

Brad Rowles - Board Report - Written Report - September 28, 2020

Activities that have or will be occurring at the High School:

- Completed our two Staff Development Days on September 1st and 2nd.
- Welcomed our Green Lancer (A-L) students back to our campus on September 8th and our White Lancers (M-Z) students back to our campus on September 10th .
- Held an APEX 100% Remote Parent Q&A with Mr. Auer, Dr. Lyon, and our secondary APEX Liaisons on September 10th.
 - Had over 50 APEX Families participating through a ZOOM meeting.
 - Great conversation with parents.
- Met with my Peer Coordinators on September 15th to discuss and continue with the implementation of our Reopening Plan.
- Our next Peer Coordinator meeting is scheduled for Tuesday, October 13th.
- Held my first Faculty Meeting of the school year on September 21st. This was conducted virtually through Zoom.
 - Faculty Meetings will be held on the 3rd Monday of each month, until further notice from 2PM-3PM.
- We are currently planning a virtual Open House for the High School. The planned release date of this program is for Thursday, October 8th.
 - This year's Open House will be asynchronous, so we can adhere to social distancing.
 - Staff can post a Bitmoji Page, Youtube Video, or Google Slide to our Open House document. Parents will be able to click on their child's teacher to learn more about the course and the teacher's expectations.
- Fall sports started on Monday, September 21st.
 - Modified schedule for Fall sports.
 - Golf
 - Soccer
 - Cross Country
 - Tennis
 - Field Hockey
- We began our Emergency Evacuation Drills on September 16th.
 - Each of our Hybrid groups will need to complete 8 evacuation drills (fire drills) and 4 lockdown drills for a total of 24 drills for the 2020-2021 school year.
- Working with the District Office to fill a Spanish vacancy at the high school.
 - Difficult to find a candidate at this time

A few items to report to the Board of Education and Superintendent

Principal's Activities:

- Making sure that I am visible throughout the school day.
 - Greeting the students each morning as they disembark from the buses.
 - Providing expectations and support to our students through morning and afternoon announcements.
 - Being a presence in the Cafeteria during each of our 3 lunch periods.
 - Walking the building throughout the day.
- Hosting parent forums and Q&A sessions.
- Fostering a strong working relationship with my staff.

- Met with my Student Support Team (Green Team) on Wednesday, September 16th. This group will meet weekly for the 2020-2021 school year to discuss student related concerns.
- Working to maintain a socially distanced building and classrooms through our social distancing guidelines and a classroom utilization chart.
- Crafting personal goals for the 2020-2021 school year that align with district goals and initiatives.
- Meeting frequently with Dr. Lyon and our APEX Liaisons to provide support and guidance with our 100% remote program.
- Providing faculty with a template and guidelines for our Virtual High School Open House.
 - Planning for an October 8th release date.
- Working with our custodial staff to maintain a sanitized and safe learning environment for all members of the Lew-Port Family.
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Principal's Message:

As we begin the 2020-2021 school year, I want to thank the Board of Education for their continued support. We've had a great start to our school year, but this took months of planning and working as a team with the state and county Covid-19 guidelines. We all recognize how different our school environment looks as we begin the school year. Everyday our staff and students enter the building while having their temperatures checked with a thermal scanning camera. Staff are required to complete a daily COVID-19 health related survey upon signing in to their computers. Masks are being worn by all members of the Lew-Port Family throughout the school day. In each classroom, we have approximately 10-12 desks, our hallways have been divided into one-way directional flows, and the Cafeteria has had it's lunch tables removed so we could accommodate 120 socially distanced desks. This is only a short list of the environmental changes within our building. With all of this being said, to see the staff and students back on campus is a huge morale booster for all of us. Classrooms may look different, but it is clear that students want to be here and our staff is genuinely excited to be working with our kiddos face to face, for the first time since Friday, March 13th. A lot has changed since that date, but our common goal of always **Aiming Higher** for the Lew-Port Family has not.

Brad

Go Lancers!!!

Auer Time @ LPMS

One Purpose. Your Pathway. Our Promise.

September, 2020

Pillar 1 - Teaching and Learning

- ★ We are getting the hang of the remote and hybrid model with our students. Teachers continue to adjust and make modifications to their Google classroom assignments. Alan and I have met with each grade level to answer any questions and to work through obstacles as they arise.
- ★ We have accepted three student teachers from Niagara University for the fall semester. They are:
 - Olivia Keller- w/Colleen Duffy
 - Megan Westbrook - w/Nina Calarco
 - Kyle McNair - w/Dave Scicoli
- ★ We will be giving our hybrid students the fall benchmark test in ELA and Math during first period classes when students are in person on the week of September 21. This will be for all grades and we will be running a modified schedule on all days so that students can still attend all periods for a reduced time. We will continue to use the data collected from these benchmark tests to identify any gaps and to identify growth over time. We will use these fall benchmark scores in combination with last year's winter benchmark scores to group students for AIS support.
- ★ We continue to communicate with parents the expectations for days that students are remote. An email was sent to parents to be sure that all families understand how attendance and assignments will work in the hybrid model.
- ★ In summary, all work that students will receive on their asynchronous days will be aligned to the NYS Standards. This means it is not "busy work." It's important that children do this work at home and come to class prepared since our direct contact with students is reduced this year.
- ★ Accordingly, teachers have been told that students ***MUST*** have at least one assignment per day per course (at the secondary level) or per teacher (at the elementary level) they would have seen on that number day. Even if the students are working on a long-term project, they will have something due each day on their asynchronous days (Tuesday **and** Wednesday for the White Group students and Thursday **and** Friday for the Green Group students).
- ★ Teachers will provide students with meaningful feedback on their work. We believe if our students are busy with multiple hours of work (both when they're in school and when they're at home) in a traditional model, students should be doing thoughtful and important work at home even if they are not on-campus five days a week.
- ★ Teachers will be using the same parameters for late work as they have in the past. At the secondary level, for example, students have a five-day window to hand in late work. This policy remains in effect for synchronous and asynchronous work.
- ★ Student attendance on asynchronous days is linked to the work that they are required to do on the days when they are not here. This is one of the reasons why students will have at least one assignment for each teacher they see daily.
 - For example, on Tuesday, White Group students will need to submit their work by 11:59 pm on Tuesday to be marked present for Tuesday.
 - Teachers will check on Wednesday to see if the students submitted their work for Tuesday.
 - Students who did not submit work by 11:5p pm on Tuesday will be marked absent and those who did will be marked as present.
- ★ As you know, Monday is a synchronous day for students. Students who attend the live class will be marked as "present."
 - If a student does not attend the class on Monday, the student must complete the asynchronous option provided by the teacher by 11:59 pm on Monday.

- On Tuesday, the students who completed Monday's asynchronous work will be marked as "present" in PowerSchool.
- If, however, the student missed the synchronous meeting and did not complete the asynchronous work, the student will be marked as "absent" in PowerSchool on Tuesday. Tuesday-Friday, attendance for students who are on-campus should be taken as it always has.
- ★ As they always have, if teachers observe a concerning pattern of attendance with students (even if that pattern is just on the asynchronous days), teachers will use the same channels for remediating this pattern as they always have. In other words, teachers will attempt to call the family. If they cannot reach the family or if there is no change after calling, teachers will communicate their concerns with the school's social worker and administration.
- ★ Parents are reminded that if they have any specific questions, concerns, or feedback about attendance or assignments, please contact your child's teacher directly. If you have any general questions, concerns, or feedback about attendance or assignments, please contact me or Alan.

Pillar 2 - Leadership

- ★ Karen Pax has been doing a great job at making sure that student Chromebooks and chargers have been assigned to all students and that we are rolling in our hybrid model. She has been working with our teachers to make sure that the little obstacles are addressed and students are ready for remote days.
- ★ We have two other teacher technology liaisons who will also be assisting with any technology issues that come up in the building. Kathy Loncar and Gary Daigler join the team to assist Karen with any issues that come up with students or staff. I know they will do a great job of working with Mr. Hill to keep us up and running as smoothly as possible.

Pillar 3 - Community and Culture

- ★ We continue to fine tune our parent pick up procedure at dismissal. I sent a robocall home to families to inform them of the adjustments. Attached here - [Robo call](#). We have had quite a few more parents picking up students at the end of the day than in the past and so we have adjusted our pick up procedure as follows:
 - We will dismiss 6th grade students being picked up at 2:30. Students will continue to be dismissed at the end of 6th grade wing closest to the IEC.
 - We will dismiss 7th grade students being picked up at 2:35. Students will be dismissed from the front entrance.
 - We will dismiss 8th grade students being picked up at 2:40. Students will also be dismissed from the front entrance.
 - We are asking that if at all possible, parents please do not come to the school before these times so that we can stagger the traffic flow.
 - When parents are in line to pick up your students, please pull all the way up to the car in front, leaving no space.
 - We are reminding parents to PLEASE watch for other vehicles and potential student crossing as this is a very busy time in the front of the building and we want to keep everyone as safe as possible.
- ★ We are planning on a Virtual Open House/Meet the Teacher at some point in the next few weeks. I have been meeting with the Peer Coordinators to discuss and we anticipate that it will be either asynchronous or synchronous or some combinations. Grade levels will be implementing this plan together and more information will be going out to families soon.
- ★ We feel comfortable with the procedures and protocols that we have established in the building so far. We have established good routines and protocols within the building for scheduled mask breaks, movement between periods, locker visits, etc. We will continue to adjust our procedures based upon any patterns that develop or based upon any protocols that need to be adjusted to maintain social distancing and student/staff safety.

Please let me know if you have any questions. Stay safe! Stay happy! Stay strong! *Andy and Alan*

Intermediate Education Center
October 2020 Newsletter (Newsletter LINK)

Please open this link below to view the IEC Newsletter/Report

[IEC October 2020 Newsletter/Report](#)



**ONE
PURPOSE...**

**YOUR
PATHWAY**

**OUR
PROMISE!**

TO: Lewiston Porter Board of Education
FROM: Tamara Larson
DATE: September 23, 2020
RE: PEC Board of Education Report

SeeSaw Stats

We are off to great start with Family Engagement, as measured by Seesaw Analytics in both our Hybrid and Remote Learning Models. Click on this link for more [PEC Seesaw Analytics](#)

**Week of September 13 - September 20 at Lewiston Porter
Primary Education Center**



2,788

New Items



1,898

Likes



1,551

Comments



1,531

Parent Visits

Remote Monday

Family Seesaw Message:

Attention All PEC Students: Remote, Daily, Green & White Hybrid Learners!

Thank you to all of our families for an amazing first two weeks of school. Our school-wide theme of #StrongerTogether is working! Our PEC students have been Lancer Strong. They have been engaged in their learning plan and helping us to keep our school safe. I am so proud to be your Principal. We will kick off Remote Monday, September 21st with a Livestream PEC News Broadcast @ approximately 8:15 am to bring us all together as one school community. Make sure your iPad is charged and you are ready for remote school. A News Link will be posted first thing Monday Morning so you can all tune in.

Kindergarten Parent Meetings

Our new Kindergarten families truly appreciated the personalized family appointments that took place the first week of school. After attending zoom orientation sessions this summer, these families needed to meet their child's teacher and begin to get acquainted with the "first face" of our district.

Remote Learning Model Orientation

We held three [PEC Remote Learner Orientations](#) during the first week of school to review all components of the program: our new district mission, virtual norms, attendance, grading, schedules, special education and related services support, Seesaw communication and remote handbook. We also offered a supply pick-up to support families with hands-on resources and materials.

Building Leadership Team

Our BLT is transforming into a Lighthouse Team with the guidance of a coach from the Covey Leader in Me Institute. Our leadership team members will be participating in a second core lighthouse team training on October 8th. Our school is implementing a whole-school transformation process called the Leader in Me, which teaches 21st-century leadership and life skills to students and creates a culture of student empowerment based on the idea that every child can be a leader. Starting, September 21st our school will be conducting surveys to learn more about key areas of strength and opportunities for growth from both staff and parents. The data from these surveys will also help us track the impacts of the Leader In Me process and implement key practices more fully. In order for us to have a holistic picture of what's going on in our school, we are asking all full-time staff members, parents/guardians and students in Grade 4 and up to participate. [PEC Leader in Me Parent Survey Letter](#)- sent out via Seesaw on 9/22

PEC Staff & Family Handbooks

Handbooks continue to be updated with COVID-19 information, the district's new mission statement and strategic plan, and any other updated procedures that we implement in response to this health pandemic. These are posted on the Lewiston-Porter website and hard copies are available:

[PEC Family Handbook](#)

[PEC Staff Handbook](#)

Virtual Parent Night

Collaboration is underway for the evening of October 7th

Respectfully submitted,

Mrs. Larson

#StrongerTogether!