



# LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

M-1 10/7/2024 Draft Minutes

4061 Creek Road  
Youngstown, NY 14174

<p><b>OUR MISSION</b></p> <p><b>One Purpose. Your Pathway. Our Promise.</b></p> <p><b>OUR VISION</b></p> <p>Our <b>PURPOSE</b> is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their <b>PATHWAY</b> and discover their personal best because we <b>PROMISE</b> to give them our best.</p>	<p><b>Audit Committee</b> <b>Work Session</b> <b>Regular</b> <b>Board of Education Meeting Agenda</b> October 7, 2024, 6:00 pm Boardroom, Community Resource Center <b>DRAFT MINUTES</b></p>
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## Board of Education:

President, Danielle M. Mullen (2023-2025)  
Vice President, Joseph J. Palermo (2023-2026)  
Chuck Barber (2022-2025)  
Tessa Connelly (2024-2027)  
Sara Ohanessian (2024-2027)  
April Saks (2022-2025)  
Jack G. Waugaman III (2023-2026)

## Superintendent of Schools:

**Asst. Supt. for Admin. Services:**  
**District Clerk:**

Paul J. Casseri  
Donna L. Hill  
Marisa I. Barile

## CALL TO ORDER

<b>Call to Order</b>	The Board President called the meeting at 6:00 pm to order with the Pledge of Allegiance.	<b>Mrs. Mullen</b>
<b>Acceptance of Agenda</b>	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for October 7, 2024. <b>Motion made by Mullen, seconded by Barber to approve the agenda.</b>	<b>Approved, CARRIED, 7-0</b>

## AUDIT COMMITTEE

<b>Audit Committee</b>	Audit Committee Meeting External Audit Presentation	<b>Mrs. Hill Ms. Krause</b>
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## DISCUSSION ITEMS

<b>Policy Review Committee</b>	<p><b>Policy First Reads</b></p> <p>Policy 3421, Title IX and Sex Discrimination - (ON HOLD) Policy 7554, Equal Educational Opportunities (LP #8130) Policy 7555, Educational Services for Married/Pregnant Students (NEW) Policy 7100, Elementary and Secondary Students: General Policy 7110, Comprehensive Student Attendance Policy Policy 7111, Early Release of Students from School Policy 7120, Age of Entrance Policy 7121, Diagnostic Screening of Students</p> <p><b>Policy Second Reads</b></p> <p>Policy 5661, Wellness Policy 5681, School Safety Plans Policy 5683, Evacuation, Lockdown, and Emergency Dismissal Drills Policy 5840, Artificial Intelligence (AI) (New) (ON HOLD) Policy 7220, Graduation Requirements Policy 7223, Advanced Coursework (ON HOLD) Policy 7224, Virtual Instruction (New for LP) Policy 7470, Student Government (New for LP)</p>	<b>Mrs. Connelly Mr. Palermo Mr. Waugaman</b>
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NYSSBA Resolutions	2024-2025 NYSSBA Resolutions													
Claims Audit	Claims Audit Review (June - September 2024)	Mrs. Hill												
NEW BUSINESS														
Acceptance of the External Audit	<p><b>RESOLVED</b>, that the Lewiston-Porter Board of Education approve the acceptance of the External Audit by Lumsden &amp; McCormick, LLP as submitted by the Assistant Superintendent for Administrative Services.</p> <p><b>Motion made by Mullen, seconded by Waugaman to approve NA-1.</b></p>	NA-1 Approved, CARRIED, 7-0												
Approval of Annual Appointments	<p><b>RESOLVED</b>, that the Lewiston-Porter of Education Board of Education approve Mrs. Andrea Tamarazio, Director of Technology, Instruction, Curriculum, and Data with the following appointments:</p> <ul style="list-style-type: none"><li>• Chief Information Officer</li><li>• Technology Coordinator/Data Protection Officer</li><li>• Title IX Civil Rights/Discrimination Coordinator</li><li>• Census Enumerator</li><li>• Dignity Act Compliance Coordinator</li><li>• Sexual Harassment Officer</li><li>• </li></ul> <p><b>Motion made by Mullen, seconded by Waugaman to approve NA-2.</b></p>	NA-2 Approved, CARRIED, 7-0												
PERSONNEL CONSENT AGENDA														
	<p><b>Motion made by Mullen, seconded by Waugaman to approve the Personnel Consent Agenda combining items PRNI, PLNI, PAPNI, PAILTS, PABBST, PAM, PAA, PACC, PAVC.</b></p>	Approved, CARRIED, 7-0												
Resignation/ Rescission	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.</p>	PRNI												
Instructional	<table><tr><th>Name</th><th>Date</th><th>Position</th><th>Reason</th></tr><tr><td>Lisa Winslow</td><td>8/27/2024</td><td>Peer Coordinator</td><td>Rescission</td></tr></table>		Name	Date	Position	Reason	Lisa Winslow	8/27/2024	Peer Coordinator	Rescission				
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Non-Instructional	<table><tr><th>Name</th><th>Date</th><th>Position</th><th>Reason</th></tr><tr><td>Shari Spina</td><td>9/30/2024</td><td>Teacher Aide</td><td>Resignation</td></tr><tr><td>Natalie Soffritti</td><td>10/04/2024</td><td>Sr. Typist</td><td>Resignation</td></tr></table>		Name	Date	Position	Reason	Shari Spina	9/30/2024	Teacher Aide	Resignation	Natalie Soffritti	10/04/2024	Sr. Typist	Resignation
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<p><b>Leave(s) -</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for unpaid leaves of Absence.</p>	<p><b>PLNI</b></p>																				
<p><b><u>Non-Instructional</u></b></p>	<table border="1"> <thead> <tr> <th>Name</th><th>Date</th><th>Position</th><th>Reason</th></tr> </thead> <tbody> <tr> <td>Amy Townsend</td><td>10/11/2024</td><td>Teacher</td><td>Personal</td></tr> <tr> <td>Sue Lombardi</td><td>10/11/2024</td><td>School Nurse</td><td>Personal</td></tr> <tr> <td>Sue Lombardi</td><td>11/25/2024-11/26/2024</td><td>School Nurse</td><td>Personal</td></tr> <tr> <td>Edmund J. Calouri</td><td>11/25/2024-11/26/2024</td><td>Teacher Aide</td><td>Personal</td></tr> </tbody> </table>	Name	Date	Position	Reason	Amy Townsend	10/11/2024	Teacher	Personal	Sue Lombardi	10/11/2024	School Nurse	Personal	Sue Lombardi	11/25/2024-11/26/2024	School Nurse	Personal	Edmund J. Calouri	11/25/2024-11/26/2024	Teacher Aide	Personal	
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<p><b>Appointments -</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for permanent classified Non-Instructional Appointments, upon the successful completion of the probationary period in accordance with Civil Service Law Section 97 and Local Rule XIII, subdivision 5.</p>	<p><b>PAPNI</b></p>																				
<p><b><u>Non-Instructional</u></b></p>	<table border="1"> <tbody> <tr> <td><b>Name:</b></td><td>DeSales Berak</td></tr> <tr> <td><b>Placement:</b></td><td>Middle School</td></tr> <tr> <td><b>Position:</b></td><td>Part-time Monitor</td></tr> <tr> <td><b>Effective:</b></td><td>9/30/2024</td></tr> <tr> <td><b>Appointment Type:</b></td><td>Probationary</td></tr> <tr> <td><b>Probationary Period:</b></td><td>9/30/2024 - 3/31/2025</td></tr> </tbody> </table>	<b>Name:</b>	DeSales Berak	<b>Placement:</b>	Middle School	<b>Position:</b>	Part-time Monitor	<b>Effective:</b>	9/30/2024	<b>Appointment Type:</b>	Probationary	<b>Probationary Period:</b>	9/30/2024 - 3/31/2025									
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**Appointment -**

**Long-Term  
Instructional  
Substitute**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional Long-Term appointments.

<b>Name:</b>	Kelsey Jeffs
<b>Placement:</b>	Primary Education Center
<b>Position:</b>	Long-term Substitute Teacher, Elementary
<b>Effective:</b>	9/01/2024-TBD
<b>Certification:</b>	Early Childhood Education, B-2 Childhood Education, Gr. 1-6
<b>Degree:</b>	Master's
<b>Step:</b>	2
<b>Salary pro rata:</b>	\$180.00 per diem; After forty (40) days, 49,163.00, equivalent to Step 2 on the LPUT Master's degree salary schedule, retro to 9/01/2024

<b>Name:</b>	Peter Jablonski
<b>Placement:</b>	Middle School
<b>Position:</b>	Long-term Substitute Teacher, Science
<b>Effective:</b>	10/07/2024 - 12/13/2024
<b>Certification:</b>	Biology & General Science, 7-12 Earth Science, 7-12 Chemistry, 7-12
<b>Degree:</b>	Master's
<b>Step:</b>	8
<b>Salary pro rata:</b>	60,443.00

**PAILTS**





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<b>Appointment -</b>  <b><u>Volunteer Coaching</u></b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Volunteer Coaching appointments.		<b>PAVC</b>	
	<b>Name</b>	<b>Season</b>		<b>Sport</b>
	Ted Barrientos	Winter, 2024-2025		Wrestling
	Jeremy Stopa	Winter, 2024-2025		Wrestling
<b>ADJOURNMENT</b>				
<b>Adjournment</b>	<b>Motion made by Mullen, seconded by Saks to adjourn at 7:02 pm</b>		<b>Approved, CARRIED, 7-0</b>	

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Marisa I. Barile, District Clerk