



Lewiston-Porter Central School District

Our Purpose, Your Pathway, Our Promise.

Michael F. Lewis, Ph.D.

Assistant Superintendent for Administrative Services

NA-7 Approval of Building Inspection & Condition Report Memorandum

Date: September 19, 2023
To: Paul J. Casseri, Superintendent of School
From: Michael F. Lewis, Ph.D., Assistant Superintendent for Administrative Services
Subject: Approval of the Annual Building Inspection Reports and the Five-Year Building Condition Report

This memo serves to request the approval of the Annual Building Inspection Reports and the Five-Year Building Condition Report.

Pursuant to Policy 5630 the District develops and maintains annual building inspection reports and building condition surveys (on a 5-year schedule). Building condition surveys are on a 5-year schedule pursuant to NYSED regulations and are used in facility planning and capital project development. Building inspection reports are a function of assessing fire safety. These reports are done every 11 months per NYSED requirements.