



# LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

4061 Creek Road  
Youngstown, NY 14174

<p style="text-align: center;"><b>OUR MISSION</b> <b>One Purpose. Your Pathway. Our Promise.</b> <b>OUR VISION</b></p> <p>Our <b>PURPOSE</b> is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their <b>PATHWAY</b> and discover their personal best because we <b>PROMISE</b> to give them our best.</p>	<p><b>Regular Board of Education Meeting</b> <b>Regular Agenda</b> <b>DRAFT MINUTES</b></p> <p>November 25, 2024, 6:00 pm Boardroom, Community Resource Center</p>
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**Board of Education:**

President, Danielle M. Mullen (2023-2025)  
Tessa Connelly (2024-2027)  
Sara Ohanessian (2024-2027)  
Jack G. Waugaman III (2023-2026)  
Absent: Joseph J. Palermo (2023-2026)  
Absent: Chuck Barber (2022-2025)  
Absent: April Saks (2022-2025)

**Superintendent of Schools:**

Paul J. Casseri  
**Asst. Supt. for Admin. Services:** Donna L. Hill  
**District Clerk:** Marisa I. Barile

**CALL TO ORDER**

<b>Call to Order</b>	The Board President called the meeting to order at 6:00 pm with the Pledge of Allegiance.	<b>Mrs. Mullen</b>
<b>Acceptance of Agenda</b>	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for November 25, 2024. <b>Motion made by Mullen, seconded by Waugaman to accept the agenda</b>	<b>Approved, CARRIED, 4-0</b>
<b>Community Comments</b>	No Community Comments	



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<b>COMMITTEE &amp; BOARD REPORTS</b>		
<b>Upcoming Committee Meetings</b>	12/03/2024, District Safety Committee Meeting	<b>Ms. Ohanessian Mr. Palermo Mr. Waugaman</b>
	12/11/2024, ON BOCES Board Meeting	<b>Mrs. Mullen</b>
	12/13/2024, Policy Review Committee Meeting	<b>Mrs. Connelly Mr. Palermo Mr. Waugaman</b>
	12/16/2024, Regular Board Meeting	
	12/18/2024, Facilities Review Committee Meeting	<b>Mr. Palermo Mr. Waugaman</b>
<b>Committee Reports</b>	Special Education Committee	<b>Mrs. Connelly Mrs. Mullen Mr. Waugaman</b>
	Health and Wellness Committee	<b>Ms. Ohanessian Mr. Palermo</b>
<b>Administrative Reports (PEC, IEC, and MS reports submitted)</b>	High School Principal	<b>Mr. D'Anna</b>
	Assistant Superintendent for Administrative Services <ul style="list-style-type: none"> <li>• Annual audit observation citations</li> </ul>	<b>Mrs. Hill</b>
	Superintendent	<b>Mr. Casseri</b>



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PRESENTATIONS/RECOGNITIONS				
<b>Recognition</b>	School Related Professionals (SRP) Recognition 2024			<b>Mr. Paul Casseri</b>
<b>Presentation(s)</b>	Innovation Experience Heart, Love, and Soul Community Partnership Project			<b>Ms. Nina Calarco Ms. Charlotte Draper Mr. Teddy Fanizzi Ms. Bella Nearhoof</b>
	Alumni Association Mini-Grant Awardees:			<b>Mrs. Nancy Orsi, Alumni Association</b>
<b>Name</b>	<b>Grade</b>	<b>Title of Grant</b>	<b>Amount Awarded</b>	
Candy Allen-Thomas	K	Retro Telephone Handsets	\$333.00	
Claudine Carlo Kelly Milleville	1	Phonics Fun (Manipulatives for Phonics)	\$238.00	
Claudine Carlo Kelly Milleville	1	Kindness Rocks Refresh	\$153.00	
Maria Frederick	3,4,5	Art Materials & Art Club	\$200.00	
Heidi Kazulak	4,5	Robotics Competition Materials	\$275.00	
Jill Carere-Fetterman	4-8	Bringing "What is Jazz?" to LP	\$250.00	
Leah Khatib	4, 5	Enhancing Service Learning Projects through Visual Impact	\$170.00	
Christine Hoover	15:1 6-8	Life Skills Stem	\$500.00	
Amy Golden	6-8	American Rocketry Challenge	\$500.00	
Jennifer Wanamaker	9-12	Transportation to HOSA conference Future Health Professionals	\$500.00	
Ashli Dreher	9-12	Theatre of Youth and Caterpillar Kit	\$500.00	
Total Awarded			\$3,619.00	



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**BOARD OF EDUCATION INFORMATION**

<b>Board Member Comments</b>		<b>Mrs. Connelly Ms. Ohanessian Mr. Waugaman</b>  <b>Mrs. Mullen</b>
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**DISTRICT OPERATIONS**

<b>Minutes</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the October 28, 2024, Regular Board Meeting, as submitted by the District Clerk. <b>Motion made by Mullen, seconded by Waugaman to approve M-1.</b>	<b>M-1 Approved, CARRIED, 4-0</b>
<b>Minutes</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the November 4, 2024, Work Session and Regular Meeting, as submitted by the District Clerk. <b>Motion made by Mullen, seconded by Waugaman to approve M-2.</b>	<b>M-2 Approved, CARRIED, 4-0</b>
<b>Consent Agenda for Financial Operations</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-6, in the financial consent agenda as submitted by the Administration: <b>Budget Status Reports</b> <b>Extraclassroom Treasurer's Report</b> <b>Treasurer's Report</b> <b>Claims</b> <b>Transfer History</b> <b>Transfers Pending Board Approval</b> <b>Motion made by Mullen, seconded by Waugaman to approve NF-1 to NF6.</b>	<b>NF-1 NF-2 NF-3 NF-4 NF-5 NF-6</b>  <b>Approved, CARRIED, 4-0</b>

**OLD BUSINESS**

**No Old Business**

**NEW BUSINESS - ADMINISTRATION**

<b>Policy Revision Acceptance of the First Reading</b>	<b>RESOLVED</b> , at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 3421, Title IX and Sex Discrimination Policy 5840, Artificial Intelligence (AI) Policy 7130, Entitlement to Attend - Age and Residency Policy 7131, Education of Students in Temporary Housing Policy 7132, Non-Resident Students Policy 7133, Education of Students in Foster Care Policy 7140, School Census Policy 7150, Remote Learning <b>Motion made by Mullen, seconded by Waugaman to approve NA-1.</b>	<b>NA-1 Approved, CARRIED, 4-0</b>
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<p><b>Policy Deletion</b></p>	<p><b>RESOLVED</b>, that the Lewiston-Porter Board of Education waive a second reading, as allowed in Board Policy #1410, and delete Policy 8130, Equal Educational Opportunities. <b>Motion made by Mullen, seconded by Connelly to approve NA-2.</b></p>	<p><b>NA-2 Approved, CARRIED, 4-0</b></p>
<p><b>Policy Revision Acceptance of the Second Reading</b></p>	<p><b>RESOLVED</b>, at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 7100, Elementary and Secondary Students: General Policy 7110, Comprehensive Student Attendance Policy Policy 7111, Early Release of Students from School Policy 7120, Age of Entrance Policy 7121, Diagnostic Screening of Students Policy 7555, Educational Services for Married/Pregnant Students Policy 7554, Equal Educational Opportunities <b>Motion made by Mullen, seconded by Waugaman to approve NA-3.</b></p>	<p><b>NA-3 Approved, CARRIED, 4-0</b></p>
<p><b>Acceptance of Donation</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the donation of \$3,619.00 from the Lewiston-Porter Alumni Association for the 2024 Teacher Mini-Grants. <b>Motion made by Mullen, seconded by Connelly to approve NA-4.</b></p>	<p><b>NA-4 Approved, CARRIED, 4-0</b></p>
<p><b>Approval of Textbook Disposal</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the disposal of textbooks for the Intermediate Education Center. <b>Motion made by Mullen, seconded by Waugamn to approve NA-5.</b></p>	<p><b>NA-5 Approved, CARRIED, 4-0</b></p>
<p><b>Approval of the 2024-2025 Superintendent Goals</b></p>	<p><b>RESOLVED</b>, that the Lewiston-Porter Board of Education approve the 2024-2025 Superintendent's Goals. <b>Motion made by Mullen, seconded by Ohanessian to approve NA-6.</b></p>	<p><b>NA-6 Approved, CARRIED, 4-0</b></p>
<p><b>Acceptance of the Tax Collection Report</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education accept the 2024-2025 Final Tax Collection Report as submitted by the Tax Collector. <b>Motion made by Mullen, seconded by Waugman to approve NA-7.</b></p>	<p><b>NA-7 Approved, CARRIED, 4-0</b></p>



# LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

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## PUPIL PERSONNEL

<p><b>Recommendations for CSE Placement and Amendments</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:  <b>2024/2025 School Year:</b>            09/16/2024, 09/30/2024, 10/02/2024, 10/08/2024, 10/15/2024, 10/16/2024, 10/17/2024, 10/18/2024, 10/21/2024, 10/22/2024, 10/23/2024, 10/24/2024, 10/28/2024, 10/29/2024, 10/30/2024, 10/31/2024, 11/01/2024, 11/04/2024, 11/06/2024, 11/07/2024, 11/12/2024, 11/13/2024, 11/14/2024, 11/18/2024  <b>Motion made by Mullen, seconded by Waugaman to approve NP-1.</b></p>	<p><b>NP-1 Approved, CARRIED, 4-0</b></p>
<p><b>Recommendations for CPSE Placement and Amendments</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:  <b>2024/2025 School Year:</b>            08/27/2024, 10/01/2024, 11/04/2024  <b>Motion made by Mullen, seconded by Connelly to approve NP-2.</b></p>	<p><b>NP-2 Approved, CARRIED, 4-0</b></p>



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PERSONNEL - CONSENT AGENDA																					
	<b>Motion made by Mullen, seconded by Waugaman to approve the Personnel Consent Agenda combining PRI, PRNI, PRCC, PRC, PLI, PPELRNI, PANI, PASI, PASNI, PAC, PAVC.</b>			<b>Approved, CARRIED, 4-0</b>																	
<b>Resignation/ Rescission -</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.			<b>PRI</b>																	
<b><u>Instructional</u></b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Name</th> <th style="width: 15%;">Date</th> <th style="width: 25%;">Tenure</th> <th style="width: 35%;">Reason</th> </tr> </thead> <tbody> <tr> <td>Alison Spagnolo</td> <td>12/04/2024</td> <td>Speech-Language Pathologist</td> <td>Resignation</td> </tr> <tr> <td>Victoria Fillicetti</td> <td>6/30/2025</td> <td>Special Education</td> <td>Retirement</td> </tr> <tr> <td>Michelle Hinchliffe</td> <td>6/30/2025</td> <td>Chemistry</td> <td>Retirement</td> </tr> </tbody> </table>	Name	Date			Tenure	Reason	Alison Spagnolo	12/04/2024	Speech-Language Pathologist	Resignation	Victoria Fillicetti	6/30/2025	Special Education	Retirement	Michelle Hinchliffe	6/30/2025	Chemistry	Retirement		
Name	Date	Tenure	Reason																		
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<b><u>Non-Instructional</u></b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Name</th> <th style="width: 15%;">Date</th> <th style="width: 25%;">Position</th> <th style="width: 35%;">Reason</th> </tr> </thead> <tbody> <tr> <td>Tammy Szarejko</td> <td>11/05/2024</td> <td>Substitute Nurse</td> <td>Resignation</td> </tr> <tr> <td>Janell Farbo</td> <td>11/04/2024</td> <td>Bus Attendant</td> <td>Resignation</td> </tr> </tbody> </table>	Name	Date			Position	Reason	Tammy Szarejko	11/05/2024	Substitute Nurse	Resignation	Janell Farbo	11/04/2024	Bus Attendant	Resignation	<b>PRNI</b>					
Name	Date	Position	Reason																		
Tammy Szarejko	11/05/2024	Substitute Nurse	Resignation																		
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<b><u>Co-curricular &amp; Extracurricular</u></b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Name</th> <th style="width: 15%;">Date</th> <th style="width: 40%;">Position</th> <th style="width: 25%;">Reason</th> </tr> </thead> <tbody> <tr> <td>Shannon Lotz</td> <td>11/15/2024</td> <td>Girls on the Run advisor (MS)</td> <td>Resignation</td> </tr> </tbody> </table>	Name	Date	Position	Reason	Shannon Lotz	11/15/2024	Girls on the Run advisor (MS)	Resignation	<b>PRCC</b>											
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<b><u>Coaching</u></b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Name</th> <th style="width: 15%;">Date</th> <th style="width: 40%;">Position</th> <th style="width: 25%;">Reason</th> </tr> </thead> <tbody> <tr> <td>Jason Zeames</td> <td>10/29/2024</td> <td>JV Boys' Swim Head Coach</td> <td>Resignation</td> </tr> </tbody> </table>	Name	Date	Position	Reason	Jason Zeames	10/29/2024	JV Boys' Swim Head Coach	Resignation	<b>PRC</b>											
Name	Date	Position	Reason																		
Jason Zeames	10/29/2024	JV Boys' Swim Head Coach	Resignation																		
<b>Leave(s) -</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for unpaid leaves of Absence.			<b>PLI</b>																	
<b><u>Instructional</u></b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Name</th> <th style="width: 25%;">Date</th> <th style="width: 15%;">Tenure</th> <th style="width: 35%;">Reason</th> </tr> </thead> <tbody> <tr> <td>Morgan Cavarello</td> <td>8/27/2024-11/15/2024*</td> <td>Special Ed.</td> <td>Child-rearing</td> </tr> </tbody> </table>	Name	Date			Tenure	Reason	Morgan Cavarello	8/27/2024-11/15/2024*	Special Ed.	Child-rearing										
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<p><b>Appointment -</b></p> <p><b><u>Non-Instructional Reinstatement</u></b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional Appointments, and that the following teacher aide be reinstated from the 2024-2025 Preferred Eligibility List and be placed on appropriate step as per the LPU EE contract.</p> <table border="1" data-bbox="380 483 1263 856"> <tr> <td><b>Name:</b></td> <td>Kalie Biddle</td> </tr> <tr> <td><b>Placement:</b></td> <td>Intermediate Education Center</td> </tr> <tr> <td><b>Position:</b></td> <td>Teacher Aide</td> </tr> <tr> <td><b>Effective:</b></td> <td>11/18//2024</td> </tr> <tr> <td><b>Appointment Type:</b></td> <td>Reinstatement</td> </tr> <tr> <td><b>Hourly Salary:</b></td> <td>\$15.50</td> </tr> </table>	<b>Name:</b>	Kalie Biddle	<b>Placement:</b>	Intermediate Education Center	<b>Position:</b>	Teacher Aide	<b>Effective:</b>	11/18//2024	<b>Appointment Type:</b>	Reinstatement	<b>Hourly Salary:</b>	\$15.50	<p><b>PPELRNI</b></p>				
<b>Name:</b>	Kalie Biddle																	
<b>Placement:</b>	Intermediate Education Center																	
<b>Position:</b>	Teacher Aide																	
<b>Effective:</b>	11/18//2024																	
<b>Appointment Type:</b>	Reinstatement																	
<b>Hourly Salary:</b>	\$15.50																	
<p><b>Appointment -</b></p> <p><b><u>Non-Instructional</u></b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional appointments.</p> <table border="1" data-bbox="380 987 1263 1486"> <tr> <td><b>Name:</b></td> <td>Brittany Johnston</td> </tr> <tr> <td><b>Placement:</b></td> <td>Middle School</td> </tr> <tr> <td><b>Position:</b></td> <td>Teacher Aide</td> </tr> <tr> <td><b>Effective:</b></td> <td>12/09/2024</td> </tr> <tr> <td><b>Appointment Type:</b></td> <td>Probationary</td> </tr> <tr> <td><b>Probationary Period:</b></td> <td>12/09/2024 - 6/30/2025</td> </tr> <tr> <td><b>Step:</b></td> <td>4</td> </tr> <tr> <td><b>Hourly Salary:</b></td> <td>\$16.00</td> </tr> </table>	<b>Name:</b>	Brittany Johnston	<b>Placement:</b>	Middle School	<b>Position:</b>	Teacher Aide	<b>Effective:</b>	12/09/2024	<b>Appointment Type:</b>	Probationary	<b>Probationary Period:</b>	12/09/2024 - 6/30/2025	<b>Step:</b>	4	<b>Hourly Salary:</b>	\$16.00	<p><b>PANI</b></p>
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