



**Regular/Work Session/Budget Workshop  
Board of Education Meeting Agenda  
May 5, 2020; 6:00pm  
Boardroom, Community Resource Center**

**Board of Education:**

President, Jodee Riordan (2019-2022)  
 Vice Pres., Lance Dickinson (2017-2020)  
 Gemma Fournier (2018-2021)  
 Danielle Mullen (2019-2020)  
 Anne H. Orr (2019-2022)  
 Sarah Roat Waechter (2017-2020)  
 Betty VanDenBosch-Warrick (2019-2022)

**Superintendent:**

**Asst. Supt. for Admin. Svcs.:**  
**Asst. Supt. for Curr./Inst. & Tech:**

**District Clerk:**

**DRAFT MINUTES**

Paul J. Casseri  
 Patricia Grupka, Ed.D.  
 Heather Lyon, Ph.D.

Marisa I. Barile

*Due to the need for social distancing during this time, we will be offering an opportunity for community members to participate in our Board of Education Meeting by joining the Zoom Meeting;*

**<https://us04web.zoom.us/j/74535825242?pwd=QzZqTDV6aDI3TUt5R0ZRBVcvM214Zz09>**  
**Meeting ID: 745 3582 5242**  
**Password: Lewport**

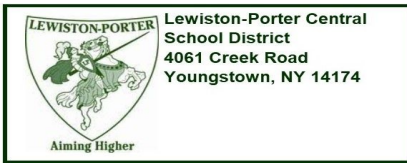
\*All non-board members will be muted and have their video switched off to assist with smooth streaming.

**CALL TO ORDER**

<b>Call to Order</b>	The Board President called the meeting to order at 6:02pm with the Pledge of Allegiance.	<b>Ms. Riordan</b>
<b>Acceptance of Agenda</b>	<b>RESOLVED</b> , that the Board of Education accept the Agenda for May 5, 2020. <b>Motion made by Riordan, seconded by Warrick to accept the agenda.</b>	<b>Approved, CARRIED, 7-0</b>
<b>Work Session Discussion Items</b>	<p><b>Policy Committee Review</b>  <b>First Reads:</b></p> <ul style="list-style-type: none"> <li>• Policy 5676 Privacy and Security for Student Data and Teacher and Principal Data (BOCES New Required)</li> <li>• Deletion of Policy 7243 Student Data Breaches (BOCES Recommended)</li> <li>• Annual Review of Policy Section 8310-8370 Instructional Materials</li> </ul> <p><b>Closure Update</b></p> <p><b>Budget Discussion</b></p> <ul style="list-style-type: none"> <li>• Budget Vote</li> <li>• Board Election</li> </ul>	<p><b>Mr. Dickinson</b></p> <p><b>Mr. Casseri</b></p> <p><b>Mr. Casseri Dr. Grupka</b></p>

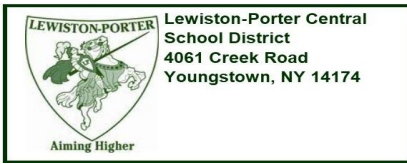
**NEW BUSINESS**

<b>Approval of Change Order</b>	<p><b>RESOLVED</b>, upon the recommendation of the Assistant Superintendent for Administrative Services that the Board of Education approve the following change order:          Phase 2  <u><b>Middle School</b></u>          Change # E 27 Frey Electric - \$505. – cost of overtime due to GC delay of project.</p> <p><b>Motion made by Riordan, seconded by Dickinson to approve NA-1.</b></p>	<p align="center"><b>NA-1</b></p> <p align="center"><b>Approved, CARRIED, 7-0</b></p>
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<p><b>Approval of the Chief Election and Assistant Chief Election Officer (s) and Rate of Pay</b></p>	<p><b>RESOLVED</b>, that the Board of Education, upon the recommendation of the Superintendent of Schools, appoint <b>Marisa I. Barile</b>, District Clerk, as Chief Elections Officer and <b>Barbara Carter</b> as Assistant Chief Elections Officer for the June 9, 2020 vote/election.</p> <p><b>RESOLVED</b>, that the Lewiston-Porter Board of Education, upon the Recommendation of the Superintendent of Schools, set the rate of compensation for the above mentioned Assistant chief Elections Officer, excluding those who are employed by the District and who are otherwise providing services to the District pursuant to an existing contract or agreement, at \$11.80 per hour, for the June 9, 2020 vote/election.</p> <p><b>Motion made by Riordan, seconded by Orr to approve NA-2.</b></p>	<p align="center"><b>NA-2</b></p> <p align="center"><b>Approved, CARRIED, 7-0</b></p>
<p><b>Approval of the Revised Annual Notice</b></p>	<p align="center"><b>NOTICE OF THE LEWISTON-PORTER CENTRAL SCHOOL DISTRICT Annual School District Meeting and Vote</b></p> <p><b>NOTICE</b> is hereby given that that, pursuant to Executive Order 202.26, issued by Governor Andrew Cuomo on May 1, 2020 (the “Executive Order”), an adjourned public hearing for the qualified voters of the Lewiston-Porter Central School District of the Towns of Lewiston and Porter, Niagara County, New York (the “District”) on the 2020-2021 budget will be held on <b>Tuesday, June 2, 2020 at 6:00 p.m.</b> prevailing time. The adjourned public hearing will be conducted remotely, and instructions for viewing will be posted on the District website at <a href="http://www.lew-port.com">www.lew-port.com</a>.</p> <p><b>AND NOTICE</b> is also given that the Annual School District Meeting and Vote of the qualified voters of the District (the “Annual Meeting and Vote”) will be held on <b>Tuesday, June 9, 2020</b>, for the transaction of such business as is authorized by the Education Law, including voting upon the appropriation of the necessary funds to meet the District’s estimated expenditures for the 2020-2021 school year, voting on a proposed 2020-2024 Capital Improvement Project, and electing three members of the Board of Education. All qualified voters shall vote only by absentee ballot. The District will make a good faith effort to distribute absentee ballots to all qualified voters as required by the Executive Order. Voters who do not receive absentee ballots by May 26, 2020 should immediately contact the District Clerk via email at <a href="mailto:mbarile@lew-port.com">mbarile@lew-port.com</a> or telephone at <b>(716) 286-7266</b> to request an absentee ballot.</p> <p><b>AND NOTICE</b> is also given that there will be voting to fill to three (3) Board of Education vacancies, as follows: (1) a vacancy created by the expiration on June 9, 2020 of the term of Board member Danielle Mullen (who was appointed to fill a one-year vacancy resulting from the resignation of incumbent Natalie Beilein); and (2) two vacancies created by the expiration on June 30, 2020 of the terms of Board members Lance Dickinson and Sarah Roat Waechter. Pursuant to Section 2034(7)(c) of the Education Law, the candidates receiving the two highest vote totals will be elected to terms to commence on July 1, 2020 and to expire on June 30, 2023, and the candidate receiving the third-highest vote total will be elected to a term to commence following the election and to expire on June 30, 2021.</p> <p><b>AND NOTICE</b> is also given that the following propositions are to be voted on at the Annual Meeting and Vote:</p> <p align="center"><b>PROPOSITION #1 – BUDGET</b></p>	<p align="center"><b>NA-3</b></p> <p align="center"><b>Approved, CARRIED, 7-0</b></p>



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Shall the following resolution be adopted?

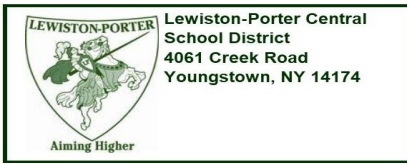
**RESOLVED**, that the Board of Education (the “Board”) of the Lewiston-Porter Central School District, Niagara County, New York (the “District”), is hereby authorized to adopt the annual budget of the District for the 2020-2021 fiscal year (as presented by the Board) and to authorize the requisite portion thereof to be raised by taxation on the taxable property of the District.

**PROPOSITION #2 – 2020-2024 CAPITAL IMPROVEMENT PROJECT**

Shall the following resolutions be adopted?:

**RESOLVED**, that the Board of Education (the “Board”) of the Lewiston-Porter Central School District, Niagara County, New York (the “District”), is hereby authorized to undertake a 2020-2024 Capital Improvement Project consisting of the reconstruction, rehabilitation and renovation, in part, and the construction of improvements and upgrades to, various District buildings and facilities and the sites thereof (collectively, the “Project”) to implement various health, safety, accessibility and Code compliance measures required by the State Education Department in connection with any significant capital improvement project and various other measures that are included and generally described in (but are not to be limited by) the project plan that has been prepared by the District (with the assistance of Trautman Associates) and that is available for public inspection in the offices of the District Clerk (the “Project Plan”), such work being anticipated to include, without limitation and to the extent as and where required, the elements that are generally described below. Proposed building upgrades are anticipated to include Intermediate Education Center (“IEC”) library reconstruction, and building systems upgrades such as various HVAC improvements to replace outdated equipment, including the Middle School boiler, and cooling at the High School gymnasium, IEC, and Middle School. Alternate building improvements are anticipated to include IEC auditorium upgrades, reconstruction of the former administrative building roof, and Primary Education Center window treatment upgrades. Proposed site work is anticipated to include a new synthetic turf surface for the football field and replacement field lighting for the football field and new lighting at the soccer fields. Alternate site work items are anticipated to include reconstruction of the water supply line and various paved areas. If the budget allows after receiving construction bids, or if other items are identified, additional similar renovations, upgrades, and improvements could be undertaken. All of such work (or so much thereof as can be accomplished within the overall budget for the Project, once the construction bids are received) is to be undertaken at an estimated maximum cost of \$17,250,000, provided that the detailed costs of the components of the Project Plan may be reallocated among such components, or such components may be deleted, revised or supplemented if (1) the Board shall determine that such reallocation, deletion, revision or supplementation is in the best interests of the District and (2) the aggregate amount to be expended for the Project shall not exceed \$17,250,000 and (3) no material change shall be made in the overall scope and nature of the Project; and be it further

**RESOLVED**, that a tax is hereby voted to finance the estimated maximum cost of the Project in an amount not to exceed \$17,250,000, such tax to be levied and collected in installments in such years and in such amounts as shall be



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determined by the Board; and be it further

**RESOLVED**, that in anticipation of such tax, obligations of the District (including, without limitation, serial bonds, statutory installment bonds, and/or lease/purchase obligations) are hereby authorized to be issued in the aggregate principal amount of not to exceed \$17,250,000, and a tax is hereby voted to pay the interest on such obligations as the same shall become due and payable; and be it further

**RESOLVED**, that New York State Building Aid funds that are expected to be received by the District are anticipated to offset a substantial part of the cost of the Project, and such funds shall, to the extent received, be applied to offset and reduce the amount of taxes herein authorized to be levied.

**AND FURTHER NOTICE IS HEREBY GIVEN**, that an Environmental Assessment Form has been completed for all of the anticipated work involved in the Project, which constitutes a Type I action under the State Environmental Quality Review Act ("SEQRA"), a thorough review of the Project's potential environmental impacts has been undertaken, it has been found that the Project will not result in a significant adverse impact on the environment, and a reasoned elaboration of the SEQRA review and findings has been provided in a Negative Declaration.

**AND FURTHER NOTICE IS HEREBY GIVEN**, that such Proposition No. 2 shall appear on the absentee ballots that are to be utilized for voting on such Proposition in substantially the following abbreviated form:

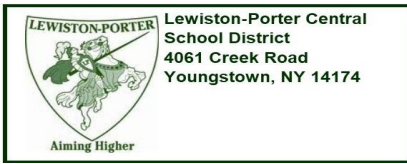
**PROPOSITION #2 – 2020-2024 CAPITAL IMPROVEMENT PROJECT**

YES

NO

Shall the following resolution be adopted?

**RESOLVED**, that (a) the Board of Education (the "Board") of the Lewiston-Porter Central School District (the "District") is hereby authorized to undertake a 2020-2024 Capital Improvement Project (the "Project") consisting of the reconstruction, rehabilitation and renovation, in part, and the construction of improvements and upgrades to, various District buildings and facilities (and the sites thereof) to implement various health, safety, accessibility and Code compliance measures and various other measures that are included and generally described in (but are not to be limited by) the Project Plan that was referred to in the public notice of the vote on this Proposition, and to expend therefor an amount not to exceed \$17,250,000; (b) a tax is hereby voted in an amount not to exceed \$17,250,000 to finance the estimated maximum cost of the Project, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by the Board; (c) in anticipation of such tax, obligations of the District are hereby authorized to be issued in the aggregate principal amount of not to exceed \$17,250,000, and a tax is hereby voted to pay the interest on such obligations as the same shall become due and payable; and (d) New York State Building Aid funds expected to be received by the District are anticipated to offset a substantial part of such costs, and such funds, to the extent received, shall be applied to offset and



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	<p>reduce the amount of taxes herein authorized to be levied.</p> <p><b>AND NOTICE</b> is also given that a copy of the statement of the amount of money which will be required for the ensuing year for school purposes, exclusive of public monies, will be available, upon request, from the Office of the District Clerk, during the fourteen days immediately preceding, and the day of, the annual vote except Saturdays, Sundays or holidays, at each of the public school houses of the District (to the extent permissible under the Executive Order and any subsequent directives issued by New York State in response to the COVID-19 pandemic).</p> <p><b>AND NOTICE</b> is also given that all candidates for the office of member of the Board of Education shall be nominated by petition. Each petition shall be directed to the District Clerk and shall state the name and residence of the candidate. Each petition must be filed in the office of the District Clerk between the hours of 9:00 a.m. and 5:00 p.m., no later than Monday, May 11, 2020.</p> <p><b>AND NOTICE</b> is also given that the District will make a good faith effort to distribute absentee ballots to each eligible voter in the District prior to the date of the election. Absentee ballots must be received at the office of the District Clerk not later than 5:00 p.m. prevailing time on the day of the Annual Meeting and Vote. A list of persons to whom absentee ballots are issued will be available, upon request, from the office of the District Clerk on the five days preceding the annual District vote, except on Saturday and Sunday.</p> <p><b>AND NOTICE</b> is also given that military voters who are qualified voters of the District may apply for a military ballot by requesting an application from the District Clerk. For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than 5:00 p.m. on May 14, 2020. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission or electronic mail.</p> <p><b>AND NOTICE</b> is also given that the District is closely monitoring all current and future legal developments as they pertain to District elections and budget votes. Due to the spread of the COVID-19 virus and Governor Cuomo's executive orders mandating the closure of all schools and modifications of school elections, the deadlines and procedures stated herein may change as required by law or consistent with further state guidance. All District residents are encouraged to closely monitor the District's website at <a href="http://www.lew-port.com">www.lew-port.com</a> for the most up-to-date information concerning the District's Annual Meeting and Vote.</p> <p><b>Motion made by Riordan, seconded by Dickinson to approve NA-3.</b></p>	
<b>Adjournment</b>	<b>Motion made by Riordan, seconded by Dickinson to adjourn the meeting at 6:55pm.</b>	<b>Approved, CARRIED, 7-0</b>

*Marisa I. Barile, District Clerk*