



# *Lewiston-Porter Central School District*

*Human Resources Department*

**NA-8**

## Memorandum

Date: July 29, 2019  
To: Paul Casseri  
From: Patricia Grupka  
Subject: Approval of expenditure from repair reserve

This memo serves as a request for the approval to expend \$14,900 from the repair reserve to install an existing air conditioning unit in the CRC conference room attached to the Board room.