

**Regular Board of Education Meeting**  
 January 30, 2023; 6pm  
 Boardroom, Community Resource Center

**Board of Education:**

President, Danielle M. Mullen (2020-2023)  
 Vice President, Julie Donnelley (2021-2024)  
 Chuck Barber (2022-2025)  
 Charlotte L. Huebschmann (2020-2023)  
 Jennifer A. Klemick (2021-2024)  
 April Saks (2022-2025)  
 Absent: Savana Bevacqua (2022-2025)

**Superintendent:**

**Asst. Supt. for Admin. Svcs.:**  
**Asst. Supt. Curr./Inst. & Tech:**  
**District Clerk:**

Paul J. Casseri  
 Michael F. Lewis, Ph.D.  
 Heather Lyon, Ph.D.  
 Marisa I. Barile

**DRAFT MINUTES**

**OUR MISSION**  
**One Purpose. Your Pathway. Our Promise.**  
**OUR VISION**

Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

**PUBLIC HEARING CALL TO ORDER**

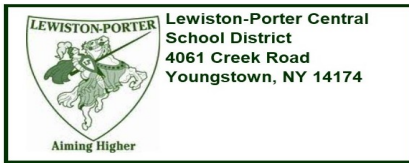
<b>Call to Order</b>	The Board President called the Public Hearing to order at 6:00 pm with the pledge of Allegiance.	<b>Ms. Mullen</b>
<b>Public Hearing Discussion</b>	Discussion of the expenditure of the Repair Reserve Fund.	<b>Dr. Lewis</b>
<b>Public Comments</b>	No public comments.	
<b>Adjournment</b>	<b>Motion made by Mullen, seconded by Donnelley to adjourn the Public Hearing at 6:02 pm.</b>	<b>Approved, CARRIED, 6-0</b>

**CALL TO ORDER**

<b>Call to Order</b>	The Board President called the meeting to order at 6:02 pm.	<b>Ms. Mullen</b>
<b>Acceptance of Agenda</b>	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for January 30, 2023. <b>Motion made by Mullen, seconded by Huebschmann to accept the agenda.</b>	<b>Approved, CARRIED, 6-0</b>
<b>Community Comments</b>	No community comments.	

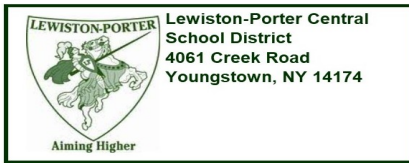
**COMMITTEE MEETINGS & BOARD REPORTS**

<b>Upcoming Committee Meetings:</b>	02/03/2023, Policy Review Committee Meeting	<b>Ms. Donnelley, Ms. Klemick, Ms. Mullen</b>
	02/06/2023, Communications Meeting	<b>Mr. Barber, Ms. Huebschmann, Ms. Saks</b>
	02/08/2023, ON BOCES Board Meeting	<b>Ms. Guild</b>
	02/13/2023, Budget Workshop/Work Session Board Meeting	



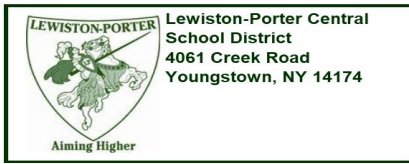
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	02/22/2023, Facility Planning Committee Meeting	<b>Mr. Barber</b>
	02/27/2023, Regular Board Meeting	
<b>Committee Reports:</b>	02/07/2023, Superintendent's Student Advisory Council Meeting (rescheduled)	<b>Mr. Casseri</b>
<b>Administrative Reports</b>	PEC & MS Administrative Reports (submitted in writing) Intermediate Education Principal – Monthly Calendar High School Principal – Monthly Calendar Assistant Superintendent for Curriculum, Instruction & Tech. Assistant Superintendent for Administrative Services Superintendent	<b>Mrs. Rodriguez, Mrs. Krecisz        Mr. D'Anna        Dr. Lyon        Dr. Lewis        Mr. Casseri</b>
<b>PRESENTATIONS/RECOGNITIONS</b>		
<b>Presentation</b>	Niagara Pride GSA Grant, \$500.00	<b>Mr. Casseri        Ms. Carrie Popielski        Mr. Ronald Piaseczny</b>
<b>Recognition</b>	Lewiston-Porter Athletes; LP Varsity Girls Soccer LP Varsity Boys Soccer LP Varsity Girls Swim LP Varsity Boys Cross Country LP Varsity Boys Golf	<b>Mr. Casseri, Mr. Halgash</b>
<b>BOARD OF EDUCATION INFORMATION</b>		
<b>Recess</b>	A short recess was taken from 7:14 pm to 7:29 pm to recognize the accomplishments of the students and staff.	
<b>Board Member Comments</b>		<b>Mr. Barber        Ms. Huebschmann        Ms. Klemick        Ms. Saks         Ms. Donnelley        Ms. Mullen</b>
<b>DISTRICT OPERATIONS</b>		
<b>Minutes</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the December 19, 2022, Regular board meeting as submitted by the District Clerk. <b>Motion made by Mullen, seconded by Huebschmann to approve M-1.</b>	<b>M-1        Approved,        CARRIED, 6-0</b>
<b>Minutes</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the January 9, 2023, Work Session and Regular board meeting as submitted by the District Clerk. <b>Motion made by Mullen, seconded by Klemick to approve M-2.</b>	<b>M-2        Approved,        CARRIED, 6-0</b>
<b>Consent Agenda for Financial Operations</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-4, in the financial consent agenda as submitted by the Administration:	<b>NF-1</b>



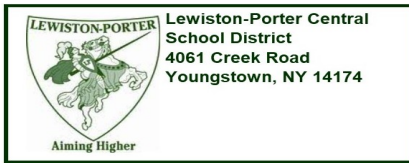
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	<b>Budget Status Reports</b> <b>Treasurer's Report</b> <b>Claims</b> <b>Transfer History</b> <b>Motion made by Mullen, seconded by Huebschmann to approve NF-2 to NF-4.</b>	<b>NF-2</b> <b>NF-3</b> <b>NF-4</b> <b>Approved,</b> <b>CARRIED, 6-0</b>
<b>OLD BUSINESS</b>		
No old business.		
<b>NEW BUSINESS - ADMINISTRATION</b>		
<b>Policy Revision</b> <b>Acceptance of the First</b> <b>Reading</b>	<b>RESOLVED</b> , at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 5681, School Safety Plans Policy 6121, Sexual Harassment in the Workplace Policy 6214, Probation and Tenure Policy 7150, Remote Instruction Policy 7350, Corporal Punishment/Emergency Interventions Policy 7530, Child Abuse and Maltreatment <b>Motion made by Mullen, seconded by Huebschmann to approve NA-1.</b>	<b>NA-1</b> <b>Approved,</b> <b>CARRIED, 6-0</b>
<b>Policy Revision</b> <b>Acceptance of the</b> <b>Second Reading</b>	<b>RESOLVED</b> , at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 3430, Diversity, Equity, and Inclusion in the District Policy 5110, Budget Planning and Development Policy 5120, School District Budget Hearing Policy 5130, Budget Adoption Policy 5140, Administration of the Budget Policy 5150, Contingency Budget Policy 7522 Suicide Policy 7552 Student Gender Identity <b>Motion made by Mullen, seconded by Klemick to approve NA-2.</b>	<b>NA-2</b> <b>Approved,</b> <b>CARRIED, 6-0</b>
<b>Approval of the</b> <b>General Fund Budget</b> <b>and the 2022-23</b> <b>Budget Amendments</b>	<b>BE IT RESOLVED</b> , that the following General Fund budget amendment, requested by the Superintendent and Assistant Superintendent of Administrative Services, to implement the repairs to the high school HVAC system, is hereby approved. This will result in a 2022-2023 budget amendment through an increase of \$68,500 to budget code A1621.400.00.0000. <b>Motion made by Mullen, seconded by Huebschmann to approve NA-3.</b>	<b>NA-3</b> <b>Approved,</b> <b>CARRIED, 6-0</b>
<b>Approval of the</b> <b>Budget Calendar</b>	<b>RESOLVED</b> , upon the recommendation of the Assistant Superintendent for the Administrative Services, that the Lewiston-Porter Board of Education approve the 2023-2024 Budget Calendar. <b>Motion made by Mullen, seconded by Klemick to approve NA-4.</b>	<b>NA-4</b> <b>Approved,</b> <b>CARRIED, 6-0</b>
<b>Approval of the</b> <b>Disposal of Textbooks</b>	<b>RESOLVED</b> , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the request to dispose of outdated/damaged textbooks from the Primary Education Center. <b>Motion made by Mullen, seconded by Huebschmann to approve NA-5.</b>	<b>NA-5</b> <b>Approved,</b> <b>CARRIED, 6-0</b>
<b>Approval of the</b> <b>Physical Rehabilitation</b>	<b>RESOLVED</b> , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the	<b>NA-6</b> <b>Approved,</b>



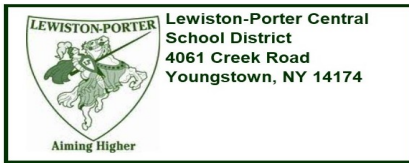
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<b>Agreement</b>	Physical Rehabilitation Agreement for services of certified athletic trainers for the 2023-2024 school year. <b>Motion made by Mullen, seconded by Donnelley to approve NA-6.</b>	<b>CARRIED, 6-0</b>																								
<b>PUPIL PERSONNEL</b>																										
<b>Recommendations for CSE Placement and Amendments</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: <b>2022/2023 School Year:</b> 10/07/2022, 12/01/2022, 12/07/2022, 12/08/2022, 12/13/2022, 12/14/2022, 12/16/2022, 12/19/2022, 01/03/2023, 01/06/2023, 01/12/2023, 01/18/2023, 01/20/2023 <b>Motion made by Mullen, seconded by Huebschmann to approve NP-1.</b>	<b>NP-1 Approved, CARRIED, 6-0</b>																								
<b>Recommendations for CPSE Placement and Amendments</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: <b>2022/2023 School Year:</b> 10/11/2022, 10/21/2022, 12/06/2022, 12/13/2022, 12/14/2022, 12/19/2022, 01/03/2023, 01/04/2023, 01/10/2023, 01/11/2023, 01/18/2023, 01/19/2023 <b>2023/2024 School Year:</b> 01/10/2023, 01/19/2023 <b>Motion made by Mullen, seconded by Klemick to approve NP-2.</b>	<b>NP-2 Approved, CARRIED, 6-0</b>																								
<b>PERSONNEL - CONSENT AGENDA</b>																										
	<b>Motion made by Mullen, seconded by Barber to approve the Personnel Consent Agenda combining items PRI, PRNI, PRC, PLI, PANI, PASI, PAA, PAM, PAC.</b>	<b>Approved, CARRIED, 6-0</b>																								
<b>Resignations/ Rescissions -  <u>Instructional</u></b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions. <table border="1" data-bbox="370 1423 1230 1766"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Tenure</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Deanna Catalano</td> <td>12/08/2022</td> <td>Building-based Substitute Teacher</td> <td>Resignation</td> </tr> <tr> <td>Jackquelynn Smeal</td> <td>1/11/2023</td> <td>Social Worker</td> <td>Resignation</td> </tr> <tr> <td>Heather Anello May</td> <td>2/01/2023</td> <td>Elem. Teacher</td> <td>Retirement</td> </tr> <tr> <td>Diane Bernat</td> <td>6/30/2023</td> <td>Math Teacher</td> <td>Retirement</td> </tr> </tbody> </table> <table border="1" data-bbox="370 1829 1230 1892"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Reason</th> </tr> </thead> <tbody> </tbody> </table>	Name	Date	Tenure	Reason	Deanna Catalano	12/08/2022	Building-based Substitute Teacher	Resignation	Jackquelynn Smeal	1/11/2023	Social Worker	Resignation	Heather Anello May	2/01/2023	Elem. Teacher	Retirement	Diane Bernat	6/30/2023	Math Teacher	Retirement	Name	Date	Position	Reason	<b>PRI</b>          <b>PRNI</b>
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<p><b><u>Non-Instructional</u></b></p> <p><b>Resignations/ Rescissions, cont. -</b></p> <p><b><u>Coaching</u></b></p>	<table border="1"> <tr> <td>Lynn Braunbach</td> <td>6/30/2023</td> <td>Account Clerk, District Treasurer</td> <td>Retirement</td> </tr> <tr> <td>Jacqueline Leggett</td> <td>6/30/2023</td> <td>School Nurse</td> <td>Retirement</td> </tr> <tr> <td><b>Name</b></td> <td><b>Date</b></td> <td><b>Position</b></td> <td><b>Reason</b></td> </tr> <tr> <td>Justalene Lichtenthal</td> <td>1/10/2023</td> <td>Unified Bowling Head Coach</td> <td>Resignation</td> </tr> </table>	Lynn Braunbach	6/30/2023	Account Clerk, District Treasurer	Retirement	Jacqueline Leggett	6/30/2023	School Nurse	Retirement	<b>Name</b>	<b>Date</b>	<b>Position</b>	<b>Reason</b>	Justalene Lichtenthal	1/10/2023	Unified Bowling Head Coach	Resignation	<p align="right"><b>PRC</b></p>				
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<p><b>Leaves -</b></p> <p><b><u>Instructional</u></b></p> <p><b><u>Non-Instructional</u></b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for unpaid leaves of Absence.</p> <table border="1"> <tr> <td><b>Name</b></td> <td><b>Date</b></td> <td><b>Tenure</b></td> <td><b>Reason</b></td> </tr> <tr> <td>Heather Anello May</td> <td>1/25/2023 - 1/31/2023</td> <td>Elementary</td> <td>Personal</td> </tr> <tr> <td>Summer Chapman</td> <td>9/01/2023 - 6/30/2024</td> <td>Elementary</td> <td>Personal</td> </tr> <tr> <td><b>Name</b></td> <td><b>Date</b></td> <td><b>Position</b></td> <td><b>Reason</b></td> </tr> <tr> <td>Suzanne Lombardi</td> <td>2/23/2023-2/27/2023</td> <td>Nurse</td> <td>Personal</td> </tr> </table>	<b>Name</b>	<b>Date</b>	<b>Tenure</b>	<b>Reason</b>	Heather Anello May	1/25/2023 - 1/31/2023	Elementary	Personal	Summer Chapman	9/01/2023 - 6/30/2024	Elementary	Personal	<b>Name</b>	<b>Date</b>	<b>Position</b>	<b>Reason</b>	Suzanne Lombardi	2/23/2023-2/27/2023	Nurse	Personal	<p align="right"><b>PLI</b></p>
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<p><b>Appointments -</b></p> <p><b><u>Non-Instructional</u></b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional appointments.</p> <table border="1"> <tr> <td><b>Name</b></td> <td><b>Date</b></td> <td><b>Perm. /Prob.</b></td> <td><b>Position</b></td> <td><b>Hourly Salary</b></td> </tr> <tr> <td>Mackenzie Oddo</td> <td>1/11/2023</td> <td>Perm.</td> <td>Typist</td> <td>\$18.90</td> </tr> <tr> <td>Michele D'Avolio</td> <td>1/23/2023</td> <td>Prob.</td> <td>Monitor</td> <td>\$14.75</td> </tr> </table>	<b>Name</b>	<b>Date</b>	<b>Perm. /Prob.</b>	<b>Position</b>	<b>Hourly Salary</b>	Mackenzie Oddo	1/11/2023	Perm.	Typist	\$18.90	Michele D'Avolio	1/23/2023	Prob.	Monitor	\$14.75	<p align="right"><b>PANI</b></p>					
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<p><b>Appointments -</b></p> <p><b><u>Instructional</u></b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.</p> <table border="1"> <tr> <td><b>Name</b></td> <td><b>Date</b></td> <td><b>Position</b></td> <td><b>Daily Rate</b></td> </tr> <tr> <td>Cassandra Craven</td> <td>1/30/2023</td> <td>Non-certified Teacher</td> <td>\$120.00</td> </tr> <tr> <td>Serina Delgado-Jaeger</td> <td>1/30/2023</td> <td>Non-certified Teacher</td> <td>\$120.00</td> </tr> <tr> <td>Benjamin Donaldson</td> <td>1/30/2023</td> <td>Non-certified Teacher</td> <td>\$120.00</td> </tr> </table>	<b>Name</b>	<b>Date</b>	<b>Position</b>	<b>Daily Rate</b>	Cassandra Craven	1/30/2023	Non-certified Teacher	\$120.00	Serina Delgado-Jaeger	1/30/2023	Non-certified Teacher	\$120.00	Benjamin Donaldson	1/30/2023	Non-certified Teacher	\$120.00	<p align="right"><b>PASI</b></p>				
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<b>Annual Appointments -</b>  <b>Instructional</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following 2022-2023 annual appointments. <table border="1" data-bbox="367 323 1230 447"> <thead> <tr> <th>Name</th> <th>Appointment</th> <th>Salary</th> </tr> </thead> <tbody> <tr> <td>Kirsten Wilson</td> <td>Homebound Instructional Tutor</td> <td>\$26.50 per hour/per student</td> </tr> </tbody> </table>	Name	Appointment	Salary	Kirsten Wilson	Homebound Instructional Tutor	\$26.50 per hour/per student	<b>PAA</b>																										
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<b>Appointments -</b>  <b>Mentors</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following mentor appointments. <table border="1" data-bbox="367 613 1230 892"> <thead> <tr> <th>Mentor</th> <th>Mentee</th> <th>Area/Subject</th> <th>Stipend</th> </tr> </thead> <tbody> <tr> <td>Vicki Filicetti</td> <td>Emily Oliverio</td> <td>Special Education (½ year)</td> <td>\$525.00</td> </tr> <tr> <td>Marjorie Hurley</td> <td>Alison Spagnolo</td> <td>Speech (½ year; split)</td> <td>\$262.50</td> </tr> <tr> <td>Shannon Horanburg-Noonan</td> <td>Alison Spagnolo</td> <td>Speech (½ year; split)</td> <td>\$262.50</td> </tr> </tbody> </table>	Mentor	Mentee	Area/Subject	Stipend	Vicki Filicetti	Emily Oliverio	Special Education (½ year)	\$525.00	Marjorie Hurley	Alison Spagnolo	Speech (½ year; split)	\$262.50	Shannon Horanburg-Noonan	Alison Spagnolo	Speech (½ year; split)	\$262.50	<b>PAM</b>																
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<b>Appointments -</b>  <b>Coaching</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Coaching appointments. <table border="1" data-bbox="367 1026 1230 1520"> <thead> <tr> <th>Name</th> <th>Appointment</th> <th>Cat./ Step</th> <th>Stipend</th> </tr> </thead> <tbody> <tr> <td>Jonathan Hoover</td> <td>Unified Bowling Asst. Coach</td> <td>III-3</td> <td>\$3,982.00</td> </tr> <tr> <td>Christine Hoover</td> <td>Unified Bowling Asst. Coach</td> <td>III-1</td> <td>\$2,962.00</td> </tr> <tr> <td>Nicholas Carlo</td> <td>JV Baseball Co-Asst. Coach</td> <td>IV-1 (split)</td> <td>\$1,264.50</td> </tr> <tr> <td>Cooper Krawczyk</td> <td>JV Baseball Co-Asst. Coach</td> <td>IV-1 (split)</td> <td>\$1,264.50</td> </tr> <tr> <td>Kristen Bajor</td> <td>JV Softball Asst. Coach</td> <td>IV-1</td> <td>\$2,529.00</td> </tr> <tr> <td>Joe Palermo</td> <td>Modified Softball Head Coach</td> <td>V-3</td> <td>\$2,723.00</td> </tr> <tr> <td>Sean Foley</td> <td>JV Girls Track Head Coach</td> <td>II-2</td> <td>\$4,606.00</td> </tr> </tbody> </table>	Name	Appointment	Cat./ Step	Stipend	Jonathan Hoover	Unified Bowling Asst. Coach	III-3	\$3,982.00	Christine Hoover	Unified Bowling Asst. Coach	III-1	\$2,962.00	Nicholas Carlo	JV Baseball Co-Asst. Coach	IV-1 (split)	\$1,264.50	Cooper Krawczyk	JV Baseball Co-Asst. Coach	IV-1 (split)	\$1,264.50	Kristen Bajor	JV Softball Asst. Coach	IV-1	\$2,529.00	Joe Palermo	Modified Softball Head Coach	V-3	\$2,723.00	Sean Foley	JV Girls Track Head Coach	II-2	\$4,606.00	<b>PAC</b>
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Christine Hoover	Unified Bowling Asst. Coach	III-1	\$2,962.00																															
Nicholas Carlo	JV Baseball Co-Asst. Coach	IV-1 (split)	\$1,264.50																															
Cooper Krawczyk	JV Baseball Co-Asst. Coach	IV-1 (split)	\$1,264.50																															
Kristen Bajor	JV Softball Asst. Coach	IV-1	\$2,529.00																															
Joe Palermo	Modified Softball Head Coach	V-3	\$2,723.00																															
Sean Foley	JV Girls Track Head Coach	II-2	\$4,606.00																															
<b>ADJOURNMENT</b>																																		
<b>Adjournment</b>	<b>Motion made by Mullen, seconded by Klemick to adjourn the meeting at 7:41 pm.</b>	<b>Approved, CARRIED, 6-0</b>																																

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 Marisa I. Barile, District Clerk