

May 22, 2023; 6:00pm Boardroom, Community Resource Center

#### **Board of Education:**

President, Danielle M. Mullen (2020-2023) Vice President, Julie Donnelley (2021-2024) Chuck Barber (2022-2025) Charlotte L. Huebschmann (2020-2023) Jennifer A. Klemick (2021-2024) April Saks (2022-2025) Superintendent: Asst. Supt. for Curr./Inst. & Tech: District Clerk: Paul J. Casseri Heather Lyon, Ph.D. Marisa I. Barile

#### OUR MISSION One Purpose. Your Pathway. Our Promise. OUR VISION

Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

	CALL TO ORDER				
Call to Order	The Board President called the meeting to order at 6:01 pm with the Pledge of Allegiance.	Mrs. Mullen			
Acceptance of Agenda	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education accept the Agenda for May 22, 2023. <b>Motion made by Mullen, seconded by Barber to accept the agenda.</b>	Approved, CARRIED, 6-0			
Community Comments	Mr. Steven Dominski				
	COMMITTEE & BOARD REPORTS				
Upcoming Board Committee Reports	05/24/2023, Fine Arts Council Meeting	Mrs. Donnelley, Mrs. Huebschmann, Mrs. Saks			
	05/24/2023, Facilities Committee Meeting	Mr. Barber			
	06/02/2023, Policy Review Committee Meeting	Mrs. Donnelley, Mrs. Klemick, Mrs. Mullen			
	06/08/2023, NOSBA (zoom meeting)	Mrs. Mullen			
	06/12/2023, PTSA Committee Meeting	Mrs. Donnelley, Mrs. Klemick			
Committee Reports	Health and Wellness Committee	Mrs. Donnelley, Mrs. Huebschmann			
	Curriculum, Instruction & Assessment Review Committee	Mrs. Donnelley, Mrs. Huebschmann, Mrs. Saks			



Administrative Reports	<b>PEC and MS Administrative Reports (submitted in writing)</b> Intermediate Education Principal – Monthly Calendar	Mrs. Rodriguez/ Mrs. Krecisz
	High School Principal – Monthly Calendar	Mrs. Riecisz Mr. D'Anna
	Assistant Superintendent for Curriculum, Instruction & Tech.	Dr. Lyon
	Superintendent (Discussion of the 2022-2023 School Calendar, modification to amend the final week schedule)	Mr. Casseri
	PRESENTATIONS/RECOGNITIONS	
Presentation(s)	<ul> <li>Personalized Learning Through Mentoring: Our Book Publishing Journey</li> <li>Grade 5 Student Presenters: Robert Bauer, Jr., Sabrina Berti, Faith Harbin, MaryElle Hausauer, Annalise Lacey, Henry Mullen, Lucas Niver, Giuseppe Spagnolo, Emma Unwin</li> <li>Grade 1 &amp; 2 Student Presenters: Noah Beseth, Nikko Bush, Torin Burnett, Nicolas Denn, Erin Goguen,</li> </ul>	Mrs. Jaruszewski, Ms. Yager, Ms. Jasek Mrs. Schultz
	Emmet McCutchen, Cyrus Morse, Benjamin Shepherd, Aiden Zielke	
	Journey of a Lew-Port Lancer	Mr. Casseri, Dr. Lyon
Recognition(s)	Varsity Girls Basketball Varsity Boys Basketball Varsity Boys Swim Varsity Competitive Cheerleading Varsity Girls Wrestling	Mr. D'Anna, Mr. Casseri, Mrs. Mullen
	New York State School Board Association, Board Achievement Award: Julie Donnelley	Mr. Casseri, Mrs. Mullen
	Teacher Appreciation 2023	
	<i>Tenure Awards:</i> Stephanie Bond, Lindsay Dougherty, Teri Fallesen, Brian Hall Dena Peterson, Julie Stevener	
	BOARD OF EDUCATION INFORMATION	
Board Member Comments		Mr. Barber Mrs. Huebschmann Mrs. Klemick Mrs. Saks
		Mrs. Donnelley Mrs. Mullen
Recess	A short recess was taken from 7:43 pm to 7:52 pm to recognize the accomplishments of the students and staff.	



	DISTRICT OPERATIONS	
Minutes	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the, 04/24/2023 Regular Meeting as submitted by the District Clerk. <b>Motion made by Mullen, seconded by Huebschmann to approve M-1.</b>	M-1 Approved, CARRIED, 6-0
Minutes	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the 04/25/2023 Regular Board Meeting (ON BOCES), as submitted by the District Clerk. <b>Motion made by Mullen, seconded by Barber to approve M-2.</b>	M-2 Approved, CARRIED, 6-0
Minutes	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the 05/08/2023 Work Session Board Meeting, as submitted by the District Clerk. <b>Motion made by Mullen, seconded by Huebschmann to approve M-3.</b>	M-3 Approved, CARRIED, 6-0
Record	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the 05/08/2023 Budget Hearing record, as submitted by the District Clerk. <b>Motion made by Mullen, seconded by Huebschmann to approve M-4.</b>	M-4 Approved, CARRIED, 6-0
Official Voting Results	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Official Voting Results from the, 05/16/2023 Annual Meeting, Budget Vote and Election as submitted by the District Clerk. <b>Motion made by Mullen, seconded by Huebschmann to approve M-5</b> .	M-5 Approved, CARRIED, 6-0
Consent Agenda for Financial Operations	RESOLVED, that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-4, in the financial consent agenda as submitted by the Administration: Budget Status Reports Treasurer's Report Claims Transfer History Motion made by Mullen, seconded by Huebschmann to approve NF-1 to NF-4.	NF-1 NF-2 NF-3 NF-4 Approved, CARRIED, 6-0
	OLD BUSINESS	
No Old Business		
	NEW BUSINESS - ADMINISTRATION	
Policy Revision Acceptance of the First Reading	<b>RESOLVED</b> , at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 5510, Accounting of Funds Policy 5511, Maintenance of Fund Balance Policy 5512, Reserve Funds Policy 5520, Extraclassroom Activity Fund Policy 5530, Petty Cash Funds and Cash in School Buildings Policy 6161, Conference/Travel Expense Reimbursement <b>Motion made by Mullen, seconded by Barber to approve NA-1.</b>	NA-1 Approved, CARRIED, 6-0



Policy Revision Acceptance of the Second Reading	RESOLVED, at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 3410, Code of Conduct Policy 5410, Purchasing Policy 5411, Contracts for Instruction Policy 5413, Procurement: Uniform Grant Guidance for Federal Awards Policy 5620, Inventories and Accounting of Fixed Assets Motion made by Mullen, seconded by Donnelley to approve NA-2.	NA-2 Approved, CARRIED, 6-0
Approval of Confidental Contract for Account Clerk Typist (Payroll)	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Confidential Employee Terms and Conditions of Employment effective July 1, 2023 to June 30, 2023 for ToniMarie Waldeck as submitted by the Assistant Superintendent for Administrative Services. <b>Motion made by Mullen, seconded by Klemick to approve NA-3.</b>	NA-3 Approved, CARRIED, 6-0
Approval of Confidential Contract for Account Clerk/ Treasurer	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Confidential Employee Term and Conditions of Employment effective July 1, 2023 to June 30, 2023 for Stephanie Horanburg as submitted by the Assistant Superintendent for Administrative Services. <b>Motion made by Mullen, seconded by Huebschmann to approve NA-4.</b>	NA-4 Approved, CARRIED, 6-0
Approval of the Amended 2022-2023 School Calendar	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the amended 2022-2023 School Calendar as submitted by the Superintendent of Schools. <b>Motion made by Mullen, seconded by Huebschmann to approve NA-5.</b>	NA-5 Approved, CARRIED, 6-0
Approval for Emergency Pesticide	<ul> <li>This resolution is to request the Authorization of an emergency pesticide emergency application at designated areas across the Lewiston-Porter Central School District Campus</li> <li>Be it resolved, that all emergency treatment of school facilities will occur in targeted areas of the district. Applications will only occur during non-school activity times. Further, application to sports fields will only occur during non-sport season periods of time. At no time will pesticides be used on active playfields or playgrounds.</li> <li>Background information: New York State enacted Chapter 85 of the Laws of 2010. This law contains limitations regarding pesticide use on playing fields and playgrounds at schools and daycare centers. Specifically, schools and daycare centers are prohibited from using pesticides unless it is deemed to be an emergency situation at which time an exception may be granted to the school district by the appropriate entity. The New York State Education Department has identified school Boards of Education as the appropriate entity to make this emergency determination for public school districts. Each determination is applicable to a single application.</li> <li>Pertinent data: on April 27, 2023 review of the condition of the District fields and ground occurred. The purpose of the review was to determine the safety of the condition of the fields and grounds. Upon close inspection of the grounds and specifically at the cross country track, soccer, and baseball fields, it was determined that there were several</li> </ul>	NA-6 Approved, CARRIED, 6-0

LEWISTON-PORTER Chool District 4061 Creek Road Youngstown, NY 14174

### Regular Board of Education Meeting Draft Minutes

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	create uneven surfaces for athletes contributing to sprains, tears, and pulls. Specifically, we have an infestation of Digitaria sanguinalis, Stellaria media, Taraxacum, and Cirsium. In addition to the athletic concerns, there are health concerns that these infestations attract stinging and boring insects including bees, wasps, and ticks. Last year we had several reports of tics found in some of the outfield areas and track event areas, as well as the cross-country track area, which will require one or two pesticide treatments. The treatment period for these types of infestations is spring and summer. It is, therefore, requested that the Board of Education make an emergency determination allowing treatment of Herbicides and or pesticides to the soccer fields and baseball areas as well as other designated areas in need of treatment. The pesticide/herbicide will be sprayed on by a certified applicator and all required notifications will be completed as is necessary under the applicable law. After application, it is recommended that students be kept off of the field for a minimum of two days. The District will follow this procedure. <b>Motion made by Mullen, seconded by Klemick to approve NA-6.</b>	
	PUPIL PERSONNEL	
Recommendations for CSE Placement and Amendments	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: 2022/2023 School Year: 03/17/2023, 03/22/2023, 03/29/2023, 03/30/2023, 04/19/2023, 04/24/2023 04/26/2023, 05/01/2023, 05/09/2023, 05/10/2023, 05/15/2023 2023/2024 School Year: 03/16/2023 Motion made by Mullen, seconded by Huebschmann to approve NP-1.	NP-1 Approved, CARRIED, 6-0
Recommendations for CPSE Placement and Amendments	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: 2022/2023 School Year: 05/10/2023, 05/16/2023 2023/2024 School Year: 03/06/2023, 04/04/2023, 05/15/2023 Motion made by Mullen, seconded by Saks to approve NP-2.	NP-2 Approved, CARRIED, 6-0
	PERSONNEL - CONSENT AGENDA	



	Motion made by Personnel Conse PAIT, PAI, PALTS	nn to approve the RNI, PLI, PLNI,	Approved, CARRIED, 6-0		
Resignations/ Rescissions -	RESOLVED, upon Schools, that the agenda for resign				
Instructional	Name	Date	Tenure	Reason	PRI
	Melissa Brock	5/12/2023	Long-term Substitute Teacher	Resignation	
	Max Hyland	6/30/2023	Long-term Substitute Teacher	Resignation	PRNI
Non-Instructional	Name	Date	Position	Reason	
	Paul Fontanarosa	4/21/2023	Groundsperson	Resignation	
Instructional	Name	Date	Tenure	Reason	PLI
	Schools, that the agenda for unpaid		er Board of Education a sence.	accept the consent	
instructional	Jill Carere-	8/29/2023 -	Music	Child-rearing	F LI
Non-Instructional	Fetterman Eileen Lapp-Hastings	1/26/2024 6/23/2023	LOTE	Personal	PLNI
	Name	Date	Position	Reason	
	Valerie Teal	5/17/2023 - 5/26/2023	Teacher Aide	Personal	
	Sandra Supon	5/19/2023 - 5/23/2023	Monitor	Personal	
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Appointments -		Lewiston-Porte	endation of the Superin er Board of Education a appointments.		PAIT



	Name	Stefanie Bond
Instructional Tenure	Tenure Area	Foreign Language
	Effective:	8/26/2023
	Probationary Period	8/27/2019 - 8/26/2023
	Certification(s)	Spanish, Gr. 5-9 Spanish, Gr. 7-12 Childhood Education, Gr. 1-6
	Name	Lindsay Dougherty
	Tenure Area	Special Education
	Effective:	8/26/2023
	Probationary Period	8/27/2019 - 8/26/2023
	Certification(s)	Students with Disabilities, B-2 Students with Disabilities, 1-6 Early Childhood Education, B-2 Childhood Education, 1-6 Literacy, B-6
	Name	Teri Fallesen
	Tenure Area	Art
	Effective:	8/26/2023
	Probationary Period	8/27/2019 - 8/26/2023
	Certification(s)	Visual Arts Students with Disabilities, B-2 Students with Disabilities, 1-6 Childhood Education, 1-6
	Name	Brian Hall
	Tenure Area	Computer Science



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	Effective:	8/26/2023
	Probationary Period	8/27/2019 - 8/26/2023
	Certification(s)	Computer Science, Gr. 7-12 Business and Marketing
	Name	Dena Peterson
	Tenure Area	Business
	Effective:	8/26/2023
	Probationary Period	8/27/2019 - 8/26/2023
	Certification(s)	Business and Distributive Education Pre-Kindergarten, Kindergarten and Gr. 1-6
	Name	Julie Stevener
	Tenure Area	Special Education
	Effective: 8/26/2023	
	Probationary Period	8/27/2019 - 8/26/2023
	Certification(s)	Students with Disabilities, B-2 Students with Disabilities, 1-6 Childhood Education, 1-6
Appointments -	Schools, that the Lewis agenda for Instructiona expiration date is tental	recommendation of the Superintendent of ton-Porter Board of Education accept the consent I and Long-Term appointments. The probationary tive and conditional only (unless extended in w). Except to the extent required by the



	be granted tenure the prin overall annual professional Section 3012-c and/or 30 highly effective in at least the principal/teacher recei	ection 3012 of the Education Law. In order to acipal/teacher must receive composite or al performance review ratings pursuant to 12-d of the Education Law of either effective or three (3) of the four (4) preceding years, and if ives an ineffective composite or overall rating in tionary period the teacher shall not be eligible	
Inclustical	Name:	Selina lozzo	DAL
Instructional	Placement:	Primary Education Center	PAI
	Position:	Elementary Teacher	
	Effective:	9/01/2023	
	Probationary Period:	9/01/2023 - 8/31/2027	
	Tenure Area:	Elementary	
	Certification:	Early Childhood Education, B-2 Childhood Education, 1-6	
	Degree:	Master's	
	Step:	2	
	Salary:	\$48,645.00	
	Name:	Sarah Kasbaum	
	Placement:	Primary Education Center	
	Position:	Elementary Teacher	
	Effective:	9/01/2023	
	Probationary Period:	9/01/2023 - 8/31/2027	
	Tenure Area:	Elementary	
Appointments -	Certification:	Early Childhood Education, B-2 (pending) Childhood Education, 1-6 (pending)	PAI
	Degree:	Master's	
	Step:	2	
	Salary:	\$48,645.00	



	Name:	Katie Peters	
	Placement:	Primary Education Center	
Instructional, cont.	Position:	Elementary Teacher	
	Effective:	9/01/2023	
	Probationary Period:	9/01/2023 - 8/31/2027	
	Tenure Area:	Elementary	
	Certification:	Early Childhood Education, B-2 Childhood Education, Gr. 1-6 Literacy, B-6	
	Degree:	Master's	
	Step:	4	
	Salary:	\$52,110.00	
	Name:	Carrie Zoda	
	Placement:	Primary Education Center	
	Position:	Elementary Teacher	
	Effective:	9/01/2023	
	Probationary Period:	9/01/2023 - 2/13/2026*	
	Tenure Area:	Elementary	
	Certification:	Early Childhood Education, B-2 Childhood Education, Gr. 1-6	
	Degree:	Master's	
	Step:	3	
	Salary:	\$50,348	
Appointments -	*Jarema Credit: One year	(1), four and one-half (4.5) months	PAI
	Name:	Kristin Dallavia	
	Placement:	Primary Education Center	
	Position:	Elementary Teacher	



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	Effective:	9/01/2023	
	Probationary Period:	9/01/2023 - 8/31/2027	
	Tenure Area:	Elementary	
Instructional, cont.	Certification:	Early Childhood Education, B-2 Childhood Education, Gr. 1-6	
	Degree:	Master's	
	Step:	4	
	Salary:	\$52,100	
	Name:	Amanda Emmons	
	Placement:	Primary Education Center	
	Position:	Special Education Teacher	
	Effective:	9/01/2023	
	Probationary Period:	9/01/2023 - 8/31/202	
	Tenure Area:	Special Education	
	Certification:	Early Childhood Education, B-2 Childhood Education, Gr. 1-6 Students with Disabilities, B-2 Students with Disabilities Gr. 1-6	
	Degree:	Master's	
	Step:	5	
	Salary:	\$53,934	
	Name:	Philip Sembert	
	Placement:	High School	
Appointments -	Position:	English Language Arts Teacher	PAI
	Effective:	9/01/2023	
	Probationary Period:	9/01/2023 - 8/31/2027	
	Tenure Area:	English	



Instructional, cont.					
	Certification:	Certification: English Language Arts, Gr. 5-9 English Language Arts, Gr. 7-12			
	Degree: Master's				
	<b>Step:</b> 3				
	Salary:	\$50,348.	00		
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Appointments Instructional: Long Term Substitute Teacher		on-Porter Bo	ion of the Superintendent of ard of Education accept the consent appointments:	PALTS	
	Name:		Jennifer Wetherbee		
	Placement:		Primary Education Center		
	Position:		Special Education		
	Effective:		09/01/2023-06/30/2023		
	Certification:		Early Childhood Education, B-2 Childhood Education, Gr. 1-6 Students with Disabilities, B-2 Students with Disabilities Gr. 1-6		
	Degree:		Bachelor's		
	Step:		Step 2		
	Salary:		\$43,801		
Appointments -		on-Porter Bo	ion of the Superintendent of ard of Education accept the consent ments.	PANI	
	Name:	David Reim	ier		
Non-Instructional	on-Instructional Placement:		Grounds		
	Position:	Groundsperson			
	Effective:	5/08/2023			
	Appointment Type:				
	Probationary Period:				



	Hourly Salary:	\$15.50			
	Name:	Christopher Wright			
	Placement:	Buildings & Grounds			
	Position:	.6 FTE Groundsperson			
	Effective:	5/15/2023			
	Appointment Type:	Temporary			
	Hourly Salary:	\$15.50			
	Name:	Jenna Szalay			
Appointments -	Placement:	Intermediate Education Center	PANI		
	Position:	Cleaner			
	Effective:	5/08/2023			
Non-Instructional, cont.	Appointment Type:	Temporary			
	Hourly Salary:	\$14.75			
	Name:	Aliscia Henderson			
	Placement:	Primary Education Center			
	Position:	Teacher Aide			
	Effective:	9/01/2023			
	Appointment Type:	Probationary			
	Probationary Period:	9/01/2023 - 3/01/2024			
	Step:	3			
	Hourly Salary:	\$15.50			
Appointments - Co-Curricular &	<b>RESOLVED,</b> upon the re Schools, that the Lewistr agenda for Co-Curricula	PACC			
Extra-Curricular	Name Appo				



May 22, 2023; 6:00pm Boardroom, Community Resource Center

	Tiffany Chandler Brianna Zeitz	Trip Teache	Dept. NYC er Aide, htary Girls	5/19/2023 - 5/21/2023 5/02/2023	\$19.64, plus overtime as applicable \$15.00					
Appointments -	<b>RESOLVED,</b> upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.									
Instructional Substitutes	Name	Da	ite	Position	Per Diem		PASI			
	Nathaniel Johnso	on 5/0	08/2023	Non-certified Teacher	\$120.00					
Appointments -	<b>RESOLVED,</b> upon the recommendation of the Superintendent of <b>PAVC</b> Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Volunteer Coach appointments. <b>PAVC</b>									
Volunteer Coaches	Name		Sport							
	Sonja Marchetti		Elementary Girls on the Run							
	Maria Dunets		Middle School Girls on the Run							
BOARD of EDUCATION										
Board Vacancy	Discussion of the									
ADJOURNMENT										
Adjournment	Motion made by Mullen, seconded by Donnelley to adjourn the meeting at 8:10 pm.						Approved, CARRIED, 6-0			

Marisa I. Barile, District Clerk