clerical</td><td>\$17.00</td></tr></table>	Name	Date	Substitute Position: Non-Certified	Per Diem Rate	Sara Mang	1/06/2025	Substitute Teacher	\$135.00	Molly Marietta	1/06/2025	Substitute Teacher	\$135.00	Joseph Powers	1/06/2025	Substitute Teacher	\$135.00	Name	Date	Substitute Position	Hourly Rate	Arjumand Haleem	1/06/2025	Teacher Aide	\$16.00	Molly Marietta	1/06/2025	Clerical	\$18.30	Shannon Young	1/06/2025	Clerical	\$17.00	<div>PASI</div> <div>PASNI</div>
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<div>Annual Appointments -</div> <div>Non-Instructional</div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Annual non-instructional appointments.</div> <div>Secondary/Athletics</div> <table><tr><th>Name</th><th>Appointment</th><th>Effective</th><th>Hourly Salary/Stipend</th></tr><tr><td>Tammy Boe</td><td>Registered Nurse, Unified Bowling</td><td>1/15/2025-3/4/2025</td><td>\$35.00/hour</td></tr><tr><td>Maureen Schug</td><td>Registered Nurse, Unified Bowling</td><td>1/15/2025-3/4/2025</td><td>\$35.00/hour</td></tr><tr><td>Suzanne Taylor</td><td>Teacher Aide, Unified Bowling</td><td>1/15/2025-3/4/2025</td><td>\$15.75 + overtime as applicable</td></tr><tr><td>Yokasta Munoz</td><td>Teacher Aide, Unified Bowling</td><td>1/15/2025-3/4/2025</td><td>\$17.26 + overtime as applicable</td></tr></table>	Name	Appointment	Effective	Hourly Salary/Stipend	Tammy Boe	Registered Nurse, Unified Bowling	1/15/2025-3/4/2025	\$35.00/hour	Maureen Schug	Registered Nurse, Unified Bowling	1/15/2025-3/4/2025	\$35.00/hour	Suzanne Taylor	Teacher Aide, Unified Bowling	1/15/2025-3/4/2025	\$15.75 + overtime as applicable	Yokasta Munoz	Teacher Aide, Unified Bowling	1/15/2025-3/4/2025	\$17.26 + overtime as applicable	PANIA							
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<div>Appointment -</div> <div>Mentorship</div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following mentorship appointment(s).</div> <table><tr><th>Mentor</th><th>Mentee</th><th>Area/Subject</th><th>Stipend</th></tr><tr><td>Elizabeth Cardwell</td><td>Meghan Mann</td><td>Speech</td><td>\$525.00</td></tr></table> <div>*One-half (.5) year mentorship, 1/13/2025-6/30/2025</div>	Mentor	Mentee	Area/Subject	Stipend	Elizabeth Cardwell	Meghan Mann	Speech	\$525.00	PAM																			
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<div>Appointment -</div> <div>Athletic Event Support Staff</div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Athletic Event Support positions for athletic event appointments 2024-2025.</div> <table><tr><th>Name</th><th>Appointment</th><th>Hourly Salary</th></tr><tr><td>Kristen Bajor</td><td>Athletic Event Support</td><td>\$23.55</td></tr><tr><td>Lori Boss</td><td>Athletic Event Support</td><td>\$23.55</td></tr><tr><td>Morgan Cavarello</td><td>Athletic Event Support</td><td>\$23.55</td></tr><tr><td>Anika Fetzner</td><td>Athletic Event Support</td><td>\$23.55</td></tr><tr><td>Lori Hurtgam</td><td>Athletic Event Support</td><td>\$23.55</td></tr><tr><td>Nicole Krawczyk</td><td>Athletic Event Support</td><td>\$23.55</td></tr><tr><td>Brendan McDermott</td><td>Athletic Event Support</td><td>\$23.55</td></tr><tr><td>Kayla Neumann</td><td>Athletic Event Support</td><td>\$23.55</td></tr></table>	Name	Appointment	Hourly Salary	Kristen Bajor	Athletic Event Support	\$23.55	Lori Boss	Athletic Event Support	\$23.55	Morgan Cavarello	Athletic Event Support	\$23.55	Anika Fetzner	Athletic Event Support	\$23.55	Lori Hurtgam	Athletic Event Support	\$23.55	Nicole Krawczyk	Athletic Event Support	\$23.55	Brendan McDermott	Athletic Event Support	\$23.55	Kayla Neumann	Athletic Event Support	\$23.55	PAESS
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	Emily Oliverio	Athletic Event Support	\$23.55	
	David Perreault	Athletic Event Support	\$23.55	
	Carrie Popielski	Athletic Event Support	\$23.55	
	William Reiser	Athletic Event Support	\$23.55	

EXECUTIVE SESSION - ADJOURNMENT

Executive Session	<p>Motion made by Mullen, seconded by Ohanessian to enter into Executive Session at 7:26 pm for negotiations conducted pursuant to the Taylor Law involving the Lewiston-Porter Administrative Professionals (LPAP) and the Lewiston-Porter School Unit Local 1000 of Civil Service Employees' Association (CSEA) and for a disciplinary matter involving a particular student.</p> <p>Motion made by Mullen, seconded by Ohanessian to adjourn from Executive Session at 8:05 pm.</p>	<p>Approved, CARRIED, 7-0</p> <p>Approved, CARRIED, 7-0</p>
Adjournment	<p>Motion made by Mullen, seconded by Saks to adjourn from the Public Meeting at 8:05 pm.</p>	<p>Approved, CARRIED, 7-0</p>

Marisa I. Barile, District Clerk