

**Regular Board of Education Meeting**  
August 22, 2022; 6pm  
Boardroom, Community Resource Center

**Board of Education:**

President, Danielle M. Mullen (2020-2023)  
Vice President, Julie Donnelley (2021-2024)  
Savana Bevacqua (2022-2025)  
Chuck Barber (2022-2025)  
Charlotte L. Huebschmann (2020-2023)  
Jennifer A. Klemick (2021-2024)

**Superintendent:**

**Asst. Supt. for Admin. Svcs.:**  
**Asst. Supt. for Curr./Inst. & Tech:**

Paul J. Casseri  
Michael F. Lewis, Ph.D.  
Heather Lyon, Ph.D.

**DRAFT MINUTES**

Absent: April Saks (2022-2025)

**OUR MISSION**  
**One Purpose. Your Pathway. Our Promise.**  
**OUR VISION**

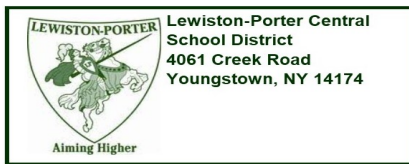
Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

**CALL TO ORDER**

<b>Call to Order</b>	The Board President called the meeting to order at 5:30 pm to enter into Executive Session.	<b>Ms. Mullen</b>
<b>Amend Agenda</b>	<b>Motion made by Mullen, seconded by Donnelley</b> to amend the agenda to appoint Dr. Lewis as the Pro Tem District Clerk and to amend the executive session to include a personnel matter related to a particular job title.	<b>Approved, CARRIED, 6-0</b>
<b>Anticipated Executive Session</b>	<b>Motion made by Mullen, seconded by Huebschmann</b> to enter into executive session to discuss matters leading to the discipline of a particular person and a personnel matter related to a particular job title. <b>Motion made by Mullen, seconded by Huebschmann to adjourn from Executive Session at 5:55 pm.</b>	<b>Approved, CARRIED, 6-0</b>  <b>Approved, CARRIED, 6-0</b>
<b>Call to Order</b>	The Board President called the Regular meeting to order at 6:00 pm with the Pledge of Allegiance.	<b>Ms. Mullen</b>
<b>Acceptance of Agenda</b>	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for August 22, 2022. <b>Motion made by Mullen, seconded by Huebschmann to approve the agenda.</b>	<b>Approved, CARRIED, 6-0</b>
<b>Community Comments</b>	No community comments	

**COMMITTEE & BOARD REPORTS**

<b>Committee Schedules and Reports</b>	<b>Upcoming Committee Meetings:</b> 08/24/2022, Facilities Committee meeting 08/30, 31/2022, Open Day Convocation/Staff Development 09/12/2022, New Board Orientation 09/12/2022, Work Session Board meeting	<b>C.Barber</b>
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<b>Administrative Reports</b>	<b>Administrative Reports (HS, MS, IEC, PEC reports submitted)</b>  Assistant Superintendent for Curriculum, Instruction & Tech. Assistant Superintendent for Administrative Services  Superintendent	<b>Dr. Lyon</b> <b>Dr. Lewis</b>  <b>Mr. Casseri</b>
<b>RECOGNITION/PRESENTATION</b>		
<b>Recognition</b>	<b>Liam Robinson</b> , Engineering Technology/Design Team Competition, SkillsUSA First Place Winner	<b>Mr. Casseri/Ms. Mullen</b>
<b>Presentation</b>	Interscholastic Athletic Student/Parent Handbook	<b>Mr. Halgash</b>
<b>BOARD OF EDUCATION INFORMATION</b>		
<b>Board Member Comments</b>		<b>Mr. Barber</b> <b>Ms. Huebschmann</b> <b>Ms. Klemick</b> <b>Ms. Saks</b> <b>Ms. Bevacqua</b>  <b>Ms. Donnelley</b> <b>Ms. Mullen</b>
<b>Recess</b>	A short recess was taken to recognize the accomplishments of the students and staff.	
<b>DISTRICT OPERATIONS</b>		
<b>Minutes</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the July 25, 2022, Regular meeting as submitted by the District Clerk. <b>Motion made by Mullen, seconded by Huebschmann to approve M-1.</b>	<b>M-1</b> <b>Approved,</b> <b>CARRIED, 6-0</b>
<b>Minutes</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the August 8, 2022, Work Session and Regular meeting as submitted by the District Clerk. <b>Motion made by Mullen, seconded by Barber to approve M-2.</b>	<b>M-2</b> <b>Approved,</b> <b>CARRIED, 6-0</b>
<b>Consent Agenda for Financial Operations</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-4, in the financial consent agenda as submitted by the Administration: <b>Budget Status Reports</b> <b>Treasurer's Report</b> <b>Claims</b> <b>Transfer History</b> <b>Motion made by Mullen, seconded by Bevacqua to approve NF-1 to NF-2.</b>	<b>NF-1</b> <b>NF-2</b> <b>NF-3</b> <b>NF-4</b> <b>Approved,</b> <b>CARRIED, 6-0</b>
<b>OLD BUSINESS</b>		
<b>No Old Business</b>		



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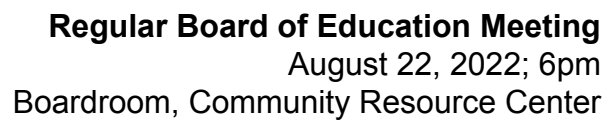
**NEW BUSINESS - ADMINISTRATION**

<b>Approval to authorize Year-End Adjustments to Reserve Balances</b>	<b>Resolved</b> , upon the recommendation of the Superintendent of Schools, for the year ending June 30, 2022, reserve adjustments are permitted during the year-end closing process as follows: <table><tr><td>Reserve Account:</td><td>Current Balance:</td><td>Addition:</td><td>New Balance:</td></tr><tr><td>Capital Reserve</td><td>\$263,711</td><td>\$1,236,289</td><td>\$1,500,000</td></tr><tr><td>Retirement Contribution</td><td>\$500,000</td><td>\$250,000</td><td>\$750,000</td></tr></table> <b>Motion made by Mullen, seconded by Barber to approve NA-1.</b>	Reserve Account:	Current Balance:	Addition:	New Balance:	Capital Reserve	\$263,711	\$1,236,289	\$1,500,000	Retirement Contribution	\$500,000	\$250,000	\$750,000	<b>NA-1 Approved, CARRIED, 6-0</b>
Reserve Account:	Current Balance:	Addition:	New Balance:											
Capital Reserve	\$263,711	\$1,236,289	\$1,500,000											
Retirement Contribution	\$500,000	\$250,000	\$750,000											
<b>Approval of District Wide Emergency Plan</b>	<b>RESOLVED</b> , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the District-Wide Safety Plan. <b>Motion made by Mullen, seconded by Klemick to approve NA-2.</b>	<b>NA-2 Approved, CARRIED, 6-0</b>												
<b>Approval of the Building Level Emergency Plans</b>	<b>RESOLVED</b> , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the Building Level Safety Plans. <b>Motion made by Mullen, seconded by Huebschmann to approve NA-3.</b>	<b>NA-3 Approved, CARRIED, 6-0</b>												
<b>Approval of the Code of Conduct</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Lewiston-Porter Code of Conduct as submitted by the Superintendent of Schools. <b>Motion made by Mullen, seconded by Klemick to approve NA-4.</b>	<b>NA-4 Approved, CARRIED, 6-0</b>												
<b>Approval of the 2022-2023 Board of Education Goals</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Board of Education Goals for the 2022-2023 school year. <b>Motion made by Mullen, seconded by Huebschmann to approve NA-5.</b>	<b>NA-5 Approved, CARRIED, 6-0</b>												
<b>Approval of the 2022-2023 District Goals</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the District Goals for the 2022-2023 school year. <b>Motion made by Mullen, seconded by Barber to approve NA-6.</b>	<b>NA-6 Approved, CARRIED, 6-0</b>												
<b>Approval of Director of Special Education Appointments</b>	<b>RESOLVED</b> , that the Lewiston-Porter of Education approve Ms. Lynn Hewitt, Director of Special Education with the following appointments: <ul style="list-style-type: none"><li>• Title IX/Section 504/ADA Compliance Officer</li><li>• Liaison for Homeless Children and Youth</li><li>• Liaison for Foster Care</li><li>• Medicaid Compliance Officer</li><li>• CSE and CPSE Committee Chairperson (Special Teacher/Certified Administrator)</li><li>• Grants Coordinator</li></ul> <b>Motion made by Mullen, seconded by Huebschmann to approve NA-7.</b>	<b>NA-7 Approved, CARRIED, 6-0</b>												

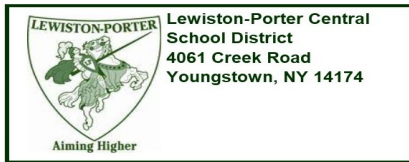


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<b>Approval of the Assistant Superintendent for Administrative Services Appointments</b>	<p><b>RESOLVED</b>, that the Lewiston-Porter of Education approve Dr. Michael F. Lewis, Assistant Superintendent for Administrative Services with the following appointments:</p> <ul style="list-style-type: none"> <li>• Safety Director</li> <li>• Title IX/Civil Rights/Discrimination Coordinator</li> <li>• Hearing Officer for the Federal Child Nutrition Program</li> <li>• Chemical Hygiene Officer</li> <li>• Sexual Harassment Officer</li> <li>• Niagara Power Coalition Alternative Representative</li> </ul> <p><b>Be it further resolved</b> that you are authorized to Certify Payroll/Purchasing Agent and to make Real Property Tax Refunds and/or Corrections for the Lewiston-Porter Central School District.</p> <p><b>Motion made by Mullen, seconded by Donnelley to approve NA-8.</b></p>	<p style="text-align: right;"><b>NA-8</b> <b>Approved,</b> <b>CARRIED, 6-0</b></p>
<b>Approval Combining two (2) or more Schools for Athletic Participation for the Niagara Frontier League Section VI</b>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve combining two (2) or more schools for the athletic participation for the Niagara Frontier League Section VI for the Girls Wrestling program.</p> <p><b>Motion made by Mullen, seconded by Huebschmann to approve NA-9.</b></p>	<p style="text-align: right;"><b>NA-9</b> <b>Approved,</b> <b>CARRIED, 6-0</b></p>
<b>PUPIL PERSONNEL</b>		
<b>Recommendations for CSE Placement and Amendments</b>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:</p> <p><b>2021/2022 School Year:</b> 05/12/2022, 05/13/2022</p> <p><b>2022/2023 School Year:</b> 05/04/2022, 05/12/2022, 05/13/2022, 05/18/2022, 06/03/2022, 06/09/2022, 06/14/2022, 07/26/2022, 07/27/2022, 08/09/2022, 08/12/2022</p> <p><b>Motion made by Mullen, seconded by Barber to approve NP-1.</b></p>	<p style="text-align: right;"><b>NP-1</b> <b>Approved,</b> <b>CARRIED, 6-0</b></p>
<b>Recommendations for CPSE Placement and Amendments</b>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:</p> <p><b>2022/2023 School Year:</b> 08/04/2022, 08/09/2022, 08/11/2022, 08/12/2022</p> <p><b>Motion made by Mullen, seconded by Barber to approve NP-2.</b></p>	<p style="text-align: right;"><b>NP-2</b> <b>Approved,</b> <b>CARRIED, 6-0</b></p>
<b>PERSONNEL - CONSENT AGENDA</b>		
	<p><b>Motion made by Mullen, seconded by Huebschmann to amend the Personnel Consent Agenda to add Leah Herman for a coaching position (Item PAC).</b></p>	<p style="text-align: right;"><b>Approved,</b> <b>CARRIED, 6-0</b></p>



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**Appointments -**

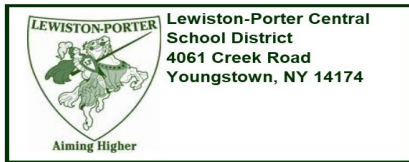
**RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional and Long-Term appointments. *The probationary expiration date is tentative and conditional only (unless extended in accordance with the law). Except to the extent required by the applicable provisions of Section 3012 of the Education Law. In order to be granted tenure the principal/teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the principal/teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.*

**Instructional**

<b>Name:</b>	Melissa Pierce
<b>Placement:</b>	High School
<b>Position:</b>	Special Education Teacher
<b>Effective:</b>	09/01/2022
<b>Probationary Period:</b>	09/01/2022 - 09/01/2026
<b>Tenure Area:</b>	Special Education
<b>Certification:</b>	Special Education; PreK - 6
<b>Degree:</b>	Master's
<b>Step:</b>	14
<b>Salary:</b>	\$72,333.00

<b>Name:</b>	William Reiser
<b>Placement:</b>	High School
<b>Position:</b>	Special Education
<b>Effective:</b>	09/01/2022
<b>Probationary Period:</b>	09/01/2022 - 09/01/2026
<b>Tenure Area:</b>	Special Education
<b>Certification:</b>	Students with Disabilities, Gr. 7-12 Generalist
<b>Degree:</b>	Master's
<b>Step:</b>	2
<b>Salary:</b>	\$47,869.00

**PAI**



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**Appointments -**

**Instructional:**  
**Long-Term**  
**Substitute**  
**Teacher**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional Long-Term appointments.

**PALT**

<b>Name:</b>	Kathleen Creswick
<b>Placement:</b>	High School
<b>Position:</b>	Social Studies
<b>Effective:</b>	09/01/2022 - 06/30/2023
<b>Certification:</b>	Social Studies, 7-12
<b>Degree:</b>	Doctorate
<b>Step:</b>	1
<b>Salary:</b>	\$51,544.00

<b>Name:</b>	Jack Wall
<b>Placement:</b>	High School
<b>Position:</b>	Social Studies
<b>Effective:</b>	09/01/2022 - 06/30/2023
<b>Certification:</b>	Social Studies, 7-12
<b>Degree:</b>	Master's
<b>Step:</b>	2
<b>Salary:</b>	\$47,869.00

<b>Name:</b>	R. Thomas Taggart
<b>Placement:</b>	High School
<b>Position:</b>	Science
<b>Effective:</b>	9/01/2022 - 1/31/2023
<b>Certification:</b>	Chemistry 7-12*; Biology 7-12;
<b>Degree:</b>	Doctorate
<b>Step:</b>	2
<b>Salary:</b>	\$53,348.00



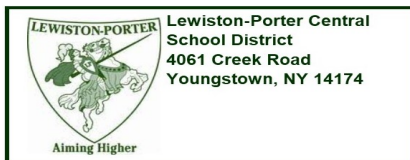






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	<table><tr><td>Lucas Robertson</td><td>9/01/2022</td><td>Non-certified Teacher</td><td>\$120.00</td></tr></table>	Lucas Robertson	9/01/2022	Non-certified Teacher	\$120.00																																																																	
Lucas Robertson	9/01/2022	Non-certified Teacher	\$120.00																																																																			
<b>Appointments -</b>  <b><u>Co-Curricular &amp; Extra-Curricular</u></b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Co-Curricular & Extra-Curricular appointments. <table><tr><th>Name</th><th>Appointment</th><th>Cat./ Step</th><th>Stipend</th></tr><tr><td>Laura Kimoto</td><td>IEC Leadership Council</td><td>VII-2</td><td>\$1,102.00</td></tr></table>	Name	Appointment	Cat./ Step	Stipend	Laura Kimoto	IEC Leadership Council	VII-2	\$1,102.00	<b>PACC</b>																																																												
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Laura Kimoto	IEC Leadership Council	VII-2	\$1,102.00																																																																			
<b>Appointments -</b>  <b><u>Coaching</u></b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Coaching appointments. <table><tr><th>Name</th><th>Appointment</th><th>Cat./ Step</th><th>Stipend</th></tr><tr><td>Emily Brook</td><td>Interim Girls' Soccer Head Coach</td><td>I-3</td><td>\$7,277.00</td></tr><tr><td>Leah Herman</td><td>Interim JV Soccer Head Coach</td><td>II-1</td><td>\$3,946.00</td></tr><tr><td>Dick Lindamer</td><td>V Girls' Basketball Head Coach</td><td>I-3</td><td>\$7,277.00</td></tr><tr><td>Joseph Casale</td><td>V Girls' Basketball Asst. Coach</td><td>IV-3</td><td>\$2,960.00</td></tr><tr><td>Brian Hall</td><td>JV Girls' Basketball Head Coach</td><td>II-3</td><td>\$5,012.00</td></tr><tr><td>Tom Penale</td><td>Mod Girls' Basketball Head Coach</td><td>V-3</td><td>\$2,723.00</td></tr><tr><td>Patrick Krawczyk</td><td>V Boys' Basketball Head Coach</td><td>I-3</td><td>\$7,277.00</td></tr><tr><td>Brendan McDermott</td><td>V Boys' Basketball Asst. Coach</td><td>IV-2</td><td>\$2,691.00</td></tr><tr><td>Derek Tracy</td><td>JV Boys' Basketball Head Coach</td><td>II-3</td><td>\$5,012.00</td></tr><tr><td>Joe Lauzonis</td><td>V Boys' Swim Head Coach</td><td>I-3</td><td>\$7,277.00</td></tr><tr><td>Ashley Jones</td><td>V Boys' Swim Asst. Coach</td><td>IV-3</td><td>\$2,960.00</td></tr><tr><td>Emily LaGamba</td><td>JV Boys' Swim Head Coach</td><td>II-3</td><td>\$5,012.00</td></tr><tr><td>Emily LaGamba</td><td>Mod Co-Ed Swim Head Coach</td><td>V-3</td><td>\$2,723.00</td></tr><tr><td>Linda D'Anna</td><td>V Cheerleading Head Coach</td><td>I-3</td><td>\$7,277.00</td></tr><tr><td>Taylor Tubinis</td><td>V Cheerleading Asst. Coach</td><td>V-3</td><td>\$2,723.00</td></tr><tr><td>Kaly Brown</td><td>JV Cheerleading Head Coach</td><td>II-3</td><td>\$5,012.00</td></tr></table>	Name	Appointment	Cat./ Step	Stipend	Emily Brook	Interim Girls' Soccer Head Coach	I-3	\$7,277.00	Leah Herman	Interim JV Soccer Head Coach	II-1	\$3,946.00	Dick Lindamer	V Girls' Basketball Head Coach	I-3	\$7,277.00	Joseph Casale	V Girls' Basketball Asst. Coach	IV-3	\$2,960.00	Brian Hall	JV Girls' Basketball Head Coach	II-3	\$5,012.00	Tom Penale	Mod Girls' Basketball Head Coach	V-3	\$2,723.00	Patrick Krawczyk	V Boys' Basketball Head Coach	I-3	\$7,277.00	Brendan McDermott	V Boys' Basketball Asst. Coach	IV-2	\$2,691.00	Derek Tracy	JV Boys' Basketball Head Coach	II-3	\$5,012.00	Joe Lauzonis	V Boys' Swim Head Coach	I-3	\$7,277.00	Ashley Jones	V Boys' Swim Asst. Coach	IV-3	\$2,960.00	Emily LaGamba	JV Boys' Swim Head Coach	II-3	\$5,012.00	Emily LaGamba	Mod Co-Ed Swim Head Coach	V-3	\$2,723.00	Linda D'Anna	V Cheerleading Head Coach	I-3	\$7,277.00	Taylor Tubinis	V Cheerleading Asst. Coach	V-3	\$2,723.00	Kaly Brown	JV Cheerleading Head Coach	II-3	\$5,012.00	<b>PAC</b>
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	Kelcey Doyle	JV Cheerleading Asst. Coach	V-2	\$2,476.00	
	Randy Lombardo	V Wrestling Head Coach	I-3	\$7,277.00	
	Whitney Vantine	V Wrestling Asst. Coach	IV-3	\$2,960.00	
	Bill Edwards	JV Wrestling Head Coach	II-3	\$5,012.00	
	Mark Waple	Mod Wrestling Head Coach	V-3	\$2,723.00	
	Kevin Kirsch	V Boys' Ice Hockey Head Coach	I-3	\$7,277.00	
	Justalene Lichtenthal	V Bowling Head Coach	II-3	\$5,012.00	
ADJOURNMENT					
Adjournment	Motion made by Mullen, seconded by Huebschmann to adjourn the meeting at 7:15 pm.				Approved, CARRIED, 6-0

\_\_\_\_\_  
 Dr. Michael F. Lewis, Pro Tem District Clerk