



# LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

4061 Creek Road  
Youngstown, NY 14174

## OUR MISSION

**One Purpose. Your Pathway. Our Promise.**

## OUR VISION

Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

## Regular Board of Education Meeting

**DRAFT MINUTES**

February 24, 2025, 6:00 pm  
Boardroom, Community Resource Center

### Board of Education:

President, Danielle M. Mullen (2023-2025)  
Tessa Connelly (2024-2027)  
Sara Ohanessian (2024-2027)  
April Saks (2022-2025)  
Jack G. Waugaman III (2023-2026)  
Absent: Joseph J. Palermo (2023-2026)  
Absent: Chuck Barber (2022-2025)

### Superintendent of Schools:

**Asst. Supt. for Admin. Services:**  
**District Clerk:**

Paul J. Casseri  
Donna L. Hill  
Marisa I. Barile

## CALL TO ORDER

<b>Call to Order</b>	The Board President called the meeting to order at 6:00 pm with the Pledge of Allegiance.	<b>Mrs. Mullen</b>
<b>Acceptance of Agenda</b>	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for February 24, 2025. <b>Motion made by Mullen, seconded by Saks to approve the agenda.</b>	<b>Approved, CARRIED, 5-0</b>
<b>Community Comments</b>	<b>No community comments.</b>	



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COMMITTEE & BOARD REPORTS			
Upcoming Committee Meetings	Committee	Meeting Dates	Members
	Athletic Council	06/12/2025	Mr. Barber (chair) Mr. Palermo, Mr. Waugaman III
	District Safety Committee	04/08/2025	Mr. Waugaman III (chair) Ms. Ohanessian, Mr. Palermo
	District Key Communicators Committee	05/05/2025	Mr. Palermo (chair) Mrs. Mullen
	Facilities Planning Review Committee	02/26/2025	Mr. Palermo (chair) Mr. Waugaman III
	Finance Review Committee	03/10/2025	Mrs. Mullen (chair) Mr. Barber
	Fine Arts Council	02/26/2025	Mrs. Connelly (chair) Mrs. Saks, Mr. Waugaman III
	Health & Wellness Committee	03/12/2025	Ms. Ohanessian (chair) Mr. Palermo
	ON BOCES Board Meetings	03/12/2025	Mrs. Mullen (chair)
	Policy Review Committee	03/7/2025	Mr. Palermo (chair) Mrs. Connelly, Mr. Waugaman III
	PTSA	03/26/2025	Mrs. Connelly (chair)
	Regular Board Meeting	03/24/2024	
	Special Education Committee	03/21/2025	Mrs. Mullen (chair) Mrs. Connelly, Mr. Waugaman III
	Work Session/Budget Workshop Meeting	03/10/2025	
<b>Administrative Reports (PEC, MS, and HS reports submitted)</b>	Intermediate Education Principal – Monthly Calendar Assistant Superintendent for Administrative Services Superintendent		<b>Mrs. Rodriguez Mrs. Hill Mr. Casseri</b>

PRESENTATIONS/RECOGNITIONS/RECESS		
Recognition(s)	Tenure Award, Leah Khatib	Mr. Casseri
	School Counselor(s) and Social Worker(s)	Mr. Casseri
	Fall Sports - Student Athletes	Mr. Casseri Mr. Townsend



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<b>Recess</b>	A short recess from 6:41 pm to 6:45 pm to recognize the staff and students.	
<b>Presentation(s)</b>	Special Education Budget Presentation	<b>Mrs. Hewitt</b>
	Data Presentation	<b>Mrs. Tamarazio Mrs. Larson Mrs. Rodriguez</b>

## BOARD OF EDUCATION INFORMATION

<b>Board Member Comments</b>		<b>Mr. Waugaman Mrs. Connelly Ms. Ohanessian Mrs. Saks  Ms. Mullen</b>
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## DISTRICT OPERATIONS

<b>Minutes</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the January 27, 2025, Regular Board meeting, as submitted by the District Clerk. <b>Motion made by Mullen, seconded by Waugaman to approve M-1.</b>	<b>M-1 Approved, CARRIED, 5-0</b>
<b>Minutes</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the February 10, 2025, Work Session, Budget Workshop, and Regular Board meeting, as submitted by the District Clerk. <b>Motion made by Mullen, seconded by Ohanessian to approve M-2.</b>	<b>M-2 Approved, CARRIED, 5-0</b>
<b>Consent Agenda for Financial Operations</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-6, in the financial consent agenda as submitted by the Administration: <b>Budget Status Reports Extraclassroom Treasurer's Report Treasurer's Report Claims Budget Transfer(s) Bank Reconciliation Report Motion made by Mullen, seconded by Waugaman to approve NF-1 to NF-6.</b>	<b>NF-1 NF-2 NF-3 NF-4 NF-5 NF-6  Approved, CARRIED, 5-0</b>

## OLD BUSINESS

<b>No Old Business</b>
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# LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

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## NEW BUSINESS - ADMINISTRATION

<b>Policy Revision Acceptance of the First Reading</b>	<b>RESOLVED</b> , at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 3311, Notification of Disclosure of Employee Disciplinary Records Policy 7210, Student Evaluation, Promotion and Placement Policy 7250, Student Privacy, Parental Access to Information and Administration of Certain Physical Examinations to Minors Policy 7310, School Conduct and Discipline Policy 7311, Loss or Destruction of District Property or Resources Policy 7313, Suspension of Students Policy 7314, Students Presumed to have a Disability for Discipline Purposes <b>Motion made by Mullen, seconded by Ohanessian to approve NA-1.</b>	<b>NA-1 Approved, CARRIED, 5-0</b>
<b>Policy Revision Acceptance of the Second Reading</b>	<b>RESOLVED</b> , at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 7240, Student Records: Access and Challenge Policy 7241, Student Directory Information Policy 7242, Military Recruiters and Institutions of Higher Education Policy 7260, Designation of Person in Parental Relation Policy 7270, Rights of Non-Custodial Parents <b>Motion made by Mullen, seconded by Waugaman to approve NA-2.</b>	<b>NA-2 Approved, CARRIED, 5-0</b>
<b>Approval of the 2025-2026 District Calendar</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the 2025-2026 District Calendar. <b>Motion made by Mullen, seconded by Saks to approve NA-3.</b>	<b>NA-3 Approved, CARRIED, 5-0</b>
<b>Approval of the Contract Award to A-Turf Inc.</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the contract award to A-Turf Inc. for the sitework for the 2024 Capital Improvement Project, Phase I. <b>Motion made by Mullen, seconded by Ohanessian to approve NA-4.</b>	<b>NA-4 Approved, CARRIED, 5-0</b>
<b>Approval of the Temporary Assistant for the Business Office</b>	<b>RESOLVED</b> , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve that Bart Schuler, having permanent NYS certification as School Business Administrator, be appointed as a contractual temporary assistant to the Business Office with full legal indemnification and hold harmless, at a rate of \$60 per hour, not to exceed 100 hours to serve under the direction of the Assistant Superintendent for Administrative Services, performing tasks related to systems and district financial alignment. <b>Motion made by Mullen, seconded by Waugaman to approve NA-5.</b>	<b>NA-5 Approved, CARRIED, 5-0</b>



## LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

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### PUPIL PERSONNEL

<b>Recommendations for CSE Placement and Amendments</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:  <b>2024-2025 School Year:</b> 12/09/24, 12/11/24, 12/17/24, 12/18/24, 01/06/25, 01/07/25, 01/08/25, 01/13/25, 01/14/25, 01/15/25, 01/16/25, 01/21/25, 01/24/25, 01/30/25, 01/31/25, 02/04/25 <b>Motion made by Mullen, seconded by Connelly to approve NP-1.</b>	<b>NP-1 Approved, CARRIED, 5-0</b>
<b>Recommendations for CPSE Placement and Amendments</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:  <b>2024-2025 School Year:</b> 01/13/25, 01/14/25, 01/21/25, 01/22/25, 02/04/25 <b>Motion made by Mullen, seconded by Saks to approve NP-2.</b>	<b>NP-2 Approved, CARRIED, 5-0</b>



# LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

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## PERSONNEL - CONSENT AGENDA

	Motion made by Mullen, seconded by Waugaman to approve the Personnel Consent Agenda combining PRI, PRNI, PLI, PLNI, PADC, PAPNI, PAIHIT, PANILTS, PASI, PASNI, PAANI, PAC.	Approved, CARRIED, 5-0																
Resignation/ Rescission -	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.	PRI																
Instructional	<table><tr><th>Name</th><th>Date</th><th>Tenure</th><th>Reason</th></tr><tr><td>Eileen Lapp-Hastings</td><td>6/30/2025</td><td>World Languages</td><td>Retirement</td></tr><tr><td>Amanda Murray</td><td>2/18/2025</td><td>Building-based Sub. Teacher</td><td>Reassignment</td></tr><tr><td>Sandra Yagielski</td><td>2/28/2025</td><td>Speech-Language Pathologist</td><td>Resignation</td></tr></table>		Name	Date	Tenure	Reason	Eileen Lapp-Hastings	6/30/2025	World Languages	Retirement	Amanda Murray	2/18/2025	Building-based Sub. Teacher	Reassignment	Sandra Yagielski	2/28/2025	Speech-Language Pathologist	Resignation
	Name		Date	Tenure	Reason													
	Eileen Lapp-Hastings		6/30/2025	World Languages	Retirement													
	Amanda Murray		2/18/2025	Building-based Sub. Teacher	Reassignment													
Sandra Yagielski	2/28/2025		Speech-Language Pathologist	Resignation														
Non-Instructional	<table><tr><th>Name</th><th>Date</th><th>Position</th><th>Reason</th></tr><tr><td>Susan Gentile</td><td>6/30/2025</td><td>Clerical</td><td>Retirement</td></tr><tr><td>Ellen Karp</td><td>6/30/2025</td><td>Clerical</td><td>Retirement</td></tr></table>		Name	Date	Position	Reason	Susan Gentile	6/30/2025	Clerical	Retirement	Ellen Karp	6/30/2025	Clerical	Retirement				
	Name		Date	Position	Reason													
	Susan Gentile		6/30/2025	Clerical	Retirement													
Ellen Karp	6/30/2025		Clerical	Retirement														
Leave(s) -	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for unpaid leaves of Absence.	PLI																
Instructional	<table><tr><th>Name</th><th>Date</th><th>Tenure</th><th>Reason</th></tr><tr><td>Sandra Yagielski</td><td>2/10/2025-2/21/2025</td><td>Speech</td><td>Personal</td></tr><tr><td>Shannon Niccola</td><td>3/19/2025-3/21/2025</td><td>Elementary</td><td>Personal</td></tr></table>		Name	Date	Tenure	Reason	Sandra Yagielski	2/10/2025-2/21/2025	Speech	Personal	Shannon Niccola	3/19/2025-3/21/2025	Elementary	Personal				
	Name		Date	Tenure	Reason													
	Sandra Yagielski		2/10/2025-2/21/2025	Speech	Personal													
Shannon Niccola	3/19/2025-3/21/2025		Elementary	Personal														
Non-Instructional	<table><tr><th>Name</th><th>Date</th><th>Position</th><th>Reason</th></tr><tr><td>Katie Janese, RN</td><td>1/29/2025</td><td>School Nurse</td><td>Personal</td></tr><tr><td>Gloria Klettke, RN</td><td>1/29/2025</td><td>School Nurse</td><td>Personal</td></tr><tr><td>Ellen Karp</td><td>4/21/2025-4/24/2025</td><td>Clerical</td><td>Personal</td></tr></table>		Name	Date	Position	Reason	Katie Janese, RN	1/29/2025	School Nurse	Personal	Gloria Klettke, RN	1/29/2025	School Nurse	Personal	Ellen Karp	4/21/2025-4/24/2025	Clerical	Personal
	Name		Date	Position	Reason													
	Katie Janese, RN		1/29/2025	School Nurse	Personal													
	Gloria Klettke, RN		1/29/2025	School Nurse	Personal													
Ellen Karp	4/21/2025-4/24/2025		Clerical	Personal														



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<div>Appointment -</div> <div>Degree conferral/ Salary change</div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for salary adjustment for Instructional appointments due to conferral of degree.</div> <table><tr><td>Name:</td><td>Justin Thompson</td></tr><tr><td>Placement:</td><td>High School</td></tr><tr><td>Tenure Area:</td><td>Technology</td></tr><tr><td>Effective:</td><td>8/09/2024</td></tr><tr><td>Degree:</td><td>Master’s</td></tr><tr><td>Step:</td><td>9</td></tr><tr><td>Pro Rate Salary:</td><td>\$62,548.00</td></tr></table>	Name:	Justin Thompson	Placement:	High School	Tenure Area:	Technology	Effective:	8/09/2024	Degree:	Master’s	Step:	9	Pro Rate Salary:	\$62,548.00	PADC
Name:	Justin Thompson															
Placement:	High School															
Tenure Area:	Technology															
Effective:	8/09/2024															
Degree:	Master’s															
Step:	9															
Pro Rate Salary:	\$62,548.00															
<div>Appointments -</div> <div>Non-Instructional Permanent Appointment</div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for permanent classified Non-Instructional Appointments, upon the successful completion of the probationary period in accordance with Civil Service Law Section 97 and Local Rule XIII, subdivision 5.</div> <table><tr><td>Name:</td><td>Michael Champion</td></tr><tr><td>Placement:</td><td>High School</td></tr><tr><td>Position:</td><td>Cleaner</td></tr><tr><td>Effective:</td><td>2/27/2025</td></tr><tr><td>Appointment Type:</td><td>Permanent</td></tr><tr><td>Probationary Period:</td><td>8/29/2024-2/27/2024</td></tr></table>	Name:	Michael Champion	Placement:	High School	Position:	Cleaner	Effective:	2/27/2025	Appointment Type:	Permanent	Probationary Period:	8/29/2024-2/27/2024	PAPNI		
Name:	Michael Champion															
Placement:	High School															
Position:	Cleaner															
Effective:	2/27/2025															
Appointment Type:	Permanent															
Probationary Period:	8/29/2024-2/27/2024															
<div>Appointment -</div> <div>Instructional: Homebound Instructional Tutor</div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following 2024-2025 appointment(s) of homebound instructional tutor(s).</div> <table><tr><td>Name:</td><td>Amanda Murray</td></tr><tr><td>Effective:</td><td>2/19/2025</td></tr><tr><td>Certification:</td><td>Theater</td></tr><tr><td>Degree:</td><td>Master’s</td></tr><tr><td>Salary:</td><td>\$29.50 per hour</td></tr></table>	Name:	Amanda Murray	Effective:	2/19/2025	Certification:	Theater	Degree:	Master’s	Salary:	\$29.50 per hour	PAIHIT				
Name:	Amanda Murray															
Effective:	2/19/2025															
Certification:	Theater															
Degree:	Master’s															
Salary:	\$29.50 per hour															



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<div>Appointment -</div> <div><u>Non-Instructional Long-term Appointment</u></div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional long-term appointments.</div> <table><tr><td>Name:</td><td>Kimberly Myers</td></tr><tr><td>Placement:</td><td>Primary Education Center</td></tr><tr><td>Position:</td><td>Teacher Aide</td></tr><tr><td>Effective:</td><td>2/19/2025-6/27/2025</td></tr><tr><td>Appointment Type:</td><td>Long-term Substitute Appointment</td></tr><tr><td>Step:</td><td>2</td></tr><tr><td>Hourly Salary:</td><td>\$15.50</td></tr></table>	Name:	Kimberly Myers	Placement:	Primary Education Center	Position:	Teacher Aide	Effective:	2/19/2025-6/27/2025	Appointment Type:	Long-term Substitute Appointment	Step:	2	Hourly Salary:	\$15.50	PANILTS														
Name:	Kimberly Myers																													
Placement:	Primary Education Center																													
Position:	Teacher Aide																													
Effective:	2/19/2025-6/27/2025																													
Appointment Type:	Long-term Substitute Appointment																													
Step:	2																													
Hourly Salary:	\$15.50																													
<div>Appointment -</div> <div><u>Instructional: Certified</u></div> <div><u>Instructional: Non-Certified</u></div> <div><u>Non-Instructional</u></div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.</div> <table><tr><td>Name</td><td>Date</td><td>Position: Certified Teacher Certification</td><td>Per Diem Rate</td></tr><tr><td>Lauren Doescher</td><td>1/24/2025</td><td>Early Childhood Ed., B-2 Childhood Ed., 1-6</td><td>\$150.00</td></tr></table> <table><tr><td>Name</td><td>Date</td><td>Position</td><td>Per Diem Rate</td></tr><tr><td>Austin Willis</td><td>2/24/2025</td><td>Non-certified Sub. Teacher</td><td>\$135.00</td></tr></table> <table><tr><td>Name</td><td>Date</td><td>Position</td><td>Hourly Rate</td></tr><tr><td>Molly Marietta</td><td>2/04/2025</td><td>Substitute Teacher Aide</td><td>\$16.00</td></tr><tr><td>Phil Laurenzi</td><td>2/24/2025</td><td>Substitute Teacher Aide</td><td>\$16.00</td></tr></table>	Name	Date	Position: Certified Teacher Certification	Per Diem Rate	Lauren Doescher	1/24/2025	Early Childhood Ed., B-2 Childhood Ed., 1-6	\$150.00	Name	Date	Position	Per Diem Rate	Austin Willis	2/24/2025	Non-certified Sub. Teacher	\$135.00	Name	Date	Position	Hourly Rate	Molly Marietta	2/04/2025	Substitute Teacher Aide	\$16.00	Phil Laurenzi	2/24/2025	Substitute Teacher Aide	\$16.00	<div>PASI</div> <div>PASNI</div>
Name	Date	Position: Certified Teacher Certification	Per Diem Rate																											
Lauren Doescher	1/24/2025	Early Childhood Ed., B-2 Childhood Ed., 1-6	\$150.00																											
Name	Date	Position	Per Diem Rate																											
Austin Willis	2/24/2025	Non-certified Sub. Teacher	\$135.00																											
Name	Date	Position	Hourly Rate																											
Molly Marietta	2/04/2025	Substitute Teacher Aide	\$16.00																											
Phil Laurenzi	2/24/2025	Substitute Teacher Aide	\$16.00																											



