



# *Lewiston-Porter Central School District*

*Aiming Higher*

## Memorandum

Date: August 3, 2021

To: Paul J. Casseri, Superintendent of Schools

From: Patricia Grupka, Assistant Superintendent for Administrative Services

Subject: Approval of the expenditure from the repair reserve for replacement of the HS Electronic Sign.

This memo serves as a request for the approval to expend up to \$50,000 from the repair reserve pay for a new electronic sign in front of the HS.

The current sign has been broken for some time and is at an age where it is no longer able to be repaired.

We are able to purchase a new sign through piggybacking agreement with a purchasing cooperative.