

**Regular Board of Education Meeting**

**DRAFT MINUTES**

February 27, 2023; 6pm  
Boardroom, Community Resource Center

**Board of Education:**

President, Danielle M. Mullen (2020-2023)  
Vice President, Julie Donnelley (2021-2024)  
Chuck Barber (2022-2025)  
Charlotte L. Huebschmann (2020-2023)  
Jennifer A. Klemick (2021-2024)  
April Saks (2022-2025)

**Superintendent:**

Paul J. Casseri

**Asst. Supt. for Admin. Svcs.:**

Michael F. Lewis, Ph.D.

**Asst. Supt. for Curr./Inst. & Tech:**

Heather Lyon, Ph.D.

**District Clerk:**

Marisa I. Barile

**OUR MISSION**

**One Purpose. Your Pathway. Our Promise.**

**OUR VISION**

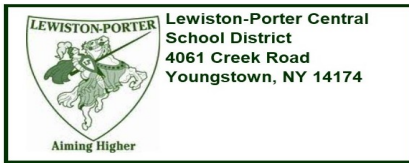
Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

**CALL TO ORDER**

<b>Call to Order</b>	The Board President called the meeting to order at 6:00 pm with the Pledge of Allegiance.	<b>Ms. Mullen</b>
<b>Acceptance of the Agenda</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education accept the Agenda for February 27, 2023. <b>Motion made by Mullen, seconded by Donnelley to accept the agenda.</b>	
<b>Board of Education Member Resignation Acceptance</b>	<b>BE IT RESOLVED</b> , the Board of Education of the Lewiston-Porter Central School District hereby acknowledges receipt of the resignation of Savana Bevacqua from the Board of Education, filed with the District Clerk, and accepts his resignation effective February 27, 2023. <b>Motion made by Mullen, seconded by Saks to approve B-1.</b>	<b>B-1 Approved, CARRIED, 6-0</b>
<b>Community Comments</b>	<i>No community comments.</i>	

**COMMITTEE & BOARD REPORTS**

<b>Upcoming Board Committee Meetings</b>	03/03/2023, Policy Review Committee Meeting	<b>D. Mullen, J. Klemick, J. Donnelley</b>
	03/06/2023, District Safety Committee Meeting	<b>D. Mullen, C. Huebschmann</b>
	03/06/2023, Special Education Committee Meeting	<b>D. Mullen, C. Huebschmann, J. Klemick</b>
	03/8/2023, ON BOCES Board Meeting	<b>W. Guild</b>
	03/09/2023, Fine Arts Council Meeting	<b>C. Huebschmann, J. Donnelley, A. Saks</b>
	03/13/2023, Work Session/Budget Workshop	
	03/13/2023, Finance Review Committee Meeting	<b>C. Barber, D. Mullen</b>



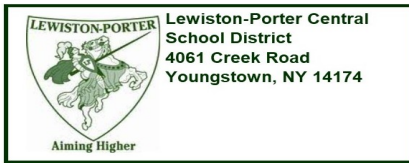
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	03/20/2023, District Key Communicators Meeting	J. Klemick, C. Barber, C. Huebschmann
	03/21/2023, Health and Wellness Committee Meeting	S. Bevacqua, J. Donnelley, C. Huebschmann
	03/22/2023, Facility Planning Committee Meeting	C. Barber
	03/27/2023, Regular Board Meeting	
	03/29/2023, PTSA Meeting	J. Donnelley, J. Klemick
<b>Committee Reports</b>	02/06/2023, Communication Committee Meeting	C. Barber, A. Saks, C. Huebschmann
	02/07/2023, Superintendent’s Student Advisory Council Meeting	Mr. Casseri
<b>Administrative Reports</b>	<b>IEC and HS Administrative Reports (submitted in writing)</b>  Primary Education Principal – Monthly Calendar Middle School Principal – Monthly Calendar  Assistant Superintendent for Curriculum, Instruction & Tech. Assistant Superintendent for Administrative Services  Superintendent	Mrs. Larson/Mrs. Krecisz Mr. Auer  Dr. Lyon Dr. Lewis  Mr. Casseri
<b>DISCUSSION</b>		
<b>Discussion</b>	Orleans/Niagara Board of Education, Lewiston-Porter Board Member	
<b>BOARD OF EDUCATION INFORMATION</b>		
<b>Board Member Comments</b>		Ms. Huebschmann Ms. Klemick Ms. Saks Mr. Barber  Ms. Donnelley Ms. Mullen
<b>DISTRICT OPERATIONS</b>		
<b>Minutes</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the January 30, 2023, Regular Board Meeting as submitted by the District Clerk. <b>Motion made by Mullen, seconded by Huebschmann to approve M-1.</b>	M-1 Approved, CARRIED, 6-0
<b>Minutes</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the February 13, 2023, Work Session, Budget Session, and Regular Board meeting, as submitted by the District Clerk. <b>Motion made by Mullen, seconded by Huebschmann to approve M-2.</b>	M-2 Approved, CARRIED, 6-0



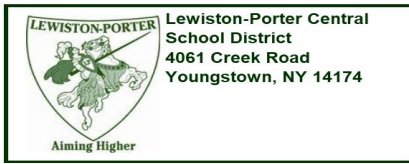
**Regular Board of Education Meeting**

**DRAFT MINUTES**

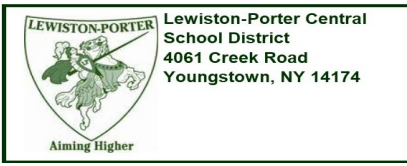
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Boardroom, Community Resource Center

<p><b>Consent Agenda for Financial Operations</b></p>	<p><b>RESOLVED</b>, that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-5, in the financial consent agenda as submitted by the Administration:  <b>Budget Status Reports</b>  <b>Treasurer’s Report</b>  <b>Claims</b>  <b>Transfer History</b>  <b>Transfers Pending Board Approval</b>  <b>Motion made by Mullen, seconded by Barber to approve NF-1 to NF-5.</b></p>	<p>NF-1  NF-2  NF-3  NF-4  NF-5  <b>Approved,  CARRIED, 6-0</b></p>
<p><b>OLD BUSINESS</b></p>		
<p>No Old Business</p>		
<p><b>NEW BUSINESS - ADMINISTRATION</b></p>		
<p><b>Policy Revision Acceptance of the First Reading</b></p>	<p><b>RESOLVED</b>, at the first reading, that the Lewiston-Porter Board of Education Accept the following policies;  Policy 5210, Revenues  Policy 5220, District Investments  Policy 5230, Acceptance of Gifts, Grants and Bequests to the School District  Policy 5240, School Tax Assessment and Collection/Property Tax Exemptions  Policy 5250, Sale and Disposal of District Property  Policy 5270, Corporate Sponsorships  Policy 7523, Concussion Management  <b>Motion made by Mullen, seconded by Huebschmann to approve NA-1.</b></p>	<p><b>NA-1  Approved,  CARRIED, 6-0</b></p>
<p><b>Policy Revision Acceptance of the Second Reading</b></p>	<p><b>RESOLVED</b>, at the second reading, that the Lewiston-Porter Board of Education accept the following policies;  Policy 5681, School Safety Plans  Policy 6121, Sexual Harassment in the Workplace  Policy 6214, Probation and Tenure  Policy 7150, Remote Instruction  Policy 7350, Corporal Punishment/Emergency Interventions  Policy 7530, Child Abuse and Maltreatment  <b>Motion made by Mullen, seconded by Huebschmann to approve NA-2.</b></p>	<p><b>NA-2  Approved,  CARRIED, 6-0</b></p>
<p><b>PUPIL PERSONNEL</b></p>		
<p><b>Recommendations for CSE Placement and Amendments</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:  <b>2022-2023 School Year:</b>  12/12/2022, 12/19/2022, 12/20/2022, 01/10/2023, 01/11/2023, 01/12/2023, 01/17/2023, 01/19/2023, 01/20/2023, 01/23/2023, 01/25/2023, 01/26/2023, 01/31/2023, 02/01/2023, 02/03/2023, 02/07/2023, 02/08/2023, 02/10/2023, 02/14/2023  <b>2023-2024 School Year:</b>  01/06/2023  <b>Motion made by Mullen, seconded by Huebschmann to approve NP-1.</b></p>	<p><b>NP-1  Approved,  CARRIED, 6-0</b></p>



<p><b>Recommendations for CPSE Placement and Amendments</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:  <b>2022-2023 School Year:</b>  <i>01/10/2023, 01/17/2023, 01/18/2023, 01/20/2023, 01/24/2023, 01/31/2023, 02/02/2023, 02/14/2023</i>  <b>2023-2024 School Year:</b>  <i>01/17/2023, 01/18/2023, 01/20/2023, 01/24/2023, 01/31/2023, 02/02/2023</i>  <b>Motion made by Mullen, seconded by Huebschmann to approve NP-2.</b></p>	<p><b>NP-2 Approved, CARRIED 6-0</b></p>																																																								
<p><b>PERSONNEL - CONSENT AGENDA</b></p>																																																										
	<p><b>Motion made by Mullen, seconded by Huebschmann to approve the Personnel Consent Agenda combining items PRI, PRNI, PRRpT, PRC, PABBS, PANI, PASI, PAC.</b></p>	<p><b>Approved, CARRIED 6-0</b></p>																																																								
<p><b>Resignations/ Rescissions -  Instructional</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.</p> <table border="1" data-bbox="365 924 1193 1795"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Tenure</th> <th>Reason</th> </tr> </thead> <tbody> <tr><td>Joseph Brennen</td><td>6/30/2023</td><td>Elementary</td><td>Retirement</td></tr> <tr><td>Maura Bruno</td><td>6/30/2023</td><td>English</td><td>Retirement</td></tr> <tr><td>Susan Fontanarosa</td><td>6/30/2023</td><td>Elementary</td><td>Retirement</td></tr> <tr><td>Kelley Kinnaird</td><td>6/30/2023</td><td>Special Education</td><td>Retirement</td></tr> <tr><td>Kathleen Lombardo</td><td>6/30/2023</td><td>Elementary</td><td>Retirement</td></tr> <tr><td>Christa Mauro</td><td>6/30/2023</td><td>Elementary</td><td>Retirement</td></tr> <tr><td>Bobbi Sikoski</td><td>6/30/2023</td><td>Special Education</td><td>Retirement</td></tr> <tr><td>David Sicoli</td><td>6/30/2023</td><td>Social Studies</td><td>Retirement</td></tr> <tr><td>Paula Singleton</td><td>6/30/2023</td><td>Physical Education</td><td>Retirement</td></tr> <tr><td>Mark Waple</td><td>6/30/2023</td><td>Physical Education</td><td>Retirement</td></tr> <tr><td>Vicki Way</td><td>6/30/2023</td><td>Special Education</td><td>Retirement</td></tr> <tr><td>Kirsten Wilson</td><td>6/30/2023</td><td>English</td><td>Retirement</td></tr> <tr><td>Sally Zito</td><td>6/30/2023</td><td>Elementary</td><td>Retirement</td></tr> </tbody> </table>	Name	Date	Tenure	Reason	Joseph Brennen	6/30/2023	Elementary	Retirement	Maura Bruno	6/30/2023	English	Retirement	Susan Fontanarosa	6/30/2023	Elementary	Retirement	Kelley Kinnaird	6/30/2023	Special Education	Retirement	Kathleen Lombardo	6/30/2023	Elementary	Retirement	Christa Mauro	6/30/2023	Elementary	Retirement	Bobbi Sikoski	6/30/2023	Special Education	Retirement	David Sicoli	6/30/2023	Social Studies	Retirement	Paula Singleton	6/30/2023	Physical Education	Retirement	Mark Waple	6/30/2023	Physical Education	Retirement	Vicki Way	6/30/2023	Special Education	Retirement	Kirsten Wilson	6/30/2023	English	Retirement	Sally Zito	6/30/2023	Elementary	Retirement	<p><b>PRI</b></p>
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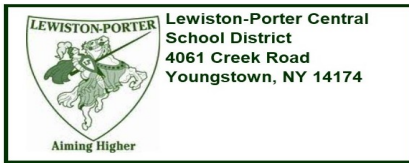


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<p><b><u>Non-Instructional</u></b></p> <p><b><u>Restorative Practices Team</u></b></p> <p><b>Resignations/ Rescissions, cont. -</b></p> <p><b><u>Coaching</u></b></p>	<table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>NancyJo Talarico</td> <td>6/30/2023</td> <td>Teacher aide</td> <td>Retirement</td> </tr> <tr> <td>Debra Smeal</td> <td>6/30/2023</td> <td>Teacher aide</td> <td>Retirement</td> </tr> </tbody> </table>	Name	Date	Position	Reason	NancyJo Talarico	6/30/2023	Teacher aide	Retirement	Debra Smeal	6/30/2023	Teacher aide	Retirement	<p style="text-align: right;"><b>PRNI</b></p> <p style="text-align: right;"><b>PRRPT</b></p> <p style="text-align: right;"><b>PRC</b></p>				
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<p><b>Appointments -</b></p> <p><b><u>Building-Based Substitute</u></b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for building-based substitute appointments, without benefits, except as required by law, to be utilized on an annual basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.</p> <table border="1"> <tr> <td><b>Name:</b></td> <td>Amber Morse</td> </tr> <tr> <td><b>Placement:</b></td> <td>Primary Education Center</td> </tr> <tr> <td><b>Position:</b></td> <td>Building-Based Substitute Teacher</td> </tr> <tr> <td><b>Effective:</b></td> <td>2/23/2023</td> </tr> <tr> <td><b>Certification:</b></td> <td>Students with Disabilities, Birth-Gr. 2 Students with Disabilities, Gr. 1-6 Early Childhood Education, Birth-Gr. 2 Childhood Education, Gr. 1-6</td> </tr> <tr> <td><b>Degree:</b></td> <td>Master's</td> </tr> <tr> <td><b>Salary:</b></td> <td>\$180.00 per diem</td> </tr> </table>	<b>Name:</b>	Amber Morse	<b>Placement:</b>	Primary Education Center	<b>Position:</b>	Building-Based Substitute Teacher	<b>Effective:</b>	2/23/2023	<b>Certification:</b>	Students with Disabilities, Birth-Gr. 2 Students with Disabilities, Gr. 1-6 Early Childhood Education, Birth-Gr. 2 Childhood Education, Gr. 1-6	<b>Degree:</b>	Master's	<b>Salary:</b>	\$180.00 per diem	<p style="text-align: right;"><b>PABBS</b></p>		
<b>Name:</b>	Amber Morse																	
<b>Placement:</b>	Primary Education Center																	
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<p><b>Appointments -</b>  <u>Non-Instructional</u></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional appointments.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Perm./ Prob.</th> <th>Position</th> <th>Hourly Salary</th> </tr> </thead> <tbody> <tr> <td>Anika Fetzner</td> <td>2/27/2023</td> <td>Prob.</td> <td>Sr. Typist</td> <td>\$18.50</td> </tr> <tr> <td>Edmund J. Caluori</td> <td>3/01/2023</td> <td>Prob.</td> <td>Teacher Aide</td> <td>\$14.75</td> </tr> </tbody> </table>	Name	Date	Perm./ Prob.	Position	Hourly Salary	Anika Fetzner	2/27/2023	Prob.	Sr. Typist	\$18.50	Edmund J. Caluori	3/01/2023	Prob.	Teacher Aide	\$14.75	<p>PANI</p>
Name	Date	Perm./ Prob.	Position	Hourly Salary													
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Edmund J. Caluori	3/01/2023	Prob.	Teacher Aide	\$14.75													
<p><b>Appointments -</b>  <u>Instructional</u></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Rate</th> </tr> </thead> <tbody> <tr> <td>Caroline Schimpf</td> <td>2/13/2023</td> <td>Non-certified Teacher</td> <td>\$120.00</td> </tr> </tbody> </table>	Name	Date	Position	Rate	Caroline Schimpf	2/13/2023	Non-certified Teacher	\$120.00	<p>PASI</p>							
Name	Date	Position	Rate														
Caroline Schimpf	2/13/2023	Non-certified Teacher	\$120.00														
<p><b>Appointments -</b>  <u>Coaching</u></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Coaching appointments.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Appointment</th> <th>Category/Step</th> <th>Stipend</th> </tr> </thead> <tbody> <tr> <td>Marland Schmitt</td> <td>Modified Baseball Coach</td> <td>V-2</td> <td>\$2,476.00</td> </tr> </tbody> </table>	Name	Appointment	Category/Step	Stipend	Marland Schmitt	Modified Baseball Coach	V-2	\$2,476.00	<p>PAC</p>							
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Marland Schmitt	Modified Baseball Coach	V-2	\$2,476.00														
<p><b>ADJOURNMENT</b></p>																	
<p><b>Adjournment</b></p>	<p>Motion made by Mullen, seconded by Huebschmann to adjourn the meeting at 7:07 pm.</p>	<p>Approved, CARRIED, 6-0</p>															

Marisa I. Barile, District Clerk