

4061 Creek Road Youngstown, NY 14174

April 28, 2025 Board Meeting

OUR MISSION One Purpose. Your Pathway. Our Promise. OUR VISION

Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

Regular Board of Education Meeting DRAFT MINUTES

April 28, 2025, 6:00 pm Boardroom, Community Resource Center

Board of Education:

President, Danielle M. Mullen (2023-2025)
Vice President, Joseph J. Palermo (2023-2026)
Chuck Barber (2022-2025)
Tessa Connelly (2024-2027)
Sara Ohanessian (2024-2027)
April Saks (2022-2025)
Jack G. Waugaman III (2023-2026)

Superintendent of Schools: Paul J. Casseri Asst. Supt. for Admin. Services: Donna L. Hill District Clerk: Marisa I. Barile

CALL TO ORDER			
Call to Order	The Board President called the meeting to order at 6:00 pm with the Pledge of Allegiance.		
Acceptance of Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for April 28, 2025. Motion made by Mullen, seconded by Barber to accept the agenda.	Approved, CARRIED, 7-0	
Community Comments	Jennifer Weibert Carl Schutz Jodee Riordan Betty Warrick Joe Ceretto Jill Jaruszewski Donald Fox		



4061 Creek Road Youngstown, NY 14174

COMMITTEE & BOARD REPORTS			
Upcoming	Committee	Meeting Dates	Members
Committee Meetings	Athletic Council	06/12/2025	Mr. Barber (chair) Mr. Palermo, Mr. Waugaman III
	District Safety Committee	04/29/2025	Mr. Waugaman III (chair) Ms. Ohanessian, Mr. Palermo
	District Key Communicators Committee	05/05/2025	Mr. Palermo (chair) Mrs. Mullen
	Facilities Planning Review Committee	04/23/2025	Mr. Palermo (chair) Mr. Waugaman III
	Finance Review Committee	TBD	Mrs. Mullen (chair) Mr. Barber
	Fine Arts Council	05/21/2025	Mrs. Connelly (chair) Mrs. Saks, Mr. Waugaman III
	Health & Wellness Committee	05/14/2025	Ms. Ohanessian (chair) Mr. Palermo
	ON BOCES Board Meetings	03/12/2025	Mrs. Mullen (chair)
	Policy Review Committee	05/02/2025	Mr. Palermo (chair) Mrs. Connelly, Mr. Waugaman III
	Regular Board Meeting	05/27/2025	
	Work Session/Budget Workshop Meeting Meet the Candidates Night	05/12//2025	
Committee	Policy Review Committee	Mr. Palermo (c	
Reports	Facilities Review Committee		Mr. Palermo (chair)
Administrative Reports (PEC, IEC and HS reports submitted)	Middle School Principal – Monthly Calendar High School Principal - Middle States Report Assistant Superintendent for Administrative Serv Superintendent	Mr. Auer Mr. D'Anna ervices Mrs. Hill Mr. Casseri	



4061 Creek Road Youngstown, NY 14174

RECOGNITION(S)		
Recognition	Western New York Invention Convention	Ms. Hiedi Kazulak

BOARD OF EDUCATION INFORMATION		
Board Member Comments		Mr. Barber Ms. Connelly Ms. Saks Mr. Waugaman Ms. Ohanessian
		Mr. Palermo Ms. Mullen

	DISTRICT OPERATIONS			
Minutes	RESOLVED, that the Lewiston-Porter Board of Education approve the Minutes from the April 22, 2025 Regular Meeting (ON BOCES Budget and Election), as submitted by the District Clerk. Motion made by Mullen, seconded by Saks to approve M-1.	M-1 Approved, CARRIED, 7-0		
Minutes	RESOLVED, that the Lewiston-Porter Board of Education approve the Minutes from the April 7, 2025 Work Session, Budget Workshop and Regular Meeting, as submitted by the District Clerk. Motion made by Mullen, seconded by Waugaman to approve M-2.	M-2 Approved, CARRIED, 7-0		
Minutes	RESOLVED, that the Lewiston-Porter Board of Education approve the Minutes from the March 24, 2025 Regular Board Meeting, as submitted by the District Clerk. Motion made by Mullen, seconded by Palermo to approve M-3.	M-3 Approved, CARRIED, 7-0		
Consent Agenda for Financial Operations	RESOLVED, that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-7, in the financial consent agenda as submitted by the Administration: Budget Status Reports Extraclassroom Treasurer's Report Treasurer's Report Claims Budget Transfer Budget Reconciliation Report Transfers Pending Board Approval Motion made by Mullen, seconded by Ohanessian to approve NF-1 to NF-7.	NF-1 NF-2 NF-3 NF-4 NF-5 NF-6 NF-7 Approved, CARRIED, 7-0		

OLD BUSINESS	
No Old Business	



4061 Creek Road Youngstown, NY 14174

	NEW BUSINESS - ADMINISTRATION			
Policy Revision Acceptance of the First Reading	RESOLVED, at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 7410, Extracurricular Activities Policy 7411, School Sponsored Student Publications and Activities Policy 7415, Extracurricular Policy - Grades 9-12 Policy 7420, Sports and Athletic Program Policy 7430, Contests for Students, Student Awards and Scholarships Policy 7450, Fund Raising by Students Policy 7470, School Photographs Motion made by Mullen, seconded by Saks to approve NA-1.	NA-1 Approved, CARRIED, 7-0		
Policy Revision Acceptance of the Second Reading	RESOLVED, at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 1210, Board Members: Nomination and Election Policy 7315, Student Use of Computerized Information Resources (Acceptable Use) Policy 7320, Alcohol, Tobacco, Drugs and Other Substances (Students) Policy 7330, Searches and Investigations into Suspected Student Misconduct Policy 7340, Bus Rules and Regulations Policy 7360, Weapons in School and the Gun-Free Schools Act Motion made by Mullen, seconded by Waugaman to approve NA-2.	NA-2 Approved, CARRIED, 7-0		
Acceptance of Donation	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the donation of \$1,000 from Mr. David Smith and Ms. Jennifer Smith to fund two (2) senior scholarships. Motion made by Mullen, seconded by Connelly to approve NA-3.	NA-3 Approved, CARRIED, 7-0		
Acceptance of Donation	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the donation of \$1,000 from Mr. Ken Beilman and Ms. Jackie Beilman for the High School Key Club. Motion made by Mullen, seconded by Saks to approve NA-4.	NA-4 Approved, CARRIED, 7-0		



4061 Creek Road Youngstown, NY 14174

PUPIL PERSONNEL				
Recommendations for CSE Placement and Amendments	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: 2024-2025 School Year: 12/02/24, 12/05/24, 12/09/24, 12/16/24, 01/14/25, 01/15/25, 01/21/25, 01/27/25, 01/28/25, 02/05/25, 02/12/25, 02/13/25, 02/19/25, 03/04/25, 03/05/25, 03/06/25, 03/10/25, 03/14/25, 03/17/25, 03/19/25, 03/21/25, 03/24/25, 03/26/25, 04/10/25, 04/22/25 Motion made by Mullen, seconded by Connelly to approve NP-1.	NP-1 Approved, CARRIED, 7-0		
Recommendations for CPSE Placement and Amendments	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: 2024-2025 School Year: 12/16/24, 01/07/25, 03/11/25, 03/17/25, 03/28/25, 03/31/25 Motion made by Mullen, seconded by Saks to approve NP-2.	NP-2 Approved, CARRIED, 7-0		

PERSONNEL - CONSENT AGENDA							
	_	Consent Agenda combining PRI, PLI, PAPNI, PAI, PATOSA, PASI, PASNI, CARRIEI				Approved, CARRIED, 7-0	
Resignation/ Rescission -	the Lewiston-Porter I	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.					
<u>Instructional</u>	Name	Date	Tenure		Reason		
	Gabrielle Carrier	6/30/2025	Special	Education	Resignation		
Leave(s) -		RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for unpaid leaves of Absence.			PLI		
<u>Instructional</u>	Name	Date		Tenure	Reason		
	Gabrielle Carrier	3/24/2025-6/2	27/2025	Special Ed.	Personal		
				l .		J	



4061 Creek Road Youngstown, NY 14174

		<u> </u>	<u> </u>
Appointments -	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for permanent classified Non-Instructional Appointments, upon the successful completion of the probationary period in accordance with Civil Service Law Section 97 and Local Rule XIII, subdivision 5.		
Non-Instructional	Name:	Julia Donovan	
Permanent Appointment	Placement:	Intermediate Education Center	
- Appointment	Position:	Occupational Therapist	
	Effective:	5/05/2025	
	Appointment Type:	Permanent	
	Probationary Period:	5/06/2024-5/05/2025	
Appointment -	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional appointments. The probationary expiration date is tentative and conditional only (unless extended in accordance with the law). Except to the extent required by the applicable provisions of Section 3012 of the Education Law. In order to be granted tenure the principal/teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the principal/teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.		
	Name:	Justine Moncada	-
Instructional	Placement:	Primary Education Center	-
	Position:	Special Education	
	Effective:	4/28/2025	
	Probationary Period:	4/28/2025-4/27/2029	
	Tenure Area:	Special Education	
	Certification:	Students w/Disabilities, All Grades Childhood Education, Gr. 1-6	
	Degree:	Master's	
	Step:	4]
	Salary:	\$52,664.00]



4061 Creek Road Youngstown, NY 14174

Name:	Tina Hedges
Placement:	Intermediate Education Center
Position:	Elementary
Effective:	9/01/2025
Probationary Period:	9/01/2025-8/31/2028*
Tenure Area:	Elementary
Certification:	Early Childhood Ed., B-2 Childhood Ed., 1-6 Literacy, B-6
Degree:	Master's
Step:	4
Salary:	\$55,035.00

^{*}Jarema credit: One (1) year for long-term substitute appointment: Reading/Mathematics Interventionist, Intermediate Education Center, 9/01/2024-6/30/2025.

Name:	Jenna Bull
Placement:	Primary Education Center
Position:	Special Education
Effective:	9/01/2025
Probationary Period:	9/01/2025-8/31/2029
Tenure Area:	Special Education
Certification:	Students w/Disabilities, All Grades Early Childhood Ed., B-2 Childhood Ed., 1-6
Degree:	Bachelor's
Step:	1
Salary:	\$45,021.00



4061 Creek Road Youngstown, NY 14174

April 28, 2025 Board Meeting

Name:	Darcy Allender
Placement:	Primary Education Center
Position:	Reading
Effective:	9/01/2025
Probationary Period:	9/01/2025-8/31/2028*
Tenure Area:	Reading
Certification:	Literacy, B-6 Nursery, Kindergarten & Grades 1-6
Degree:	National Board Certified
Step:	28
Salary:	\$110,724.00

Change in tenure area, per voluntary transfer request.
*Jarema credit: One (1) year for previous tenure in the district.

Name:	Kathryn Eckstein
Placement:	Intermediate Education Center
Position:	Elementary
Effective:	9/01/2025
Probationary Period:	9/01/2025-8/31/2028*
Tenure Area:	Elementary
Certification:	Early Childhood Ed., B-2 Childhood Ed., 1-6 Students w/Disabilities, B-2 Students w/Disabilities, 1-6
Degree:	Master's
Step:	8
Salary:	\$62,546.00

Change in tenure area, per voluntary transfer request. *Jarema credit: One (1) year for previous tenure in the district.



4061 Creek Road Youngstown, NY 14174

		April 28, 2025 Board	rivieeting
Appointments	the Lewiston-Porter Bo	recommendation of the Superintendent of Schools, that and of Education accept the consent agenda for the pecial Assignment appointments.	PATOSA
	Name:	Breanna Burke	
Teacher on Special Assignment	Placement:	Districtwide	
(TOSA), 2025-2026	TOSA Position:	CSE/CPSE Chairperson	
	Effective:	2025-2026 school year	
	Tenure Area:	Special Education	
	Certification:	Students w/Disabilities, B-2 Students w/Disabilities, 1-6 Students w/Disabilities, 7-12, Generalist Literacy, B-6; Early Childhood Education, B-2 Childhood Education, 1-6; Spanish, 7-12	
	Degree:	Master's	
	Step:	15	
	Salary:	\$78,240.00	
	Name:	Carolyn Quigley	
	Placement:	District Offices	
	TOSA Position:	Alternative Learning Environment	
	Effective:	2025-2026 school year	
	Tenure Area:	Social Studies	
	Certification:	Social Studies, 7-12	
	Degree:	Master's	
	Step:	22	
	Salary:	\$95,517.00	



4061 Creek Road Youngstown, NY 14174

	April 28, 2025	Board Meeting	
Name:	Rebecca Orsi		
Placement:	Primary Education Center		
TOSA Position:	Math Instructional Specialist		
Effective:	2025-2026 school year		
Tenure Area:	Elementary		
Certification:	Pre-K - 6		
Degree:	National Board Certified		
Step:	23		
Salary:	\$103,295.00		
Name:	Julie Stevener	\neg	
Placement:	Intermediate Education Center		
TOSA Position:	Math Instructional Specialist		
Effective:	2025-2026 school year		
Tenure Area:	Special Education		
Certification:	Students w/Disabilities, B-2 Students w/Disabilities, 1-6 Childhood Ed., Gr. 1-6		
Degree:	Master's		
Step:	11		
Salary:	\$68,845.00		
Name:	Tina Hedges		
Placement:	Intermediate Education Center		
TOSA Position:	.5 Math/.5 Reading Instructional Specialist		
Effective:	2025-2026 school year		
Tenure Area:	Elementary		



4061 Creek Road Youngstown, NY 14174

		
Certification:	Literacy, B-6 Early Childhood Education, B-2 Childhood Education, 1-6	
Degree:	Master's]
Step:	4	1
Salary:	\$55,035.00	
Name:	Nina Calarco	7
Placement:	Middle School	1
TOSA Position:	Math Instructional Specialist	1
Effective:	2025-2026 school year	1
Tenure Area:	Math	1
Certification:	Mathematics, 7-12 Mathematics, 5-9 Early Childhood Education, B-2 Childhood Education, 1-6 Literacy, B-6 Literacy, 5-12	
Degree:	Master's]
Step:	21	1
Salary:	93,644.00	
Name:	Jessica Cruz	7
Placement:	High School	7
TOSA Position:	Director of Academic Achievement Center	7
Effective:	2025-2026 school year	7
Tenure Area:	Special Education	7
Certification:	Students w/Disabilities, 7-12 Social Studies, 7-12	
Degree:	Master's	
Step:	18	
Salary:	\$86,119.00	7



4061 Creek Road Youngstown, NY 14174

Name:	Brian Hall
Placement:	High School
TOSA Position:	.4 Academy of Business & Finance
Effective:	2025-2026 school year
Tenure Area:	Computer Science
Certification:	Business & Marketing Computer Science
Degree:	Master's
Step:	10
Salary:	\$26,671.20
Name:	Nicole Krawczyk
Placement:	High School
TOSA Position:	.4 Coordinator of Cooperative Work Study Programs
Effective:	2025-2026 School Year
Tenure Area:	Business
Certification:	Business Coordinator of Cooperative Work-Study Programs
Degree:	Master's
Step:	26
Salary:	\$40.950.80



4061 Creek Road Youngstown, NY 14174

Appointment -	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.										
	Name	D	ate	Positio	n		Per D	Diem Rate			
Instructional: Non-Certified	Lilly O'Lay	3	/28/2025	Non-Ce	ertified	Sub. Teacher	\$135	.00	PASI		
	Name		Date	Positio	n		Hour	ly Rate			
Non-Instructional	Phil Laurenz	i 4	1/09/2025	Substitu	ıte Tea	cher Aide	\$16.0	00	PASNI		
Annual Appointments -		Portenal a	er Board of lappointment	Educatio		e Superintender pt the consent a					
Non-Instructional	Name		Appointm	ent	Effec	tive	Hourly Stipen	y Salary/ id			
	Tammy Boe		Registered Unified Bas			2025-5/30/2025	\$35.00/hour				
	Maureen Sc	hug	Registered Unified Bas				\$35.00/hour		\$35.00/hour		
	Suzanne Tay	/lor	Teacher Ai Unified Ba		4/01/2	2025-5/30/2025	\$15.75 overtim as appl				
Appointment -		Educ				e Superintender genda for the fol			PAM		
	Mentor	Mer	ntee	Tenure	Area	Effective		Stipend			
	Amanda Emmons	Linr	nea DuFour	Specia Educat		3/01/2025-5/31	/2025*	\$315.00*			
	Elizabeth Cardwell	Meg	ghan Mann	Speec	h	1/13/2025-1/13	3/2026*	\$1,050.00*			
	Elizabeth Cardwell	Kate	e Riniolo	Speec	n	4/07/2025-4/07	7/2026	\$1,050.00			
	*correction: amended effective term and stipend.										



4061 Creek Road Youngstown, NY 14174

April 28, 2025 Board Meeting

Appointment -	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Coaching appointments.					PAC	
Coaching	Spring, 2024-2025	i	-		7		
	Name	Name Appointment Cat/ Stipend					
	Philip Mikolajczak	Track Co-Asst. Coach*	V-2	\$1,275.50*			
	Joseph Powers	Track Co-Asst. Coach*	V-1	\$1,122.50*			
	*Shared position; spl						
Appointment -	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Volunteer Coaching appointments.					PAVC	
Volunteer Coaching	Name						
	Michael Stuart						

EXECUTIVE SESSION - ADJOURNMENT				
Executive Session	Motion made by Mullen, seconded by Barber to enter into Executive Session at 7:29 pm for matters leading to the discipline of a particular person(s) and to discuss a student(s) discipline matter.	Approved, CARRIED, 7-0		
	Motion made by Mullen, seconded by Saks to adjourn from Executive Session at 8:02 pm.	Approved, CARRIED, 7-0		
Adjournment	Motion made by Mullen, seconded by Palermo to adjourn from the Public meeting at 8:02 pm	Approved, CARRIED, 7-0		

Marisa I. Barile, District Clerk