



# LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

4061 Creek Road  
Youngstown, NY 14174

## OUR MISSION

**One Purpose. Your Pathway. Our Promise.**

## OUR VISION

Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

## Regular Board of Education Meeting

**DRAFT MINUTES**

September 23, 2024, 6:00 pm  
Boardroom, Community Resource Center

### Board of Education:

President, Danielle M. Mullen (2023-2025)  
Vice President, Joseph J. Palermo (2023-2026)  
Tessa Connelly (2024-2027)  
Sara Ohanessian (2024-2027)  
April Saks (2022-2025)  
Jack G. Waugaman III (2023-2026)

### Superintendent of Schools:

**Asst. Supt. for Admin. Services:**  
**District Clerk:**

Paul J. Casseri  
Donna L. Hill  
Marisa I. Barile

Chuck Barber (2022-2025) arrived at 6:16 pm

## CALL TO ORDER

<b>Call to Order</b>	The Board President called the meeting to order at 6:01 pm with the Pledge of Allegiance.	<b>Mrs. Mullen</b>
<b>Acceptance of Agenda</b>	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for September 23, 2024.  <b>Motion made by Mullen seconded by Palermo to accept the agenda.</b>	<b>Approved, CARRIED, 6-0</b>
<b>Community Comments</b>	Lou Ann Murawski, Curriculum	

## COMMITTEE & BOARD REPORTS

<b>Upcoming Committee Meetings</b>	09/25/2024, Facilities Review Committee meeting	<b>Mr. Palermo Mr. Waugaman</b>
	09/25/2024, Fine Arts Council Meeting	<b>Mrs. Connelly Mrs. Saks Mr. Waugaman</b>
	10/04/2024, Policy Review Committee Meeting	<b>Mrs. Connelly Mr. Palermo Mr. Waugaman</b>
	10/07/2024, Work Session Board Meeting	



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	10/09/2024, ON BOCES Board Meeting	Mrs. Mullen
	10/21/2024, District Key Communicators Meeting	Mr. Palermo, Mrs. Mullen
	10/23/2024, Facilities Review Committee Meeting	Mr. Palermo Mr. Waugaman
	10/23/2024, PTSA Committee Meeting	Mrs. Connelly
Committee Reports	Policy Review Committee Report	Mrs. Connelly Mr. Palermo Mr. Waugaman
	Facilities Review Committee Report	Mr. Palermo Mr. Waugaman
Administrative Reports (IEC and MS reports submitted)	Primary Education Principal – Monthly Calendar High School Principal – Monthly Calendar	Ms. Larson Mr. D’Anna
	Superintendent	Mr. Casseri

## PRESENTATIONS

Presentation	Board Goals and District Goals Presentation	Mr. Casseri
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## BOARD OF EDUCATION INFORMATION

Board Member Comments		Ms. Ohanessian Ms. Saks Mr. Waugaman Mr. Barber Mrs. Connelly  Mr. Palermo Ms. Mullen
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## DISTRICT OPERATIONS

Minutes	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the August 26, 2024, Regular Board Meeting, as submitted by the District Clerk. <b>Motion made by Mullen, seconded by Waugaman to approve M-1.</b>	M-1 Approved, CARRIED, 7-0
Minutes	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the September 9, 2024, Work Session Meeting, as submitted by the District Clerk. <b>Motion made by Mullen, seconded by Waugaman to approve M-2.</b>	M-2 Approved, CARRIED, 7-0



# LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

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## OLD BUSINESS

No Old Business

## NEW BUSINESS - ADMINISTRATION

Policy Revision Acceptance of the First Reading	<b>RESOLVED</b> , at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 5661, Wellness Policy 5681, School Safety Plans Policy 5683, Evacuation, Lockdown, and Emergency Dismissal Drills Policy 7220, Graduation Requirements Policy 7223, Advanced Coursework Policy 7224, Virtual Instruction Policy 7470, Student Government <b>Motion made by Mullen, seconded by Barber to approve NA-1.</b>	<b>NA-1</b> <b>Approved,</b> <b>CARRIED, 7-0</b>
Policy Revision Acceptance of the Second Reading	<b>RESOLVED</b> , at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 6530, Employee Assistance Program (EAP) Policy 6540, Defense and Indemnification of Board Members and Employees Policy 6550, Leaves of Absence Policy 6551, Family and Medical Leave Act Policy 6552, Uniformed Services Employment and Reemployment Rights Act (USERRA)/Military Leaves of Absence) Policy 6570, Remote Working Policy 7513, Medication and Personal Care Items Policy 7521, Students with Life-Threatening Health Conditions <b>Motion made by Mullen, seconded by Waugaman to approve NA-2.</b>	<b>NA-2</b> <b>Approved,</b> <b>CARRIED, 7-0</b>
Approval of the Disposal of Textbooks and Equipment	<b>RESOLVED</b> , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the request to dispose of outdated/damaged textbooks from the High School and the Intermediate Education Center and approve the request to dispose of outdated equipment from the Special Education Department. <b>Motion made by Mullen, seconded by Barber to approve NA-3.</b>	<b>NA-3</b> <b>Approved,</b> <b>CARRIED, 7-0</b>
Approval of the Code of Conduct	<b>RESOLVED</b> , upon the recommendation of the Superintendent, that the Lewiston-Porter Board of Education approve the 2024-2025 Code of Conduct. <b>Motion made by Mullen, seconded by Barber to approve NA-4.</b>	<b>NA-4</b> <b>Approved,</b> <b>CARRIED, 7-0</b>
Approval of the 2024-2025 District Goals	<b>RESOLVED</b> , upon the recommendation of the Superintendent, that the Lewiston-Porter Board of Education approve the 2024-2025 District Goals. <b>Motion made by Mullen, seconded by Barber to approve NA-5.</b>	<b>NA-5</b> <b>Approved,</b> <b>CARRIED, 7-0</b>
Approval of the 2024-2025 Board Goals	<b>RESOLVED</b> , upon the recommendation of the Superintendent, that the Lewiston-Porter Board of Education approve the 2024-2025 Board Goals. <b>Motion made by Mullen, seconded by Palermo to approve NA-6.</b>	<b>NA-6</b> <b>Approved,</b> <b>CARRIED, 7-0</b>



# LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

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<b>Approval of the appointment of the Food Service Officials, Federal Child Nutrition Program</b>	<b>RESOLVED</b> , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the appointment of Kristina Patti as the Verification Official for the Food Service Officials, Federal Child Nutrition Program. <b>Motion made by Mullen, seconded by Ohanessian to approve NA-7.</b>	<b>NA-7 Approved, CARRIED, 7-0</b>
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PUPIL PERSONNEL		
<b>Recommendations for CSE Placement and Amendments</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:  <b>2024/2025 School Year:</b> 08/08/24, 08/12/24, 08/14/24, 08/16/24, 08/19/24, 08/21/24, 08/22/24, 08/23/24, 08/28/24, 08/29/24, 08/30/24, 09/03/24, 09/05/24, 09/11/24,,09/12/24, 09/13/24 <b>Motion made by Mullen, seconded by Ohanessian to approve NP-1.</b>	<b>NP-1 Approved, CARRIED, 7-0</b>
<b>Recommendations for CPSE Placement and Amendments</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:  <b>2024/2025 School Year:</b> 06/24/24, 08/20/24, 09/10/24 <b>Motion made by Mullen, seconded by Barber to approve NP-2.</b>	<b>NP-2 Approved, CARRIED, 7-0</b>



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## PERSONNEL - CONSENT AGENDA

PERSONNEL - CONSENT AGENDA																																								
	Motion made by Mullen, seconded by Barber to approve the Personnel Consent Agenda, combining PRI, PRAA, PRCC, PRIS, PLNI, PADC, PAA, PAILTS, PABBS, PASI, PASNI, PACS, PABLT, PAC, PAESS.				Approved, CARRIED, 7-0																																			
Resignation/ Rescission -	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.				PRI																																			
<u>Instructional</u>																																								
	<table><tr><th>Name</th><th>Date</th><th>Position</th><th>Reason</th></tr><tr><td>Elizabeth Lesniak</td><td>9/17/2024</td><td>Special Education</td><td>Resignation</td></tr></table>	Name	Date	Position		Reason	Elizabeth Lesniak	9/17/2024	Special Education	Resignation																														
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Renee Edbauer	8/31/2024	Substitute Teacher	Resignation
Sean Foley	8/31/2024	Substitute Teacher	Resignation
Sara Frosolone	8/31/2024	Substitute Teacher	Resignation
Caden Johnson	8/31/2024	Substitute Teacher	Resignation
Cody Kudzal	8/31/2024	Substitute Teacher	Resignation
Kelsey Kwandrans	8/31/2024	Substitute Teacher	Resignation
Kyle Lyon	8/31/2024	Substitute Teacher	Resignation
Andrew MacDavid	8/31/2024	Substitute Teacher	Resignation
Lila Mangan	8/31/2024	Substitute Teacher	Resignation
Mitchell Mistriner	8/31/2024	Substitute Teacher	Resignation
Madison Nowak	8/31/2024	Substitute Teacher	Resignation
Elaina Page	8/31/2024	Substitute Teacher	Resignation
Laura Palmer	8/31/2024	Substitute Teacher	Resignation
Amanda Plumley	8/31/2024	Substitute Teacher	Resignation
Lucas Robertson	8/31/2024	Substitute Teacher	Resignation
Rebecca Roman	8/31/2024	Substitute Teacher	Resignation
Caroline Schimpf	8/31/2024	Substitute Teacher	Resignation
Shelly Shepard	8/31/2024	Substitute Teacher	Resignation
Tyler Stevenson	8/31/2024	Substitute Teacher	Resignation
Angelina Vona	8/31/2024	Substitute Teacher	Resignation
Karen Walker	8/31/2024	Substitute Teacher	Resignation
Emily Wanamaker	8/31/2024	Substitute Teacher	Resignation
Katrina Wardner	8/31/2024	Substitute Teacher	Resignation
Austin White	8/31/2024	Substitute Teacher	Resignation
Kayla Wilson	8/31/2024	Substitute Teacher	Resignation





# LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

4061 Creek Road  
Youngstown, NY 14174

<div>Annual Appointment -</div> <div>Instructional</div>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional Long-Term appointments for 2024-2025.		<b>PAA</b>
	<b>Name:</b>	Kyle Parks	
	<b>Placement:</b>	Middle School	
	<b>Position:</b>	.2 Physical Education Teacher	
	<b>Effective:</b>	9/03/2024-6/30/2024	
	<b>Certification:</b>	Physical Education	
	<b>Degree:</b>	Master’s	
	<b>Salary:</b>	\$9,500.00	
	<b>Name:</b>	Jessica Neilans	
	<b>Placement:</b>	High School	
	<b>Position:</b>	Psychologist*	
	<b>Effective:</b>	9/09/2024 - 6/30/2024	
	<b>Certification:</b>	School Psychologist	
	<b>Degree:</b>	Master’s	
<b>Hourly Salary:</b>	\$50.00 per hour		
*not to exceed two hundred and fifty (250) hours			



**LEWISTON-PORTER CENTRAL SCHOOL DISTRICT**4061 Creek Road  
Youngstown, NY 14174**Appointment -****Long-Term  
Instructional  
Substitute****RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional Long-Term appointments.

<b>Name:</b>	Kelley Kinnaird
<b>Placement:</b>	High School
<b>Position:</b>	Special Education
<b>Effective:</b>	9/01/2024 - 9/27/2024
<b>Certification:</b>	Special Education
<b>Degree:</b>	Master's
<b>Step:</b>	3
<b>Salary pro rata:</b>	\$50,883.00

<b>Name:</b>	Mark Herbst
<b>Placement:</b>	Middle School
<b>Position:</b>	Speech
<b>Effective:</b>	9/01/2024-11/15/2024
<b>Certification:</b>	Speech and Hearing Handicapped Speech-Language Pathologist
<b>Degree:</b>	Master's
<b>Step:</b>	3
<b>Salary pro rata:</b>	\$50,883.00

**PAILTS**





# LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

4061 Creek Road  
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<div>Appointment -</div> <div>Instructional: Non-Certified</div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education. *Previously appointed as non-certified substitute teacher; Change to certified substitute teacher upon obtaining certification</div> <table><tr><th>Name</th><th>Date</th><th>Position</th><th>Per Diem Rate</th></tr><tr><td>Caroline Herr</td><td>9/12/2024</td><td>Non-certified Teacher*</td><td>\$135.00</td></tr><tr><td>Zachary Kaplan</td><td>9/12/2024</td><td>Non-certified Teacher*</td><td>\$135.00</td></tr><tr><td>Paige Littman</td><td>9/12/2024</td><td>Non-certified Teacher*</td><td>\$135.00</td></tr><tr><td>Benjamin Morley</td><td>9/12/2024</td><td>Non-certified Teacher*</td><td>\$135.00</td></tr><tr><td>Samantha Siegel</td><td>9/12/2024</td><td>Non-certified Teacher*</td><td>\$135.00</td></tr><tr><td>Brain Strohm</td><td>9/12/2024</td><td>Non-certified Teacher*</td><td>\$135.00</td></tr><tr><td>Mary Suriel</td><td>9/12/2024</td><td>Non-certified Teacher*</td><td>\$135.00</td></tr><tr><td>Shawn O’Sullivan</td><td>9/12/2024</td><td>Non-certified Teacher</td><td>\$135.00</td></tr></table> <div>*Student Teacher Residency</div> <table><tr><th>Name</th><th>Date</th><th>Position</th><th>Hourly Rate</th></tr><tr><td>Kalie Biddle</td><td>9/01/2024</td><td>Teacher Aide; Monitor</td><td>\$15.50/hr</td></tr><tr><td>Wendy Fuitko-Gonzales</td><td>9/16/2024</td><td>Teacher Aide</td><td>\$20.96/hr</td></tr><tr><td>Andrea Randazzo</td><td>9/01/2024</td><td>Teacher Aide</td><td>\$16.00/hr</td></tr></table>	Name	Date	Position	Per Diem Rate	Caroline Herr	9/12/2024	Non-certified Teacher*	\$135.00	Zachary Kaplan	9/12/2024	Non-certified Teacher*	\$135.00	Paige Littman	9/12/2024	Non-certified Teacher*	\$135.00	Benjamin Morley	9/12/2024	Non-certified Teacher*	\$135.00	Samantha Siegel	9/12/2024	Non-certified Teacher*	\$135.00	Brain Strohm	9/12/2024	Non-certified Teacher*	\$135.00	Mary Suriel	9/12/2024	Non-certified Teacher*	\$135.00	Shawn O’Sullivan	9/12/2024	Non-certified Teacher	\$135.00	Name	Date	Position	Hourly Rate	Kalie Biddle	9/01/2024	Teacher Aide; Monitor	\$15.50/hr	Wendy Fuitko-Gonzales	9/16/2024	Teacher Aide	\$20.96/hr	Andrea Randazzo	9/01/2024	Teacher Aide	\$16.00/hr	<div>PASI</div> <div>PASNI</div>
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<div>Appointment -</div> <div>Clinical Supervision</div>	<div>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following Clinical Supervision appointment(s).</div> <table><tr><th>Clinical Supervisor</th><th>Supervision of:</th><th>Area</th><th>Period of Supervision</th><th>Stipend</th></tr><tr><td>Emily Brook</td><td>Emily Adamson</td><td>Social Worker</td><td>9/01/2024-6/30/2025</td><td>\$950.00</td></tr></table>	Clinical Supervisor	Supervision of:	Area	Period of Supervision	Stipend	Emily Brook	Emily Adamson	Social Worker	9/01/2024-6/30/2025	\$950.00	<div>PACS</div>																																										
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## Annual Appointment -

## Building Leadership Team(s)

**RESOLVED**, upon the recommendation of the Superintendent of Schools that the Lewiston-Porter Board of Education accept the consent agenda for the following annual appointments for 2024-2025 Building Leadership Team(s).

### Primary Education Center

Name	Unit	Appointment	Stipend/Salary
Michael Broughton	CSEA	BLT member	\$350.00
Heather Lindahl	LPUT	BLT member: Non-classroom	\$350.00
Lori Boss	LPUT	BLT Alternate	\$35.00/meeting
Nina Sweet	LPUT	BLT Alternate	\$35.00/meeting

### Intermediate Education Center

Name	Unit	Appointment	Stipend/Salary
Sandi Silvaggi	LPAP	BLT Alternate	\$35.00/meeting
Emily Brook	LPUT	BLT member: Non-Classroom	\$350.00
Dena Peterson	LPUT	BLT Alternate	\$35.00/meeting

### Middle School

Name	Unit	Appointment	Stipend/Salary
Karen Brown-Soliday	CSEA	BLT member	\$350.00
Michael Bollinger	LPUT	BLT member: Social Studies	\$350.00

### High School

Name	Unit	Appointment	Stipend/Salary
Amanda Burdick	LPUT	BLT Alternate	\$35.00/meeting

**PABLT**



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## Appointment -

**RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Coaching appointments.

### Fall 2024-2025

Name	Appointment	Cat/Step	Stipend
Meghan Baio	Volleyball JV Co-Coach**	II-2*	\$2,372.50
Theresa Tuck	Volleyball JV Co-Coach**	II-2*	\$2,372.50
Ava Conde	Cheerleading JV Co-Coach**	II-1	\$2,032.50
Kaleigh Sloma	Cheerleading JV Co-Coach**	II-1	\$2,032.50

\*correction to appointment made on July 29, 2024

\*\*sharing coaching position and splitting stipend

### Winter 2024-2025

Name	Appointment	Cat/Step	Stipend
Brian Hall	Girls' Basketball V Head Coach	I-3	\$7,497.00
Joe Schuey	Girls' Basketball V Asst. Coach	IV-2	\$2,772.00
Brendan McDermott	Girls' Basketball JV Head Coach	II-3	\$5,163.00
Leah Herman	Girls' Modified Head Coach	V-3	\$2,805.00
Pat Krawczyk	Boys' Basketball V Head Coach	I-3	\$7,497.00
M. Jaceary Menes	Boys' Basketball V Asst. Coach	IV-2	\$2,772.00
Derek Tracy	Boys' Basketball JV Head Coach	II-3	\$5,163.00
David Perrault	Boys' Basketball Mod. Coach	V-3	\$2,805.00
Joe Lauzonis	Boys' Swim V Head Coach	I-3	\$7,497.00
Lucas Kilmer	Boys' Swim V Asst. Coach	IV-3	\$3,049.00
Jason Zeames	Boys' Swim JV Head Coach	II-3	\$5,163.00
Ashley Tutwiler	Co-Ed Swim Mod. Coach	V-3	\$2,805.00

## PAC

## Coaching



**LEWISTON-PORTER CENTRAL SCHOOL DISTRICT**4061 Creek Road  
Youngstown, NY 14174

	Laurie Munno	Athletic Event Support	\$23.55	
	Shannon Niccola	Athletic Event Support	\$23.55	
	Ann Marie Oliverio	Athletic Event Support	\$23.55	
	Kyle Parks	Athletic Event Support	\$23.55	
	David Perreault	Athletic Event Support	\$23.55	
	William Reiser	Athletic Event Support	\$23.55	
	Cindy Sanchez	Athletic Event Support	\$23.55	
	Cindy Sanoian	Athletic Event Support	\$23.55	
	Gabrielle Serianni	Athletic Event Support	\$23.55	
	Caroline Schurr	Athletic Event Support	\$23.55	
	Tim Shippy	Athletic Event Support	\$23.55	
	Jaclyn Stickney	Athletic Event Support	\$23.55	
	John Stodolka	Athletic Event Support	\$23.55	
	Scott Townsend	Athletic Event Support	\$23.55	
	Derek Tracy	Athletic Event Support	\$23.55	
	Mark Waple	Athletic Event Support	\$23.55	
	Robert Waterstram	Athletic Event Support	\$23.55	
	Nathan Waterstram	Athletic Event Support	\$23.55	

**ADJOURNMENT**

<b>Adjournment</b>	<b>Motion made by Mullen, seconded by Waugaman to adjourn the public meeting at 7:05 pm.</b>	<b>Approved, CARRIED, 7-0</b>
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Marisa I. Barile, District Clerk