



# LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

4061 Creek Road  
Youngstown, NY 14174

<p><b>OUR MISSION</b> <b>One Purpose. Your Pathway. Our Promise.</b> <b>OUR VISION</b></p> <p>Our <b>PURPOSE</b> is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their <b>PATHWAY</b> and discover their personal best because we <b>PROMISE</b> to give them our best.</p>	<p><b>Regular Board of Education Meeting</b> <b>Regular Agenda</b> November 25, 2024, 6:00 pm Boardroom, Community Resource Center</p>
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**Board of Education:**

President, Danielle M. Mullen (2023-2025)  
Vice President, Joseph J. Palermo (2023-2026)  
Chuck Barber (2022-2025)  
Tessa Connelly (2024-2027)  
Sara Ohanessian (2024-2027)  
April Saks (2022-2025)  
Jack G. Waugaman III (2023-2026)

**Superintendent of Schools:**

**Asst. Supt. for Admin. Services:**  
**District Clerk:**

Paul J. Casseri  
Donna L. Hill  
Marisa I. Barile

## CALL TO ORDER

<b>Call to Order</b>	The Board President will call the meeting to order with the Pledge of Allegiance.	<b>Mrs. Mullen</b>
<b>Acceptance of Agenda</b>	RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for November 25, 2024.	
<b>Community Comments</b>	<p><i>One of the most important duties of the Lewiston-Porter Board of Education is to listen to the public. Accordingly, time will be set aside at regular monthly Board meetings for members of the public to address the Board. Our Regular Board of Education meetings are not public meetings, but meetings held in public. At the meeting, a sign-up sheet will be provided for individuals wishing to address the Board.</i></p> <ol style="list-style-type: none"> <li>1. <i>Speakers are requested to limit their remarks to not more than three (3) minutes, appoint a spokesperson if a concern is a group concern; and supplement verbal presentations with written reports, if necessary or desired.</i></li> <li>2. <i>Members of the Board of Education will listen to the remarks of the speakers; however, the Board does not comment or respond to questions; but rather respond in writing if a response is necessary.</i></li> <li>3. <i>The Board President will call your name, the speaker will then identify themselves, stating their name and then address the board.</i></li> <li>4. <i>Personal comments toward a member of the community, staff, or Board of Education will not be considered appropriate and the Board president will direct you not to speak.</i></li> </ol>	



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COMMITTEE & BOARD REPORTS		
<b>Upcoming Committee Meetings</b>	12/03/2024, District Safety Committee Meeting	<b>Ms. Ohanessian Mr. Palermo Mr. Waugaman</b>
	12/11/2024, ON BOCES Board Meeting	<b>Mrs. Mullen</b>
	12/13/2024, Policy Review Committee Meeting	<b>Mrs. Connelly Mr. Palermo Mr. Waugaman</b>
	12/16/2024, Regular Board Meeting	
	12/18/2024, Facilities Review Committee Meeting	<b>Mr. Palermo Mr. Waugaman</b>
<b>Committee Reports</b>	Special Education Committee	<b>Mrs. Connelly Mrs. Mullen Mr. Waugaman</b>
	Health and Wellness Committee	<b>Ms. Ohanessian Mr. Palermo</b>
<b>Administrative Reports (PEC, IEC, and MS reports submitted)</b>	High School Principal	<b>Mr. D'Anna</b>
	Assistant Superintendent for Administrative Services <ul style="list-style-type: none"> <li>• Annual audit observation citations</li> </ul>	<b>Mrs. Hill</b>
	Superintendent	<b>Mr. Casseri</b>



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PRESENTATIONS/RECOGNITIONS																																																						
<b>Recognition</b>	School Related Professionals (SRP) Recognition 2024		<b>Mr. Paul Casseri</b>																																																			
<b>Presentation(s)</b>	Innovation Experience Heart, Love, and Soul Community Partnership Project		<b>Ms. Nina Calarco Ms. Charlotte Draper Mr. Teddy Fanizzi Ms. Bella Nearhoof</b>																																																			
	Butterfly Waystation Proposal		<b>Ms. Violet Donnelley Mrs. Jill Jaruszewski</b>																																																			
	Alumni Association Mini-Grant Awardees: <table border="1" data-bbox="410 823 1243 1906"> <thead> <tr> <th>Name</th> <th>Grade</th> <th>Title of Grant</th> <th>Amount Awarded</th> </tr> </thead> <tbody> <tr> <td>Candy Allen-Thomas</td> <td>K</td> <td>Retro Telephone Handsets</td> <td>\$333.00</td> </tr> <tr> <td>Claudine Carlo Kelly Milleville</td> <td>1</td> <td>Phonics Fun (Manipulatives for Phonics)</td> <td>\$238.00</td> </tr> <tr> <td>Claudine Carlo Kelly Milleville</td> <td>1</td> <td>Kindness Rocks Refresh</td> <td>\$153.00</td> </tr> <tr> <td>Maria Frederick</td> <td>3,4,5</td> <td>Art Materials &amp; Art Club</td> <td>\$200.00</td> </tr> <tr> <td>Heidi Kazulak</td> <td>4,5</td> <td>Robotics Competition Materials</td> <td>\$275.00</td> </tr> <tr> <td>Jill Carere-Fetterman</td> <td>4-8</td> <td>Bringing "What is Jazz?" to LP</td> <td>\$250.00</td> </tr> <tr> <td>Leah Khatib</td> <td>4, 5</td> <td>Enhancing Service Learning Projects through Visual Impact</td> <td>\$170.00</td> </tr> <tr> <td>Christine Hoover</td> <td>15:1 6-8</td> <td>Life Skills Stem</td> <td>\$500.00</td> </tr> <tr> <td>Amy Golden</td> <td>6-8</td> <td>American Rocketry Challenge</td> <td>\$500.00</td> </tr> <tr> <td>Jennifer Wanamaker</td> <td>9-12</td> <td>Transportation to HOSA conference Future Health Professionals</td> <td>\$500.00</td> </tr> <tr> <td>Ashli Dreher</td> <td>9-12</td> <td>Theatre of Youth and Caterpillar Kit</td> <td>\$500.00</td> </tr> <tr> <td colspan="3">Total Awarded</td> <td>\$3,619.00</td> </tr> </tbody> </table>		Name	Grade	Title of Grant	Amount Awarded	Candy Allen-Thomas	K	Retro Telephone Handsets	\$333.00	Claudine Carlo Kelly Milleville	1	Phonics Fun (Manipulatives for Phonics)	\$238.00	Claudine Carlo Kelly Milleville	1	Kindness Rocks Refresh	\$153.00	Maria Frederick	3,4,5	Art Materials & Art Club	\$200.00	Heidi Kazulak	4,5	Robotics Competition Materials	\$275.00	Jill Carere-Fetterman	4-8	Bringing "What is Jazz?" to LP	\$250.00	Leah Khatib	4, 5	Enhancing Service Learning Projects through Visual Impact	\$170.00	Christine Hoover	15:1 6-8	Life Skills Stem	\$500.00	Amy Golden	6-8	American Rocketry Challenge	\$500.00	Jennifer Wanamaker	9-12	Transportation to HOSA conference Future Health Professionals	\$500.00	Ashli Dreher	9-12	Theatre of Youth and Caterpillar Kit	\$500.00	Total Awarded			\$3,619.00
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## BOARD OF EDUCATION INFORMATION

<b>Board Member Comments</b>		<b>Mr. Barber</b> <b>Mrs. Connelly</b> <b>Ms. Ohanessian</b> <b>Mrs. Saks</b> <b>Mr. Waugaman</b>  <b>Mr. Palermo</b> <b>Mrs. Mullen</b>
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## DISTRICT OPERATIONS

<b>Minutes</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the October 28, 2024, Regular Board Meeting, as submitted by the District Clerk.	<b>M-1</b>
<b>Minutes</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the Minutes from the November 4, 2024, Work Session and Regular Meeting, as submitted by the District Clerk.	<b>M-2</b>
<b>Consent Agenda for Financial Operations</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-6, in the financial consent agenda as submitted by the Administration: <b>Budget Status Reports</b> <b>Extraclassroom Treasurer's Report</b> <b>Treasurer's Report</b> <b>Claims</b> <b>Transfer History</b> <b>Transfers Pending Board Approval</b>	<b>NF-1</b> <b>NF-2</b> <b>NF-3</b> <b>NF-4</b> <b>NF-5</b> <b>NF-6</b>

## OLD BUSINESS

No Old Business

## NEW BUSINESS - ADMINISTRATION

<b>Policy Revision Acceptance of the First Reading</b>	<b>RESOLVED</b> , at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 3421, Title IX and Sex Discrimination Policy 5840, Artificial Intelligence (AI) Policy 7130, Entitlement to Attend - Age and Residency Policy 7131, Education of Students in Temporary Housing Policy 7132, Non-Resident Students Policy 7133, Education of Students in Foster Care Policy 7140, School Census Policy 7150, Remote Learning	<b>NA-1</b>
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<b>Policy Deletion</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education waive a second reading, as allowed in Board Policy #1410, and delete Policy 8130, Equal Educational Opportunities.	<b>NA-2</b>
<b>Policy Revision Acceptance of the Second Reading</b>	<b>RESOLVED</b> , at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 7100, Elementary and Secondary Students: General Policy 7110, Comprehensive Student Attendance Policy Policy 7111, Early Release of Students from School Policy 7120, Age of Entrance Policy 7121, Diagnostic Screening of Students Policy 7555, Educational Services for Married/Pregnant Students Policy 7554, Equal Educational Opportunities	<b>NA-3</b>
<b>Acceptance of Donation</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the donation of \$3,619.00 from the Lewiston-Porter Alumni Association for the 2024 Teacher Mini-Grants	<b>NA-4</b>
<b>Approval of Textbook Disposal</b>	<b>RESOLVED</b> , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education approve the disposal of textbooks for the Intermediate Education Center.	<b>NA-5</b>
<b>Approval of the 2024-2025 Superintendent Goals</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the 2024-2025 Superintendent's Goals.	<b>NA-6</b>
<b>Acceptance of the Tax Collection Report</b>	<b>RESOLVED</b> , upon the recommendation of the Assistant Superintendent for Administrative Services, that the Lewiston-Porter Board of Education accept the 2024-2025 Final Tax Collection Report as submitted by the Tax Collector.	<b>NA-7</b>



# LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

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## PUPIL PERSONNEL

<b>Recommendations for CSE Placement and Amendments</b>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:</p> <p><b>2024/2025 School Year:</b> 09/16/2024, 09/30/2024, 10/02/2024, 10/08/2024, 10/15/2024, 10/16/2024, 10/17/2024, 10/18/2024, 10/21/2024, 10/22/2024, 10/23/2024, 10/24/2024, 10/28/2024, 10/29/2024, 10/30/2024, 10/31/2024, 11/01/2024, 11/04/2024, 11/06/2024, 11/07/2024, 11/12/2024, 11/13/2024, 11/14/2024, 11/18/2024</p>	NP-1
<b>Recommendations for CPSE Placement and Amendments</b>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following:</p> <p><b>2024/2025 School Year:</b> 08/27/2024, 10/01/2024, 11/04/2024</p>	NP-2

## PERSONNEL - CONSENT AGENDA

<b>Resignation/ Rescission - Instructional</b>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 5px;"> <thead> <tr> <th style="width: 25%;">Name</th> <th style="width: 15%;">Date</th> <th style="width: 25%;">Tenure</th> <th style="width: 35%;">Reason</th> </tr> </thead> <tbody> <tr> <td>Alison Spagnolo</td> <td>12/04/2024</td> <td>Speech-Language Pathologist</td> <td>Resignation</td> </tr> <tr> <td>Victoria Fillicetti</td> <td>6/30/2025</td> <td>Special Education</td> <td>Retirement</td> </tr> <tr> <td>Michelle Hinchliffe</td> <td>6/30/2025</td> <td>Chemistry</td> <td>Retirement</td> </tr> </tbody> </table>	Name	Date	Tenure	Reason	Alison Spagnolo	12/04/2024	Speech-Language Pathologist	Resignation	Victoria Fillicetti	6/30/2025	Special Education	Retirement	Michelle Hinchliffe	6/30/2025	Chemistry	Retirement	PRI
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<b>Non-Instructional</b>	<table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 5px;"> <thead> <tr> <th style="width: 25%;">Name</th> <th style="width: 15%;">Date</th> <th style="width: 25%;">Position</th> <th style="width: 35%;">Reason</th> </tr> </thead> <tbody> <tr> <td>Tammy Szarejko</td> <td>11/05/2024</td> <td>Substitute Nurse</td> <td>Resignation</td> </tr> <tr> <td>Janell Farbo</td> <td>11/04/2024</td> <td>Bus Attendant</td> <td>Resignation</td> </tr> </tbody> </table>	Name	Date	Position	Reason	Tammy Szarejko	11/05/2024	Substitute Nurse	Resignation	Janell Farbo	11/04/2024	Bus Attendant	Resignation	PRNI				
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<b>Co-curricular &amp; Extracurricular</b>	<table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 5px;"> <thead> <tr> <th style="width: 25%;">Name</th> <th style="width: 15%;">Date</th> <th style="width: 25%;">Position</th> <th style="width: 35%;">Reason</th> </tr> </thead> <tbody> <tr> <td>Shannon Lotz</td> <td>11/15/2024</td> <td>Girls on the Run advisor (MS)</td> <td>Resignation</td> </tr> </tbody> </table>	Name	Date	Position	Reason	Shannon Lotz	11/15/2024	Girls on the Run advisor (MS)	Resignation	PRCC								
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<b>Coaching</b>	<table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 5px;"> <thead> <tr> <th style="width: 25%;">Name</th> <th style="width: 15%;">Date</th> <th style="width: 25%;">Position</th> <th style="width: 35%;">Reason</th> </tr> </thead> <tbody> <tr> <td>Jason Zeames</td> <td>10/29/2024</td> <td>JV Boys' Swim Head Coach</td> <td>Resignation</td> </tr> </tbody> </table>	Name	Date	Position	Reason	Jason Zeames	10/29/2024	JV Boys' Swim Head Coach	Resignation	PRC								
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<p><b>Leave(s) -</b></p> <p><b>Instructional</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for unpaid leaves of Absence.</p> <table border="1" data-bbox="378 420 1289 543"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Tenure</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Morgan Cavarello</td> <td>8/27/2024-11/15/2024*</td> <td>Special Ed.</td> <td>Child-rearing</td> </tr> </tbody> </table>	Name	Date	Tenure	Reason	Morgan Cavarello	8/27/2024-11/15/2024*	Special Ed.	Child-rearing	<p><b>PLI</b></p>								
Name	Date	Tenure	Reason															
Morgan Cavarello	8/27/2024-11/15/2024*	Special Ed.	Child-rearing															
<p><b>Appointment -</b></p> <p><b>Non-Instructional Reinstatement</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional Appointments, and that the following teacher aide be reinstated from the 2024-2025 Preferred Eligibility List and be placed on appropriate step as per the LPUEE contract.</p> <table border="1" data-bbox="378 766 1265 1136"> <tbody> <tr> <td><b>Name:</b></td> <td>Kalie Biddle</td> </tr> <tr> <td><b>Placement:</b></td> <td>Intermediate Education Center</td> </tr> <tr> <td><b>Position:</b></td> <td>Teacher Aide</td> </tr> <tr> <td><b>Effective:</b></td> <td>11/18//2024</td> </tr> <tr> <td><b>Appointment Type:</b></td> <td>Reinstatement</td> </tr> <tr> <td><b>Hourly Salary:</b></td> <td>\$15.50</td> </tr> </tbody> </table>	<b>Name:</b>	Kalie Biddle	<b>Placement:</b>	Intermediate Education Center	<b>Position:</b>	Teacher Aide	<b>Effective:</b>	11/18//2024	<b>Appointment Type:</b>	Reinstatement	<b>Hourly Salary:</b>	\$15.50	<p><b>PPELRNI</b></p>				
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<b>Hourly Salary:</b>	\$15.50																	
<p><b>Appointment -</b></p> <p><b>Non-Instructional</b></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Non-Instructional appointments.</p> <table border="1" data-bbox="378 1268 1261 1761"> <tbody> <tr> <td><b>Name:</b></td> <td>Brittany Johnston</td> </tr> <tr> <td><b>Placement:</b></td> <td>Middle School</td> </tr> <tr> <td><b>Position:</b></td> <td>Teacher Aide</td> </tr> <tr> <td><b>Effective:</b></td> <td>12/09/2024</td> </tr> <tr> <td><b>Appointment Type:</b></td> <td>Probationary</td> </tr> <tr> <td><b>Probationary Period:</b></td> <td>12/09/2024 - 6/30/2025</td> </tr> <tr> <td><b>Step:</b></td> <td>4</td> </tr> <tr> <td><b>Hourly Salary:</b></td> <td>\$16.00</td> </tr> </tbody> </table>	<b>Name:</b>	Brittany Johnston	<b>Placement:</b>	Middle School	<b>Position:</b>	Teacher Aide	<b>Effective:</b>	12/09/2024	<b>Appointment Type:</b>	Probationary	<b>Probationary Period:</b>	12/09/2024 - 6/30/2025	<b>Step:</b>	4	<b>Hourly Salary:</b>	\$16.00	<p><b>PANI</b></p>
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<p><b>Appointment -</b></p> <p><u><b>Instructional: Non-Certified Substitute</b></u></p>    <p><u><b>Non-Instructional Substitute</b></u></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.</p> <table border="1" data-bbox="380 478 1308 697"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Per Diem Rate</th> </tr> </thead> <tbody> <tr> <td>Staci Nearhoff</td> <td>11/25/2024</td> <td>Non-Certified Substitute Teacher</td> <td>\$135.00</td> </tr> <tr> <td>Shannon Young</td> <td>11/25/2024</td> <td>Non-Certified Substitute Teacher</td> <td>\$135.00</td> </tr> </tbody> </table> <table border="1" data-bbox="380 730 1308 949"> <thead> <tr> <th>Name</th> <th>Date</th> <th>Position</th> <th>Hourly Rate</th> </tr> </thead> <tbody> <tr> <td>Sue Fontanarosa</td> <td>11/07/2024</td> <td>Substitute Clerical</td> <td>\$18.30</td> </tr> <tr> <td>Sarah Wright</td> <td>11/25/2024</td> <td>Substitute Clerical</td> <td>\$18.30</td> </tr> </tbody> </table>	Name	Date	Position	Per Diem Rate	Staci Nearhoff	11/25/2024	Non-Certified Substitute Teacher	\$135.00	Shannon Young	11/25/2024	Non-Certified Substitute Teacher	\$135.00	Name	Date	Position	Hourly Rate	Sue Fontanarosa	11/07/2024	Substitute Clerical	\$18.30	Sarah Wright	11/25/2024	Substitute Clerical	\$18.30	<p><b>PASI</b></p>       <p><b>PASNI</b></p>
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<p><b>Appointment -</b></p> <p><u><b>Coaching</b></u></p>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Coaching appointments.</p> <p><b>Winter 2024-2025</b></p> <table border="1" data-bbox="380 1138 1260 1541"> <thead> <tr> <th>Name</th> <th>Appointment</th> <th>Cat/Step</th> <th>Stipend</th> </tr> </thead> <tbody> <tr> <td>Alexis David</td> <td>Cheer Varsity Coach</td> <td>I-2</td> <td>\$6,404.00</td> </tr> <tr> <td>Kaydence Young</td> <td>Cheer V Asst. Coach</td> <td>V-1</td> <td>\$2,245.00</td> </tr> <tr> <td>Ava Conde</td> <td>Cheer JV Co-Coach*</td> <td>II-1</td> <td>\$2,032.50*</td> </tr> <tr> <td>Kaleigh Sloma</td> <td>Cheer JV Co-Coach*</td> <td>II-1</td> <td>\$2,032.50*</td> </tr> <tr> <td>Ashley Tutwiler</td> <td>Boys' Swim JV Coach</td> <td>II-3</td> <td>\$5,163.00</td> </tr> </tbody> </table> <p>*sharing coaching position and splitting stipend</p>	Name	Appointment	Cat/Step	Stipend	Alexis David	Cheer Varsity Coach	I-2	\$6,404.00	Kaydence Young	Cheer V Asst. Coach	V-1	\$2,245.00	Ava Conde	Cheer JV Co-Coach*	II-1	\$2,032.50*	Kaleigh Sloma	Cheer JV Co-Coach*	II-1	\$2,032.50*	Ashley Tutwiler	Boys' Swim JV Coach	II-3	\$5,163.00	<p><b>PAC</b></p>
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# LEWISTON-PORTER CENTRAL SCHOOL DISTRICT

4061 Creek Road  
 Youngstown, NY 14174

<b>Appointment -</b>	<p><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Volunteer Coaching appointments.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Season</th> <th>Sport</th> </tr> </thead> <tbody> <tr> <td>Jack Bernstein</td> <td>Winter 2024-2025</td> <td>Boys' Varsity Basketball</td> </tr> <tr> <td>Chris Corbetta</td> <td>Winter 2024-2025</td> <td>Varsity Boys' Hockey</td> </tr> <tr> <td>Justin McDougald</td> <td>Winter 2024-2025</td> <td>Wrestling</td> </tr> </tbody> </table>	Name	Season	Sport	Jack Bernstein	Winter 2024-2025	Boys' Varsity Basketball	Chris Corbetta	Winter 2024-2025	Varsity Boys' Hockey	Justin McDougald	Winter 2024-2025	Wrestling	<b>PAVC</b>
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<b>ADJOURNMENT</b>		
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