

LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

4061 Creek Road
Youngstown, NY 14174

<p>OUR MISSION One Purpose. Your Pathway. Our Promise. OUR VISION</p> <p>Our PURPOSE is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their PATHWAY and discover their personal best because we PROMISE to give them our best.</p>	<p>Regular Board of Education Meeting DRAFT MINUTES February 26, 2024, 6:00 pm Boardroom, Community Resource Center</p>
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Board of Education:

President, Danielle M. Mullen (2023-2025)
Vice President, Julie Donnelley (2021-2024)
Chuck Barber (2022-2025)
Jennifer A. Klemick (2021-2024)
Joseph J. Palermo (2023-2026)
April Saks (2022-2025)
Jack G. Waugaman III (2023-2026)

Superintendent:

Interim Asst. Supt. for Admin. Svcs: Paul J. Casseri
District Clerk: Scott M. Hoot
Marisa I. Barile

CALL TO ORDER

Call to Order	The Board President called the meeting to order at 6:00 pm with the Pledge of Allegiance.	Mrs. Mullen
Acceptance of Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for February 26, 2024. Motion made by Mullen, seconded by Donnelley to approve the agenda.	Approved, CARRIED, 7-0
Community Comments	No community comments.	

COMMITTEE & BOARD REPORTS

Upcoming Committee Meetings	02/28/24 Facilities Review Committee	J. Palermo, J. Donnelley
	02/28/24, Fine Arts Council	J. Donnelley, A. Saks, J. Waugaman
	03/01/24, Policy Review Committee	J. Klemick, D. Mullen, J. Waugaman
	03/04/24, Work Session/Budget Workshop	
	03/06/24, Finance Review Committee	C. Barber, D. Mullen
	03/13/24, Health & Wellness Committee	J. Donnelley, J. Palermo

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	03/13/24, O/N BOCES Board Meeting	D. Mullen
	03/18/24, Regular Board Meeting	
Committee Reports	02/16/24, Communication Committee	A. Saks, C. Barber, D. Mullen
Administrative Reports	Administrative Reports (PEC, HS reports submitted) Intermediate Education Principal – Monthly Calendar Middle School Principal – Monthly Calendar Interim Assistant Superintendent for Administrative Services Superintendent	Dr. Vantine Mr. Auer Mr. Hoot Mr. Casseri
PRESENTATIONS/RECOGNITIONS		
Recognition	Ms. Rachel Smith, National Board Certification	Mr. Casseri
Grant/Donation	Presentation of the Illuminarium Inc. and the Newell - Renaud Family grant/donation in aid to support the Lewiston-Porter World Language/Chinese Language Program.	Mr. Renaud Mr. Newell
BOARD OF EDUCATION INFORMATION		
Board Member Comments		Mr. Waugaman Mr. Barber Ms. Klemick Mr. Palermo Ms. Saks Ms. Donnelley Ms. Mullen
Recess	A short recess was taken from 7:01 pm to 7:15 pm to recognize the accomplishments of the students and staff.	
DISTRICT OPERATIONS		
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the January 22, 2024 Regular Board Meeting, as submitted by the District Clerk. Motion made by Mullen, seconded by Barber to approve M-1.	M-1 Approved, CARRIED, 7-0
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the February 12, 2024, Regular, Work Session and Budget Workshop Meeting, as submitted by the District Clerk. Motion made by Mullen, seconded by Klemick to approve M-2.	M-2 Approved, CARRIED, 7-0

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Consent Agenda for Financial Operations	RESOLVED , that the Lewiston-Porter Board of Education approve the following, Items NF-1, NF-3, NF-4 and NF-5, in the financial consent agenda as submitted by the Administration: Budget Status Reports Claims Transfer History Transfers Pending Board Approval Motion made by Mullen, seconded by Saks to approve NF-1, NF-3, NF-4 and NF-5.	NF-1 NF-3 NF-4 NF-5 Approved, CARRIED, 7-0
OLD BUSINESS		
Approval of the Illuminarium Inc. Donation/Grant	RESOLVED , that the Board of Education of the Lewiston-Porter Central School District hereby accepts the donation/grant in aid from Illuminarium Inc. in the amount of \$150,000.00 (for a 3-year period) from 2024 to 2027. Motion made by Mullen, seconded by Donnelley to approve OB-1.	OB-1 Approved, CARRIED, 7-0
NEW BUSINESS - ADMINISTRATION		
Policy Revision Acceptance of the First Reading	RESOLVED , at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 3280, Use of School Facilities, Materials and Equipment Policy 6110, Code of Ethics for Board Members and All District Personnel Policy 6111, Testing Misconduct and Mandatory Reporting Requirements Policy 6120, Equal Employment Opportunity Policy 6130, Evaluation of Personnel Policy 6213, Incidental Teaching Policy 7530, Child Abuse and Maltreatment Motion made by Mullen, seconded by Waugaman to approve NA-1.	NA-1 Approved, CARRIED, 7-0
Policy Revision Acceptance of the Second Reading	RESOLVED , at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 7440, Student Voter Registration and Pre-Registration Motion made by Mullen, seconded by Barber to approve NA-2.	NA-2 Approved, CARRIED, 7-0
Policy Deletion Acceptance of the Second Reading	RESOLVED , at the second reading, that the Lewiston-Porter Board of Education delete Policy 5574, Medicaid Compliance Program. Motion made by Mullen, seconded by Waugaman to approve NA-3.	NA-3 Approved, CARRIED, 7-0
Approval of the 2024-2025 District Calendar	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the 2024-2025 School Calendar. Motion made by Mullen, seconded by Barber to approve NA-4.	NA-4 Approved, CARRIED, 7-0

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PUPIL PERSONNEL						
Recommendations for CSE Placement and Amendments	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: School Year 2023-2024 11/27/23, 11/28/23, 11/29/23, 12/06/23, 12/11/23,12/12/23, 12/14/23, 12/18/23, 12/19/23, 12/20/23, 01/05/24, 01/08/24, 01/11/24, 01/12/24, 01/16/24, 01/17/24, 01/18/24, 01/19/24, 01/22/24, 01/23/24, 01/25/24, 01/26/24, 01/29/24, 01/30/24, 01/31/24,02/01/24, 02/02/24, 02/05/24, 02/07/24, 02/08/24, 02/09/24, 02/13/24, 02/15/24 Motion made by Mullen, seconded by Saks to approve NP-1.			NP-1 Approved, CARRIED, 7-0		
Recommendations for CPSE Placement and Amendments	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: School Year 2023-2024 12/19/23, 01/17/24, 01/25/24, 01/30/24, 02/06/24 Motion made by Mullen, seconded by Barber to approve NP-2.			NP-2 Approved, CARRIED, 7-0		
PERSONNEL - CONSENT AGENDA						
	Motion made by Mullen, seconded by Barber to approve the Consent Agenda combining PRI, PRNI, PRA, PLI, PLNI, PAPIP, PAI, LTSA, LTSNI, PANI, AANIT, PACC, PABBS.			Approved, CARRIED, 7-0		
Resignations/ Rescissions - Instructional	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.			PRI		
	Name	Date	Tenure			Reason
	Selina Iozzo	2/09/2024	Elementary			Resignation
	Kaitlin Collins	2/09/2024	Building-based Sub (PEC)			Resignation
	Sara Jackson	1/29/2024	LTS Social Worker			Resignation
	Terri Faut	6/30/2024	Library/Media Specialist			Retirement
	Joy Khatib	6/30/2024	Elementary			Retirement
	Paul Moskaluk	6/30/2024	Social Studies			Retirement
	Michelle Riehler	6/30/2024	Art			Retirement
	Denis Scinta	6/30/2024	Mathematics			Retirement

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<div>Non-Instructional</div>	<div>Name</div>	<div>Date</div>	<div>Position</div>	<div>Reason</div>	PRNI	
	Jenna Szalay	1/25/2024	Cleaner (IEC)	Resignation		
	Angela Muto	2/02/2024	Sr. Typist (High School)	Termination		
	Marjorie Hurley	6/30/2024	Occupational Therapist	Retirement		
	Beth Bock	6/30/2024	Sr. Typist	Retirement		
	<div>Name</div>	<div>Date</div>	<div>Position</div>	<div>Reason</div>		PRA
	Derek Tracy	1/25/2024	Baseball JV Head Coach	Resignation		
	Nicholas Carlo	2/21/2024	Baseball V Asst. Coach	Resignation		
	Richard Lindamer	2/02/2024	Boys Track JV Head Coach	Resignation		
	Kyle McGlynn	2/21/2024	Boys Track V Asst. Coach	Resignation		
Leaves -	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for unpaid leaves of Absence.</div>				PLI	
<div>Instructional</div>	<div>Name</div>	<div>Date</div>	<div>Tenure</div>	<div>Reason</div>		PLNI
	Danielle Kudela	10/30/2023 - 2/02/2024*	Social Worker	Child-rearing		
*amended return date						
<div>Non-Instructional</div>	<div>Name</div>	<div>Date</div>	<div>Position</div>	<div>Reason</div>		
	Richard Kohler	2/23/2024-2/29/2024	Cleaner	Personal		
	Samantha Pearson	2/12/2024-2/16/2024	Teacher Aide	Personal		
	Sherilynn Zeitz	Intermittent leave 1/04/2024-6/30/2024	Teacher Aide	Personal		
Appointments -	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for permanent classified Non-Instructional Appointments, upon the successful completion of the probationary period in accordance with Civil Service Law Section 97 and Local Rule XIII, subdivision 5.</div>					PANIP
<div>Non-Instructional Permanent Appointment</div>	<div>Name:</div>	Justin Higner				
	<div>Placement:</div>	District				
	<div>Position:</div>	Cleaner				

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	<table><tr><td>Effective:</td><td>January 30, 2024</td></tr><tr><td>Appointment Type:</td><td>Permanent</td></tr><tr><td>Probationary Period:</td><td>July 31/2023 - January 29, 2024</td></tr></table> <table><tr><td>Name:</td><td>Nicholas Wright</td></tr><tr><td>Placement:</td><td>Buildings & Grounds</td></tr><tr><td>Position:</td><td>Grounds</td></tr><tr><td>Effective:</td><td>2/13/2024</td></tr><tr><td>Appointment Type:</td><td>Permanent</td></tr><tr><td>Probationary Period:</td><td>8/14/2023 - 2/12/2024</td></tr></table>	Effective:	January 30, 2024	Appointment Type:	Permanent	Probationary Period:	July 31/2023 - January 29, 2024	Name:	Nicholas Wright	Placement:	Buildings & Grounds	Position:	Grounds	Effective:	2/13/2024	Appointment Type:	Permanent	Probationary Period:	8/14/2023 - 2/12/2024	
Effective:	January 30, 2024																			
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<div>Annual Appointment - <u>Instructional</u></div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following annual instructional appointments.</div> <table><tr><td>Name:</td><td>Kayla Neumann</td></tr><tr><td>Placement:</td><td>Intermediate Educational Center</td></tr><tr><td>Position:</td><td>.5 Reading/.5 Math Interventionist</td></tr><tr><td>Effective:</td><td>2/01/2024 - 6/30/2024</td></tr><tr><td>Certification:</td><td>Childhood Education, Gr. 1-6, Literacy, Birth - Gr. 6</td></tr><tr><td>Degree:</td><td>Master's*</td></tr><tr><td>Step:</td><td>2</td></tr><tr><td>Pro Rata Salary:</td><td>\$48,645.00</td></tr></table> <div>*Degree conferral/Salary change: Bachelor's to Master's Schedule</div>	Name:	Kayla Neumann	Placement:	Intermediate Educational Center	Position:	.5 Reading/.5 Math Interventionist	Effective:	2/01/2024 - 6/30/2024	Certification:	Childhood Education, Gr. 1-6, Literacy, Birth - Gr. 6	Degree:	Master's*	Step:	2	Pro Rata Salary:	\$48,645.00	<div>PAI</div>										
Name:	Kayla Neumann																											
Placement:	Intermediate Educational Center																											
Position:	.5 Reading/.5 Math Interventionist																											
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Degree:	Master's*																											
Step:	2																											
Pro Rata Salary:	\$48,645.00																											
<div><div>Long-Term Substitute Appointments</div> <div><u>Long-Term Substitute - Administrative</u></div> <div>Long-term Substitute - Non-Instructional</div></div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional Long-Term appointments:</div> <table><tr><td>Name:</td><td>Whitney Vantine</td></tr><tr><td>Placement:</td><td>Primary Education Center, Intermediate Education Center</td></tr><tr><td>Position:</td><td>Elementary Program Coordinator</td></tr><tr><td>Effective:</td><td>1/19/2024</td></tr><tr><td>Certification:</td><td>School District Administrator</td></tr><tr><td>Degree:</td><td>Doctorate</td></tr><tr><td>Per Diem Salary:</td><td>\$360.00</td></tr></table> <table><tr><td>Name:</td><td>Randa Abu Hammad</td></tr><tr><td>Placement:</td><td>St. Peter's R.C. School</td></tr><tr><td>Position:</td><td>Teacher Aide</td></tr><tr><td>Effective:</td><td>1/29/2024</td></tr><tr><td>Appointment Type:</td><td>Temporary</td></tr><tr><td>Hourly Salary:</td><td>\$15.75</td></tr></table>	Name:	Whitney Vantine	Placement:	Primary Education Center, Intermediate Education Center	Position:	Elementary Program Coordinator	Effective:	1/19/2024	Certification:	School District Administrator	Degree:	Doctorate	Per Diem Salary:	\$360.00	Name:	Randa Abu Hammad	Placement:	St. Peter's R.C. School	Position:	Teacher Aide	Effective:	1/29/2024	Appointment Type:	Temporary	Hourly Salary:	\$15.75	<div><div>LTSA</div> <div>LTSNI</div></div>
Name:	Whitney Vantine																											
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Position:	Elementary Program Coordinator																											
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Placement:	St. Peter's R.C. School																											
Position:	Teacher Aide																											
Effective:	1/29/2024																											
Appointment Type:	Temporary																											
Hourly Salary:	\$15.75																											

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Appointments - <u>Non-Instructional</u>	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional appointments. <div> <div>Name:</div> <div>Shawn O'Sullivan</div> </div> <div> <div>Placement:</div> <div>Transportation</div> </div> <div> <div>Position:</div> <div>Monitor</div> </div> <div> <div>Effective:</div> <div>2/05/2024</div> </div> <div> <div>Appointment Type:</div> <div>Probationary</div> </div> <div> <div>Probationary Period:</div> <div>2/05/2024 - 10/04/2024</div> </div> <div> <div>Step:</div> <div>3</div> </div> <div> <div>Hourly Salary:</div> <div>\$15.50</div> </div>	PANI
Annual Appointments - <u>Non-Instructional: Transportation Attendant</u>	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Teacher Aides/Monitors to assume the additional responsibilities and duties of a Transportation Attendant appointment for 2023-2024. <div> <div> <div>Name</div> <div>Shawn O'Sullivan</div> </div> <div> <div>Effective</div> <div>2/05/2024-6/30/2024</div> </div> <div> <div>Salary/Stipend</div> <div>Base salary + \$1.50/hour</div> </div> </div>	AANIT
Appointments - <u>Co-Curricular & Extra-Curricular</u>	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Co-Curricular & Extra-Curricular appointments. <div> <div> <div>Name</div> <div>Suzanne Taylor</div> </div> <div> <div>Appointment</div> <div>Teacher Aide, MS Musical</div> </div> <div> <div>Effective</div> <div>2/14/2024-5/18/2024</div> </div> <div> <div>Hourly Rate</div> <div>\$15.25, plus overtime as applicable</div> </div> </div>	PACC
Appointments - <u>Building-Based Substitute</u>	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for building-based substitute appointments, without benefits, except as required by law, to be utilized on an annual basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education. <div> <div>Name:</div> <div>Cameron Flynn</div> </div> <div> <div>Placement:</div> <div>High School</div> </div> <div> <div>Position:</div> <div>.5 Building-based Substitute Teacher</div> </div>	PABBS

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	<table><tr><td>Effective:</td><td>2/21/2024</td></tr><tr><td>Certification:</td><td>Social Studies, 7-12</td></tr><tr><td>Degree:</td><td>Bachelor's</td></tr><tr><td>Salary:</td><td>\$90.00 per day</td></tr></table>	Effective:	2/21/2024	Certification:	Social Studies, 7-12	Degree:	Bachelor's	Salary:	\$90.00 per day																																									
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<div>Appointments -</div> <div><u>Instructional Substitutes: Certified</u></div> <div><u>Instructional Substitutes: Non-Certified</u></div> <div><u>Non-Instructional Substitutes</u></div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.</div> <table><tr><th>Name</th><th>Date</th><th>Certification</th><th>Per Diem Rate</th></tr><tr><td>Cassidy Faddis</td><td>2/01/2024</td><td>Music</td><td>\$140.00</td></tr><tr><td>William Quarantello</td><td>1/29/2024</td><td>Childhood Ed, 1-6</td><td>\$140.00</td></tr><tr><td>Amberlee Robertson*</td><td>1/19/2024</td><td>Social Studies, 7-12</td><td>\$140.00</td></tr><tr><td>Julia Sharpe</td><td>1/29/2024</td><td>Childhood Ed, 1-6 Students w/Disabilities, 1-6</td><td>\$140.00</td></tr></table> <div>*Change from Non-Certified to Certified: Issued certification on date above</div> <table><tr><th>Name</th><th>Date</th><th>Position</th><th>Per Diem Rate</th></tr><tr><td>Sophie Lindamer</td><td>2/05/2024</td><td>Non-Certified Teacher</td><td>\$125.00</td></tr><tr><td>Elaina Page</td><td>2/01/2024</td><td>Non-Certified Teacher</td><td>\$125.00</td></tr><tr><td>Corey Zutell</td><td>2/12/2024</td><td>Non-Certified Teacher</td><td>\$125.00</td></tr></table> <table><tr><th>Name</th><th>Date</th><th>Position</th><th>Hourly Rate</th></tr><tr><td>Joanne Pollow</td><td>1/22/2024</td><td>Cleaner</td><td>\$15.00</td></tr><tr><td>James Newsome</td><td>1/01/2024</td><td>Cleaner</td><td>\$15.50*</td></tr></table> <div>*minimum wage increase (effective 1/01/2024) adjustment</div>	Name	Date	Certification	Per Diem Rate	Cassidy Faddis	2/01/2024	Music	\$140.00	William Quarantello	1/29/2024	Childhood Ed, 1-6	\$140.00	Amberlee Robertson*	1/19/2024	Social Studies, 7-12	\$140.00	Julia Sharpe	1/29/2024	Childhood Ed, 1-6 Students w/Disabilities, 1-6	\$140.00	Name	Date	Position	Per Diem Rate	Sophie Lindamer	2/05/2024	Non-Certified Teacher	\$125.00	Elaina Page	2/01/2024	Non-Certified Teacher	\$125.00	Corey Zutell	2/12/2024	Non-Certified Teacher	\$125.00	Name	Date	Position	Hourly Rate	Joanne Pollow	1/22/2024	Cleaner	\$15.00	James Newsome	1/01/2024	Cleaner	\$15.50*	<div>PASI</div> <div>PASNI</div>
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Appointments -	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Co-Curricular & Extra-Curricular appointments.					PACC
<u>Clinical Supervision</u>	Clinical Supervisor	Supervised	Area	Period of Supervision	Stipend	
	Sandra Yagielski	Allison Spagnolo	Speech	9/01/2023 - 6/30/2024	\$950.00	
Athletics Appointments -	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Coaching appointments.					PAC
<u>Coaching</u>	Spring 2023-2024					
	Name	Appointment		Cat./Step	Stipend	
	Nicholas Carlo	Baseball JV Head Coach		II-2	\$4,675.00	
	Stephen Sand	Modified Softball		V-3	\$2,764.00	
	Kyle McGlynn	Boys Track JV Head Coach		II-2	\$4,675.00	
EXECUTIVE SESSION - ADJOURNMENT						
Executive Session	Motion made by Mullen, seconded by Palermo to enter into Executive Session at 7:22 pm for the purpose of the employment history of a particular person (s). Motion made by Mullen, seconded by Waugaman to adjourn from Executive Session at 9:06 pm.					Approved, CARRIED, 7-0 Approved, CARRIED, 7-0
Approval of Agreement	RESOLVED , upon the recommendation of the Lewiston-Porter Board of Education to approve an agreement with a particular employee as presented to the Board of Education on February 26, 2024. Motion made by Mullen, seconded by Donnelley to approve NA-5.					NA-5 Approved, CARRIED, 7-0
Adjournment	Motion made by Mullen, seconded by Klemick to adjourn the meeting at 9:15 pm.					Approved, CARRIED, 7-0

Marisa I. Barile, District Clerk