

# Work Session/Regular Board of Education Meeting

January 9, 2023 6:00 pm

Boardroom, Community Resource Center

Board of Education:  
 President, Danielle M. Mullen (2020-2023)  
 Chuck Barber (2022-2025)  
 Charlotte L. Huebschmann (2020-2023)  
 Jennifer A. Klemick (2021-2024)

Superintendent:  
 Asst. Supt. for Admin. Svcs.:  
 Asst. Supt. for Curr./Inst. & Tech:  
 District Clerk:

Paul J. Casseri  
 Michael F. Lewis, Ph.D.  
 Heather Lyon, Ph.D.  
 Marisa I. Barile

**DRAFT MINUTES**

April Saks (2022-2025)  
 Absent: Vice President, Julie Donnelley (2021-2024)  
 Savana Bevacqua (2022-2025)

**OUR MISSION**  
**One Purpose. Your Pathway. Our Promise.**

**OUR VISION**

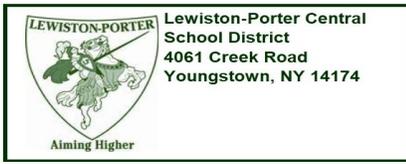
Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

## CALL TO ORDER

<b>Call to Order</b>	The Board President called the meeting to order at 6:00 pm with the Pledge of Allegiance.	<b>Danielle M. Mullen</b>
<b>Acceptance of Agenda</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education accept the Agenda for January 9, 2023. <b>Motion made by Mullen, seconded by Huebschmann to approve the agenda.</b>	<b>Approved, CARRIED, 5-0</b>

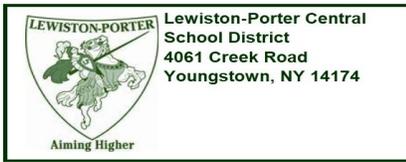
## DISCUSSION ITEMS

<b>Policy Discussion</b>	<p><b>Policy Committee Review;</b>  <b>First Reads</b>          Policy 5681, School Safety Plans          Policy 6121, Sexual Harassment in the Workplace          Policy 6215, Probation and Tenure (LP 6214)          Policy 7350, Corporal Punishment/Emergency Interventions          Policy 7530, Child Abuse and Maltreatment          Policy 7618, Use of Time Out Rooms (LP does not have this policy)          Policy 7150, Remote Instruction          5672F, New York State Security Breach Reporting Form</p> <p><b>Second Reads</b>          Policy 3430, Diversity, Equity, and Inclusion in the District (NEW) (LP 3430)          Policy 7552 Student Gender Identity          Policy 7522 Suicide          Regulation 7522R Suicide          Form 7522 Parent or Guardian Contact Acknowledgement Form          Policy 1510 Regular Board Meetings and Rules (Quorum and Parliament Procedure)          Regulation 3310R Public Access To Records          Regulation 6560R Determination of Employment Status: Employee or Independent Contractor (new for LP)          Policy 5110, Budget Planning and Development          Regulation 5110R Budget Planning and Development          Policy 5120, School District Budget Hearing          Policy 5130, Budget Adoption          Policy 5140, Administration of the Budget          Policy 5150, Contingency Budget</p>	<p><b>Ms. Donnelley, Ms. Klemick, Ms. Mullen</b></p>
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<b>Capital Project Discussion</b>	<b>Capital Project, Change Order Update</b>	<b>Dr. Lewis</b>								
<b>Audit Discussion</b>	<b>Technology Audit</b>	<b>Mr. Hill</b>								
<b>Conference(s) Discussion</b>	<b>NYSSBA Conference Recap/Feedback</b> <b>NOSBA, Legislative Breakfast (01/28/2023)</b> <b>NSSBA Upcoming Events/Meetings Discussion</b> <ul style="list-style-type: none"> <li>• Capital Conference 2023, February 10, 2023 (Virtual)</li> <li>• NYSSBA Lobby Day 2023, February 15, 2023 (NYS Capitol Building)</li> </ul>									
<b>District Calendar Discussion</b>	<b>Review of District Calendar 2023-2024</b>	<b>Mr. Casseri</b>								
<b>Budget Discussion</b>	<b>Review Budget Development Calendar</b> <b>Opening Discussion of Budget Goals / Parameters / Priorities</b>	<b>Dr. Lewis</b>								
<b>Athletic Discussion</b>	<b>Athletic Trainer Discussion</b>	<b>Mr. Casseri/Dr. Lewis</b>								
<b>NEW BUSINESS</b>										
<b>Approval of the 5-Year IPA Contract</b>	<p><b>RESOLVED</b>, that the Board of Education of the Lewiston-Porter Central School District hereby agrees to enter into the attached contract with the Erie 1 BOCES for a five-year period commencing on December 14, 2022, to authorize the Western New York Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed \$29,518.80 and authorizes 60-monthly payments to be made to Erie 1 BOCES in the amount not to exceed \$491.98 per month.</p> <p><b>Be it further RESOLVED</b>, that the Board of Education of the Lewiston-Porter Central School District hereby authorizes the Board President or the District Clerk to execute the contract on behalf of the District.</p> <p><b>Motion made by Mullen, seconded by Huebschmann to approve NA-1.</b></p>	<b>NA-1 Approved, CARRIED, 5-0</b>								
<b>PERSONNEL - CONSENT AGENDA</b>										
	<b>Motion made by Mullen, seconded by Huebschmann to approve the Personnel Consent Agenda combining items PRI, PLI, PNLI, PANI, PAI, PASI.</b>	<b>Approved, CARRIED, 5-0</b>								
<b>Resignations/ Rescissions -</b>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>R. Thomas Taggart</td> <td>1/06/2023</td> <td>Long-term Substitute Chemistry Teacher</td> <td>Resignation</td> </tr> </tbody> </table>	Name	Date	Position	Reason	R. Thomas Taggart	1/06/2023	Long-term Substitute Chemistry Teacher	Resignation	<b>PRI</b>
Name	Date	Position	Reason							
R. Thomas Taggart	1/06/2023	Long-term Substitute Chemistry Teacher	Resignation							
<b>Instructional</b>										
<b>Leaves -</b>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for unpaid leaves of Absence.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Camille Plewa</td> <td>12/02/2022-1/26/2023*</td> <td>Social Studies</td> <td>Personal</td> </tr> </tbody> </table>	Name	Date	Position	Reason	Camille Plewa	12/02/2022-1/26/2023*	Social Studies	Personal	<b>PLI</b>
Name	Date	Position	Reason							
Camille Plewa	12/02/2022-1/26/2023*	Social Studies	Personal							
<b>Instructional</b>										

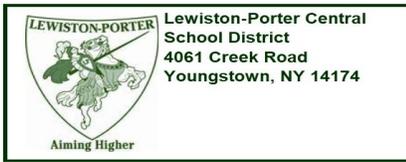


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<p><b>Non-Instructional</b></p>	<table border="1"> <tr> <td data-bbox="321 210 532 321">Adrianna Ammerman</td> <td data-bbox="532 210 834 321">1/06/2023-TBD</td> <td data-bbox="834 210 1032 321">Special Education</td> <td data-bbox="1032 210 1182 321">Personal</td> </tr> </table>	Adrianna Ammerman	1/06/2023-TBD	Special Education	Personal	<p><b>PLNI</b></p>											
	Adrianna Ammerman	1/06/2023-TBD	Special Education	Personal													
	<p><b>*amended date</b></p>																
<table border="1"> <thead> <tr> <th data-bbox="321 365 540 426">Name</th> <th data-bbox="540 365 842 426">Date</th> <th data-bbox="842 365 1024 426">Position</th> <th data-bbox="1024 365 1182 426">Reason</th> </tr> </thead> <tbody> <tr> <td data-bbox="321 426 540 487">Ellen Karp</td> <td data-bbox="540 426 842 487">1/19/2023-1/31/2023</td> <td data-bbox="842 426 1024 487">Clerical</td> <td data-bbox="1024 426 1182 487">Personal</td> </tr> </tbody> </table>	Name	Date	Position	Reason	Ellen Karp	1/19/2023-1/31/2023	Clerical	Personal									
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Ellen Karp	1/19/2023-1/31/2023	Clerical	Personal														
<p><b>Appointments- Non-Instructional</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for experiential step adjustment for Non-Instructional appointments.</p>			<p><b>PANI</b></p>													
	<table border="1"> <thead> <tr> <th data-bbox="321 623 540 684">Name</th> <th data-bbox="540 623 748 684">Date</th> <th data-bbox="748 623 956 684">Position</th> <th data-bbox="956 623 1182 684">Salary</th> </tr> </thead> <tbody> <tr> <td data-bbox="321 684 540 745">Jessica Gordon</td> <td data-bbox="540 684 748 745">7/01/2022</td> <td data-bbox="748 684 956 745">Sr. Typist</td> <td data-bbox="956 684 1182 745">\$19.87</td> </tr> <tr> <td data-bbox="321 745 540 806">Kelly Martin</td> <td data-bbox="540 745 748 806">7/01/2022</td> <td data-bbox="748 745 956 806">Typist</td> <td data-bbox="956 745 1182 806">\$19.33</td> </tr> </tbody> </table>	Name	Date		Position	Salary	Jessica Gordon	7/01/2022	Sr. Typist	\$19.87	Kelly Martin	7/01/2022	Typist	\$19.33			
	Name	Date	Position		Salary												
Jessica Gordon	7/01/2022	Sr. Typist	\$19.87														
Kelly Martin	7/01/2022	Typist	\$19.33														
<p><b>Appointments - Instructional</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional and Long-Term appointments. The probationary expiration date is tentative and conditional only (unless extended in accordance with the law). Except to the extent required by the applicable provisions of Section 3012 of the Education Law. In order to be granted tenure the principal/teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the principal/teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.</p>			<p><b>PAI</b></p>													
	<table border="1"> <tr> <td data-bbox="321 1226 630 1287"><b>Name:</b></td> <td data-bbox="630 1226 1182 1287">Alison Spagnolo</td> </tr> </table>	<b>Name:</b>	Alison Spagnolo														
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	<table border="1"> <tr> <td data-bbox="321 1287 630 1348"><b>Placement:</b></td> <td data-bbox="630 1287 1182 1348">Primary Education Center</td> </tr> </table>	<b>Placement:</b>	Primary Education Center														
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	<table border="1"> <tr> <td data-bbox="321 1348 630 1409"><b>Position:</b></td> <td data-bbox="630 1348 1182 1409">Speech-Language Pathologist</td> </tr> </table>	<b>Position:</b>	Speech-Language Pathologist														
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	<table border="1"> <tr> <td data-bbox="321 1409 630 1470"><b>Effective:</b></td> <td data-bbox="630 1409 1182 1470">January 10, 2023</td> </tr> </table>	<b>Effective:</b>	January 10, 2023														
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	<table border="1"> <tr> <td data-bbox="321 1470 630 1530"><b>Probationary Period:</b></td> <td data-bbox="630 1470 1182 1530">January 10, 2023 - January 10, 2027</td> </tr> </table>	<b>Probationary Period:</b>	January 10, 2023 - January 10, 2027														
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<table border="1"> <tr> <td data-bbox="321 1591 630 1652"><b>Certification:</b></td> <td data-bbox="630 1591 1182 1652">Speech &amp; Hearing Handicapped</td> </tr> </table>	<b>Certification:</b>	Speech & Hearing Handicapped															
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<table border="1"> <tr> <td data-bbox="321 1652 630 1713"><b>Degree:</b></td> <td data-bbox="630 1652 1182 1713">Master's</td> </tr> </table>	<b>Degree:</b>	Master's															
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<table border="1"> <tr> <td data-bbox="321 1713 630 1774"><b>Step:</b></td> <td data-bbox="630 1713 1182 1774">7</td> </tr> </table>	<b>Step:</b>	7															
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<table border="1"> <tr> <td data-bbox="321 1774 630 1835"><b>Salary:</b></td> <td data-bbox="630 1774 1182 1835">\$56,853.00</td> </tr> </table>	<b>Salary:</b>	\$56,853.00															
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<p><b>Appointments -</b></p> <p><b>Instructional Substitutes</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.</p> <table border="1" data-bbox="334 390 1162 512"> <thead> <tr> <th data-bbox="334 390 542 453">Name</th> <th data-bbox="542 390 695 453">Date</th> <th data-bbox="695 390 954 453">Position</th> <th data-bbox="954 390 1162 453">Daily Rate</th> </tr> </thead> <tbody> <tr> <td data-bbox="334 453 542 512">Emily Dillon</td> <td data-bbox="542 453 695 512">1/04/2023</td> <td data-bbox="695 453 954 512">Non-certified teacher</td> <td data-bbox="954 453 1162 512">\$120.00</td> </tr> </tbody> </table>	Name	Date	Position	Daily Rate	Emily Dillon	1/04/2023	Non-certified teacher	\$120.00	<p>PASI</p>
Name	Date	Position	Daily Rate							
Emily Dillon	1/04/2023	Non-certified teacher	\$120.00							
<p><b>ADJOURNMENT</b></p>										
<p>Adjournment</p>	<p><b>Motion made by Mullen, seconded by Huebschmann to adjourn the meeting at 7:58 pm.</b></p>	<p><b>Approved, 5-0</b></p>								

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Marisa I. Barile, District Clerk