

# Regular Board of Education Meeting AGENDA

July 27, 2020; 6pm

Boardroom, Community Resource Center

## Board of Education:

President, Jodee Riordan (2019-2022)  
 Vice Pres., Danielle M. Mullen (2020-2023)  
 Gemma Fournier (2018-2021)  
 Charlotte L. Huebschmann  
 Jennifer Klemick (2020-2021)  
 Anne H. Orr (2019-2022)  
 Betty VanDenBosch-Warrick (2019-2022)

## Superintendent:

**Asst. Supt. for Admin. Svcs.:**  
**Asst. Supt. for Curr./Inst. & Tech:**  
**District Clerk:**

Paul J. Casseri  
 Patricia Grupka, Ed.D.  
 Heather Lyon, Ph.D.  
 Marisa I. Barile

Due to the need for social distancing during this time, we will be offering an opportunity for community members to participate in our Board of Education Meeting by joining the Zoom Meeting;

<https://us04web.zoom.us/j/73759363104?pwd=dVhqZGxQNGo4aW9Ecndvblk4Z0JOQT09>

Meeting ID: 737 5936 3104

Passcode: Lewport

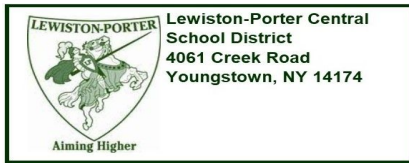
\*All non-board members will be muted and have their video switched off to assist with smooth streaming.

## CALL TO ORDER

<b>Call to Order</b>	The Board President will call the meeting to order with the Pledge of Allegiance.	<b>Jodee Riordan</b>
<b>Acceptance of Agenda</b>	RESOLVED, that the Board of Education accept the Agenda for July 27, 2020.	
<b>Community Comments</b>	<p>One of the most important duties of the Board of Education is to listen to the public. Accordingly, time will be set aside at regular monthly Board meetings for members of the public to address the Board. A sign-up sheet will be provided for individuals wishing to address the Board.</p> <p>When speaking, please identify yourself first. Speak clearly and loudly enough for everyone in the room to hear you. Speakers are requested to: limit their remarks <b>TO NOT MORE THAN THREE (3) MINUTES</b>; appoint a spokesperson if a concern is a group concern; and supplement verbal presentations with written reports, if necessary or desired. Personal comments toward a member of the community, staff or Board of Education will not be considered appropriate.</p>	

## REPORTS

<b>Committee Schedules and Reports</b>	<b>Board of Education Reports</b> 08/10, Policy Review Committee 08/10, Work Session Board Meeting 08/18, Facility Committee Meeting 08/24, Regular Board Meeting	
<b>Administrative Reports</b>	<b>Administrative Reports (PEC, IEC, MS, HS reports submitted)</b>  Assistant Superintendent for Curriculum, Instruction & Tech. Assistant Superintendent for Administrative Services  Superintendent	<b>Dr. Lyon</b> <b>Dr. Grupka</b>  <b>Mr. Casseri</b>



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**BOARD OF EDUCATION INFORMATION**

<b>Board Member Comments</b>		<b>G. Fournier</b> <b>C. Huebschmann</b> <b>J. Klemick</b> <b>A. Orr</b> <b>B. Warrick</b>  <b>D. Mullen</b> <b>J. Riordan</b>
<b>Presentation</b>	District Wide Emergency Plan Presentation. COVID-19 Reopening Plan Update.	<b>Dr. Grupka</b> <b>Mr. Casseri</b>

**DISTRICT OPERATIONS**

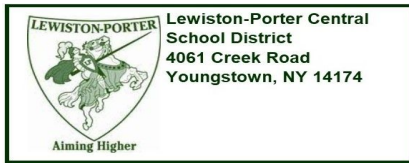
<b>Minutes</b>	<b>RESOLVED</b> , that the Board of Education approve the Minutes from the June 23, 2020, Regular Board Meeting, as submitted by the District Clerk.	<b>M-1</b>
<b>Minutes</b>	<b>RESOLVED</b> , that the Board of Education approve the Minutes from the, July 1, 2020, Organizational Meeting, as submitted by the District Clerk.	<b>M-2</b>
<b>Minutes</b>	<b>RESOLVED</b> , that the Board of Education approve the Minutes from the, July 15, 2020 Work Session, as submitted by the District Clerk.	<b>M-3</b>
<b>Consent Agenda for Financial Operations</b>	<b>RESOLVED</b> , that the Board of Education approve the following, Items NF-1 through NF-5, in the financial consent agenda as submitted by the Administration: <b>Budget Status Reports</b> <b>Treasurer's Report</b> <b>Claims</b> <b>Transfer History</b> <b>Budget Transfers Pending Board Approval</b>	<b>NF-1</b> <b>NF-2</b> <b>NF-3</b> <b>NF-4</b> <b>NF-5</b>

**OLD BUSINESS**

**No Old Business**

**NEW BUSINESS - ADMINISTRATION**

<b>Policy Revision Acceptance of the Second Reading</b>	<b>RESOLVED</b> , at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 8410, Community Education Policy 8420, Opening Exercises Policy 8430, Independent Study Policy 8440, Homework Policy 8450, Home Tutoring (Homebound Instruction) Policy 8460, Field Trips Policy 8470, Home Instruction (Home Schooling)	<b>NA-1</b>
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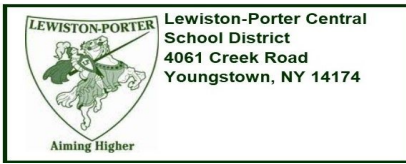


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<p><b>Approval of the Confidential Employee Working Agreements</b></p>	<p><b>RESOLVED</b>, that the Lewiston-Porter Board of Education approve the Confidential Employee Working Agreement for July 1, 2020 to June 30, 2023 as recommended by the Superintendent of Schools for the following Confidential Employees;</p> <p style="text-align: center;"> <b>Marisa I. Barile</b>  <b>Lynn Braunbach</b>  <b>Janet Cirillo</b>  <b>Paul Feathers</b>  <b>Kathy Moore</b>  <b>Richard Salverson</b>  <b>Rhonda Shiah</b> </p>	<p><b>NA-2</b></p>
<p><b>Approval to Extend the Personal Touch Food Service Inc. Child Nutrition Contract</b></p>	<p><b>RESOLVED</b>, that the Lewiston-Porter Board of Education approve to extend the Personal Touch Food Service Inc. Child Nutrition Contract for the 2020-2021 school year, as recommended by the Assistant Superintendent for Administrative Services.</p>	<p><b>NA-3</b></p>
<p><b>Approval of the Disposal of Textbooks</b></p>	<p><b>RESOLVED</b>, that the Lewiston-Porter Board of Education approve the requests to dispose of textbooks as submitted by administration.</p>	<p><b>NA-4</b></p>
<p><b>Approval of New Textbooks</b></p>	<p><b>RESOLVED</b>, that the Lewiston-Porter Board of Education approve the purchase of new textbooks, as recommended by the Assistant Superintendent for Curriculum, Instruction, and Technology.</p>	<p><b>NA-5</b></p>
<p><b>Approval of Facility Service Agreements</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the following agreements for the 2020-2021 school year;</p> <ul style="list-style-type: none"> <li>• <b>Access Elevator</b> for the handicap elevator maintenance</li> <li>• <b>ACT</b> for the truck lease – year 5 of 5.</li> <li>• <b>ALPS Elevator Service</b> for the inspection of all elevators in the District.</li> <li>• <b>Cummins</b> for the preventive maintenance and inspections of generators in the district.</li> <li>• <b>Daikin</b> for the chiller maintenance at the High School.</li> <li>• <b>Ehrlich</b> for the District wide pest control service.</li> <li>• <b>Greater Niagara</b> for the preventative maintenance and startup for heating boilers in all buildings in the District.</li> <li>• <b>Hoot</b> for the backflow maintenance.</li> <li>• <b>Johnson Controls</b> for the fire alarm comprehensive, monitoring, sprinkler service agreement.</li> <li>• <b>Pitney Bowes</b> for the service agreement for the MailStream Mono Printer Module and the Connect+ 1000 Feeder.</li> <li>• <b>Ronco</b> for the telephone equipment maintenance service and CallPilot Partner Assurance Software support, Basic, Tier 2 Basic to the district.</li> <li>• <b>Schindler</b> for the High School elevator maintenance agreement.</li> <li>• <b>Simplex Grinnell</b> for the service support of the fire alarm systems in the District.</li> <li>• <b>Thyssenkrupp</b> for the High School and Intermediate Education Center large and freight elevator maintenance.</li> <li>• <b>U &amp; S</b> for the technical professional support for cameras and fob system.</li> </ul>	<p><b>NA-6</b></p>

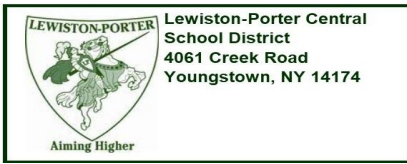


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	<ul style="list-style-type: none"> <li>• <b>Waterwise</b> for the water treatment and cooling tower services to the District.</li> </ul> <p><b>BE IT FURTHER RESOLVED</b>, that the Board of Education of the Lewiston-Porter Central School District hereby authorize the Superintendent to execute the above agreements on behalf of the District.</p>	
<b>Approval to Fund the Tax Certiorari Fund</b>	<p><b>BE IT RESOLVED</b>, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes funding of the tax certiorari reserve from the 2019-2020 general fund in the amount of \$433,589 for the 2020-2021 school year. The tax certiorari reserve is for tax refunds to do re-assessments levied after the final tax rolls have been processed or to pay for prior reassessments that have been challenged.</p>	<b>NA-7</b>
<b>Approval to Fund the Repair Reserve Fund</b>	<p><b>BE IT RESOLVED</b>, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes funding of a repair from the 2019-2020 general fund in the amount of \$500,000 for the 2020-2021 school year. The repair reserve is for repairs to capital improvements or equipment, such repairs to be of a type not recurring annually, or at shorter intervals; or for other purposes authorized by Law. This will allow for transfers from this fund to cover the expenses related to COVID-19 Pandemic PPE and safety equipment costs in the 20-21 school year.</p>	<b>NA-8</b>
<b>Approval of the Buffalo Construction Contract</b>	<p><b>RESOLVED</b>, that the Lewiston-Porter Board of Education approve the Buffalo Construction Contract as the Construction Manager for the 2020-2024 Capital Improvements Project, as recommended by the Assistant Superintendent for Administrative Services.</p>	<b>NA-9</b>
<b>Approval of the Community Education Program Contract</b>	<p><b>RESOLVED</b>, that the Lewiston-Porter Board of Education approve the contract for Ms. Anita Muzzi for the development of the Community Education Program for July 1, 2020 to July 1, 2021.</p>	<b>NA-10</b>
<b>Approval of the 2020-2025 Strategic Plan</b>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the 2020-2025 Strategic Plan.</p>	<b>NA-11</b>
<b>PUPIL PERSONNEL</b>		
<b>Recommendations for CSE Placement and Amendments</b>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:</p> <p><b>2019/2020 School Year:</b> 01/31/2020, 03/03/2020, 3/12/2020, 04/01/2020, 05/11/2020, 05/12/2020, 05/18/2020, 05/19/2020, 05/21/2020, 05/26/2020, 05/28/2020</p> <p><b>2020/2021 School Year:</b> 04/27/2020, 04/28/2020, 04/30/2020, 05/04/2020, 05/05/2020, 05/06/2020, 05/07/2020, 05/08/2020, 05/11/2020, 05/12/2020, 05/13/2020, 05/14/2020, 05/15/2020, 05/18/2020, 05/19/2020, 05/20/2020, 05/27/2020, 06/01/2020, 06/03/2020, 06/12/2020</p>	<b>NP-1</b>



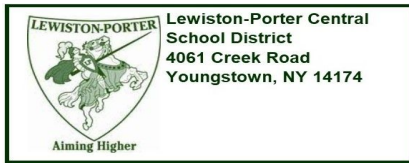
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## PERSONNEL - CONSENT AGENDA

<p><b>Resignations/ Rescissions -</b></p> <p><u>Instructional</u></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for resignations/rescissions.</p> <table border="1" data-bbox="399 386 1224 508"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Tenure</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Janelle Krajcirik</td> <td>6/30/20</td> <td>Science</td> <td>Resignation</td> </tr> </tbody> </table> <table border="1" data-bbox="399 541 1224 663"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Maureen Castiglione</td> <td>1/4/21</td> <td>Teacher Aide</td> <td>Retirement</td> </tr> </tbody> </table>	Name	Date	Tenure	Reason	Janelle Krajcirik	6/30/20	Science	Resignation	Name	Date	Position	Reason	Maureen Castiglione	1/4/21	Teacher Aide	Retirement	<p><b>PRI</b></p>				
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Janelle Krajcirik	6/30/20	Science	Resignation																			
Name	Date	Position	Reason																			
Maureen Castiglione	1/4/21	Teacher Aide	Retirement																			
<p><b>Appointments -</b></p> <p><u>Instructional</u></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for Instructional and Long-Term appointments. <i>The probationary expiration date is tentative and conditional only (unless extended in accordance with the law). Except to the extent required by the applicable provisions of Section 3012 of the Education Law. In order to be granted tenure the principal/teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the principal/teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.</i></p> <table border="1" data-bbox="399 1171 1289 1793"> <tbody> <tr> <td><b>Name:</b></td> <td>Emily Sharpe</td> </tr> <tr> <td><b>Placement:</b></td> <td>Middle School</td> </tr> <tr> <td><b>Position:</b></td> <td>Math Teacher</td> </tr> <tr> <td><b>Effective:</b></td> <td>9/1/20</td> </tr> <tr> <td><b>Probationary Period:</b></td> <td>8/27/19 - 8/26/23</td> </tr> <tr> <td><b>Tenure Area:</b></td> <td>Math</td> </tr> <tr> <td><b>Certification:</b></td> <td>Math 5-9, Math 7-12</td> </tr> <tr> <td><b>Degree:</b></td> <td>Bachelors</td> </tr> <tr> <td><b>Step:</b></td> <td>3</td> </tr> <tr> <td><b>Salary:</b></td> <td>\$41,888</td> </tr> </tbody> </table>	<b>Name:</b>	Emily Sharpe	<b>Placement:</b>	Middle School	<b>Position:</b>	Math Teacher	<b>Effective:</b>	9/1/20	<b>Probationary Period:</b>	8/27/19 - 8/26/23	<b>Tenure Area:</b>	Math	<b>Certification:</b>	Math 5-9, Math 7-12	<b>Degree:</b>	Bachelors	<b>Step:</b>	3	<b>Salary:</b>	\$41,888	<p><b>PAI</b></p>
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<p><b>Appointments -</b></p> <p><b>Peer Coordinators</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools that the Board of Education accept the consent agenda for Peer Coordinator appointments.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Appointment</th> <th>Cat./Step</th> <th>Stipend</th> </tr> </thead> <tbody> <tr> <td>Amy Golden</td> <td>MS Math</td> <td>1-7/3</td> <td>\$4,072</td> </tr> </tbody> </table>	Name	Appointment	Cat./Step	Stipend	Amy Golden	MS Math	1-7/3	\$4,072	<p><b>PAPC</b></p>										
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Amy Golden	MS Math	1-7/3	\$4,072																	
<p><b>EXECUTIVE SESSION - ADJOURNMENT</b></p>																				
<p><b>Executive Session</b></p>	<p>It is anticipated that an Executive Session will be convened to review the building level emergency plans.</p>																			
<p><b>Adjournment</b></p>																				