



Regular Board of Education Meeting

DRAFT MINUTES

April 24, 2023; 6:00pm

Boardroom, Community Resource Center

Board of Education:

President, Danielle M. Mullen (2020-2023)
 Vice President, Julie Donnelley (2021-2024)
 Chuck Barber (2022-2025)
 Charlotte L. Huebschmann (2020-2023)
 April Saks (2022-2025)
 Absent: Jennifer A. Klemick (2021-2024)

Superintendent:

Paul J. Casseri

Asst. Supt. for Admin. Svcs.:

Michael F. Lewis, Ph.D.

Asst. Supt. for Curr./Inst. & Tech:

Heather Lyon, Ph.D.

District Clerk:

Marisa I. Barile

OUR MISSION

One Purpose. Your Pathway. Our Promise.

OUR VISION

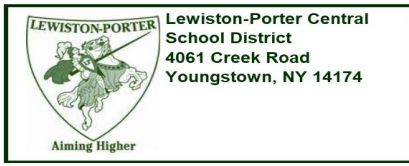
Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

CALL TO ORDER

Call to Order	The Board President called the meeting to order at 6:00 pm with the Pledge of Allegiance.	Mrs. Mullen
Acceptance of Agenda	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for April 24, 2023. Motion made by Mullen, seconded by Huebschmann to approve the agenda.	Approved, CARRIED, 5-0
Community Comments	Mr. Garcia Mrs. Dominiski	

COMMITTEE & BOARD REPORTS

Upcoming Board Committee Reports	04/25/2023, Regular Board (ON BOCES Budget & Election) Meeting	
	04/26/2023, Health and Wellness Committee Meeting	Mrs. Donnelley, Mrs. Huebschmann,
	05/05/2023, Policy Review Committee Meeting	Mrs. Donnelley, Mrs. Klemick, Mrs. Mullen
	05/08/2023, Budget Hearing	
	05/08/2023, Work Session	
	05/08/2023, Meet the Candidates Night	
	05/16/2023, Annual Meeting and Election (7 am - 8 pm)	
	05/18/2023, Curriculum, Instruction & Assessment Review Committee Meeting	Mrs. Donnelley, Mrs. Huebschmann, Mrs. Saks



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	05/22/2023, Athletic Council Meeting	Mr. Barber
	05/22/2024, Regular Board Meeting	
Committee Reports	03/29/2023, PTSA Meeting	Mrs. Donnelley, Mrs. Klemick
	04/19/2023, Facilities Review Committee	Mr. Barber
Administrative Reports	IEC and HS Administrative Reports (submitted in writing) Primary Education Principal – Monthly Calendar Middle School Principal – Monthly Calendar Assistant Superintendent for Curriculum, Instruction & Technology Assistant Superintendent for Administrative Services Superintendent	Mrs. Larson/ Mrs. Krecisz Mr. Auer Dr. Lyon Dr. Lewis Mr. Casseri
PRESENTATIONS/RECOGNITIONS		
Presentation	Orleans/Niagara BOCES Presentation One District One Book Presentation	Ms. Guild, Dr. Godshall, Mr. Mann, Mr. Parker Swearigen, Ms. Bailey Gauda Ms. Larson, Ms. Zielinski, Ms. Kazulak, Ms. Golden, Ms. Stevener, Ms. Schmitt, Ms. Munoz
Recognition	Nicholas Hill, Tenure Recognition	Mr. Casseri, Mrs. Mullen
BOARD OF EDUCATION INFORMATION		
Board Member Comments		Ms. Saks Mr. Barber Ms. Huebschmann Ms. Donnelley Ms. Mullen
Recess	A short recess was taken from 7:37 pm to 7:54 pm to recognize the accomplishments of the students and staff.	



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DISTRICT OPERATIONS

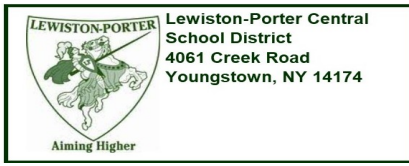
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the March 27, 2023, Regular Board Meeting, as submitted by the District Clerk. Motion made by Mullen, seconded Huebschmann by to approve M-1.	M-1 Approved, CARRIED, 5-0
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the April 17, 2023, Regular, Work Session, Budget Workshop, as submitted by the District Clerk. Motion made by Mullen, seconded by Donnelley to approve M-2.	M-2 Approved, CARRIED, 5-0
Consent Agenda for Financial Operations	RESOLVED , that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-4, in the financial consent agenda as submitted by the Administration: Budget Status Reports Treasurer’s Report Claims Transfer History Motion made by Mullen, seconded by Huebschmann to approve NF-1 to NF-4.	NF-1 NF-2 NF-3 NF-4 Approved, CARRIED, 5-0

OLD BUSINESS

No Old Business

NEW BUSINESS - ADMINISTRATION

Policy Revision Acceptance of the First Reading	RESOLVED , at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 3410, Code of Conduct Policy 5410, Purchasing Policy 5411, Contracts for Instruction Policy 5413, Procurement: Uniform Grant Guidance for Federal Awards Policy 5620, Inventories and Accounting of Fixed Assets Motion made by Mullen, seconded by Saks to approve NA-1.	NA-1 Approved, CARRIED, 5-0
Policy Revision Acceptance of the Second Reading	RESOLVED , at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 5310, Bonding of Employees and School Board Members Policy 5320, Expenditures of School District Funds Policy 5321, Use of the District Credit Card Policy 5323, Reimbursement for Meals/Refreshments Policy 5340, Borrowing of Funds Policy 6130, Evaluation of Personnel Policy 6550, Leaves of Absence Policy 7512, Student Physicals Policy 7670, Due Process Complaints: Selection and Board Appointment of Impartial Hearing Officers Policy 8450, Home Hospital, or Institutional Instruction (Homebound Instruction) Motion made by Mullen, seconded by Barber to approve NA-2.	NA-2 Approved, CARRIED, 5-0



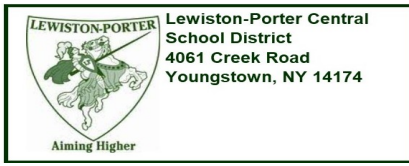
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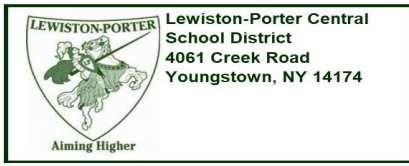
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Boardroom, Community Resource Center

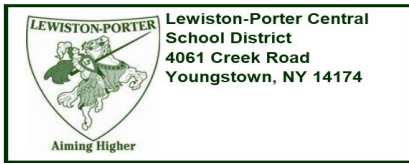
<p>Approval of Disposal of Textbooks</p>	<p>RESOLVED, that the Lewiston-Porter Board of Education hereby approve the Disposal of Textbooks at the Middle School as submitted by the Assistant Superintendent for Administrative Services. Motion made by Mullen, seconded by Donnelley to approve NA-3.</p>	<p>NA-3 Approved, CARRIED, 5-0</p>
<p>Approval of Property Tax Report Card</p>	<p>RESOLVED, that the Lewiston-Porter Board of Education hereby approve the 2023-2024 Property Tax Report Card for submission to the New York State Education Department as submitted by the Assistant Superintendent for Administrative Services. Motion made by Mullen, seconded by Barber to approve NA-4.</p>	<p>NA-4 Approved, CARRIED, 5-0</p>
<p>Approval of the IPA Contract</p>	<p>RESOLVED, that the Board of Education of the Lewiston-Porter CSD hereby agrees to enter into the attached contract with the Erie 1 BOCES for a five-year period commencing on May 10, 2023, to authorize the Western New York Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed \$40,048.20 and authorizes 60-monthly payments to be made to Erie 1 BOCES in the amount not to exceed \$667.47 per month. Be it further RESOLVED, that the Board of Education of the Lewiston-Porter CSD hereby authorizes the Board President or the District Clerk to execute the contract on behalf of the District. Motion made by Mullen, seconded by Huebschmann to approve NA-5.</p>	<p>NA-5 Approved, CARRIED, 5-0</p>
<p>PUPIL PERSONNEL</p>		
<p>Recommendations for CSE Placement and Amendments</p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: 2022/2023 School Year: 03/03/2023, 03/15/2023, 03/16/2023, 03/20/2023, 03/21/2023, 03/22/2023, 03/23/2023, 03/24/2023, 03/27/2023, 03/31/2023 Motion made by Mullen, seconded by Barber to approve NP-1.</p>	<p>NP-1 Approved, CARRIED, 5-0</p>
<p>Recommendations for CPSE Placement and Amendments</p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: 2022/2023 School Year: 03/06/2023, 03/07/2023, 03/14/2023, 03/21/2023, 03/28/2023 2023/2024 School Year: 01/20/2023, 03/06/2023, 03/14/2023 Motion made by Mullen, seconded by Donnelley to approve NP-2.</p>	<p>NP-2 Approved, CARRIED, 5-0</p>
<p>PERSONNEL - CONSENT AGENDA</p>		
	<p>Motion made by Mullen, seconded by Huebschmann to approve the Personnel Consent Agenda combining item PRNI, PLNI, PAAT, PALTS, PANI, PASI, PAM, PAC, PAVC.</p>	<p>Approved, CARRIED, 5-0</p>



<p>Resignations/ Rescissions -</p> <p><u>Non-Instructional</u></p> <p><u>Coaching</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Rhonda O’Shea</td> <td>6/30/2023</td> <td>Teacher Aide</td> <td>Retirement</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Kyle McGlynn</td> <td>4/18/2023</td> <td>Girls Varsity Track & Field Asst. Coach</td> <td>Resignation</td> </tr> </tbody> </table>	Name	Date	Position	Reason	Rhonda O’Shea	6/30/2023	Teacher Aide	Retirement	Name	Date	Position	Reason	Kyle McGlynn	4/18/2023	Girls Varsity Track & Field Asst. Coach	Resignation	<p>PRNI</p>								
Name	Date	Position	Reason																							
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Kyle McGlynn	4/18/2023	Girls Varsity Track & Field Asst. Coach	Resignation																							
<p>Leaves -</p> <p><u>Instructional</u></p> <p><u>Non-Instructional</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for unpaid leaves of Absence.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Tenure</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Adrianna Ammerman</td> <td>1/06/2023 - 6/30/2023</td> <td>Special Education</td> <td>Personal</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Gabrielle Serianni</td> <td>4/17/2023 - 4/21/2023</td> <td>Teacher Aide</td> <td>Personal</td> </tr> <tr> <td>Anika Fetzner</td> <td>5/01/2023 - 5/05/2023</td> <td>Sr. Typist</td> <td>Personal</td> </tr> <tr> <td>MacKenzie Oddo</td> <td>5/26/2023 - 7/07/2023</td> <td>Typist</td> <td>Child-bearing</td> </tr> </tbody> </table>	Name	Date	Tenure	Reason	Adrianna Ammerman	1/06/2023 - 6/30/2023	Special Education	Personal	Name	Date	Position	Reason	Gabrielle Serianni	4/17/2023 - 4/21/2023	Teacher Aide	Personal	Anika Fetzner	5/01/2023 - 5/05/2023	Sr. Typist	Personal	MacKenzie Oddo	5/26/2023 - 7/07/2023	Typist	Child-bearing	<p>PLNI</p>
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<p>Appointments -</p> <p><u>Administrative Tenure</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Administrative Tenure appointments.</p> <table border="1"> <tbody> <tr> <td>Name</td> <td>Nicholas Hill</td> </tr> <tr> <td>Tenure Area:</td> <td>Director of Technology and Data</td> </tr> <tr> <td>Effective:</td> <td>4/30/2023</td> </tr> <tr> <td>Probationary Period:</td> <td>05/01/2019 - 4/30/2023</td> </tr> <tr> <td>Certification:</td> <td>School District Leader</td> </tr> </tbody> </table>	Name	Nicholas Hill	Tenure Area:	Director of Technology and Data	Effective:	4/30/2023	Probationary Period:	05/01/2019 - 4/30/2023	Certification:	School District Leader	<p>PAAT</p>														
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<p>Appointments -</p> <p><u>Instructional:</u> <u>Long-Term</u> <u>Substitute Teacher</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional Long-Term appointments.</p> <table border="1"> <tr> <td>Name:</td> <td>Cassidy Faddis</td> </tr> <tr> <td>Placement:</td> <td>Intermediate Education Center</td> </tr> <tr> <td>Position:</td> <td>Music</td> </tr> <tr> <td>Effective:</td> <td>4/24/2023</td> </tr> <tr> <td>Certification:</td> <td>Music</td> </tr> <tr> <td>Degree:</td> <td>Bachelor's</td> </tr> <tr> <td>Step:</td> <td>1</td> </tr> <tr> <td>Salary:</td> <td>\$41,645.00</td> </tr> </table>	Name:	Cassidy Faddis	Placement:	Intermediate Education Center	Position:	Music	Effective:	4/24/2023	Certification:	Music	Degree:	Bachelor's	Step:	1	Salary:	\$41,645.00	<p>PALTS</p>												
Name:	Cassidy Faddis																													
Placement:	Intermediate Education Center																													
Position:	Music																													
Effective:	4/24/2023																													
Certification:	Music																													
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Salary:	\$41,645.00																													
<p>Appointments -</p> <p><u>Non-Instructional</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional appointments.</p> <table border="1"> <tr> <td>Name:</td> <td>Katherine Janese, RN</td> </tr> <tr> <td>Placement:</td> <td>Primary Education Center</td> </tr> <tr> <td>Position:</td> <td>School Nurse</td> </tr> <tr> <td>Effective:</td> <td>5/29/2023</td> </tr> <tr> <td>Appointment Type:</td> <td>Probationary</td> </tr> <tr> <td>Probationary Period</td> <td>5/29/2023 - 1/29/2024</td> </tr> <tr> <td>Step:</td> <td>4</td> </tr> <tr> <td>Hourly Salary:</td> <td>\$28.01 per hour</td> </tr> </table> <table border="1"> <tr> <td>Name:</td> <td>Jill Kelly-Duckett</td> </tr> <tr> <td>Placement:</td> <td>St. Peter's</td> </tr> <tr> <td>Position:</td> <td>Teacher Aide</td> </tr> <tr> <td>Effective:</td> <td>4/17/2023</td> </tr> <tr> <td>Appointment Type:</td> <td>Probationary</td> </tr> <tr> <td>Probationary Period:</td> <td>4/17/2023 - 1/01/2024</td> </tr> </table>	Name:	Katherine Janese, RN	Placement:	Primary Education Center	Position:	School Nurse	Effective:	5/29/2023	Appointment Type:	Probationary	Probationary Period	5/29/2023 - 1/29/2024	Step:	4	Hourly Salary:	\$28.01 per hour	Name:	Jill Kelly-Duckett	Placement:	St. Peter's	Position:	Teacher Aide	Effective:	4/17/2023	Appointment Type:	Probationary	Probationary Period:	4/17/2023 - 1/01/2024	<p>PANI</p>
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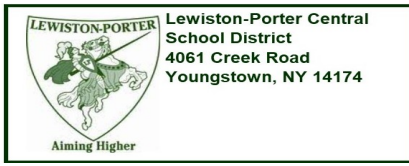
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Boardroom, Community Resource Center

	Step:	1
	Hourly Salary:	\$14.75
	Name:	Nicole Stuart
	Placement:	Primary Education Center
	Position:	Teacher Aide
	Effective:	4/24/2023
	Appointment Type:	Probationary
	Probationary Period:	4/24/2023 - 1/08/2024
	Step:	1
	Hourly Salary:	\$14.75
	Name:	Cheryl Pries
	Placement:	Intermediate Education Center
	Position:	Teacher Aide
	Effective:	4/24/2023
	Appointment Type:	Teacher Aide
	Probationary Period:	4/24/2023 - 1/08/2024
	Step:	1
	Hourly Salary:	\$14.75



Regular Board of Education Meeting

DRAFT MINUTES

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Boardroom, Community Resource Center

<p>Appointments -</p> <p><u>Substitute Instructional</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Per Diem Rate</th> </tr> </thead> <tbody> <tr> <td>Kelsey Jeffs</td> <td>4/17/2023</td> <td>Non-Certified Sub. Teacher</td> <td>\$120.00</td> </tr> <tr> <td>Brendan DeCoff</td> <td>4/24/2023</td> <td>Non-Certified Sub. Teacher</td> <td>\$120.00</td> </tr> <tr> <td>Gianna DePalma</td> <td>4/24/2023</td> <td>Non-Certified Sub. Teacher</td> <td>\$120.00</td> </tr> <tr> <td>Brennaugh Stack</td> <td>4/24/2023</td> <td>Non-Certified Sub. Teacher</td> <td>\$120.00</td> </tr> </tbody> </table>	Name	Date	Position	Per Diem Rate	Kelsey Jeffs	4/17/2023	Non-Certified Sub. Teacher	\$120.00	Brendan DeCoff	4/24/2023	Non-Certified Sub. Teacher	\$120.00	Gianna DePalma	4/24/2023	Non-Certified Sub. Teacher	\$120.00	Brennaugh Stack	4/24/2023	Non-Certified Sub. Teacher	\$120.00	<p>PASI</p>
Name	Date	Position	Per Diem Rate																			
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Brennaugh Stack	4/24/2023	Non-Certified Sub. Teacher	\$120.00																			
<p>Appointments -</p> <p><u>Mentors</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following mentor appointments.</p> <table border="1"> <thead> <tr> <th>Mentor</th> <th>Mentee</th> <th>Area/Subject</th> <th>Stipend</th> </tr> </thead> <tbody> <tr> <td>Claudine Carlo</td> <td>Emily Adamson</td> <td>Social Worker</td> <td>\$525.00</td> </tr> </tbody> </table>	Mentor	Mentee	Area/Subject	Stipend	Claudine Carlo	Emily Adamson	Social Worker	\$525.00	<p>PAM</p>												
Mentor	Mentee	Area/Subject	Stipend																			
Claudine Carlo	Emily Adamson	Social Worker	\$525.00																			
<p>Appointments -</p> <p><u>Coaching</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Coaching appointments.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Appointment</th> <th>Category/Step</th> <th>Stipend</th> </tr> </thead> <tbody> <tr> <td>Kyle McGlynn</td> <td>Girls JV Track & Field Head Coach</td> <td>II-1</td> <td>\$3,946.00</td> </tr> </tbody> </table>	Name	Appointment	Category/Step	Stipend	Kyle McGlynn	Girls JV Track & Field Head Coach	II-1	\$3,946.00	<p>PAC</p>												
Name	Appointment	Category/Step	Stipend																			
Kyle McGlynn	Girls JV Track & Field Head Coach	II-1	\$3,946.00																			
<p>Appointments -</p> <p><u>Volunteer Coaches</u></p>	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Volunteer Coach appointments.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Sport</th> </tr> </thead> <tbody> <tr> <td>Steve Sand</td> <td>Softball</td> </tr> <tr> <td>Dominic Fazzolari</td> <td>Baseball</td> </tr> </tbody> </table>	Name	Sport	Steve Sand	Softball	Dominic Fazzolari	Baseball	<p>PAVC</p>														
Name	Sport																					
Steve Sand	Softball																					
Dominic Fazzolari	Baseball																					



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 Boardroom, Community Resource Center

EXECUTIVE SESSION - ADJOURNMENT		
Executive Session	Motion made by Mullen, seconded by Saks to enter into Executive Session at 7:57 pm for issues involving a special education student. Motion made by Mullen, seconded by Huebschmann to adjourn from Executive Session at 8:31 pm.	Approved, CARRIED, 5-0 Approved, CARRIED, 5-0
Adjournment	Motion made by Mullen, seconded by Barker to adjourn from Public Session at 8:32 pm.	Approved, CARRIED, 5-0

Marisa I. Barile, District Clerk