

Regular Board of Education Meeting Amended AGENDA

March 27, 2023; 6:00 pm

Boardroom, Community Resource Center

Board of Education:

President, Danielle M. Mullen (2020-2023)
 Vice President, Julie Donnelley (2021-2024)
 Chuck Barber (2022-2025)
 Charlotte L. Huebschmann (2020-2023)
 Jennifer A. Klemick (2021-2024)
 April Saks (2022-2025)

Superintendent:

Paul J. Casseri

Asst. Supt. for Admin. Svcs.:

Michael F. Lewis, Ph.D.

Asst. Supt. for Curr./Inst. & Tech:

Heather Lyon, Ph.D.

District Clerk:

Marisa I. Barile

OUR MISSION

One Purpose. Your Pathway. Our Promise.

OUR VISION

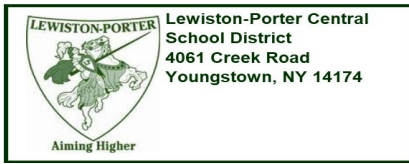
Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

CALL TO ORDER

Call to Order	The Board President will call the meeting to order with the Pledge of Allegiance.	Mrs. Mullen
Acceptance of the Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for <i>March 27, 2023</i> .	
Community Comments	<p><i>One of the most important duties of the Lewiston-Porter Board of Education is to listen to the public. Accordingly, time will be set aside at regular monthly Board meetings for members of the public to address the Board. Our Regular Board of Education meetings are not public meetings, but meetings held in public. At the meeting, a sign-up sheet will be provided for individuals wishing to address the Board.</i></p> <ol style="list-style-type: none"> <i>Speakers are requested to limit their remarks to not more than three (3) minutes, appoint a spokesperson if a concern is a group concern; and supplement verbal presentations with written reports, if necessary or desired.</i> <i>Members of the Board of Education will listen to the remarks of the speakers; however, the Board does not comment or respond to questions; but rather respond in writing if a response is necessary.</i> <i>The Board President will call your name, and the speaker will then identify themselves, stating their name, and then address the board.</i> <i>Personal comments toward a member of the community, staff, or Board of Education will not be considered appropriate and the Board president will direct you not to speak.</i> 	

BOARD COMMITTEE & REPORTS

Upcoming Board Committee Reports	03/29/2023, PTSA Meeting	Mrs. Donnelley, Mrs. Klemick
	03/31/2023, Policy Review Committee Meeting	Mrs. Donnelley, Mrs. Klemick, Mrs. Mullen
	04/14/2023, NOSBA Meeting	Mrs. Mullen

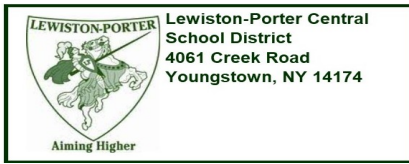


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Committee Reports	03/06/2023, District Safety Committee Meeting	Mrs. Huebschmann, Mrs. Mullen
	03/06/2023, Special Education Committee Meeting	Mrs. Huebschmann, Mrs. Klemick, Mrs. Mullen
	03/21/2023, District Key Communicators Meeting	Mrs. Huebschmann, Mrs. Mullen
Administrative Reports	<p>PEC and MS Administrative Reports (submitted in writing)</p> <p>Intermediate Education Principal – Monthly Calendar</p> <p>High School Principal – Monthly Calendar</p> <p style="padding-left: 40px;">Assistant Superintendent for Curriculum, Instruction & Tech.</p> <p style="padding-left: 40px;">Assistant Superintendent for Administrative Services</p> <p>Superintendent</p>	<p>Mrs. Rodriguez, Mrs. Krecisz Mr. D’Anna</p> <p style="padding-left: 40px;">Dr. Lyon Dr. Lewis</p> <p style="padding-left: 40px;">Mr. Casseri</p>
RECOGNITIONS		
Recognition	National School Counselors and Social Workers Recognition	Mr. Casseri, Mrs. Mullen
BOARD OF EDUCATION INFORMATION		
Board Member Comments		<p>Mrs. Klemick Mrs. Saks Mr. Barber Mrs. Huebschmann</p> <p>Mrs. Donnelley Mrs. Mullen</p>
Recess	A short recess will be taken to recognize the accomplishments of the students and staff.	
BUDGET WORKSHOP		
Budget Worksop	<p>Special Education Budget Presentation</p> <p>Budget Presentation and Discussion</p>	<p>Mrs. Hewitt</p> <p>Dr. Lewis</p>
DISTRICT OPERATIONS		
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the February 27, 2023, Regular Board meeting as submitted by the District Clerk.	M-1
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the March 13, 2023, Regular/Budget Workshop/Work Session Board meeting as submitted by the District Clerk.	M-2

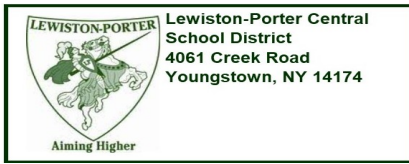


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<p>Consent Agenda for Financial Operations</p>	<p>RESOLVED, that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-4, in the financial consent agenda as submitted by the Administration:</p> <p>Budget Status Reports Treasurer’s Report Claims Transfer History</p>	<p>NF-1 NF-2 NF-3 NF-4</p>
<p>OLD BUSINESS</p>		
<p>No Old Business</p>		
<p>NEW BUSINESS - ADMINISTRATION</p>		
<p>Policy Revision Acceptance of the First Reading</p>	<p>RESOLVED, at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 5310, Bonding of Employees and School Board Members Policy 5320, Expenditures of School District Funds Policy 5321, Use of the District Credit Card Policy 5323, Reimbursement for Meals/Refreshments Policy 5340, Borrowing of Funds Policy 6130, Evaluation of Personnel Policy 6550, Leaves of Absence Policy 7512, Student Physicals Policy 7670, Due Process Complaints: Selection and Board Appointment of Impartial Hearing Officers Policy 8450, Home, Hospital, or Institutional Instruction (Homebound Instruction)</p>	<p>NA-1</p>
<p>Policy Revision Acceptance of the Second Reading</p>	<p>RESOLVED, at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 5210, Revenues Policy 5220, District Investments Policy 5230, Acceptance of Gifts, Grants and Bequests to the School District Policy 5240, School Tax Assessment and Collection/Property Tax Exemptions Policy 5250, Sale and Disposal of District Property Policy 5270, Corporate Sponsorship Policy 7523, Concussion Management</p>	<p>NA-2</p>
<p>Details of the Annual Meeting</p>	<p>RESOLVED, that Petitions for Nomination of a Candidate for the Board of Education shall be available beginning February 22, 2023, at the District Offices or on the District website at www.lew-port.com.</p> <p>RESOLVED, that completed Petitions for Nomination of a Candidate for the Board of Education must be received in the office of the District Clerk no later than 5:00 pm on Monday, April 17, 2023. Twenty-Five (25) signatures of qualified voters are required.</p> <p>RESOLVED, that the drawing for candidates’ positions on the ballot shall be held on Tuesday, April 18, 2023, at 8:00 am, at the District Offices.</p> <p>RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, appoint <i>Marisa I. Barile</i>, District Clerk, as Chief Elections Officer and <i>Barbara Carter</i> as Assistant Chief Elections Officer for the May 16, 2023, vote/election.</p> <p>RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the following individuals to be selected as needed as Elections Inspectors, for the May 16, 2023, vote/election: <i>Barbara Freedman, Tammy Grider, H. Carl Hoffman, Darinda Hoffman,</i></p>	<p>NA-3</p>

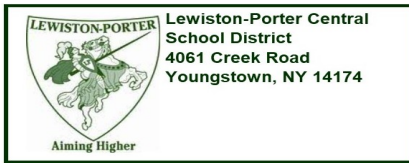


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	<p><i>Barbara Landree, Patricia Marra, Kurt Mieth, Carol Patti, Marty Troia, Daniel Vitich, Margaret Williamson, Barbara Yandin</i></p> <p>RESOLVED, that the Lewiston-Porter Board of Education, upon the recommendation of the Superintendent of Schools, set the rate of compensation for the above-mentioned Elections Officers and Inspectors, excluding those who are employed by the District and who are otherwise providing services to the District pursuant to an existing contract or agreement, at \$14.20 per hour, for the May 16, 2023 vote/election.</p>	
<p>Approval of Annual School District Meeting and Vote Legal Notice</p>	<p style="text-align: center;">NOTICE OF THE LEWISTON-PORTER CENTRAL SCHOOL DISTRICT Annual School District Meeting and Vote</p> <p>NOTICE is hereby given that the Annual School District Meeting and Vote (the “Annual Meeting and Vote”) of the qualified voters of the Lewiston-Porter Central School District of the Towns of Lewiston and Porter, Niagara County, New York (the “District”), will be held at the Community Resource Center (Multi-Purpose Room), 4061 Creek Road, Youngstown, New York 14174, on Tuesday, May 16, 2023, between the hours of 7:00 a.m. and 8:00 p.m., for the transaction of such business as is authorized by the Education Law, including voting upon the appropriation of the necessary funds to meet the estimated expenditures for the 2023-2024 school year and the election of members of the Board of Education.</p> <p>AND NOTICE is also given that the following proposition is to be voted on at the Annual Meeting and Vote:</p> <p>PROPOSITION #1 – BUDGET</p> <p>Shall the following resolution be adopted?</p> <p>RESOLVED, that the Board of Education (the “Board”) of the Lewiston-Porter Central School District, Niagara County, New York (the “District”), hereby approves and adopts the annual budget of the District for the 2023-2024 fiscal year (as presented by the Board), appropriates the required funds therefore and authorizes the requisite portion thereof to be raised by taxation on the taxable property of the District.</p> <p>AND NOTICE is also given that a public hearing on the budget will be held on Monday, May 8, 2023, at 6:00 p.m., at the Community Resource Center (Board Room) 4061 Creek Road, Youngstown, New York 14174.</p> <p>AND NOTICE is also given that a copy of the statement of the amount of money which will be required for the 2023-2024 fiscal year for school purposes, exclusive of public monies, will be available, upon request, from the Office of the District Clerk, during the fourteen days immediately preceding, and the day of, the annual vote except Saturdays, Sundays or holidays, at each of the school buildings of the District.</p> <p>AND NOTICE is also given that there will be voting to fill three at-large Board of Education positions. The two candidates who receive the highest number of votes will serve three-year terms from July 1, 2023 until June 30, 2026. The candidate who receives the third highest number of votes will serve immediately after the election (upon filing the oath of office) until June 30, 2025.</p> <p>AND NOTICE is also given that all candidates for the office of member of the Board of Education shall be nominated by petition. Each petition shall be directed to the District Clerk shall state the name and residence of the candidate, shall be signed by at least twenty-five (25) qualified voters of the District, and shall state the name and residence of each signer. Each petition must be filed in the office of the District Clerk between the hours of 9:00 a.m. and 5:00 p.m., no later than April 17, 2023.</p> <p>AND NOTICE is also given that applications for absentee ballots may be obtained Monday through Friday, except holidays, in the District Clerk’s office. Completed applications for absentee ballots must be received by the District Clerk or her designee at least seven (7) days before the annual meeting and election (May 9, 2023) if the ballot is to be mailed to the voter or by the day before the election (May 15, 2023) if the ballot is to be personally issued to the voter in person. Completed absentee ballots must be received in the Office of the District Clerk no later than 5:00 pm on May 16, 2023.</p>	<p style="text-align: right;">NA-4</p>

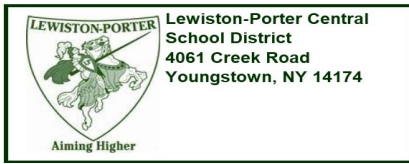


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	<p>AND NOTICE is also given that a list of persons to whom absentee ballots are issued will be available, upon request, from the office of the District Clerk on the five days preceding the annual District vote, except on Saturday and Sunday and such list will be available at the polling place during the annual meeting and election.</p> <p>AND NOTICE is also given that military voters who are qualified voters of the District may apply for a military ballot by requesting an application from the District Clerk. For a military voter to be issued a military ballot, the District Clerk must have received a valid military ballot application no later than 5:00 p.m. on April 20, 2023. In a request for a military ballot application or military ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission or electronic mail.</p>	
<p>Approval of the School Calendar</p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education approve the 2023-2024 School Calendar.</p>	<p>NA-5</p>
<p>Nomination for Orleans/Niagara BOCES Board member</p>	<p>Resolved, that the Lewiston-Porter Board of Education hereby nominates Danielle M. Mullen who resides at 4715 Curtis Court N., Lewiston, NY 14092 for a vacancy of the Orleans/Niagara Board of Cooperative Education Services.</p>	<p>NA-6</p>
<p>PUPIL PERSONNEL</p>		
<p>Recommendations for CSE Placement and Amendments</p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:</p> <p>2022/2023 School Year: 01/31/2023, 02/07/2023, 02/10/2023, 02/13/2023, 02/16/2023, 02/17/2023, 02/27/2023, 03/01/2023, 03/02/2023, 03/03/2023, 03/08/2023, 03/09/2023, 03/10/2023</p> <p>2022/2024 School Year: 02/16/2023</p>	<p>NP-1</p>
<p>Recommendations for CPSE Placement and Amendments</p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:</p> <p>2022/2023 School Year: 02/03/2023, 02/14/2023, 02/24/2023, 02/27/2023, 03/02/2023, 03/07/2023, 03/21/2023</p> <p>2022/2024 School Year: 02/03/2023, 02/14/2023, 02/27/2023, 03/02/2023</p>	<p>NP-2</p>



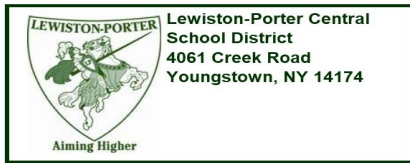
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PERSONNEL - CONSENT AGENDA

<p>Resignations/ Rescissions -</p> <p><u>Non-Instructional</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Nikole Collins</td> <td>3/17/2023</td> <td>Teacher Aide</td> <td>Resignation</td> </tr> </tbody> </table>	Name	Date	Position	Reason	Nikole Collins	3/17/2023	Teacher Aide	Resignation	<p>PRNI</p>												
Name	Date	Position	Reason																			
Nikole Collins	3/17/2023	Teacher Aide	Resignation																			
<p>Appointments -</p> <p><u>Non-Instructional</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional appointments.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Status</th> <th>Hourly Rate</th> </tr> </thead> <tbody> <tr> <td>David Reimer</td> <td>3/21/2023</td> <td>Groudsperson</td> <td>Temporary</td> <td>\$15.50</td> </tr> <tr> <td>Nicholas Wright</td> <td>3/14/2023</td> <td>Groundsperson</td> <td>Temporary</td> <td>\$15.50</td> </tr> </tbody> </table>	Name	Date	Position	Status	Hourly Rate	David Reimer	3/21/2023	Groudsperson	Temporary	\$15.50	Nicholas Wright	3/14/2023	Groundsperson	Temporary	\$15.50	<p>PANI</p>					
Name	Date	Position	Status	Hourly Rate																		
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<p>Appointments -</p> <p><u>Non-Instructional Long-Term Substitute</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional long-term substitute appointments.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Hourly Rate</th> </tr> </thead> <tbody> <tr> <td>Cheryl Pries</td> <td>1/30/2023</td> <td>Long-term Sub. Teacher Aide</td> <td>\$14.75/hour</td> </tr> </tbody> </table>	Name	Date	Position	Hourly Rate	Cheryl Pries	1/30/2023	Long-term Sub. Teacher Aide	\$14.75/hour	<p>PANILT</p>												
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<p>Appointments -</p> <p><u>Instructional Substitutes</u></p> <p><u>Non-Instructional Substitutes</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Per Diem Rate</th> </tr> </thead> <tbody> <tr> <td>Sennayeawauss Clinard</td> <td>3/20/2023</td> <td>Non-certified Teacher</td> <td>\$120.00</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Rate</th> </tr> </thead> <tbody> <tr> <td>Susan Milano, RN</td> <td>3/17/2023</td> <td>Registered Nurse</td> <td>\$27.50</td> </tr> <tr> <td>Tammy Szarejko, RN</td> <td>5/01/2023</td> <td>Registered Nurse</td> <td>\$27.50</td> </tr> </tbody> </table>	Name	Date	Position	Per Diem Rate	Sennayeawauss Clinard	3/20/2023	Non-certified Teacher	\$120.00	Name	Date	Position	Rate	Susan Milano, RN	3/17/2023	Registered Nurse	\$27.50	Tammy Szarejko, RN	5/01/2023	Registered Nurse	\$27.50	<p>PASI</p> <p>PASNI</p>
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<p>Appointments -</p> <p><u>Clinical Supervision</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following Clinical Supervisor appointments.</p> <table border="1"> <thead> <tr> <th>Clinical Supervisor</th> <th>Supervision of</th> <th>Area</th> <th>Period of Supervision</th> <th>Stipend</th> </tr> </thead> <tbody> <tr> <td>Danielle Kudela</td> <td>Emily Adamson</td> <td>Social Worker</td> <td>3/06/2023 - 6/30/2023</td> <td>\$380.00</td> </tr> </tbody> </table>	Clinical Supervisor	Supervision of	Area	Period of Supervision	Stipend	Danielle Kudela	Emily Adamson	Social Worker	3/06/2023 - 6/30/2023	\$380.00	<p>PACS</p>										
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<p>Appointments -</p> <p>Mentors</p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following mentor appointments.</p> <table border="1"> <thead> <tr> <th>Mentor</th> <th>Mentee</th> <th>Area/Subject</th> <th>Stipend</th> </tr> </thead> <tbody> <tr> <td>Kelley Kinnaird</td> <td>Breanna Burke</td> <td>Special Education (½ year)</td> <td>\$525.00</td> </tr> <tr> <td>Shannon Horanburg-Noonan</td> <td>Kourtney Gerstung</td> <td>Speech-Language Pathologist (½ year)</td> <td>\$525.00</td> </tr> </tbody> </table>	Mentor	Mentee	Area/Subject	Stipend	Kelley Kinnaird	Breanna Burke	Special Education (½ year)	\$525.00	Shannon Horanburg-Noonan	Kourtney Gerstung	Speech-Language Pathologist (½ year)	\$525.00	<p>PAM</p>																								
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<p>Appointments -</p> <p>Coaching</p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Coaching appointments.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Appointment</th> <th>Category/Step</th> <th>Stipend</th> </tr> </thead> <tbody> <tr> <td>Christine Hoover</td> <td>Unified Bowling Asst. Coach</td> <td>III-2*</td> <td>\$3,620.00</td> </tr> <tr> <td>Cindy Sanoian</td> <td>Unified Basketball Asst. Coach</td> <td>III-3</td> <td>\$3,982.00</td> </tr> <tr> <td>Kyle McGlynn</td> <td>Girls Varsity Track & Field Asst. Coach</td> <td>V-1</td> <td>\$2,179.00</td> </tr> <tr> <td>Cameron Flynn</td> <td>Boys Varsity Track & Field Asst. Coach</td> <td>V-1</td> <td>\$2,179.00</td> </tr> <tr> <td>Bronte Malner</td> <td>Softball JV Head Coach</td> <td>II-1</td> <td>\$3,946.00</td> </tr> <tr> <td>Justalene Lichtenthal</td> <td>Softball JV Asst. Coach</td> <td>IV-3</td> <td>\$2,960.00</td> </tr> <tr> <td>Jonathan Hoover</td> <td>Varsity Flag Football Head Coach</td> <td>II-3</td> <td>\$5,012.00</td> </tr> <tr> <td>Justalene Lichtenthal</td> <td>Varsity Flag Football Asst. Coach</td> <td>V-3</td> <td>\$2,723.00</td> </tr> </tbody> </table> <p><i>*Step correction to January 30, 2023 appointment</i></p>	Name	Appointment	Category/Step	Stipend	Christine Hoover	Unified Bowling Asst. Coach	III-2*	\$3,620.00	Cindy Sanoian	Unified Basketball Asst. Coach	III-3	\$3,982.00	Kyle McGlynn	Girls Varsity Track & Field Asst. Coach	V-1	\$2,179.00	Cameron Flynn	Boys Varsity Track & Field Asst. Coach	V-1	\$2,179.00	Bronte Malner	Softball JV Head Coach	II-1	\$3,946.00	Justalene Lichtenthal	Softball JV Asst. Coach	IV-3	\$2,960.00	Jonathan Hoover	Varsity Flag Football Head Coach	II-3	\$5,012.00	Justalene Lichtenthal	Varsity Flag Football Asst. Coach	V-3	\$2,723.00	<p>PAC</p>
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<p>Appointments -</p> <p>Volunteer Coaches</p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Volunteer Coach appointments.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Sport</th> </tr> </thead> <tbody> <tr> <td>Emily Oliverio</td> <td>Track & Field</td> </tr> <tr> <td>Sydney Parker</td> <td>Softball</td> </tr> </tbody> </table>	Name	Sport	Emily Oliverio	Track & Field	Sydney Parker	Softball	<p>PAVC</p>																														
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