



Regular Board of Education Meeting
 October 24, 2022; 6pm
 Boardroom, Community Resource Center

Board of Education:

President, Danielle M. Mullen (2020-2023)
 Vice President, Julie Donnelley (2021-2024) (left meeting at 7:02 pm)
 Savana Bevacqua (2022-2025)
 Charlotte L. Huebschmann (2020-2023)
 Jennifer A. Klemick (2021-2024)
 April Saks (2022-2025)
 Absent: Chuck Barber (2022-2025)

Superintendent:

Paul J. Casseri

Asst. Supt. for Admin. Svcs.:

Michael F. Lewis, Ph.D.

Asst. Supt. for Curr./Inst. & Tech:

Heather Lyon, Ph.D.

District Clerk:

Marisa I. Barile

DRAFT MINUTES

OUR MISSION
One Purpose. Your Pathway. Our Promise.
OUR VISION

Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

CALL TO ORDER

Call to Order	The Board President called the meeting to order at 6:00 pm with the Pledge of Allegiance.	Ms. Mullen
Acceptance of the Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for October 24, 2022. Motion made by Mullen, seconded by Huebschmann to accept the agenda.	Approved, CARRIED 6-0
Community Comments	<i>No community comments.</i>	

COMMITTEE MEETINGS & BOARD REPORTS

Committee Meetings	10/25/2022, Superintendent Student Advisory Council Meeting	Mr. Casseri
	10/26/2022, Facilities Review Committee Meeting	Mr. Barber
	10/26/2022, PTSA Meeting	Ms. Donnelley, Ms. Klemick
	11/01/2022, Finance Review Committee Meeting	Mr. Barber, Ms. Mullen
	11/04/2022, Policy Review Committee Meeting	Ms. Donnelley, Ms. Klemick, Ms. Mullen
	11/07/2022, Special Education Committee Meeting	Ms. Huebschmann, Ms. Klemick, Ms. Mullen
	11/07/2022, District Safety & Emergency Committee Meeting	Ms. Huebschmann, Ms. Mullen
	11/08/2022, Athletic Council Meeting	Mr. Barber, Ms. Bevacqua



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	11/08/2022, Curriculum, Instruction & Assessment Review Council Meeting	Ms. Donnelley, Ms. Huebschmann, Ms. Saks
	11/09/2022, O/N BOCES Board Meeting	Ms. Guild
	11/14/2022, Work Session Board Meeting	
	11/15/2022, Health & Wellness Meeting	Ms. Bevacqua, Ms. Donnelley, Ms. Huebschmann
	11/16/2022, Fine Arts Council Meeting	Ms. Donnelley, Ms. Huebschmann, Ms. Saks
	11/22/2022, Facilities Review Committee Meeting	Mr. Barber
Board Reports	10/17/2022, District Key Communicators	Mr. Barber, Ms. Huebschmann, Ms. Klemick
Administrative Reports	Intermediate Education Center and High School (reports submitted) Primary Education Principal – Monthly Calendar Middle School Principal – Monthly Calendar Assistant Superintendent for Curriculum, Instruction & Tech. Assistant Superintendent for Administrative Services Superintendent	Mrs. Larson Mr. Auer Dr. Lyon Dr. Lewis Mr. Casseri
PRESENTATIONS/RECOGNITIONS		
Presentation	Updates from the ENL Department Communication Presentation Secondary Data Presentation	Ms. Nicole Sandretto, Ms. Katie Miano Mr. Nick Hill, Mr. Paul Casseri Dr. Heather Lyon
Recognition	Danielle Mullen, New York State School Board Association (NYSSBA) Board Excellence Award Board of Education Recognition	Mr. Casseri
BOARD OF EDUCATION INFORMATION		
Board Member Comments		Ms. Klemick Ms. Saks Ms. Bevacqua Ms. Huebschmann Ms. Donnelley Ms. Mullen
Recess	A short recess was taken from 6:53 pm to 7:03 pm to recognize the accomplishments of the students and staff.	



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DISTRICT OPERATIONS

Minutes	<p>RESOLVED, that the Lewiston-Porter Board of Education approve the Minutes from the September 29, 2022, Regular Board Meeting, as submitted by the District Clerk.</p> <p>Motion made by Mullen, seconded by Huebschmann to approve M-1.</p>	<p>M-1 Approved, CARRIED, 5-0</p>
Minutes	<p>RESOLVED, that the Lewiston-Porter Board of Education approve the Minutes from the October 3, 2022, Work Session and Regular Board Meeting, as submitted by the District Clerk.</p> <p>Motion made by Mullen, seconded by Huebschmann to approve M-2.</p>	<p>M-2 Approved, CARRIED, 5-0</p>
Consent Agenda for Financial Operations	<p>RESOLVED, that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-5, in the financial consent agenda as submitted by the Administration:</p> <p>Budget Status Reports Treasurer’s Report Claims Transfer History Transfers Pending Board Approval</p> <p>Motion made by Mullen, seconded by Saks to approve NF-1 to NF-5.</p>	<p>NF-1 NF-2 NF-3 NF-4 NF-5 Approved, CARRIED, 5-0</p>

OLD BUSINESS

No Old Business

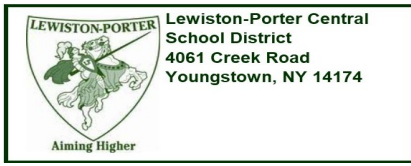
NEW BUSINESS - ADMINISTRATION

Policy Revision Acceptance of the Second Reading	<p>RESOLVED, at the second reading, that the Lewiston-Porter Board of Education and accept the following policies; Policy 8340, Instructional Materials and Non-Public School Students Policy 8450, Home Tutoring (Homebound Instruction)</p> <p>Motion made by Mullen, seconded by Klemick to approve NA-1.</p>	<p>NA-1 Approved, CARRIED, 5-0</p>
Policy Approval	<p>RESOLVED, that the Lewiston-Porter Board of Education waive a second reading, as allowed in Board Policy #1410, and approve the following policies; Policy 3420, Non-Discrimination and Anti-Harassment in the District Policy 3421, Title IX Policy Against Sexual Harassment and Sex Discrimination</p> <p>Motion made by Mullen, seconded by Huebschmann to approve NA-2.</p>	<p>NA-2 Approved, CARRIED, 5-0</p>
Approval of the Retention and Disposition Schedule for New York Local Government Records (LGS-1)	<p>RESOLVED, that the Lewiston-Porter Board of Education approve the Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.</p>	<p>NA-3 Approved, CARRIED, 5-0</p>



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	<p>FURTHER RESOLVED, that in accordance with Article 57-A: (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.</p> <p>Motion made by Mullen, seconded by Klemick to approve NA-3.</p>	
Approval of the Acceptance of the External Audit	<p>RESOLVED, that the Lewiston-Porter Board of Education approve the Acceptance of the External Audit by Lumsden & McCormick, LLP as submitted by the Assistant Superintendent for Administrative Services.</p> <p>Motion made by Mullen, seconded by Huebschmann to approve NA-4.</p>	NA-4 Approved, CARRIED, 5-0
Approval of the Corrective Action Plan	<p>RESOLVED, that the Lewiston-Porter Board of Education approve the Corrective Action Plan for the External Audit as submitted by the Assistant Superintendent for Administrative Services.</p> <p>Motion made by Mullen, seconded by Huebschmann to approve NA-5.</p>	NA-5 Approved, CARRIED, 5-0
Approval of the Extraclassroom Activity Fund	<p>RESOLVED, that the Lewiston-Porter Board of Education approve the High School Life Skills Account Extraclassroom Activity Fund.</p> <p>Motion made by Mullen, seconded by Klemick to approve NA-6.</p>	NA-6 Approved, CARRIED, 5-0
PUPIL PERSONNEL		
Recommendations for CSE Placement and Amendments	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:</p> <p>2022/2023 School Year: 07/25/2022, 09/14/2022, 09/15/2022, 09/19/2022, 09/21/2022, 09/22/2022, 09/23/2022, 09/26/2022, 09/27/2022, 09/29/2022, 10/04/2022, 10/06/2022, 10/13/2022, 10/17/2022</p> <p>Motion made by Mullen, seconded by Huebschmann to approve NP-1.</p>	NP-1 Approved, CARRIED, 5-0
Recommendations for CPSE Placement and Amendments	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:</p> <p>2022/2023 School Year: 08/25/2022, 09/13/2022, 09/14/2022, 10/05/2022, 10/11/2022</p> <p>Motion made by Mullen, seconded by Huebschmann to approve NP-2.</p>	NP-2 Approved, CARRIED, 5-0



PERSONNEL - CONSENT AGENDA

	Motion made by Mullen, seconded by Huebschmann to approve the Personnel Consent Agenda combining items PRNI, PRCC, PALT, PASI, PACC, PAC, PAVC.	Approved, CARRIED, 5-0																
<p>Resignations/Rescissions -</p> <p><u>Non-Instructional</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Jenna Szalay</td> <td>10/21/2022</td> <td>Cleaner</td> <td>Resignation</td> </tr> <tr> <td>Kim Burnham-Fechner</td> <td>10/31/2022</td> <td>Teacher Aide</td> <td>Resignation</td> </tr> </tbody> </table>	Name	Date	Position	Reason	Jenna Szalay	10/21/2022	Cleaner	Resignation	Kim Burnham-Fechner	10/31/2022	Teacher Aide	Resignation	PRNI				
Name	Date	Position	Reason															
Jenna Szalay	10/21/2022	Cleaner	Resignation															
Kim Burnham-Fechner	10/31/2022	Teacher Aide	Resignation															
<p><u>Co-Curricular & Extra-Curricular</u></p>	<table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Michelle Zachary</td> <td>10/13/2022</td> <td>Elem. Musical Co-Advisor</td> <td>Resignation</td> </tr> <tr> <td>Michelle Zachary</td> <td>10/13/2022</td> <td>Elem. Musical Co-Stage Director</td> <td>Resignation</td> </tr> </tbody> </table>	Name	Date	Position	Reason	Michelle Zachary	10/13/2022	Elem. Musical Co-Advisor	Resignation	Michelle Zachary	10/13/2022	Elem. Musical Co-Stage Director	Resignation	PRCC				
Name	Date	Position	Reason															
Michelle Zachary	10/13/2022	Elem. Musical Co-Advisor	Resignation															
Michelle Zachary	10/13/2022	Elem. Musical Co-Stage Director	Resignation															
<p>Appointments -</p> <p><u>Instructional: Long-Term Substitute Teacher</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional Long-Term appointments.</p> <table border="1"> <tbody> <tr> <td>Name:</td> <td>Max Hyland</td> </tr> <tr> <td>Placement:</td> <td>High School</td> </tr> <tr> <td>Position:</td> <td>Special Education</td> </tr> <tr> <td>Effective:</td> <td>10/04/2022 - 6/30/2023</td> </tr> <tr> <td>Certification:</td> <td>Social Studies 5-9; Social Studies 7-12</td> </tr> <tr> <td>Degree:</td> <td>Master’s</td> </tr> <tr> <td>Step:</td> <td>4</td> </tr> <tr> <td>Salary:</td> <td>\$51,278.00</td> </tr> </tbody> </table>	Name:	Max Hyland	Placement:	High School	Position:	Special Education	Effective:	10/04/2022 - 6/30/2023	Certification:	Social Studies 5-9; Social Studies 7-12	Degree:	Master’s	Step:	4	Salary:	\$51,278.00	PALT
Name:	Max Hyland																	
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<p>Appointments -</p> <p>Instructional</p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.</p> <table border="1" data-bbox="362 422 1187 604"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Daily Rate</th> </tr> </thead> <tbody> <tr> <td>Kyle Lyon</td> <td>10/03/2022</td> <td>Certified Teacher</td> <td>\$135.00</td> </tr> <tr> <td>Kayla Wilson</td> <td>10/06/2022</td> <td>Non-certified Teacher</td> <td>\$120.00</td> </tr> </tbody> </table>	Name	Date	Position	Daily Rate	Kyle Lyon	10/03/2022	Certified Teacher	\$135.00	Kayla Wilson	10/06/2022	Non-certified Teacher	\$120.00	<p align="right">PASI</p>
Name	Date	Position	Daily Rate											
Kyle Lyon	10/03/2022	Certified Teacher	\$135.00											
Kayla Wilson	10/06/2022	Non-certified Teacher	\$120.00											
<p>Appointments -</p> <p>Co-Curricular & Extra-Curricular</p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Co-Curricular & Extra-Curricular appointments.</p> <table border="1" data-bbox="362 772 1211 955"> <thead> <tr> <th>Name</th> <th>Appointment</th> <th>Cat./Step</th> <th>Stipend</th> </tr> </thead> <tbody> <tr> <td>Jack Wall</td> <td>Freshman Class Advisor</td> <td>VII-1</td> <td>\$927.90</td> </tr> <tr> <td>Emily LaGamba</td> <td>National Jr. Honor Society</td> <td>VII-1</td> <td>\$1,031.00</td> </tr> </tbody> </table>	Name	Appointment	Cat./Step	Stipend	Jack Wall	Freshman Class Advisor	VII-1	\$927.90	Emily LaGamba	National Jr. Honor Society	VII-1	\$1,031.00	<p align="right">PACC</p>
Name	Appointment	Cat./Step	Stipend											
Jack Wall	Freshman Class Advisor	VII-1	\$927.90											
Emily LaGamba	National Jr. Honor Society	VII-1	\$1,031.00											
<p>Appointments -</p> <p>Coaching</p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Coaching appointments.</p> <table border="1" data-bbox="362 1146 1200 1272"> <thead> <tr> <th>Name</th> <th>Appointment</th> <th>Cat/Step</th> <th>Stipend</th> </tr> </thead> <tbody> <tr> <td>Lucas Kilmer</td> <td>Boys' Swim Asst. Coach</td> <td>IV-1</td> <td>\$2,529.00</td> </tr> </tbody> </table>	Name	Appointment	Cat/Step	Stipend	Lucas Kilmer	Boys' Swim Asst. Coach	IV-1	\$2,529.00	<p align="right">PAC</p>				
Name	Appointment	Cat/Step	Stipend											
Lucas Kilmer	Boys' Swim Asst. Coach	IV-1	\$2,529.00											
<p>Appointments -</p> <p>Volunteer Coaches</p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Volunteer Coach appointments.</p> <table border="1" data-bbox="362 1461 1196 1583"> <thead> <tr> <th>Name</th> <th>Sport</th> </tr> </thead> <tbody> <tr> <td>Chris Corbetta</td> <td>Varsity Boys' Hockey</td> </tr> </tbody> </table>	Name	Sport	Chris Corbetta	Varsity Boys' Hockey	<p align="right">PAVC</p>								
Name	Sport													
Chris Corbetta	Varsity Boys' Hockey													
ADJOURNMENT														
<p>Adjournment</p>	<p>Motion made by Mullen, seconded by Huebschmann to adjourn the meeting at 8:08 pm.</p>	<p align="right">Approved, CARRIED, 5-0</p>												

Marisa I. Barile, District Clerk